



Inclusion Through
Diversity

Tompkins County
Department of Administration
125 East Court Street, Ithaca, NY 14850
Phone: (607) 274-5551
Fax: (607) 274-5558

COUNTY ADMINISTRATOR
Joe Mareane

DEPUTY COUNTY ADMINISTRATOR
Paula E. F. Younger

"Promoting excellence in County operations while respecting the needs of the people we serve."

September 1, 2009

To the Members of the Tompkins County Legislature:

I am pleased to provide you with the attached tentative budget for 2010 that meets your requested goal of increasing the County tax levy by no more than three percent. While striving to maintain a scope of services responsive to the needs of the community, the tentative budget calls for a \$1 million, or 1.3%, reduction in local dollar spending, a 3.4% reduction in the County's roster of full-time equivalent positions, and two new sources of recurring revenue.

The economic forces that have shaped this budget are daunting. Although the economy may be stabilizing after a dangerous period of precipitous decline, the County Legislature, departments, and agencies have spent the past year assessing our rapidly changing fiscal environment and implementing appropriate, responsible strategies to maintain our financial balance. The 2010 tentative budget continues that process of adjusting to major changes in the national, state, and local economy.

As the process of reviewing the budget begins, it is important to emphasize again that our problems are not a reflection of a government that has been living beyond its means, is wasteful or inefficient, or has chosen to provide services that are nice to do, but not essential.

In fact, we are the opposite of that. This government is lean, productive, and focused on services that respond to the real needs of our community.

Therefore, the decisions that will be made as a part of the 2010 budget process will be extraordinarily difficult—made not to "trim the fat", but with the recognition that we must adapt to an environment that has been profoundly impacted by a global recession that is broad and deep.

The fiscal environment

It is important to recognize the economic backdrop that has shaped this budget.

Unemployment: In a community that has often been sheltered from the effects of economic downturns, Tompkins County's unemployment rate now stands at 6.3%. That is still 2% lower than the rest of the State and 3% less than the rest of the country. Still, the consequences of the sharp increase in unemployment can be seen throughout our budget—from sales tax collections to temporary assistance cases.

Stock Market: The stock market has declined by 34% since October 2007, reflecting an enormous loss of our national wealth—diminishing the value of everything from 401K retirement plans to institutional endowments. The loss of asset values has had an effect on almost everything else in our economy—from cutbacks by our largest employers to an individual's decision to buy a car. Those decisions also have a direct effect on our budget.

State Budget: With its revenues falling at a truly shocking rate, and its expenses still scaled to a robust Wall Street-driven economy, New York State government is struggling to keep its budget in balance—using one time stimulus money today, but facing enormous gaps tomorrow.

The adopted 2009-10 State budget reduced aid to the County by over \$830,000. Our 2010 budget adjusts to that change by reducing or eliminating affected programs or, in the case of mandated services, replacing state dollars with local dollars.

In July, only three months into its fiscal year, the State Division of Budget reported that it projects a \$2.1 billion shortfall this year, signaling the likelihood of mid-year cuts in the current State budget. The long-term prognosis is even worse. In the same report, the State projected an \$18 billion gap within two years—assuming the economic recovery takes root next year.

That is not good news for New York's counties. When the State cuts its budget, it often means shifting its costs from the income-tax supported State budget to the property tax supported county budgets.

Those underlying economic conditions are the driving forces behind our budget.

The local effects of the global recession

The effects of the recession on our budget are evident in declining revenues, rising human service mandates, and rapidly escalating pension costs.

Sales Tax: The sales tax provides most of the County's non-property tax revenue. Estimates indicate that the County's share of sales tax revenues in 2009 will fall \$2 million short of the budget target, reflecting a drop-off of approximately \$90 million in consumer spending between 2008 and 2009.

Perhaps optimistically, this tentative budget assumes we have hit the low point of consumer spending, and that growth will return next. However, we will not get back all that we lost this year. Even assuming growth of 3.7%, the 2010 sales tax budget will still be \$1 million less than we budgeted in 2009.

The million dollar drop in sales tax revenue is the single most significant factor in the entire budget. Nearly all of the 3% percent increase in the property tax levy will be needed just to offset the reduction in sales tax revenue.

Mandates: Our mandated expenditures, over which we have little or no control, continue to rise and put pressure on our taxpayers.

Even assuming, as we are, that temporary assistance caseloads will plateau at today's elevated levels, other mandates such as legal aid to the indigent and preschool special education are rising by double digits.

The total cost of mandated programs, excluding the one-time federal stimulus savings in our Medicaid program, is up by \$1 million in 2010.

This budget does not spend our expected one-time stimulus dollars, but instead holds them back as a hedge against the risks of aid cuts and welfare caseload increases – exactly as we did with our stimulus savings this year.

Pensions: The discussion about the rapid rise of pension costs must begin with a clear understanding that the County and its unions do not negotiate or control pensions. Our employees are not greedy, and we are not bad negotiators.

By the terms of their employment in local government, County employees are members of a single State and Local Public Employees Retirement System. Neither the County nor the County employee has control over benefit levels, the structure of the plan, or how to allocate cost. That is a State responsibility. As an employer, our only role is to pay the bill the State sends us.

Unfortunately, with the collapse of the stock market, the State pension fund lost \$45 billion, or 26% of its value over the past year. Pension costs that have been paid with investment earnings will be shifted to employers.

This year, 2009, the County's contribution to the retirement fund for Tier 4 employees – most of our workforce – is about 7% of their earnings.

In 2010, that contribution will rise from 7% to over 11%. That jump in pension contributions adds \$1.2 million to our budget – about \$800,000 of which is paid with local dollars. This is the largest single increase among all of our expenses.

Last month, the State Division of Budget projected that pension contributions will rise from 11% in 2010, to 17.9% in 2011, and then again to over 24% of payroll in 2012.

Even if we work our way out of this recession, these steep increases in our pension costs will claim substantial resources otherwise available for County programs for several years to come.

These three areas alone – sales tax, mandates, and pension costs – explain much of the pressure on our budget.

A balanced response

When the budget process began this spring with the setting of a tax levy goal and spending targets, the general approach aimed for balance. Spending targets assumed that half of a \$4.8 million gap would be addressed through revenue actions and half through non-mandated expenditure reductions. Also, it was assumed that the budget for salaries and wages would remain constant in 2010, requiring any increases to be offset with decreases.

The recommended budget maintains that balance.

Revenues: On the revenue side, the budget recommends a three percent increase in the property tax levy, generating \$1.1 million in new revenue. I have also recommended enacting two new revenue sources that will ultimately generate nearly \$1.3 million in annual recurring County revenue: a 65 cent per month increase in the emergency communications land line surcharge, and a one-quarter percent increase in the mortgage recording tax.

The surcharge would raise an estimated \$250,000 dedicated to support the cost of our emergency communications system. The budget assumes the surcharge, which has now been authorized by the State, will be enacted in time for a January 1 implementation.

The mortgage tax, paid by borrowers in real estate transactions, would generate an estimated \$900,000 to \$1 million annually. Because the mortgage tax has not yet been considered by the County Legislature or authorized by the State, the tentative budget uses \$1 million of our fund balance to serve as a placeholder while we consider and await this new recurring revenue.

Expenditures: Our departments all submitted budgets that were within their target, resulting in \$2.3 million of spending reductions. Many, but by no means all, of these reductions were requested for restoration by the departments through the Over Target Request (OTR) process.

Overall, direct departmental spending for items other than fringe benefits has been reduced by over 9%.

This has required cuts in nearly every area of our operation. Some are deep. All will hurt.

Over the course of the next several weeks, the specific actions being taken by departments and agencies to meet their spending targets and the impacts associated with the changes required by this budget will be described in the Expanded Budget Committee's review sessions.

Over Target Requests (OTR): Without the means to pay them, the tentative budget does not include most of the OTRs. I've recommended only \$700,000 of the \$2.4 million in OTRs submitted by departments and agencies.

All of the requests for target funding were offset with reductions in targeted spending I have initiated elsewhere in the budget, including a \$290,000 reduction in our paving program, a \$234,000 reduction in the amount of contingency funds set aside for prisoner board-outs, and a \$45,000 reduction in our contribution to municipal summer youth employment programs.

The budget includes \$900,000 in OTR's for capital programs and projects traditionally funded with onetime dollars through the OTR process.

I have also initiated several OTRs, including a new "lean office" training program modeled on the successful efforts at Tompkins Cortland Community College to streamline its operations and supplemental funds for our deferred maintenance program that is significantly diminished within the target budget.

Workforce: Like most other governments, much of our budget consists of labor costs. To reduce the budget, we have had to reduce those costs.

The workforce level supported by the 2010 budget will be 3.4% smaller than budgeted in 2009. The number of full-time equivalent positions will decline by 26--from 779 FTEs in 2009 to 753 in 2010,

Most of the reduction was accomplished by reducing the work week of employees, or unfunding positions that are currently vacant.

Throughout 2009, department heads have been very careful about filling only the most essential positions. This management of natural attrition has helped to lower the number of layoffs required by this budget to six.

Risks

The tentative budget is based on conditions as they exist or are understood today. As has been learned over the past year, conditions can change quickly and not always for the better.

Sales Tax: The 2010 recommended budget assumes the economy will begin to recover next year. Sales tax revenues are set at 3.7% above the most current projection of 2009 receipts. This is somewhat higher than the County's historical growth rate of 3.2% and the 3.2% statewide growth in 2010 predicted by the State Division of Budget. It assumes a degree of pent-up demand and the fact that the County's economy typically outpaces the rest of New York State.

State Aid: The budget also assumes no further cut in State aid. This is the largest risk factor in the budget. However, any other assumption would require either raising taxes or further reducing the County's workforce in anticipation of potential future aid cuts. To address this significant risk, the final year of FMAP/federal stimulus savings are not being applied to this budget, but instead are being reserved as a source of revenue to offset mid-year state budget cuts.

Temporary Assistance: The Department of Social Services has projected temporary assistance caseloads leveling off at the present elevated levels. This may prove optimistic if joblessness remains high, resulting in individuals exhausting their unemployment benefits and seeking public assistance.

Wage and Salary: Finally, the budget assumes wage and salary stability. With all of the County's bargaining units without a contract next year, this will require disciplined and creative negotiations.

Policy Issues

The tentative budget raises several policy issues that you will deal with in the coming weeks, including major questions about diversifying the County's revenue base through the enactment of a land line telephone surcharge and state authorization for an increase in the mortgage recording tax.

Policy decisions will be sought for issues as diverse as whether the County Office for the Aging should move to the Human Services Building rather than rented space, new deadlines for the payment of delinquent taxes, the extent of support offered to affiliated agencies, and even how minutes are taken at meetings.

Outcomes

There are several outcomes of the tentative budget that are noteworthy and will be discussed over the course of the budget review process.

It achieves our fiscal goals. The three percent limit on property tax levy growth has been met through the combination of significant spending reductions and the introduction of two new revenue sources.

The County's reliance on one-time revenue to support on-going expenses is substantially reduced.

In general, the recommended budget allows us to maintain the current scope of services. To be clear, however, there will be critical and painful exceptions to that rule as will be discussed in the reviews of departmental budgets.

Because we are trying to sustain most of our services with a smaller workforce, it may produce service delays in some areas and more work shifted to existing employees.

Reserves are maintained above the 5% fund balance goal, providing a crucial buffer against state aid losses and other adverse events that cannot be predicted right now.

Finally, the tentative budget takes an important step forward in developing a spending plan that is sustainable during this era of diminished resources. However, work on this key front remains. In the coming months, with the certainty of substantially higher future pension costs and the near likelihood of further State aid reductions in the coming years, the discussion about a sustainable level of core County services, funded at a level that ensures high quality, will need to continue.

This budget begins the process of adapting to our new environment. It does not end it.

The Bottom Line

The financial bottom line for the 2010 tentative budget is as follows:

- The total tentative budget, including all of our reimbursable costs, stands at \$155,015,290 million, down by \$1.8 million, or 1.2%, from the 2009 budget.
- The local dollar budget is recommended at \$73,123,424. It is down by 1.3%, or \$1 million, from the 2009 budget.
- The recommended tax levy of \$37,941,328, is \$1.1 million, or 3.0%, higher than the 2009 levy.
- The tax rate produced by this budget would rise by 1 cent per \$1,000 of assessed value to \$5.94/\$1,000.
- The budget supports a full time equivalent payroll roster that is down by 3.4%, or 26 positions from 2009.

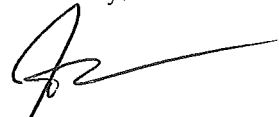
As the Legislature's review of the budget begins, I would like to thank our department heads for responding to a very difficult directive to cut spending with a serious, carefully-considered response aimed at maintaining our highest priority services and programs. I can assure you that this response would not occur in most other governments. It is truly a privilege to work with a collection of such serious, dedicated managers.

I would also like to acknowledge our dedicated employees who have been engaged in the process of considering ways to respond to our changing financial situation and who have submitted their ideas to us via the new electronic suggestion box. You will find many of their suggestions have been incorporated in our recommended budget.

Finally, I also thank the Legislature for its active engagement in the on-going process of aligning our finances with our rapidly changing times, and for its diligence in working on a budget that will provide affordable, responsive, efficient, and compassionate services to our community.

My office looks forward to working with the Legislature, departments, and agencies during a budget process aimed at creating a plan that meets the most critical needs of our community at a cost that is affordable to our residents and businesses at a particularly difficult time in our economic history.

Sincerely,



Joe Mareane
Tompkins County Administrator

FINAL**- EXPANDED BUDGET COMMITTEE CALENDAR****SEPTEMBER****2010 BUDGET**

Dated 8/3/09

2009**Sun****Mon****Tue****Wed****Thu****Fri****Sat**

		1	2	3	4	5
		5:30 - Legislature			3:30-IDA	
6	7	8 LABOR DAY 3:30 - HHS	9 3:15 - PDEQ ADMIN/DEPT. PRESENTATION EBC 5:00-7:00 (Admin); 7:00-8:00 (Depts)	10 DEPT. PRESENTATION EBC 5:00-8:00 p.m.	11 3:30 - GPWR	12
13	14	15 5:30 - Legislature	16 NYSAC CONF.	17 NYSAC CONF.	18 NYSAC CONF.	19
20	21	22 DEPT. PRESENTATION EBC 5:00-8:00 p.m.	23 3:30 - WDIC	24 3 - TCCOG 4 - TCAT	25	26
27	28	29 DEPT. PRESENTATION EBC 5:00-8:00 p.m.	30 DEPT. PRESENTATION EBC 5:00-8:00 p.m.			

* Regular BCF mtgs. not on calendar

FINAL

Dated 8/4/09

2010 BUDGET

- EXPANDED BUDGET COMMITTEE CALENDAR

OCTOBER 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					3:30 - IDA	
4	5 DEPT. PRESENTATION (Possibly begin voting) EBC 5:00-8:00 p.m.	6 5:30 - Legislature	7	8	9	10
					3:30 - GPWR	
11	12 COLLEMBRIS DAY	13 3:30 - HHS VOTING EBC 5:00-8:00 p.m.	14 3:15 - PDEQ	15 3:30 - F & I VOTING EBC 5:00-8:00 p.m.	16	17
18	19 2:30 - PSC	20 5:30 - Legislature	21 3:30 - WDIC VOTING EBC 5:00-8:00 p.m.	22 3 - COG 4 - TCAT	23	24
25	26 VOTING EBC 5:00-8:00 p.m.	27	28 REVIST EBC 5:00-8:00 p.m.	29 REVIST EBC 5:00-8:00 p.m.	30	31

* Regular BCF mtgs. not on calendar

BUDGET, FINANCE AND CAPITAL PROGRAM

Capital Program		Request	Tentative
OTR # 001 (Page: 3)	Final Year of the funding for the HR/Payroll Upgrade		
	Onetime	200,000	200,000
	Local Share	200,000	200,000
OTR # 002 (Page: 4)	Funding for the Road Maintenance Program		
	Target	201,500	201,500
	Local Share	201,500	201,500
OTR # 003 (Page: 4)	Use of Capital Fund Balance to Reduce Tax Levy		
	Target	-222,050	-222,050
	Local Share	-222,050	-222,050
OTR # 004 (Page: 4)	TCAT - Public Transportation Capital Project		
	Onetime	90,303	90,303
	Local Share	90,303	90,303
OTR # 005 (Page: 5)	Tompkins County Surficial Aquifer Studies		
	Onetime	77,255	77,255
	Local Share	77,255	77,255
OTR # 006 (Page: 5)	Federal Aid Projects		
	Onetime	284,040	284,040
	Local Share	284,040	284,040
	Capital Program OTR Total	631,048	631,048

Contingent Fund		Request	Tentative
OTR # 007 (Page: 7)	Lean Training		
	Onetime		50,000
	Local Share	0	50,000
OTR # 008 (Page: 7)	Savings from State Commission on Correction's variance		
	Target		-233,600
	Local Share	0	-233,600
	Contingent Fund OTR Total	0	-183,600

Unallocated Revenues		Request	Tentative
OTR # 009 (Page: 17)	Change in delinquent tax payment deadline and Use Fund Balance		
	Target		-75,000
	Local Share	-1,050,000	-1,125,000
	Unallocated Revenues OTR Total	-1,050,000	-1,125,000

FACILITIES AND INFRASTRUCTURE

Facilities Division		Request	Tentative
OTR # 010 (Page: 22)	COFA to Human Services Building		
	Onetime		25,000
	Target		-50,000
	Local Share	0	-25,000
OTR # 011 (Page: 23)	Deferred Maintenance Funding		
	Onetime		300,000
	Rollover	-155,807	-155,807
	Target	155,807	
	Local Share	0	144,193
	Facilities Division OTR Total	0	119,193

FACILITIES AND INFRASTRUCTURE

Highway Division

	Request	Tentative
OTR # 012 (Page: 37) Reduce the paving program		
Target		-290,000
Local Share	0	-290,000
Highway Division OTR Total	0	-290,000

Weights and Measures

	Request	Tentative
OTR # 013 (Page: 66) Reduction of Director's Hours		
Target	4,375	0
Local Share	4,375	0
Weights and Measures OTR Total	4,375	0

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Board of Elections

	Request	Tentative
OTR # 014 (Page: 71) Senior Voting Machine Technicians		
Onetime	35,791	35,791
Target		0
Local Share	35,791	35,791
OTR # 015 (Page: 71) Primary Election Pay for Inspectors		
Target	32,880	0
Local Share	32,880	0
OTR # 016 (Page: 72) Audit of New Voting Machines		
Target	5,000	5,000
Local Share	5,000	5,000
Board of Elections OTR Total	73,671	40,791

County Attorney

	Request	Tentative
OTR # 017 (Page: 80) Salaries (hours)		
Target	35,129	28,499
Local Share	35,129	28,499
County Attorney OTR Total	35,129	28,499

County Clerk

	Request	Tentative
OTR # 018 (Page: 88) Laserfiche for the Records Center		
Onetime	50,000	50,000
Rollover	-50,000	-50,000
Local Share	0	0
County Clerk OTR Total	0	0

Department of Assessment

	Request	Tentative
OTR # 019 (Page: 92) Travel/Training		
Target	6,000	
Local Share	6,000	0
OTR # 020 (Page: 93) Real Property Appraiser (RPA)		
Target	75,225	0
Local Share	75,225	0
Department of Assessment OTR Total	81,225	0

Finance Department

	Request	Tentative
OTR # 021 (Page: 101) To maintain current staffing levels.		
Target	57,047	0
Local Share	57,047	0
Finance Department OTR Total	57,047	0

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Information Technology Services

OTR # 022 (Page: 106) ITS Director hours
 Target
 Local Share
 Information Technology Services OTR Total

Request	Tentative
16,670	16,670
16,670	16,670
16,670	16,670

Legislature

OTR # 023 (Page: 111) Restore staff hours
 Rollover
 Target
 Local Share
 OTR # 024 (Page: 111) IQM2
 Target
 Local Share
 OTR # 025 (Page: 112) Mileage Reimbursement
 Target
 Local Share
 OTR # 026 (Page: 112) Professional Services
 Target
 Local Share
 OTR # 027 (Page: 113) Computer replacement
 Onetime
 Rollover
 Local Share
 Legislature OTR Total

Request	Tentative
-15,334	0
15,334	0
0	0
13,300	13,300
13,300	13,300
8,180	8,180
8,180	8,180
5,000	0
5,000	0
500	500
-500	-500
0	0
26,480	21,480

Rural Library Services

OTR # 028 (Page: 120) Finger Lakes Library Service
 Target
 Local Share
 OTR # 029 (Page: 120) Groton Library
 Target
 Local Share
 OTR # 030 (Page: 121) Lansing Library
 Target
 Local Share
 OTR # 031 (Page: 121) Newfield Public Library
 Target
 Local Share
 OTR # 032 (Page: 122) Southworth Library (Dryden)
 Target
 Local Share
 OTR # 033 (Page: 122) Ulysses Library
 Target
 Local Share
 Rural Library Services OTR Total

Request	Tentative
965	0
965	0
1,867	0
1,867	0
1,867	0
1,867	0
1,867	0
1,867	0
1,867	0
1,867	0
1,867	0
1,867	0
10,300	0

Tompkins County Public Library

OTR # 034 (Page: 127) Maintain Current Staffing Levels
 Target
 Local Share
 OTR # 035 (Page: 129) Volunteer Coordinator
 Target
 Local Share
 Tompkins County Public Library OTR Total

Request	Tentative
154,000	19,000
154,000	19,000
16,000	16,000
16,000	16,000
170,000	35,000

HEALTH AND HUMAN SERVICES

Cooperative Extension

	Request	Tentative
OTR # 036 (Page: 134) Cost of Living Increase		
Target	16,700	
Local Share	<u>16,700</u>	<u>0</u>
OTR # 037 (Page: 135) Tompkins County Agriculture and Farmland Protection Board		
Target	16,875	
Local Share	<u>16,875</u>	<u>0</u>
Cooperative Extension OTR Total	<u><u>33,575</u></u>	<u><u>0</u></u>

Health Department

	Request	Tentative
OTR # 038 (Page: 156) Community Health Nurse		
Target	39,362	39,362
Local Share	<u>39,362</u>	<u>39,362</u>
OTR # 039 (Page: 157) Public Health Sanitarian		
Target	49,293	
Local Share	<u>49,293</u>	<u>0</u>
OTR # 040 (Page: 157) Account Clerk Typist		
Target	32,054	
Local Share	<u>32,054</u>	<u>0</u>
OTR # 041 (Page: 158) Reclass of Sr. Account Clerk Typist		
Target	5,313	
Local Share	<u>5,313</u>	<u>0</u>
OTR # 042 (Page: 159) .2 Administrative Assistant		
Target	8,829	
Local Share	<u>8,829</u>	<u>0</u>
OTR # 043 (Page: 159) .2 Systems Analyst		
Onetime		9,943
Rollover	0	-9,943
Target	9,943	
Local Share	<u>9,943</u>	<u>0</u>
OTR # 044 (Page: 160) Creation of Evaluation Team		
Rollover	0	
Target	-110,035	
Local Share	<u>-110,035</u>	<u>0</u>
Health Department OTR Total	<u><u>34,759</u></u>	<u><u>39,362</u></u>

Human Rights Commission

	Request	Tentative
OTR # 045 (Page: 166) Paralegal Aide		
Onetime		27,084
Rollover	-27,084	-27,084
Target	27,084	
Local Share	<u>0</u>	<u>0</u>
Human Rights Commission OTR Total	<u><u>0</u></u>	<u><u>0</u></u>

Human Services Coalition

	Request	Tentative
OTR # 046 (Page: 172) COLA		
Target	4,681	
Local Share	<u>4,681</u>	<u>0</u>
OTR # 047 (Page: 172) COLA		
Target	1,796	
Local Share	<u>1,796</u>	<u>0</u>
OTR # 048 (Page: 173) COLA		
Target	1,692	
Local Share	<u>1,692</u>	<u>0</u>
Human Services Coalition OTR Total	<u><u>8,169</u></u>	<u><u>0</u></u>

HEALTH AND HUMAN SERVICES

Human Services Coalition - Community Agencies

	Request	Tentative
OTR # 049 (Page: 178) Southside Community Center		
Onetime	2,000	2,000
Rollover	-2,000	-2,000
Local Share	0	0
OTR # 050 (Page: 178) Ithaca Health Alliance		
Onetime	9,247	9,247
Rollover	-9,247	-9,247
Local Share	0	0
OTR # 051 (Page: 179) COLA request for Agencies		
Target	31,047	
Local Share	31,047	0
OTR # 052 (Page: 179) Alternatives Venture Fund		
Onetime	9,200	9,200
Rollover	-9,200	-9,200
Local Share	0	0
Human Services Coalition - Community Agencies OTR Total	31,047	0

Mental Health Department

	Request	Tentative
OTR # 053 (Page: 200) CHILD PSYCHIATRIST SERVICES		
Target		38,913
Multi-Year	38,913	
Local Share	38,913	38,913
OTR # 054 (Page: 201) PSYCHIATRIC SOCIAL WORKER		
Multi-Year	79,644	
Local Share	79,644	0
Mental Health Department OTR Total	118,557	38,913

Office for the Aging

	Request	Tentative
OTR # 055 (Page: 220) Part-Time Temporary Outreach Worker		
Onetime	13,078	13,078
Rollover	-13,078	-13,078
Local Share	0	0
OTR # 056 (Page: 221) Kitchen Equipment for Foodnet Nutrition Program		
Onetime	9,200	9,200
Rollover	-9,200	-9,200
Local Share	0	0
OTR # 057 (Page: 222) Expenses Associated with Move to New Offices		
Onetime	6,000	0
Rollover	-6,000	0
Local Share	0	0
Office for the Aging OTR Total	0	0

Recreation Partnership- Youth Services Department

	Request	Tentative
OTR # 058 (Page: 225) Partnership Keystone Support		
Onetime		0
Target	5,071	3,612
Local Share	5,071	3,612
Recreation Partnership- Youth Services Department OTR Total	5,071	3,612

HEALTH AND HUMAN SERVICES

Social Services, Department of

	Request	Tentative
OTR # 059 (Page: 240) Social Welfare Examiner		
Onetime		0
Target	41,440	41,440
Local Share	41,440	41,440
OTR # 060 (Page: 241) Coordinator of Child Support Enforcement Unit		
Onetime		9,238
Target	12,133	
Local Share	12,133	9,238
OTR # 061 (Page: 242) Senior Clerk		
Target	34,184	
Local Share	34,184	0
OTR # 062 (Page: 242) Project Assistants		
Target	69,220	
Local Share	69,220	0
OTR # 063 (Page: 243) Welfare Fraud Investigator		
Target	32,246	
Local Share	32,246	0
OTR # 064 (Page: 244) Clerk		
Target	22,254	
Local Share	22,254	0
OTR # 065 (Page: 244) Parenting Education		
Target	10,103	
Local Share	10,103	0
OTR # 066 (Page: 245) Knowledge is Power		
Target	9,075	
Local Share	9,075	0
OTR # 067 (Page: 245) Dispositional Alternatives Program		
Target	91,034	
Local Share	91,034	0
OTR # 068 (Page: 246) Mental Health clinical services through Liberty Resources		
Target	28,176	
Local Share	28,176	0
OTR # 069 (Page: 246) Child and Family Development program		
Target	22,875	
Local Share	22,875	0
OTR # 070 (Page: 247) Primary School Family Support		
Target	20,741	
Local Share	20,741	0
OTR # 071 (Page: 247) PINS Prevention		
Target	82,124	82,124
Local Share	82,124	82,124
OTR # 072 (Page: 248) Advocacy Center's After-hours Emergency Shelter		
Target	6,342	
Local Share	6,342	0
OTR # 073 (Page: 248) Replacement of 2 compact cars in vehicle fleet		
Target	19,929	
Local Share	19,929	0
OTR # 074 (Page: 249) Miscellaneous items reflecting on-going department needs		
Target	7,347	
Local Share	7,347	0
Social Services, Department of OTR Total	509,223	132,802

HEALTH AND HUMAN SERVICES

Youth Services Department

	Request	Tentative
OTR # 075 (Page: 262) Eliminate youth employment component of Municipal Youth Services Program budget		
Target		-45,473
Local Share	0	-45,473
OTR # 076 (Page: 263) Services for High Need Rural Youth		
Target	19,618	
Local Share	19,618	0
OTR # 077 (Page: 264) Roll-over to Support Transitions		
Onetime	20,431	20,431
Rollover	-20,431	-20,431
Local Share	0	0
Youth Services Department OTR Total	19,618	-45,473

PLANNING, DEVELOPMENT & ENVIRON. QUALITY

Tompkins Consolidated Area Transit

	Request	Tentative
OTR # 078 (Page: 291) Gadabout		
Target		75,000
Local Share	0	75,000
Tompkins Consolidated Area Transit OTR Total	0	75,000

PUBLIC SAFETY

Assigned Counsel

	Request	Tentative
OTR # 079 (Page: 304) Maintain current staffing levels		
Target	23,572	23,572
Local Share	23,572	23,572
Assigned Counsel OTR Total	23,572	23,572

District Attorney

	Request	Tentative
OTR # 080 (Page: 308) Maintain Current Staffing Levels		
Rollover	-55,169	-55,169
Target	55,169	55,169
Local Share	0	0
District Attorney OTR Total	0	0

Emergency Response

	Request	Tentative
OTR # 081 (Page: 315) Emergency Services Dispatchers		
Target	105,986	66,486
Local Share	105,986	66,486
Emergency Response OTR Total	105,986	66,486

Opportunities, Alternatives, and Resources (OAR)

	Request	Tentative
OTR # 082 (Page: 317) COLA increase.		
Target	3,566	
Local Share	3,566	0
OTR # 083 (Page: 317) City Sales Tax Revenue designated for OAR		
Onetime	481	481
Rollover	-481	-481
Local Share	0	0
Opportunities, Alternatives, and Resources (OAR) OTR Total	3,566	0

PUBLIC SAFETY

Probation and Community Justice Department

	Request	Tentative
OTR # 084 (Page: 328) Reduction in Probation Services State Aid		44,649
Onetime		44,649
Rollover	-44,649	
Target	44,649	
Local Share	<u>0</u>	<u>0</u>
OTR # 085 (Page: 328) Probation Officer		0
Rollover	-15,850	
Target	65,266	
Local Share	<u>49,416</u>	<u>0</u>
OTR # 086 (Page: 329) Probation Supervisor		0
Target	86,872	
Local Share	<u>86,872</u>	<u>0</u>
OTR # 087 (Page: 330) Transition Workforce Specialist		0
Rollover	-28,843	
Target	28,843	
Local Share	<u>0</u>	<u>0</u>
OTR # 088 (Page: 331) Security Officer		0
Rollover	-24,737	
Target	24,737	
Local Share	<u>0</u>	<u>0</u>
OTR # 089 (Page: 332) Keyboard Specialist		0
Target	16,801	
Local Share	<u>16,801</u>	<u>0</u>
Local Share	<u>0</u>	<u>0</u>
Local Share	<u>153,089</u>	<u>0</u>
Local Share	<u>153,089</u>	<u>0</u>
Probation and Community Justice Department OTR Total	<u><u>153,089</u></u>	<u><u>0</u></u>

Sheriff's Office

	Request	Tentative
OTR # 090 (Page: 339) Deputy Sheriff position		70,201
Target	91,276	70,201
Local Share	<u>91,276</u>	<u>70,201</u>
OTR # 091 (Page: 340) Vehicle Purchase		22,000
Onetime		22,000
Rollover	-22,114	-22,114
Target	185,000	90,000
Local Share	<u>162,886</u>	<u>89,886</u>
Local Share	<u>254,162</u>	<u>160,087</u>
Sheriff's Office OTR Total	<u><u>254,162</u></u>	<u><u>160,087</u></u>

	General Revenue Summary	2009 Adopted	2010 Requested	2010 Tentative
County Cost Expenditures	1 Mandated Services*	19,815,821	19,844,173	19,844,173
	2 Non Mandated Services	44,996,419	45,737,117	45,737,117
	3 Over-Target Requests	1,788,529	1,945,383	207,394
	4 Capital OTRs	661,536	853,098	853,098
	5 Surplus Funds (Rollover)	373,706	509,724	428,903
	6 Contingency Funds	1,214,969	766,400	766,400
	7 Self-Insurance Reserve and Ins. Prem.	485,000	450,000	450,000
	8 Capital & Debt Service	4,763,885	4,836,339	4,836,339
	9 Total Expenses	74,099,865	74,942,234	73,123,424
Revenues	11 Sales Tax Revenue	29,000,000	28,000,000	28,000,000
	12 Other General Revenues	4,049,869	4,357,092	4,357,092
	12A New Revenues	293,000	-	-
	13 Property Tax	36,837,645	40,004,938	37,941,328
	14 General Fund (from L. 33 or L. 27A)	3,408,492	1,584,916	1,910,537
	15 Rollover Appropriation	373,706	509,724	428,903
	16 Solid Waste Fund Appropriation	137,155	263,514	263,514
	17 Other Fund Appropriations	-	222,050	222,050
	18 Total Revenue	74,099,865	74,942,234	73,123,424
	PROPERTY TAX RATE GROWTH	19 Assessed Value	6,210,033,935	6,392,445,651
20 Tax Levy Change		2.99%	8.60%	3.00%
21 Tax Rate per Thousand		\$ 5.93	\$ 6.26	\$ 5.94
22 Change in Tax Rate		-13.5%	5.5%	0.1%
23 Tax change on \$100,000 home		\$(92.89)	\$ 32.62	\$ 0.34
Rollover	24A Certified Rollover for Approp.	3,613,246	1,525,020	1,525,020
	24 Midyear Rollover Appropriations	(2,995,086)	(377,948)	(377,948)
	25 Use in the Current Budget	(373,706)	(509,724)	(428,903)
	26 Returned to the General Fund	2,253,102	(292,506)	(292,506)
	26A AVAILABLE ROLLOVER BALANCE	244,454	344,842	425,663
	27A AVAIL. FUND BALANCE (net of Target)	4,242,102	3,723,915	3,831,598
Fund Balance Allocation	27 NON-TARGET INCREASES (line 34 + line 35)	1,800,856	416,359	860,537
	28 Non-Target Increases app'd in Prior Years	264,636	118,557	-
	29 Less: One-time Items paid by other fund bal.	-	-	-
	30 Fund Balance Appropriation (for Debt)	-	-	-
	31 Reduce Tax Levy (for all other)	1,343,000	1,050,000	1,050,000
	32 Deferred Program Change	6,51%	-	-
	33 GENERAL FUND APPROP. (if available)	3,408,492	1,584,916	1,910,537
	33A Surplus/(Deficit) in Available Funds	833,610	2,138,999	1,921,061
	34 Non-target increases (excl. Capital) - Part of Line 3	950,393	(235,239)	208,939
	35 Non-target increases - CAPITAL - Part of Line 4	635,494	651,598	651,598
36 Non-target increase - ROLLOVER (Line 5 above)	373,706	509,724	428,903	
36A Non-target increase - Contingent Fund	214,969	-	-	
36B Non-target increase - Insurance Reserve	-	-	-	
37 TOTAL NON-TARGET INCR. INCL. ON L. 9	1,800,856	416,359	860,537	
38 TARGET INCR. (excl. CAPITAL) - Part of L. 3	573,500	2,062,065	(1,545)	
39 TARGET Increases - Capital - Part of Line 4	26,042	201,500	201,500	
40 TOTAL TARGET INCR. INCL. ON L. 9	599,542	2,263,565	199,955	
41 TOTAL ALL OTR & Rollover (Lines 3, 4, 5)	2,400,398	2,679,924	1,060,492	

*Federal Medical Assistance Percentage (FMAP) savings is included

UNALLOCATED REVENUES

Account Number	2006 Adopted	2007 Adopted	2008 Adopted	2009 Adopted	2010 Tentative
Sales Tax (Line 11)	26,000,000	27,000,000	28,000,000	29,000,000	28,000,000
Other General Rev. (Line 12)					
Real Property Taxes					
Gain on Sale of Prop.	100,000	75,000	75,000	75,000	75,000
Paymts. In Lieu	250,000	273,000	275,000	355,000	360,100
Int./Pen. - Delinq. Tax	550,000	675,000	675,000	675,000	700,000
Installment Tax	135,000	155,000	145,000	145,000	170,000
Indirect Admin Exp. Room Tax	89,000	103,471	120,126	142,877	106,000
Transfer Tax		343,000	500,000	500,000	500,000
County Clerk Fees	600,000	625,000	625,000	940,000	940,000
Interest Income	375,000	850,000	900,000	450,000	400,000
Rentals	385,000	375,000	339,000	339,000	339,000
Fines, Forfeitures and Bails					
Tobacco Settlement	675,000	585,000	600,000	650,000	630,000
Refund of PY Expense (BCBS)	100,000	100,000	-	-	-
Misc Revenues	462,699	207,326	7,326	7,326	
Airport payment	133,301	130,000	125,992	125,992	136,992
Solid Waste CDI	8,072	8,072	8,072	8,072	-
Airport CDI	7,309	7,309	7,309	7,309	-
MPO CDI	2,293	2,293	2,293	2,293	-
Fringe Pool					
NYS Revenue Sharing					
Total Other Gen. Rev. (Line 11)	3,872,674	4,514,471	4,405,118	4,422,869	4,357,092
TOTAL UNALLOCATED REVENUE	29,872,674	31,514,471	32,405,118	33,422,869	32,357,092

GENERAL FUND

Statement of Balances

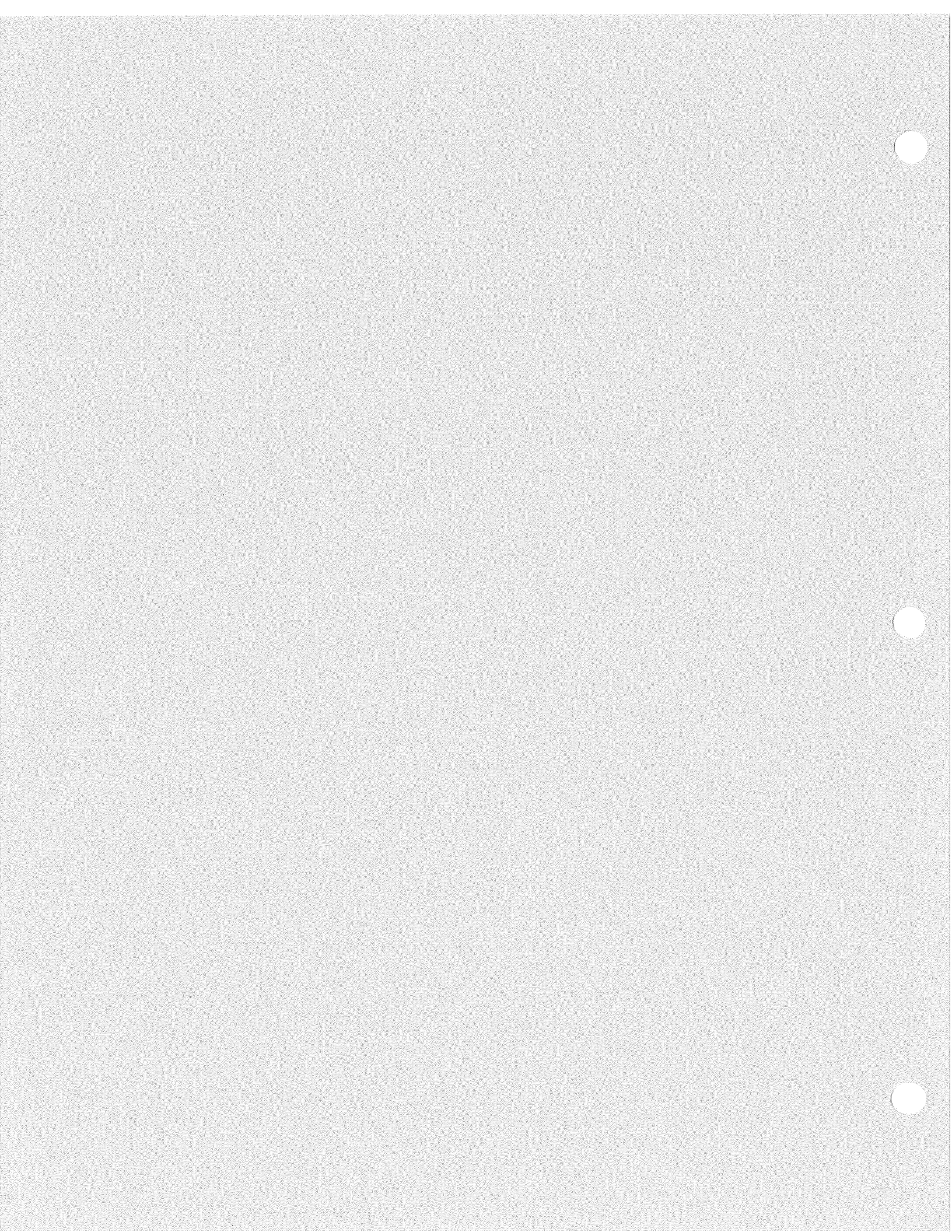
	2006 Actual	2007 Actual	2008 Actual	2009 Budget	2010 Requested	2010 Tentative
Estimated General Fund Balance at Year - End	11,604,398	11,770,047	12,175,995	12,175,995	12,175,995	12,175,995
Misc. Adjustments - Negotiations	(680,796)	(545,426)	-	-	-	-
LESS: TARGET FUND BALANCE	(5,800,862)	(5,750,000)	(5,900,000)	(6,366,269)	(6,465,338)	(6,357,655)
LESS: Multi Year Funding	(130,236)	(159,808)	(159,808)	(207,480)	(461,722)	(461,722)
LESS: Mid Year Rollover Appropriations	(637,633)	(472,151)	(1,134,784)	(2,995,086)	(377,948)	(377,948)
LESS: Rollover used in the Current Budget	(222,363)	(571,067)	(399,318)	(372,552)	(509,724)	(428,903)
LESS: Available Rollover	(144,306)	(360,055)	(232,326)	(245,608)	(344,842)	(425,663)
PLUS: Rollover Returned to the General Fund	122,408	-	554,471	2,253,102	(292,506)	(292,506)
Funds Available for Budget Appropriations	4,110,610	3,911,540	4,904,230	4,242,102	3,723,915	3,831,598
Less: Debt Stabilization Funding	-	-	-	-	-	-
Less: Funds allocated to reduce the Tax Levy	(1,361,615)	(1,000,000)	(1,050,000)	(1,343,000)	(1,050,000)	(1,050,000)
Less: Prior-year Approved Non-Target Funding	(130,236)	(29,750)	(49,400)	(264,636)	(118,557)	-
Less: General Fund Non-Target Funding for CY	(1,326,969)	(3,141,090)	(2,302,414)	(1,800,856)	(416,359)	(860,537)
Funds Applied towards Budget Appropriations	(2,818,820)	(4,170,840)	(3,401,814)	(3,408,492)	(1,584,916)	(1,910,537)
ANTICIPATED Surplus/(Deficit) in Available Funds	1,291,790	(259,300)	1,502,416	833,610	2,138,999	1,921,061

Fund Balances - Tentative Budget

	2008 Fund Balance	Target Fund Balance	Fund Balance Appropriated	Surplus Fund Balance
General (5%)	\$ 12,175,995	\$ 6,357,655	\$ 3,897,279	\$ 1,921,061
Solid Waste (10%)	\$ 1,254,263	\$ 617,874	\$ 263,514	\$ 372,875
Airport (5%)	\$ 99,783	\$ 124,502	\$ 157,303	\$ (182,022)
Highway Road (5%)	\$ 1,817,661	\$ 348,173	-	\$ 1,469,488
Highway Machinery (5%)	\$ 326,452	\$ 60,497	-	\$ 265,955
Debt Service (10%)	\$ 1,817,661	\$ 878,744	\$ 222,050	\$ 716,867

2008-09 Rollover Report (for use in 2009 Actual or 2010 Budget)

	2008 Certified	2007 rolled Forward 2008	Available for Use in 2009	Use in 2009	Anticipated for Budget 2010	Available for Use in 2010-11
Assigned Counsel	\$1,525	\$2,674	\$4,199	\$4,042	\$0	\$157
Board of Elections	\$36,124	\$0	\$36,124	\$36,124	\$0	\$0
County Administration	\$6,823	\$0	\$6,823	\$6,823	\$0	\$0
County Attorney	\$1,410	\$21,722	\$23,132	\$23,132	\$0	\$0
County Clerk	\$186,266	\$66,482	\$252,748	\$202,748	\$50,000	\$0
Department of Assessment	\$29,752	\$0	\$29,752	\$29,752	\$0	\$0
District Attorney	\$61,494	\$53,061	\$114,555	\$0	\$55,169	\$59,386
Emergency Response	\$44,721	\$0	\$44,721	\$44,721	\$0	\$0
Facilities Division	\$300,807	\$0	\$300,807	\$145,000	\$155,807	\$0
Finance Department	\$57,506	\$17,607	\$75,113	\$75,113	\$0	\$0
Health Department	\$149,746	\$27,653	\$177,399	\$0	\$9,943	\$167,456
Human Rights Commission	\$27,949	\$0	\$27,949	\$0	\$27,084	\$865
Human Services Coalition - Community Agency	\$20,447	\$0	\$20,447	\$0	\$20,447	\$0
Information Technology Services	\$5,267	\$0	\$5,267	\$5,267	\$0	\$0
Legislature	\$425	\$25,189	\$25,614	\$7,614	\$500	\$17,500
Office for the Aging	\$46,086	\$0	\$46,086	\$0	\$22,278	\$23,808
Opportunities, Alternatives, and Resources (OA)	\$481	\$0	\$481	\$0	\$481	\$0
Planning Department	\$150,271	\$0	\$150,271	\$5,400	\$0	\$144,871
Probation and Community Justice Department	\$61,569	\$0	\$61,569	\$5,500	\$44,649	\$11,420
Public Works Administration	\$873	\$0	\$873	\$873	\$0	\$0
Sheriff's Office	\$78,880	\$18,434	\$97,314	\$75,000	\$22,114	\$200
Weights and Measures	\$3,345	\$0	\$3,345	\$3,345	\$0	\$0
Youth Services Department	\$12,431	\$8,000	\$20,431	\$0	\$20,431	\$0
	\$1,284,198	\$240,822	\$1,525,020	\$670,454	\$428,903	\$425,663



Capital Program

Summary

2009 Modified Budget 5,425,421

Requested		Recommended		Approved	
Target/ Base Budget	4,836,339	Target/ Base Budget	4,836,339	Target/ Base Budget	4,836,339
Req OTR	631,048	Rec OTR	631,048	Leg OTR	631,048
Total Req	5,467,387	Total Rec	5,467,387	Leg App Total	5,467,387

OTR # 001

Description: Final Year of the funding for the HR/Payroll Upgrade

Cause:

Effect:

Administration Comment:

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
9576	54400	PROGRAM EXPENSE	Onetime	200,000	No	Onetime	200,000	No	Onetime	200,000	No
			Total	200,000		Total	200,000		Total	200,000	

OTR # 002

Description: Funding for the Road Maintenance Program

Cause:

Effect:

Administration Comment: This project supports a six-year highway rehabilitation and reconstruction plan. 2010 will be the fifth year of the 6-year plan.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
9576	54400	PROGRAM EXPENSE	Target	201,500	No	Target	201,500	No	Target	201,500	No
9576	54400	PROGRAM EXPENSE			No		0	No		0	No
			Total	201,500		Total	201,500		Total	201,500	

OTR # 003

Description: Use of Capital Fund Balance to Reduce Tax Levy

Cause:

Effect:

Capital Program

Administration Comment:

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR		Recommend	TILOR	Duration	Recommend	TILOR	
9961	54400	PROGRAM EXPENSE	Target	-222,050	No	Target	-222,050	No	Target	-222,050	No
			Total	-222,050		Total	-222,050		Total	-222,050	

OTR # 004

Description: TCAT - Public Transportation Capital Project

Cause:

Effect:

Administration Comment: The Public Transportation Capital Project includes five years of public transportation capital projects (2010-2014) that are funded through Federal and New York State grants. The County is the grant applicant for Federal and State public transportation programs. This Project will be used to buy replacement buses for Tompkins Consolidated Area Transit, Inc. (TCAT) and GADABOUT, install new passengers shelters, information signs, clean air emission controls on diesel buses, and other projects.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR		Recommend	TILOR	Duration	Recommend	TILOR	
9576	54400	PROGRAM EXPENSE	Onetime	90,303	No	Onetime	90,303	No	Onetime	90,303	No
			Total	90,303		Total	90,303		Total	90,303	

OTR # 005

Description: Tompkins County Surficial Aquifer Studies

Cause:

Effect:

Administration Comment: Water Resources Investigation Reports, maps, and models for select aquifers. Data and information obtained will include well locations, surficial geology, groundwater directional flow, water quality data, general aquifer characteristics, and groundwater-surface water interactions. Project will provide a more thorough understanding of aquifers to help protect and ensure adequate public drinking water supplies, develop strategies for groundwater protection, identify aquifers suitable for supporting future development, ensure healthy aquatic environments, and comply with the State's Source Water Assessment Program.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR		Recommend	TILOR	Duration	Recommend	TILOR	
9576	54400	PROGRAM EXPENSE	Onetime	77,255	No	Onetime	77,255	No	Onetime	77,255	No
			Total	77,255		Total	77,255		Total	77,255	

OTR # 006

Description: Federal Aid Projects

Capital Program

Capital Program

Cause:

Effect:

Administration Comment: See Capital Programs: West Seneca Road Bridge \$78,484, Red Mill Road Bridge \$24,000, Newfield Depot Road Bridge Replacement \$46,850, Hanshaw Road \$71,440, Bridge Painting Project \$42,000

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
9576	54400	PROGRAM EXPENSE	Onetime	284,040	No	Onetime	284,040	No	Onetime	284,040	No
			Total	284,040		Total	284,040		Total	284,040	
Capital Program OTR Total				631,048			631,048			631,048	

Contingent Fund

Summary		Requested		Recommended		Approved	
2009 Modified Budget	1,146,944	Target/ Base Budget	1,000,000	Target/ Base Budget	1,000,000	Target/ Base Budget	1,000,000
		Req OTR	0	Rec OTR	-183,600	Leg OTR	-183,600
		Total Req	1,000,000	Total Rec	816,400	Leg App Total	816,400

OTR # 007

Description: Lean Training

Cause:

Effect:

Administration Comment: This initiative would parallel TC3's successful on-going process that organizes and provides expert facilitation to employee work groups to streamline service delivery processes.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR		Duration	Recommend	TILOR	Duration	Recommend	TILOR
1990	54400	PROGRAM EXPENSE	0	No	Onetime	50,000	No	Onetime	50,000	No	
			<u>0</u>		Total	<u>50,000</u>		Total	<u>50,000</u>		

OTR # 008

Description: Savings resulting from the State Commission on Correction's variance that will reduce the number of board outs.

Cause:

Effect:

Administration Comment: The NYS Commission of Corrections has restored a variance allowing the Sheriff to double bunk prisoners at the Jail. It is estimated that the variance will result in an average of 8 fewer board-outs per day which, at an average board out rate of \$80/day, will reduce County costs by \$233,600.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR		Duration	Recommend	TILOR	Duration	Recommend	TILOR
1990	54400	PROGRAM EXPENSE	0	No	Target	-233,600	No	Target	-233,600	No	
			<u>0</u>		Total	<u>-233,600</u>		Total	<u>-233,600</u>		
Contingent Fund OTR Total			<u><u>0</u></u>			<u><u>-183,600</u></u>			<u><u>-183,600</u></u>		

Unallocated Revenues

Summary		Requested		Recommended		Approved	
2009 Modified Budget	-33,357,642	Target/ Base Budget	-32,357,092	Target/ Base Budget	-32,357,092	Target/ Base Budget	-32,357,092
		Req OTR	0	Rec OTR	-75,000	Leg OTR	-75,000
		Total Req	-32,357,092	Total Rec	-32,432,092	Leg App Total	-32,432,092

OTR # 009

Description: Use Fund Balance

Cause:

Effect:

Administration Comment: Anticipating additional revenue in 2010 for increase in mortgage tax revenue.

	Duration	Request	Department Request			Administrator Recommended			Legislature Recommended		
			Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
9999 41051 GAIN FROM SALE TAX PROF		0	No	Target	-75,000	No	Target	-75,000	No		
9999 54400 PROGRAM EXPENSE		-1,050,000	No		-1,050,000	No		-1,050,000	No		
Total		-1,050,000		Total	-1,125,000		Total	-1,125,000			
Unallocated Revenues OTR Total		-1,050,000			-1,125,000			-1,125,000			

Facilities Division

Summary		Requested		Recommended		Approved	
2009 Modified Budget	3,838,778	Target/ Base Budget	3,897,406	Target/ Base Budget	3,897,406	Target/ Base Budget	3,897,406
		Req OTR	0	Rec OTR	119,193	Leg OTR	119,193
		Total Req	3,897,406	Total Rec	4,016,599	Leg App Total	4,016,599

OTR # 010

Description: Review the possibility of moving COFA to Human Services Building and increase revenue for foreclosures \$25K for moving furniture

Cause:

Effect:

Administration Comment: Recommend eliminating \$50,000 rental expense by relocating COFA to the Human Service Building rather than rented space. This will require a space utilization plan to ensure efficient and effective reconfiguration of space within the building (accommodating policy-based space allocations for each employee) and, potentially, the use of one time funds to provide proper exterior ingress and egress for the occupants of the building.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR		
1621 54432 RENT		0	No	Target	-50,000	No	Target	-50,000	No		
1620 54470 BUILDING REPAIRS		0	No	Onetime	25,000	No	Onetime	25,000	No		
Total		0		Total	-25,000		Total	-25,000			

Priority 1

OTR # 011

Description: Deferred Maintenance Funding

Cause: Years of under funding maintenance budgets and under investing in County owned facilities have caused a significant backlog of deferred maintenance. This OTR is to be used for the replacement of systems or building components that have exceeded their design life. This target request will provide funding for such things as HVAC system replacements, roof replacements, fire alarm system replacements, parking lot repairs, and sidewalk repairs at various county buildings. The budget reductions imposed in this year's budget have eliminated the \$150,000 of target funding that had been built up over the last 3 years. Over the past 2 years an OTR has been submitted for Deferred Maintenance funding in the amount of \$400,000 which has been approved by the Legislature each time by a combination of target and one-time funding. This year's OTR requests the use of Rollover to restore the target funding lost by the budget reductions. Although there are many maintenance needs in the coming year, due to the fiscal challenges the county is currently facing no additional funding is being requested at this time to match the \$400,000 requested in previous years.

Effect: If not funded, deferred maintenance will accumulate and deterioration of buildings will continue to accelerate increasing the probability of large unplanned expenditures.

FACILITIES AND INFRASTRUCTURE

Facilities Division

Administration Comment: Approve department's request and add \$144,193 of fund balance to continue the Deferred Maintenance Program.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1620	54470	BUILDING REPAIRS	Target	155,807	Yes	Onetime	300,000	No	Onetime	300,000	No
1620	54999	ROLLOVER	Onetime	-155,807	Yes	Onetime	-155,807	No	Onetime	-155,807	No
Facilities Division OTR Total			Total	<u><u>0</u></u>		Total	<u><u>144,193</u></u>		Total	<u><u>144,193</u></u>	
				<u><u>0</u></u>			<u><u>119,193</u></u>			<u><u>119,193</u></u>	

FACILITIES AND INFRASTRUCTURE

Highway Division

Summary		Requested		Recommended		Approved	
2009 Modified Budget	4,986,277	Target/ Base Budget	4,672,319	Target/ Base Budget	4,672,319	Target/ Base Budget	4,672,319
		Req OTR	0	Rec OTR	-290,000	Leg OTR	-290,000
		Total Req	4,672,319	Total Rec	4,382,319	Leg App Total	4,382,319

OTR # 012

Description: Reduce the paving program

Cause:

Effect:

Administration Comment: Recommend reducing paving material for "Truing and Leveling" and to reallocate the resulting \$290,000 to support high priority OTR requests.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR		
9522	54400	PROGRAM EXPENSE	0	No	Target	-290,000	No	Target	-290,000	No	
		Total	0		Total	-290,000		Total	-290,000		
Highway Division OTR Total			0			-290,000			-290,000		

FACILITIES AND INFRASTRUCTURE

Weights and Measures

Summary		Requested		Recommended		Approved	
2009 Modified Budget	34,865	Target/ Base Budget	47,757	Target/ Base Budget	47,757	Target/ Base Budget	47,757
		Req OTR	4,375	Rec OTR	0	Leg OTR	0
		Total Req	52,132	Total Rec	47,757	Leg App Total	47,757

Priority 1

OTR # 013

Description: Reduction of Director's Hours

Cause: Target reduction

Effect: Services will be significantly reduced and may affect the revenues in the department.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3630	51000207	DIR. WGTS & MEAS.	Target	3,114	No	Target	0	No		0	No
3630	58800	FRINGES	Target	1,261	No	Target	0	No		0	No
Total				<u>4,375</u>		Total	<u>0</u>		Total	<u>0</u>	
Weights and Measures OTR Total				<u>4,375</u>			<u>0</u>			<u>0</u>	

Board of Elections

Summary		Requested		Recommended		Approved	
2009 Modified Budget	520,296	Target/ Base Budget	551,788	Target/ Base Budget	551,788	Target/ Base Budget	551,788
		Req OTR	73,671	Rec OTR	40,791	Leg OTR	40,791
		Total Req	625,459	Total Rec	592,579	Leg App Total	592,579

Priority 1

OTR # 014

Description: Senior Voting Machine Technicians needed for rollout of New Voting Equipment

Cause: A bipartisan team of two Senior Voting Technicians are needed to perform quarterly maintenance requirements (108 steps) for new voting machines. This position is responsible for the following: sets up elections in March, April, May, September and November, assist in training 50,000 voters and 320 workers on new voting machine and equipment setup. This position also supervises setup and testing of very part time machine technicians needed before each election. A new mandatory audit of every race after each election must be completed before an election can be certified.

Effect: Without the Senior Techs, Elections will not be in compliance with Federal and State Election Law. Elections will not be certified on time and testing will not occur before each election. Confusion at poll sites will cause distrust in our new voting system. Budget constraints have limited this request to 1 ft. one time. Rollover was returned to General Fund that was intended to cover this one-time expense.

Administration Comment: Approve department's request in order to ensure proper maintenance and set up of new voting machines. As a part of the evaluation of the introduction of new voting machines, review the actual workload required of the Senior Voting Machine Technicians to determine potential of reduction in hours in the future.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1450	58800	FRINGES	Onetime	8,910	No	Onetime	8,910	No	Onetime	8,910	No
1450	51000793	SENVOTGMACTECH	Onetime	26,881	No	Onetime	26,881	No	Onetime	26,881	No
			Total	35,791		Total	35,791		Total	35,791	

Priority 2

OTR # 015

Description: Primary Election Pay for Inspectors

Cause: Primaries occur in Tompkins County when two or more candidates run for the same position in the same party. This amount reflects the pay of election inspectors plus the cost of moving voting machines and voting booths to and from the polling places for a full county primary. Unfortunately, this is not within our control and is unknown until the end of July each year.

Effect: In order to operate within budgetary constraints we are proposing that this money come from the contingent fund when the exact amount is known. Otherwise, we must request this money for full operation because a election must occur. It is very possible that we will have statewide primaries for Governor and Senate in 2010.

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Board of Elections

Administration Comment: In light of current fiscal conditions, not recommended. In the event of a countywide primary in 2010, contingency funds will need to be provided for election day personnel.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
1450	54400	PROGRAM EXPENSE	Target	32,880	No	Target	0	No	Target	0	No
			Total	<u>32,880</u>		Total	<u>0</u>		Total	<u>0</u>	

Priority 3

OTR # 016

Description: Audit of New Voting Machines

Cause: A new regulation by the State now requires a 3% audit of all the voting machines by hand. This is necessary to confirm that the votes cast on the optical scan voting machines have been tabulated correctly. In order to comply with State regulations, we may need to hand count as many as 40,000 ballots to audit a general election. It will take 16 inspectors to perform the audit within the required time of 15 days for a General and 7 days for a primary election.

Effect: The Election can not be certified without the audit.

Administration Comment: Approve department's request in order to comply with mandated audit procedure.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
1450	54400	PROGRAM EXPENSE	Target	5,000	No	Target	5,000	No	Target	5,000	No
			Total	<u>5,000</u>		Total	<u>5,000</u>		Total	<u>5,000</u>	
Board of Elections OTR Total				<u><u>73,671</u></u>			<u><u>40,791</u></u>			<u><u>40,791</u></u>	

County Attorney

Summary		Requested		Recommended		Approved	
2009 Modified Budget	254,472	Target/ Base Budget	326,812	Target/ Base Budget	326,812	Target/ Base Budget	326,812
		Req OTR	35,129	Rec OTR	28,499	Leg OTR	28,499
		Total Req	361,941	Total Rec	355,311	Leg App Total	355,311

Priority 1

OTR # 017

Description: Salaries (hours) will need to be cut to meet this target. This small department eliminated one half-time attorney position two years ago and the workload was absorbed by the 1.5 remaining attorneys.

Cause: 97.5% of this department's budget is personnel. This small department has annually whittled down its budget by eliminating positions, local mileage and other supplies/equipment. A decrease of this magnitude can only be met by decreasing staff hours.

Effect: The OTR (\$30,000) equals approximately 600 attorney hours at \$50/hour (the average rate for one attorney hour for an attorney in the County Attorney's Office.) Outside legal counsel would have to be hired at a rate of approximately \$200/hr at a much larger cost of \$120,000. The effect of not hiring outside counsel will result in losing cases by default or untimely response, exposing the County to great liability. This department primarily responds to lawsuits, personnel actions, the needs of the Legislature, and delinquent behavior and has no control over any of these occurrences. The proposed cuts (failure to approve the OTR) would result in an overall increase in cost to County taxpayers of at least \$90,000

Administration Comment: Approve most of department's request, and make up the difference with savings in other line items.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1420	52206	COMPUTER EQUIPMENT		0	No	Target	-1,900	No	Target	-1,900	No
1420	58800	FRINGES	Target	10,126	No	Target	10,126	No	Target	10,126	No
1420	51000337	SEC/PARALEG AIDE CA	Target	4,655	No	Target	4,655	No	Target	4,655	No
1420	51000312	PARALEGAL TO CA	Target	2,368	No	Target	2,368	No	Target	2,368	No
1420	54442	PROFESSIONAL SERVICES		0	No	Target	-3,000	No	Target	-3,000	No
1420	51000248	COUNTY ATTORNEY	Target	13,035	No	Target	13,035	No	Target	13,035	No
1420	54472	TELEPHONE		0	No	Target	-900	No	Target	-900	No
1420	54303	OFFICE SUPPLIES		0	No	Target	-300	No	Target	-300	No
1420	54416	MEMBERSHIP DUES		0	No	Target	-530	No	Target	-530	No
1420	51000262	DEP CNTY ATTNY	Target	4,945	No	Target	4,945	No	Target	4,945	No
			Total	35,129		Total	28,499		Total	28,499	
County Attorney OTR Total				35,129			28,499			28,499	

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

County Clerk

Summary		Requested		Recommended		Approved	
2009 Modified Budget	156,502	Target/ Base Budget	312,903	Target/ Base Budget	312,903	Target/ Base Budget	312,903
		Req OTR	0	Rec OTR	0	Leg OTR	0
		Total Req	312,903	Total Rec	312,903	Leg App Total	312,903

Priority 1

OTR # 018

Description: As of January 1st, 2009, the County Clerk's Office is now responsible for the Records Center. We would like to employ Challenge Industries as the vendor to scan the permanent records boxes. We have implemented a new enterprise system (Laserfiche) for the Records Center; and we feel that we can create a digital county-wide Records Center and thereby eliminate the need for a new building to house an Inactive Records Center.

Cause: There are currently 1500 boxes of permanent records that we would like to start scanning at the records center. Some records will always need to be retained in paper, but the majority can be retained in another format, such as a digital image or on microfilm. We are using our expertise and success with imaging and electronic records management at the County Clerk's Office, with assistance from ITS, to bring greater efficiency and major cost-savings to the county by implementing, maintaining and instructing all county departments on how to use this digital records center enterprise system. As most new records are currently created in a digital format, it would allow a simple, searchable and efficient way to store the data in a centralized area for safekeeping and eliminate the existing multiple copies currently stored in paper and digitally at each department. Other cost-savings include savings on electronic storage of undeleted obsolete records, time wasted searching for records, maintenance of multiple databases, and legal exposure due to inability to provide records or not disposing of obsolete retained records.

Effect: The entire scanning project would be about \$125,000 and this investment of \$50,000 would allow us to apply for a NYS Archives grant for the remaining \$75,000. The Archives grants are meant as a source of "seed money," not a source of ongoing support for records management programs. This makes it all the more important to use past and future grant projects to build and maintain local support for records management, which will in turn increase our chances of obtaining future grant funding. Electronic records retention has long suffered from being marginalized as an unnecessary task. However, as digital records become the way of the future, we recognize the need to ensure compliance with government regulations and potential legal exposures. Imperatives in this area include the need for continuously updated records that minimize outdated information within our organization and the ultimate need to maximize transparency and protect the organization from audit and legal worries.

Administration Comment: Approve department's request. The scanning project is contributing to an overall streamlining of the County's records management system which, in turn, aids productivity, minimizes future capital expenses for records storage, and reduces long-term administrative overhead costs. The County's funds also leverage an estimated \$75,000 in State Archive Grant funding.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1410	54442	PROFESSIONAL SERVICES	Onetime	50,000	No	Onetime	50,000	No	Onetime	50,000	No
1410	54999	ROLLOVER	Onetime	-50,000	No	Onetime	-50,000	No	Onetime	-50,000	No
			Total	0		Total	0		Total	0	
County Clerk OTR Total				0			0			0	

Department of Assessment

Summary		Requested		Recommended		Approved	
2009 Modified Budget	623,516	Target/ Base Budget	838,342	Target/ Base Budget	838,342	Target/ Base Budget	838,342
		Req OTR	81,225	Rec OTR	0	Leg OTR	0
		Total Req	919,567	Total Rec	838,342	Leg App Total	838,342

Priority 1

OTR # 019

Description: Travel/Training for Real Property Appraisers (RPA)

Cause: New York State only reimburses the continuing education of individuals with the title of Assessor. As there is only 1 Assessor in Tompkins County, only this individual is reimbursed for travel and training expenses. Even though the Real Property Appraisers act as the individual town assessor, their training is not reimbursed by the state. For example, the County of Oswego has 25 assessors who are all reimbursed by the state for their continuing education.

Effect: While acting as the individual town assessor, the RPA's have historically been required to take the same continuing education requirement of the local assessor. Not funding this OTR would cause the RPA's to fall behind in their training and might jeopardize the professional licenses that 5 RPA's hold.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1355	54412	TRAVEL/TRAINING	Target	6,000	No		0	No		0	No
			Total	6,000		Total	0		Total	0	

Priority 2

OTR # 020

Description: Funding for Real Property Appraiser (RPA)

Cause: This position is one of 5 Real Property Appraisers currently employed in the office. The RPAs act as the individual town assessor for the municipality they are assigned.

Effect: If this position is not funded, it might jeopardize the ability to perform the Annual Reassessment Program if the real estate market begins to increase/decrease in value. As the RPA is a very specialized position, it is very difficult to find a qualified individual to fill this need on short notice.

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Department of Assessment

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1355	58800	FRINGES	Target	21,684	No	Target	0	No		0	No
1355	51000709	REAL PROP. APPRAISER	Target	53,541	No	Target	0	No		0	No
1355	58800	FRINGES		0	No	Target	0	No		0	No
1355	51000768	ASST ASMT ACT SPEC		0	No	Target	0	No		0	No
			Total	<u>75,225</u>		Total	<u>0</u>		Total	<u>0</u>	
Department of Assessment OTR Total				<u>81,225</u>			<u>0</u>			<u>0</u>	

Finance Department

Summary

2009 Modified Budget 564,242

Requested		Recommended		Approved	
Target/ Base Budget	693,439	Target/ Base Budget	693,439	Target/ Base Budget	693,439
Req OTR	57,047	Rec OTR	0	Leg OTR	0
Total Req	750,486	Total Rec	693,439	Leg App Total	693,439

Priority 1

OTR # 021

Description: To maintain current staffing levels.

Cause: Target funding is inadequate to maintain the current staffing level. The 2010 fiscal target level results in a loss of one FTE. The OTR substitutes a Senior Account Clerk Typist position for a Payroll Specialist position for a total savings of \$6,155.00.

Note:

Effect: Only one FTE will be dedicated to administer the payroll function. This could impair the ability to process payroll in a timely fashion.

Administration Comment: Approve department's request, but allocate the position to support the accounting needs of the proposed Health Benefits Coalition, with costs reimbursed by the Coalition, with time and training provided to allow the individual to serve as back-up to the County's sole payroll clerk.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1315	42770	OTHER MISCELL REVENUES		0	No	Target	-57,047	No	Target	-57,047	No
1315	51000320	SR ACCT CLERK/TYP	Target	40,603	No	Target	40,603	No	Target	40,603	No
1315	58800	FRINGES	Target	16,444	No	Target	16,444	No	Target	16,444	No
			Total	57,047		Total	0		Total	0	
Finance Department OTR Total				57,047			0			0	

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Information Technology Services

Summary		Requested		Recommended		Approved	
2009 Modified Budget	726,663	Target/ Base Budget	848,375	Target/ Base Budget	848,375	Target/ Base Budget	848,375
		Req OTR	16,670	Rec OTR	16,670	Leg OTR	16,670
		Total Req	865,045	Total Rec	865,045	Leg App Total	865,045

Priority 1

OTR # 022

Description: ITS Director decrease in hours from 40 to 35 hours per week and reduction in standard work week from five to four days/week

Cause: ITS Director's hours to decrease in 2010 from 40 hours to 35 hours per week pursuant to requested fiscal target decrease. The total amount of savings which includes salary and fringe equals \$16,670.

Effect: Availability of the ITS Director will be decreased and weekly work schedule can not be consistently defined due to prioritization of meeting schedules and current projects. The primary focus of the ITS department in 2010 will be limited to currently defined and budgeted projects, including Human Resources/Payroll, Mental Health Electronic Medical Records, 55 Brown Road Health Department move, Legislature Office Agenda & Meeting Management software and numerous Public Safety/LETSS initiatives. No new initiatives will be considered by the Director of ITS unless mandated by the County Administrator or the Legislature.

Administration Comment: Approve department's request. Sustained support and enhancement of productivity-enhancing technology through the leadership and management of the ITS Director is essential at a time when declining resources demand increasingly higher levels of efficiency.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1685	58800	FRINGES	Target	822	No	Target	822	No	Target	822	No
1680	54442	PROFESSIONAL SERVICES		0	No		0	No		0	No
1685	51000195	DIR INF TECH SVCS	Target	2,029	No	Target	2,029	No	Target	2,029	No
1680	51000195	DIR INF TECH SVCS	Target	9,836	No	Target	9,836	No	Target	9,836	No
1680	58800	FRINGES	Target	3,983	No	Target	3,983	No	Target	3,983	No
			Total	16,670		Total	16,670		Total	16,670	
Information Technology Services OTR Total				16,670			16,670			16,670	

Legislature

Summary		Requested		Recommended		Approved	
2009 Modified Budget	518,379	Target/ Base Budget	667,006	Target/ Base Budget	667,006	Target/ Base Budget	667,006
		Req OTR	26,480	Rec OTR	21,480	Leg OTR	21,480
		Total Req	693,486	Total Rec	688,486	Leg App Total	688,486

Priority 1

OTR # 023

Description: Restore existing staff hours from 37.5 to 40 hours per week.

Cause: Legislature staff consistently works in excess of 40 hours per week and cannot absorb a reduction in hours without a corresponding reduction of workload. The Office is required by law to be open to the public until 5 p.m.

Effect: TCCOG administrative support will be discontinued. Minutes for all committees and Legislature meetings will be action only summaries.

Administration Comment: In light of current fiscal conditions and potential labor-saving IQM2 system, not recommended. However, in keeping with Policy 01-00, Administration strongly recommends legislative consideration of action-item minutes rather than transcription-level minutes of Legislature and committee meetings to reduce the workload of legislative staff.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1040	58800	FRINGES	Target	4,420	No	Target	0	No		0	No
1040	51000351	DEP CLERK, LEGISLA	Target	3,114	No	Target	0	No		0	No
1040	51000178	CLERK, LEGISLATURE	Target	4,455	No	Target	0	No		0	No
1040	51000355	CHIEF DEP CLERK	Target	3,345	No	Target	0	No		0	No
1040	54999	ROLLOVER	Onetime	-15,334	Yes	Onetime	0	No		0	No
			Total	0		Total	0		Total	0	

Priority 2

OTR # 024

Description: IQM2 Meeting Management Software Program Technical Support

Cause: The County was awarded a grant from the New York State Archives and Records Administration to purchase IQM2 Meeting Management Software. The program is designed to alleviate existing workload pressures and create efficiencies.

Effect: Technical support and upgrades for the continued implementation of this software program will not be available for 2010.

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Legislature

Administration Comment: Approve department's request. Maintenance of the new productivity-enhancing software system is essential.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1040	54442	PROFESSIONAL SERVICES	Target	13,300	No	Target	13,300	No	Target	13,300	No
			Total	13,300		Total	13,300		Total	13,300	

Priority 3

OTR # 025

Description: Mileage Reimbursement for Legislators

Cause: Legislators currently reimbursed for local mileage expenses.

Effect: No mileage reimbursement will be available.

Administration Comment: Approve department's request.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1010	54414	LOCAL MILEAGE	Target	8,180	No	Target	8,180	No	Target	8,180	No
			Total	8,180		Total	8,180		Total	8,180	

Priority 4

OTR # 026

Description: Professional Services - funding of project assistants/expenses related to special committees and projects.

Cause: Funding has been approved as one-time for multiple years and funded by Rollover. No Rollover is anticipated to be available to cover this expense in 2010.

Effect: Elimination of funding - this is a resource that has been requested and used for various needs associated with special committees and projects of the Legislature.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1010	54442	PROFESSIONAL SERVICES	Target	5,000	No		0	No		0	No
			Total	5,000		Total	0		Total	0	

Legislature

Legislature

Priority 5

OTR # 027

Description: Computer replacement

Cause: Routine upgrade of computer

Effect: Replacement of one computer per replacement plan

Administration Comment: Approve department's request.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1040	54999	ROLLOVER	Onetime	-500	No	Onetime	-500	No	Onetime	-500	No
1040	52206	COMPUTER EQUIPMENT	Onetime	500	No	Onetime	500	No	Onetime	500	No
			Total	<u>0</u>		Total	<u>0</u>		Total	<u>0</u>	
Legislature OTR Total				<u><u>26,480</u></u>			<u><u>21,480</u></u>			<u><u>21,480</u></u>	

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Rural Library Services

Summary		Requested		Recommended		Approved	
2009 Modified Budget	164,800	Target/ Base Budget	154,500	Target/ Base Budget	154,500	Target/ Base Budget	154,500
		Req OTR	10,300	Rec OTR	0	Leg OTR	0
		Total Req	164,800	Total Rec	154,500	Leg App Total	154,500

Priority 1

OTR # 028

Description: Finger Lakes Library Service

Cause: Maintaining services in the face of rapidly rising costs in an ongoing challenge.

Effect: FLLS continually seeks ways to accomplish the same goals in a more efficient less costly way. We also attempt to take advantage of grant opportunities as they arise.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
7410	54400	PROGRAM EXPENSE	Target	965	No		0	No		0	No
			Total	965		Total	0		Total	0	

Priority 2

OTR # 029

Description: Groton Library - To maintain library services and meet current demand.

Cause: GPL-as a cornerstone of education and culture in our rural community-relies heavily on county money to maintain our high-quality collections and services.

Effect: In addition to cutting staff hours and new purchases for the collection, cultural events-such as our summer reading program-would have to be drastically reduced.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
7410	54400	PROGRAM EXPENSE	Target	1,867	No		0	No		0	No
			Total	1,867		Total	0		Total	0	

Rural Library Services

Priority 3

OTR # 030

Description: Lansing Library - To maintain and expand service to patrons.

Cause: The cause for the over target request is the continued increase in library use and patron needs. The library is asking to maintain current funding levels. We will be expanding our services, therefore stretching our funding dollars even farther than this year.

Effect: The Lansing Library will have to reduce patron services and struggle to address their needs if the over target request is not met. During a recession public libraries services are more in demand than ever. The Lansing Library understands the realities of this hard economic time and how few public dollars there are available. However, public libraries can help stimulate the economy by educating people, promoting resource sharing, and helping people to find jobs.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
7410	54400	PROGRAM EXPENSE	Target	1,867	No	0	No	0	No		
			Total	1,867		0		0			

Priority 4

OTR # 031

Description: Newfield Public Library - This request would provide maintenance of effort to existing services at a rate equal to 2009.

Cause:

Effect:

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
7410	54400	PROGRAM EXPENSE	Target	1,867	No	0	No	0	No		
			Total	1,867		0		0			

Rural Library Services

Priority 5

OTR # 032

Description: Southworth Library (Dryden)

Cause: The request for the increase of \$1867 reflects the amount we need to restore our funding to the 2009 levels and does not include any cost of living increases for the staff. It does not represent an increase in staff level, library open hours, books or materials. This request would allow the Southworth Library to continue to provide services and resources to the Dryden community at the current level

Effect: These challenging economic times have put a strain on most operations, ours included. Our usage of services has increased by 17% over last year, but if we are not funded we will probably be forced to reduce our open hours as we cannot reduce the staff pay, acquisitions budget or other resources.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
7410	54400	PROGRAM EXPENSE	Target	1,867	No	0	No	0	No		
			Total	<u>1,867</u>		<u>0</u>		<u>0</u>			

Priority 6

OTR # 033

Description: Ulysses Library - To maintain library services and meet current demand.

Cause: In 2008, use of the library began increasing substantially and continues to exceed our expectations. June 2009 circulation figures were up nearly 20% from June 2008. Attendance at programs is much higher and requests for computer help and for our job seeking resources are up over 20% from last year. We are very efficient with our funding due to the fifty plus volunteers that run our circulation desk, shelving and fundraising initiatives. However, we have made due with less for many years and we were already at capacity before the dramatic surges in circulation, computer usage and participation in programs necessitated modest increases in spending.

Effect: We will be unable to keep up with the demand for library resources and services. We will have to reduce our offerings when they are used more than ever. Hours and staffing will be cut depending on contributions from other sources.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
7410	54400	PROGRAM EXPENSE	Target	1,867	No	0	No	0	No		
			Total	<u>1,867</u>		<u>0</u>		<u>0</u>			
Rural Library Services OTR Total				<u><u>10,300</u></u>		<u><u>0</u></u>		<u><u>0</u></u>			

Tompkins County Public Library

Summary		Requested		Recommended		Approved	
2009 Modified Budget	2,700,789	Target/ Base Budget	2,483,708	Target/ Base Budget	2,483,708	Target/ Base Budget	2,483,708
		Req OTR	170,000	Rec OTR	35,000	Leg OTR	35,000
		Total Req	2,653,708	Total Rec	2,518,708	Leg App Total	2,518,708

Priority 1

OTR # 034

Description:

Cause: Usage of the library has increased. Compared to June of 2008, statistics for June of 2009 document substantial increases in the usage of the public library. Attendance at public programs increased by 32%. The door count went up by 8%. Circulation of library materials increased by 9% Reference queries increased by 6%. Lending to other libraries increased by 28%. Usage of the public Internet computers increased by 10%. Through this MOE, the library seeks to retain its existing workforce and continue to provide our community with core library services. BUT--

Revenue shortfalls are expected from the following sources:

- Tompkins County
- State of New York
- Sales Tax Revenue, City of Ithaca
- Private fundraising
- Interest generated from reserve funds

AND

Expenses are expected to increase in the following areas

- Pension liability
- Health Insurance
- Contractual Salary Increases
- Costs of library materials, supplies, vendor services

The library has taken the following steps in 2009 to conserve funds: decrease the acquisitions of new library books and AV items; decrease publicity expenditures; decrease staff development and training; and leave vacant two part-time library clerk positions and two part-time library page positions. For 2010, the library will continue to hold vacant the four positions above, will reduce contractual services for computer support; continue to reduce staff development and training expenses; publicity expenses; and reduce our library acquisitions budget. The library is not requesting an OTR for scheduled computer and networking replacements because 2010 is an "off-year" and no significant expenses are expected. We will be submitting a Technology OTR again in 2011.

Despite taking these steps, the library will face a \$154,000 deficit for 2010.

Effect: Having taken all steps possible to bring revenue and expenses into alignment, the only remaining option is a reduction in workforce. Immediate lay-offs would begin on January 1, 2010, apportioned among professional librarians, administration and support staff. It is estimated that the library would need to reduce its workforce by another 3+ FTE positions in order to achieve a balanced budget. For example, if

- One FTE professional librarian average 2010 salary with benefits costs \$67,827 and
- One FTE support staff position average 2010 salary with benefits costs \$37,838
- Then closing the deficit of \$154,000 could be achieved by eliminating one full time professional librarian and 2.25 full time support Staff.

The net loss will be 5.25 FTE staff members, (2 FTE from 2009 and 3.25 from 2010) bringing the library's workforce down from 48 to 42.75 FTEs.

(These calculations do not factor in the position of Volunteer Coordinator, which is addressed in the library's second OTR. A failure to re-fund that position at full-time status would increase the loss of staff by another .5 FTE).

Reductions of that magnitude will affect library users directly through a loss of direct public service, a possible reduction in the number of open hours; a severe backlog in the number of new items which can be processed and a backlog of unchecked in and unshelved books and AV items. Until lay-off rosters are created and reviewed, it is difficult to identify specific positions which would be lost and how those positions translate into the loss of public service.

FAILURE TO MEET STATE MAINTENANCE OF EFFORTS STANDARD

If the county appropriation falls below 95% of the average appropriation from the last two years, it will be subject to the loss of 25% of state aid for Central Libraries (approximately \$17,875 in acquisitions support and \$26,250 in staff support for a total loss of \$44,125)

The maintenance of effort is calculated as follows:

2008 total local public funds \$2,628,902

2009 total local public funds (estimated) \$2,773,789

Total \$5,362,691

Average \$ 2,681,345

95% of average \$2,547,278

If our library fails to meet minimum standards, this would almost certainly affect state aid for the Finger Lakes Library System, since their state aid is contingent on maintenance of tax support for all member libraries. According to Education Law, if in any one year, the total local public funds received by FLLS and its members falls below 95% of the average of the two previous years, the NYS Aid to the system will be reduced by 25%. Since TCPL is the largest member library, it is critical that we maintain our local support so as not to jeopardize funding for FLLS. (More details about this can be obtained from Karen Creenan, Director of the Finger Lakes Library System).

FAILURE TO MEET STATE STANDARDS FOR NUMBER OF OPEN HOURS

In order to retain its charter as a public library in New York State, our library is required to be open 55 hours per week, every week of the year. The number of hours open is based on the population of a library's chartered service area. If we are unable to meet those hours of service, the library's charter is ultimately in jeopardy.

Administration Comment: Recommend providing sufficient funds to comply with Maintenance of Effort requirement. This is achieved by allocating \$19,000 plus the \$16,000 recommended for restoration of hours for the Volunteer Coordinator (see OTR 035)

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
7411	54400	PROGRAM EXPENSE	Target	154,000	No	Target	19,000	No	Target	19,000	No
			Total	154,000		Total	19,000		Total	19,000	

Priority 2

OTR # 035

Description: Volunteer Coordinator

Cause: The position of Volunteer Coordinator has been funded as a full-time position for three years. This funding allowed the library to increase the number of hours worked by the Volunteer Coordinator, bringing the position from a half-time position to full-time. At the end of 2009, the three-year funding will end. This OTR requests that the position of Volunteer Coordinator remain as a full-time position. This request qualifies as a cost-saver. Volunteers in the library play an important role. They step up and help paid staff with a myriad of tasks, from re-shelving all audio visual materials to answering incoming phone calls. Some volunteers have been with the library for decades, while other volunteers may be fulfilling a community service requirement and will only be working for a limited duration. The library receives numerous phone calls and e-mails from potential volunteers; retirees, newcomers to the community, high school students as well as those doing mandated community service. The Volunteer Coordinator must carefully interview, screen and place all volunteers. Each volunteer must be matched with an appropriate job suitable for their interests, skills and availability. The Volunteer Coordinator must also work with each departmental manager in identifying volunteer tasks. Sometimes the Volunteer Coordinator must recruit for a job which requires a specific set of skills such as Internet trainer. The Volunteer Coordinator also follows up on the training and supervision of volunteers, manages conflicts, and occasionally will need to re-assign a volunteer to a different job or, in some cases, will terminate the volunteer.

The library currently uses about 85 volunteers a week, who, in 2008, contributed 7,145 hours, which is roughly equivalent to 4 FTE employees. While the library does not use volunteers as substitutes for paid staff (see Collective Bargaining Agreement between the Library and the UAW Local 2300 Support Staff Association), both sides agree that carefully selected and placed volunteers can be an effective and positive way of ensuring the best in customer service. As the economy worsens, the need for volunteers is particularly important and the library has been seeing an increase in the number of inquiries about volunteer opportunities from those who are unemployed. These people are looking for a way to increase their experience, add to their resume, establish another work reference, and contribute positively to their community. Volunteering at the library is a positive way to focus the interests and energies of those seeking employment.

When this position became full time, the number of volunteer hours increased by 20% in the first year; that increase has been sustained over the next two years. This growth highlights the importance of keeping this position as full-time.

The full-time nature of this job also allows us to attract and keep a qualified Volunteer Coordinator. When this position was part-time, a succession of three coordinators came and left in the space of four years. This affected the quality of the program; cultivating long standing relationships with volunteers was difficult. Given the nature of the job, a Volunteer Coordinator's schedule must be flexible enough to include a mix of days, evenings and weekends, because that is when the volunteers are working. But the Coordinator can also be more effective if they attend regular staff and departmental meetings-something that is almost impossible to achieve on a part-time basis.

Effect: If this position reverts to part time status, it is likely that the number of volunteers which can be managed will drop, thus affecting the ability of the library to get important work done. Potential volunteers may not receive call backs, the interview process may lack in quality due to lack of time, the placement of volunteers may not be done in a timely manner; follow up with supervisors may not occur, all leading to a less than satisfactory experience for both the volunteer and the library staff. Negative public opinion can also follow if interested volunteers are not incorporated into productive and satisfying placements.

GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS

Tompkins County Public Library

Administration Comment: Approve agency's request, allowing a full time Volunteer Coordinator to recruit, screen, and manage volunteers who provide important support to the Library staff.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
7411	54400	PROGRAM EXPENSE	Target	16,000	No	Target	16,000	No	Target	16,000	No
			Total	<u>16,000</u>		Total	<u>16,000</u>		Total	<u>16,000</u>	
Tompkins County Public Library OTR Total				<u><u>170,000</u></u>			<u><u>35,000</u></u>			<u><u>35,000</u></u>	

Cooperative Extension

Summary		Requested		Recommended		Approved	
2009 Modified Budget	709,674	Target/ Base Budget	665,319	Target/ Base Budget	665,319	Target/ Base Budget	665,319
		Req OTR	33,575	Rec OTR	0	Leg OTR	0
		Total Req	698,894	Total Rec	665,319	Leg App Total	665,319

Priority 1

OTR # 036

Description: 2.25 % cost of living increase for staff that will remain; or to be used to reduce staff layoff; or their combination.

Cause: Our projections are for substantial increases in health insurance premiums and other living costs, combined with substantial reductions in revenues from state and local sources. A Cost of Living Adjustment is needed to maintain staff salaries at a level somewhat in line with the actual cost of living. Health insurance premiums and other costs are expected to increase significantly. In addition demands on staff will inevitably increase as a result of (1) increased demand for our services and (2) the overall reductions in staffing hours through a combination of layoffs and work hour reductions. These demands on staff come on the heels of significant increases in previous years in productivity and efficiency of staff as measured by program and participant number increases/FTE for program staff and cost savings and output/FTE for Admin staff. It is critical to support the staff that will remain and keep workload increases to a bare minimum by retaining as many as possible.

Staff salaries paid for through County funds average a little over 40,000; these staff have an average of over 20 years of work experience including nearly 12 years with CCETC. Among them are 2 with Ph.D., 10 others with Master's and 7 with Bachelor's degrees. Each FTE funded educator position generates an average of nearly 200,000 in grant funds to support 4 other full time positions.

Effect: Potential loss of highly skilled staff, reduction in amount of other state and federal funding through leveraging and potential impact on programming: our (Cornell Cooperative Extension associations statewide) data on retention and program quality show a linear relationship between quality program indicators and number of years of experience in our associations for staff of similar type positions

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
2981	54400	PROGRAM EXPENSE	Target	16,700	No		0	No		0	No
			Total	16,700		Total	0		Total	0	

Priority 2

OTR # 037

Description: Tompkins County Agriculture and Farmland Protection Board

Cause: Reinstate funding eliminated from the County Planning Budget for maintenance of effort in implementation of the County's Agriculture and Farmland Protection Plan strategies and in upholding the state-mandated duties of the Tompkins County Agriculture and Farmland Protection Board in the review of agriculture districts and associated provisions of the law. Amount requested is 6.25% less than 2009 allocation. The County has contracted with Cornell Cooperative Extension of Tompkins County for implementation of the County's Agriculture & Farmland Protection Plan annually since its approval in July 1998, channeling the funds for the contract through the County Planning Department. The County Planning Dept. is eliminating funding for the AFPB from that department's budget as part of its 6.25% reduction. Under the contract CCETC provides support to the Tompkins County Agriculture & Farmland Protection Board (AFPB) for implementation of Plan goals including (1) promotion of agricultural economic development and supportive agricultural policies, (2) facilitation of annual agricultural district additions and state mandated 8-year reviews of agricultural districts, (3) outreach

Cooperative Extension

pertaining to the State's Purchase of Development Rights Program, and (4) agricultural awareness education.

Effect: If the AFPB funding is entirely eliminated, the following tasks which are mandated by NYS Agriculture District Law will still need to be maintained: annual additions to agriculture districts; information/advice regarding Ag District Law provisions provided by CCETC staff to farmers, landowners and municipalities; support for AFPB operations-monthly meetings, minutes, resources for board work to uphold their duties as prescribe in Ag District Law including approval of Town Ag Plans; PDR applications and review of Notice of Intent actions; Agriculture Plan Implementation including work in agriculture economic development, policy outreach and agriculture education.

Eliminating AFPB funding will hinder updating the County's Agriculture & Farmland Protection Plan. The NYS Dept. of Agriculture & Markets is requesting that Counties with Agriculture Plans approved 10 years ago or more be updated. The State is providing a matching grant for this purpose. A maximum of \$50,000 in State funding is available (50% match required of which 20% or \$10,000 must be cash). The AFPB recommends that the plan be updated because the original plan failed to identify areas targeted for farmland protection and failed to review consistency of the Ag plan with municipal plans and policies. In the meantime, the County and many Towns have new comprehensive plans that address agriculture and rural land use. A new agriculture plan would build upon these resources and further focus on agriculture & farmland protection. Additionally, there is new agricultural census data released in 2007 that should be used to assess the value of agriculture and analyze trends. Strategies developed for plan implementation also need to be prioritized based on farm industry trends and needs.

Specifically a half time position at Cooperative Extension devoted to this work would be eliminated. The direct result would be the elimination of agricultural education programming including successful events such as Farm City Day, Ag Stravaganza, Fall Harvest Festival for Kids and all Agriculture in the Classroom activities that reach over 3000 youth and families annually. Furthermore, a total of at least \$5000-8,000 in annual private funds that are raised by staff support these events would be eliminated. Additionally there would be no staff support for board duties, annual ag district additions and Ag District Review and for answering questions pertaining to ag district law provisions.

CCETC agriculture staff receives annual training in agriculture district law provisions through Cornell University, NYS Dept. of Agriculture & Markets and American Farmland Trust. CCETC ag staff possesses unique expertise and has a trusted longstanding relationship working with the agriculture community on all aspects of farming operations. It has been the CCETC core mission to serve agriculture in Tompkins County since 1914. The County benefits from contracting with CCETC because it avoids duplication of county government services and because CCETC is eligible for grants that further the goals of the County Agriculture & Farmland Protection plan. In 2009, CCETC leveraged \$140,000 in State funding for agriculture economic development for agritourism promotion and to facilitate farmer-buyer connections. CCETC is an efficient provider of services given our working knowledge of agriculture and the Agriculture District Law, and because we are able to leverage additional funding that serves the goals of the County Agriculture and Farmland Protection Plan. The AFPB recommends that the County continue to contract with CCETC to provide staff support for Agriculture and Farmland Protection Plan Implementation and for upholding the provisions of the NYS Agriculture District Law.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
2981	54400	PROGRAM EXPENSE	Target	16,875	No		0	No		0	No
			Total	16,875		Total	0		Total	0	
Cooperative Extension OTR Total				33,575			0			0	

Health Department

Summary

2009 Modified Budget 4,987,728

Requested	
Target/ Base Budget	5,224,911
Req OTR	86,294
Total Req	5,311,205

Recommended	
Target/ Base Budget	5,224,911
Rec OTR	39,362
Total Rec	5,264,273

Approved	
Target/ Base Budget	5,224,911
Leg OTR	39,362
Leg App Total	5,264,273

Priority 1

OTR # 038

Description: One full-time Community Health Nurse (35 hrs/wk)

Cause: The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share as imposed by the Legislature.

Effect: The Community Health Nurse based in Community Health Services (CHS) provides disease prevention immunizations including seasonal influenza for infants, children and adults; breastfeeding education and counseling; childbirth education classes and maternal child home visits to newborns and young families identified at risk by health providers. Loss of this position will reduce CHS to 4.5 Community Health Nurses and will significantly impact ability to provide essential public health services. CHS would be out of compliance with MOMS (Medicaid Obstetrical and Maternal Services) state requirements to provide health supportive home visits for low-income pregnant women at 20, 28 and 36 weeks and at postpartum for the mom and newborn. CHS will have to wait list immunization appointments and will be unable to provide current level of community-wide flu clinics to the elderly and other vulnerable populations in community and home settings. CHS will be unable to adequately respond to a public health emergency such as the need for novel influenza H1N1 mass vaccination clinics or other emergent communicable disease or bioterrorism agent. If not funded, CHS will lose provision of the following services: --350 maternal child home visits for mothers to provide prenatal, postpartum and newborn, pediatric assessment, education and support, -400 childhood and adult immunizations given at weekly and evening clinics (30% reduction), --8 educational and follow-up home visits for parents of newborns born with Hepatitis B infection (50% reduction), --12 Childbirth Education classes for low-income eligible women and their partners, --expertise of a certified lactation counselor in response to breastfeeding questions from women and agencies such as Cooperative Extension, --over 900 seasonal flu vaccinations (40% reduction in service).

Administration Comment: Approve department's request.

	Department Request			Administrator Recommended			Legislature Recommended		
	Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4016 58800 FRINGES	Target	20,872	No	Target	20,872	No	Target	20,872	No
4095 43401 PUBLIC HEALTH WORK	Target	-10,079	No	Target	-10,079	No	Target	-10,079	No
4016 41603 CLINIC FEES	Target	-44,500	No	Target	-44,500	No	Target	-44,500	No
4016 54353 BIOLOGICALS	Target	21,534	No	Target	21,534	No	Target	21,534	No
4016 51000580 COMM HEALTH NURSE	Target	51,535	No	Target	51,535	No	Target	51,535	No
	Total	39,362		Total	39,362		Total	39,362	

Health Department

Priority 2

OTR # 039

Description: One full time Public Health Sanitarian (35 hrs/wk)

Cause: The funding request for this position is a result of the need to submit a budget with the 6.25% reduction imposed by the Legislature.

Effect: The loss of 1.1 FTE Public Health Sanitarians (PHS) represents a 12.5% reduction in the PHS staff and nearly an 8% reduction in total Division staff (note: .1 FTE is lost due to a reduction in the Water Grant). With the restoration of 1.0 FTE PHS, services will be reduced in all program areas. For programs such as our on-site sewage program and activities including responding to garbage and other complaints, the effect will be longer response times and delays in issuing permits and conducting site visits. Other changes anticipated include: --significantly curtailing weekend inspection of temporary food service establishments; --reducing the frequency of high risk food service establishment inspections from twice to once per year; --eliminating field visits for homeowners and other individual water systems; --conducting public water supply inspections at most municipal and other non-permitted facilities every other year instead of annually; --limiting the scope of inspections at mobile home parks to their water and sewage systems; --significantly restricting the scope and frequency of inspections at hotels and motels; and --eliminating field responses to open burning complaints, relying instead on outreach and education. We are waiting further guidance from the New York State Department of Health (NYSDOH) regarding implementation of these changes. Other changes may need to be made depending on the direction we receive from NYSDOH. Additionally, at least four PHS or Senior PHS in the Division are or will be eligible for retirement in the next year or two. We have been training staff to be knowledgeable in programs where these retirements are anticipated. The loss of the PHS position will exacerbate the difficulties we will face as these retirements transpire.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4090	51000595	PUB HEALTH SANIT.	Target	46,848	No		0	No		0	No
4090	58800	FRINGES	Target	18,973	No		0	No		0	No
4095	43401	PUBLIC HEALTH WORK	Target	-16,528	No		0	No		0	No
			Total	49,293		Total	0		Total	0	

Priority 3

OTR # 040

Description: One full-time Account Clerk Typist (35 hrs/wk)

Cause: The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share as imposed by the Legislature.

Effect: Responsibilities of the Account Clerk Typist (ACT) include timely and accurate review of contract provider billing vouchers to ensure internal and regulatory processes are met. This person also routinely enters all required data from the Early Intervention Individualized Family Service Plans and Amendments into the NYS KIDS database system. Other duties include the transcription of dictated EI Service Coordination notes, filing and phone coverage. Elimination of this position would require the high volume of contract provider billing, EI data entry and transcription work, etc. be divided among the rest of the support staff who are currently stretched to capacity.

Health Department

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4047	58800	FRINGES	Target	12,338	No		0	No		0	No
4047	51000513	ACCT. CLERK/TYPIST	Target	30,463	No		0	No		0	No
4095	43401	PUBLIC HEALTH WORK	Target	-10,747	No		0	No		0	No
			Total	32,054		Total	0		Total	0	

Priority 4

OTR # 041

Description: Reclass of Sr. Account Clerk Typist to Account Clerk Typist

Cause: The funding request for this position is a result of the need to submit a budget with the 6.25% reduction imposed by the Legislature.

Effect: This full-time (35 hrs/wk) Senior Account Clerk Typist (SACT) provides clerical support for activities of four Health Promotion staff and the Director of Patient Services (DPS). These higher level clerical duties enable the DPS to focus more time on critical program and patient care concerns. The current position is responsible for the following duties: --Review and maintenance of a variety of complex financial documents such as oversight of the \$160,000 Tobacco Community Partnership Grant and the \$9,000 Diabetes Prevention & Control Grant. This includes a working knowledge of Health Department, Tompkins County and New York State requirements for grant expenditures and timelines. --Collection of statistical and qualitative data, creation of report format and development of summary reports, for example-uses a high level computer program to summarize survey results of special needs populations in the community for planning of emergency shelters. --Constructs statistical charts for comparing data to assess trends over time to better evaluate program need and activity such as Board of Health reports. --Coordinates mandatory training for Health Department staff on CPR Certification, Blood borne Pathogens, Tuberculosis, Patient Confidentiality, Workplace Violence Prevention, HIPAA and others. --Supervises the preparation of monthly, quarterly and annual reports which are compiled into summary reports for state aid reimbursement, for example-creates reports to summarize nursing hours reimbursed by NYSDOH to better review and assess nursing time for efficiency.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4016	58800	FRINGES	Target	2,045	No		0	No		0	No
4016	51000529	SR. ACCOUNT CLERK/TYPIST	Target	5,050	No		0	No		0	No
4095	43401	PUBLIC HEALTH WORK	Target	-1,782	No		0	No		0	No
			Total	5,313		Total	0		Total	0	

Health Department

Priority 5

OTR # 042

Description: .20 FTE Administrative Assistant (currently works .7 FTE)

Cause: The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share imposed by the Legislature.

Effect: This position provides clerical support for four key positions (Public Health Director, Public Health Administrator, Medical Director and Health & Safety Coordinator) and the Board of Health in the Planning & Coordination unit. This position also provides coverage for reception and medical examiner administrative support. Over the years this originally full-time position has eroded to part-time. Further erosion of the hours for this position will require the four staff members listed above to do more of their own clerical work which is not an appropriate or efficient use of high level professional staff time. In addition, the unit is facing the loss of additional clerical support (.5 FTE) through the Preparedness grant.

Administration Comment: In light of current fiscal conditions, not recommended.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4010	58800	FRINGES	Target	3,398	No		0	No		0	No
4010	51600	LONGEVITY	Target	110	No		0	No		0	No
4010	51000535	ADMIN. ASSISTANT	Target	8,281	No		0	No		0	No
4095	43401	PUBLIC HEALTH WORK	Target	-2,960	No		0	No		0	No
			Total	8,829		Total	0		Total	0	

Priority 6

OTR # 043

Description: .20 FTE Systems Analyst (currently works 35 hrs/wk)

Cause: The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share as imposed by the Legislature.

Effect: The department has one 35 hour per week System Analyst to provide technical support for approximately 100 staff and contractors. This position is responsible for set-up of new computers and related equipment, maintenance of existing equipment, troubleshooting software issues, help desk (computer and telephone). The department currently maintains three servers, two with custom software (McGinnis for Preschool and Cerner for Community Health programs). A reduction to 28 hours per week for this position will result in increased requests to the ITS department for critical needs and delays in responding to routine service requests. The ability to develop custom programs to save staff time and improve record keeping activities will also be diminished.

Administration Comment: Approve department's request in order to support maintenance and operation of productivity-enhancing technology.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4010	54999	ROLLOVER		0	No	Onetime	-9,943	No	Onetime	-9,943	No
4095	43401	PUBLIC HEALTH WORK	Target	-3,334	No	Onetime	-3,334	No	Onetime	-3,334	No
4010	51000719	SYSTEMS ANALYST	Target	9,370	No	Onetime	9,370	No	Onetime	9,370	No
4010	51600	LONGEVITY	Target	80	No	Onetime	80	No	Onetime	80	No
4010	58800	FRINGES	Target	3,827	No	Onetime	3,827	No	Onetime	3,827	No
			Total	9,943		Total	0		Total	0	

Priority 7

OTR # 044

Description: Creation of Evaluation Team (1.0 Speech Language Pathologist-Pediatric, 1.0 Physical Therapist-Pediatric, 1.0 Special Education Teacher)

Cause: To ensure compliance with U.S. Department of Education, Office of Special Education (OSEP) Federal Compliance Indicators and Early Intervention Program regulation NYCRR 6904.11(a)(1) and the EI Administrative contract with the NYS Department of Health Bureau of Early Intervention - "to ensure that initial IFSP's are completed with adequate timeliness so that they are in compliance with the 45-day timeline from date of referral..."

Effect: In the Early Intervention Program (EI), from date of referral to the completion of the Initial Individualized Family Service Plan (IFSP) Federal regulation allows 45 days for process completion. The U.S. Department of Education OSEP standard is 100% compliance. This federal standard is now monitored annually by the NYSDOH Bureau of Early Intervention. Due to the limited availability of approved EI evaluators in our county, the Tompkins County EI program is not able to meet the OSEP standard. As a Division we have implemented major paradigm shifts in staff responsibilities to facilitate increased program compliance. We have had numerous meetings with our primary evaluating agency, which has resulted in further program changes for the agency and the division. In our latest Corrective Action Plan (CAP) to the NYSDOH Bureau of EI, we have proposed the development and implementation of an EI Evaluation Team pending County Legislature approval. NYSDOH is very aware of our dilemma and has accepted our CAP. No approval of this OTR may result in NYS penalizing the Tompkins County EI program through policy and eventual financial implications.

Administration Comment: Not recommended. Efficacy of adding a three-person team not certain.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4054	54400	PROGRAM EXPENSE	Target	-225,000	No		0	No		0	No
4095	43401	PUBLIC HEALTH WORK	Target	3,111	No		0	No		0	No
4047	54414	LOCAL MILEAGE	Target	10,000	Yes		0	No		0	No
4054	41607	MEDICAID INS PYMTS	Target	112,500	No		0	No		0	No
4047	51000084	SPEECH LANGUAGE PATH/I	Target	51,535	No		0	No		0	No
4054	43449	EARLY INTERVENTION	Target	54,000	No		0	No		0	No

HEALTH AND HUMAN SERVICES

Health Department						Budget Request Book - Page 137					
4047	54303	OFFICE SUPPLIES	Target	500	No	0	No	0	No		
4047	54462	INSURANCE	Target	1,500	No	0	No	0	No		
4047	54472	TELEPHONE	Target	1,300	No	0	No	0	No		
4047	58800	FRINGES	Target	62,615	No	0	No	0	No		
4047	41607	MEDICAID INS PYMTS	Target	-175,917	No	0	No	0	No		
4047	43449	EARLY INTERVENTION	Target	-57,714	No	0	No	0	No		
4047	51000085	SPECIAL EDUCATION TEACI	Target	51,535	No	0	No	0	No		
			Total	-110,035		0		0			
Health Department OTR Total				34,759		39,362		39,362			

Human Rights Commission

Summary		Requested		Recommended		Approved	
2009 Modified Budget	219,230	Target/ Base Budget	272,439	Target/ Base Budget	272,439	Target/ Base Budget	272,439
		Req OTR	0	Rec OTR	0	Leg OTR	0
		Total Req	272,439	Total Rec	272,439	Leg App Total	272,439

Priority 1

OTR # 045

Description: Paralegal Aide FTE - Certified Rollover Request \$27,084 (Represents Salary/Fringe Differential) - To Maintain 1.0 FTE

Cause: Department Directed Reduction: To maintain target the Paralegal Aide FTE represents the 6.25% and the 40.5% fringe rate reductions.

Effect: FTE funding reduction will result in the inability to maintain statutory local, state, and federal complaint processing requirements currently set at six-months under the human rights law and within the state/federal legal requirements.

Administration Comment: In light of current fiscal conditions, recommend the department's request as a one-time funded position.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
8040	58800	FRINGES	Target	7,807	No	Onetime	7,807	No	Onetime	7,807	No
8040	51000619	PARALEGAL AIDE	Target	19,277	No	Onetime	19,277	No	Onetime	19,277	No
8040	54999	ROLLOVER	Onetime	-27,084	No	Onetime	-27,084	No	Onetime	-27,084	No
			Total	0		Total	0		Total	0	
Human Rights Commission OTR Total				0			0			0	

Human Services Coalition

Summary		Requested		Recommended		Approved	
2009 Modified Budget	417,266	Target/ Base Budget	393,062	Target/ Base Budget	393,062	Target/ Base Budget	393,062
		Req OTR	8,169	Rec OTR	0	Leg OTR	0
		Total Req	401,231	Total Rec	393,062	Leg App Total	393,062

OTR # 046

Description: Partial cost of living increase for five county supported positions. No request is being made for expected increases in health insurance premiums, space costs, mileage, postage, and general supplies which support these positions.

Cause: The planning work of HSP (Human Service Planning) helps the County achieve one of its goals of providing a cost effective human services delivery system for local residents. There is no other primary human service provider that provides the type of planning, support, and technical assistance that we do. HSP has the ability to respond quickly to requests for particular services from legislators, funders, boards, and organizations. The budget for the Human Service Planning Program includes all administrative personnel costs for running the Human Services Coalition, including support and oversight of the Health Planning Council and Information and Referral Programs. Administrative costs also include the employer's share of stipends for Work Study interns. The students enable us to produce the volume of work that we do, with minimal additional professional staff.

Effect: If not funded, there would be a reduction in time for staff to do programming which would result in less time for planning and coordination of groups such as the Continuum of Care, the Human Services Forum, the Homeless and Housing Task Force and the VAWA sexual assault and domestic violence groups. This reduction could result in less Federal and State funding flowing to the County. Additionally, there would be less time to offer the individual assistance and support that agencies require to function efficiently which could impact the quality of services offered to County residents.

Administration Comment: In light of current fiscal conditions, not recommended

Duration	Requested	TILOR	Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6308	54400	PROGRAM EXPENSE	Target	4,681	No		0	No		0	No
			Total	4,681		Total	0		Total	0	

OTR # 047

Description: Partial cost of living increase for one county supported position. No request is being made for expected increases in health insurance premiums, space costs, mileage, postage, and general supplies which support this position.

Cause: The Information and Referral 2-1-1 program has been cut from the State budget and although we are actively seeking other funding, rising costs in health care and general overhead expenses require at least a partial increase in the cost of living allowance.

Effect: County funding supports one of three current positions. Without this funding staff hours will have to be cut. A reduction in staff hours will affect the program's ability to keep the 2-1-1 database current and accurate as well as, put constraints on the 2-1-1 requirement for certified supervisory staff in the call center at all times.

Human Services Coalition

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR		Duration	Recommend	TILOR	Duration	Recommend	TILOR
6311	54442	PROFESSIONAL SERVICES	Target	1,796	No		0	No		0	No
			Total	1,796		Total	0		Total	0	

OTR # 048

Description: Partial cost of living increase for one county supported position. No request is being made for expected increases in health insurance premiums, space costs, mileage, postage, and general supplies which support this position.

Cause: The planning work of the Health Planning Council (HPC) helps the County achieve one of its goals of providing a cost effective human services delivery system for local residents. The Program has only one full-time paid staff person who coordinates a variety of program and is available to respond quickly to requests for particular services from legislators, funders, boards, and organizations.

Effect: If not funded, there would be a reduction in time for staff to do programming, oversee advisory board, and staff. Additionally, there would be less time to offer the individual assistance and support that agencies require to function efficiently which could impact the quality of services offered to County residents.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR		Duration	Recommend	TILOR	Duration	Recommend	TILOR
4080	54400	PROGRAM EXPENSE	Target	1,692	No		0	No		0	No
			Total	1,692		Total	0		Total	0	
Human Services Coalition OTR Total				8,169			0			0	

Human Services Coalition - Community Agencies

Summary		Requested		Recommended		Approved	
2009 Modified Budget	523,483	Target/ Base Budget	451,647	Target/ Base Budget	451,647	Target/ Base Budget	451,647
		Req OTR	31,047	Rec OTR	0	Leg OTR	0
		Total Req	482,694	Total Rec	451,647	Leg App Total	451,647

OTR # 049

Description: Southside Community Center One-time Over-Target Request

Cause: The Center needs more time to make progress on its program development and in achieving its stated outcomes. Statistics on Center usage need to be developed in order to show the participation of county-wide participants.

Effect: If the Center does not receive County funding the Board and staff will need to focus more energy on reaching out to other potential sources of revenue.

Administration Comment: Approve request.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6305	54999	ROLLOVER	Onetime	-2,000	No	Onetime	-2,000	No	Onetime	-2,000	No
6305	54400	PROGRAM EXPENSE	Onetime	2,000	No	Onetime	2,000	No	Onetime	2,000	No
			Total	<u>0</u>		Total	<u>0</u>		Total	<u>0</u>	

OTR # 050

Description: Ithaca Health Alliance One-time Over-target request for the Ithaca Free Clinic.

Cause: With steadily increasing demand for services at the Free Clinic, and a financing structure almost wholly derived from community support, the Ithaca Free Clinic project serves more patients, and requires more resources, with each year. Support from Tompkins County will both address the program's immediate financial needs, and incite other potential contributions.

Effect: The agency will continue its efforts to secure funds from diverse sources, under every funding scenario. Scaling back the work of Clinic staff and volunteers during these difficult economic and social times will have deleterious effects on the poor, marginalized populations we serve.

Administration Comment: Approve request

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6305	54999	ROLLOVER	Onetime	-9,247	No	Onetime	-9,247	No	Onetime	-9,247	No
6305	54400	PROGRAM EXPENSE	Onetime	9,247	No	Onetime	9,247	No	Onetime	9,247	No
			Total	<u>0</u>		Total	<u>0</u>		Total	<u>0</u>	

OTR # 051

Description: 2.25% COLA on the County share of funding for 15 Basic Subsistence Community Agencies

Cause: Increases in operating costs are anticipated in 2010. Decreases are expected in funding streams, including the County's 6.25% reduction in target. This Maintenance of Effort increase could help offset the increases in expenses.

Effect: Each of the individual agencies in this pool would address this short-fall in it's own unique way. Probable strategies would include reducing staff and/or reducing staff compensation, reducing hours, and consequently impacting the delivery of services and the benefits to County residents.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6305	54400	PROGRAM EXPENSE	Target	31,047	No		0	No		0	No
			Total	<u>31,047</u>		Total	<u>0</u>		Total	<u>0</u>	

OTR # 052

Description: Alternatives Venture Fund One-time Over-target request for the Community Tax Program.

Cause: This program was supported by grant funding from non-local sources from 2003-2007. We have worked to identify ongoing funding sources, but some of these have diminished or disappeared as other needs became more pressing or fashionable.

Effect: We would have to limit the days or hours the program is available, and the number of people it can serve. We would not be able to expand to new rural sites, and would have to eliminate the sites in Dryden and Caroline that we started in 2009.

Human Services Coalition - Community Agencies

Administration Comment: Approve request based on a strong cost-benefit case (federal tax returns secured for low income clients and subsequently circulated in the local economy significantly exceeds the program's cost.)

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6305	54999	ROLLOVER	Onetime	-9,200	No	Onetime	-9,200	No	Onetime	-9,200	No
6305	54400	PROGRAM EXPENSE	Onetime	9,200	No	Onetime	9,200	No	Onetime	9,200	No
			Total	<u>0</u>		Total	<u>0</u>		Total	<u>0</u>	
Human Services Coalition - Community Agencies OTR Total				<u><u>31,047</u></u>			<u><u>0</u></u>			<u><u>0</u></u>	

Mental Health Department

Summary		Requested		Recommended		Approved	
2009 Modified Budget	-47,610	Target/ Base Budget	1,232,849	Target/ Base Budget	1,232,849	Target/ Base Budget	1,232,849
		Req OTR	118,557	Rec OTR	38,913	Leg OTR	38,913
		Total Req	1,351,406	Total Rec	1,271,762	Leg App Total	1,271,762

Priority 1

OTR # 053

Description: CHILD PSYCHIATRIST SERVICES: Multi-year request for a certified psychiatrist providing services specifically for children. Amount requested: \$38,913

Cause: The Mental Health Department provides mental health treatment, screening and intervention services to Children and Youth. In 2008, the department provided therapeutic services to 285 children and youth. At the current point in time the caseload (July of 2009) is 219. A total of 2999 visits for children were provided in 2008. As of July 31, 2009 a total of 2,134 visits were completed. These services are either supervised, provided and/or sanctioned by the Board Certified Child and Adolescent Psychiatrist (Dr. Auguste Duplan). Dr. Duplan personally worked with 123 different children. This position has been in place and partially supported by the County, as an over target request, for the last six years. The county is extremely fortunate to have a Board Certified Child Psychiatrist as part of a collaborative arrangement with Cayuga Medical Center. As a certified Office of Mental Health Clinic Plus program, this remains a critical service. There is a national health shortage in the area of child psychiatry that is of nearly crisis proportions. There are various initiatives on the state and national level that are trying to deal with this issue, especially in smaller and more rural communities. Many communities do not have any access to Board Certified Doctors with this specific expertise. Epidemiologically, Mental Health problems are a leading health problem for children that lead to physical health problems as adults. This is a high community priority. NOTE: As requested by the County Legislature, the department has absorbed 100% of the costs of the 6.25% across the board reduction and the 4.5% increase in overall fringe costs, totaling \$244,280. We are requesting funding for this critical program that the county has historically funded as a multi-year request. The department has made significant changes to accomplish this --- principally through program reductions, efficiencies, and to a lesser extent, aid reallocations. Internally, there are a number of positions (e.g., Case Manager, Community Mental Health Nurse, Psychiatric Social Worker and part-time contract general practice Psychiatrist) that have been removed from the budget. We are increasing expectations of lateral professionals to absorb the clinical work and income production. In addition, we are pursuing an increase in Federal Salary Funds as well as an increase in revenue through increased clinical units of service through restructuring and increased individual expectations. Total county department reduction: \$187,272. In addition, the department has reduced County funds and reallocated State OMH funds from contract agencies thus affecting programs/funding that are a part of our overall system of care. Affected agencies include Suicide Prevention, Challenge Industries, American Red Cross, Family and Children's Services, Mental Health Association, Lakeview Mental Health Services and the Ithaca Youth Bureau. At this time, total contract reductions will be \$80,280.

Effect: The County Legislature has had the wisdom to help underwrite this position for 6 years. If funding for this contractual service is not approved by the County, the therapeutic and assessment services to the children and youth will be greatly diminished. Expertise in the area of medication management will be reduced. Many of the children served are from low income families. The county makes this service affordable to members of the community. In this area, private sector doctors usually do not take Medicaid or other insurances, because of the demand for services. Losing the funding for this position will require additional system of care reductions. County dollars will only fund a portion of the position as the balance is paid through billable units of services produced through this position. The cost of providing this service has grown from \$112 per hour to \$135 per hour (still very low given this specialty area) and the department's request has remained flat over the 6 years. The department makes up the difference in cost (actual cost per anum is \$56,160 as opposed to the requested amount of \$38,913) through medical billing services.

Administration Comment: Approve request based on both the need for child psychiatric services and risk of losing access to these services at a time of an acute national shortage of child psychiatrists.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4311	54442	PROFESSIONAL SERVICES	Multiyear	38,913	Yes	Target	38,913	No	Target	38,913	No
			Total	38,913		Total	38,913		Total	38,913	

Priority 2

OTR # 054

Description: PSYCHIATRIC SOCIAL WORKER assigned to Emergency Outreach Services; Total Salary and Fringe: \$79,644

Cause: The Psychiatric Social Worker assigned to Emergency Outreach Services is dedicated to providing community based crisis and engagement services with individuals with extremely serious and potentially life threatening mental illness. This program has been supported by the county for the past three years. This is a critical program that works with multiple community systems including police departments, DSS adult protective services, hospitals, families, agencies, businesses and others. This service enables the department to respond in the community to suicidal and, at times, physically threatening situations. These interventions can take several hours. Engagement in treatment with individuals who are not cognizant that they are experiencing symptoms of a serious mental illness (auditory hallucination, delusions, self-destructive behavior) can take weeks or longer. In addition, this program gives the department the increased ability to respond in the community to individuals in distress who are existing clients of Tompkins County Mental Health or other agencies or psychiatric medical providers. This increases the department's ability to provide necessary hospital orders and other interventions. Having staff dedicated to providing this service guarantees that when an emergency arises, that there will be a staff member on call to respond and act. It is the only service of its kind in the community. Note: As requested by the County Legislature, the department has absorbed 100% of the costs of the 6.25% across the board reduction and the 4.5% increase in overall fringe costs, totaling \$244,280. The department has made significant changes to accomplish this -- principally through program reductions, efficiencies, and to a lesser extent, aid reallocations. Internally, there are a number of positions (e.g. Case Manager, Community Mental Health Nurse, Psychiatric Social Worker and part-time contract general practice Psychiatrist) that have been removed from the budget. We are increasing expectations of lateral professionals to absorb the clinical work and income production. In addition, we are pursuing the increase in Federal Salary funds as well as an increase in revenue through increased clinical units of service through restructuring and increased individual expectations. Total County department reduction: \$187,272. In addition, the department has reduced County funds and reallocated State OMH funds from contract agencies thus affecting programs/funding that are a part of our overall system of care. Affected agencies include Suicide Prevention, Challenge Industries, American Red Cross, Family and Children's Services, Mental Health Association, Lakeview Mental Health Services and the Ithaca Youth Bureau. At this time, total contract agency reduction will be \$80,280.

Effect: Non-dedicated EOS staffing does not provide the level of support and service needed for emergency outreach. Although the department provides excellent access to individuals who come into the clinic in severe distress, clinical staff typically has regularly scheduled individuals seeking treatment and therefore are not available in times of crisis to travel into the community to assess needs for hospitalization or provide other interventions. Not having the dedicated PSW/EOS will diminish the quality for service to the community. Many entities (other human service agencies, police and sheriff's departments) work closely with and depend upon the emergency outreach service provided by Tompkins County Mental Health.

Mental Health Department

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
4311	51000599	PSYCH. SOC. WORKER	Multiyear	56,686	No		0	No		0	No
4311	58800	FRINGES	Multiyear	22,958	No		0	No		0	No
			Total	<u>79,644</u>		Total	<u>0</u>		Total	<u>0</u>	
Mental Health Department OTR Total				<u><u>118,557</u></u>			<u><u>38,913</u></u>			<u><u>38,913</u></u>	

Office for the Aging

Summary		Requested		Recommended		Approved	
2009 Modified Budget	651,680	Target/ Base Budget	751,578	Target/ Base Budget	751,578	Target/ Base Budget	751,578
		Req OTR	0	Rec OTR	0	Leg OTR	0
		Total Req	751,578	Total Rec	751,578	Leg App Total	751,578

Priority 1

OTR # 055

Description: Part-Time Temporary Outreach Worker

Cause: Request to use one-time rollover funds to support a part-time outreach worker at 20 hours per week for 6 months to assist with the Home Energy Assistance Program (HEAP). The number of FTE's available to assist with the Office for the Aging's HEAP program decreased in 2009 due to state budget cuts. At the same time, the volume of HEAP applications processed on behalf of seniors and people with disabilities has increased by 24% over the last three years.

Effect: If not funded, we risk the creation of a backlog of HEAP applications, the diminished capacity to meet critical deadlines by which HEAP applications must be processed, and the burnout of current Outreach staff.

Administration Comment: Approve request for onetime funding

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6778	51000517	OUTREACH WORKER	Onetime	9,308	No	Onetime	9,308	No	Onetime	9,308	No
6778	54999	ROLLOVER	Onetime	-9,308	No	Onetime	-9,308	No	Onetime	-9,308	No
6778	54999	ROLLOVER	Onetime	-3,770	No	Onetime	-3,770	No	Onetime	-3,770	No
6778	58800	FRINGES	Onetime	3,770	No	Onetime	3,770	No	Onetime	3,770	No
			Total	<u>0</u>		Total	<u>0</u>		Total	<u>0</u>	

Office for the Aging

Priority 2

OTR # 056

Description: Replacement of Kitchen Equipment for Foodnet Nutrition Program

Cause: Request to apply one-time rollover funds toward the replacement of kitchen equipment critical for maintenance of operations for Foodnet Meals on Wheels. Equipment includes water heater, reach-in freezer and ice machine, all of which are showing signs of wear.

Effect: If the water heater tank is not replaced and begins to leak, it would lead to an emergency situation forcing Foodnet's central kitchen to close for a few days and disrupting meal service. The break down of the reach-in freezer would result in the loss of frozen food commodities. The break down of the ice machine would result in the inability to maintain safe food temperatures, causing a disruption in safe food production.

Administration Comment: Approve request for onetime funding

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6774	54999	ROLLOVER	Onetime	-9,200	No	Onetime	-9,200	No	Onetime	-9,200	No
6774	54400	PROGRAM EXPENSE	Onetime	9,200	No	Onetime	9,200	No	Onetime	9,200	No
			Total	0		Total	0		Total	0	

Priority 3

OTR # 057

Description: Expenses Associated with Move to New Offices

Cause: The Office for the Aging is expected to move into leased office space in 2010, and funding will be necessary to cover related expenses, such as the reprinting of office brochures and publications, signage and employee business cards with the new office address.

Effect: If not funded through rollover, we will likely need to request contingency funds to cover these basic expenses of doing business and serving the public.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6772	54999	ROLLOVER	Onetime	-6,000	No	Onetime	0	No		0	No
6772	54330	PRINTING	Onetime	6,000	No	Onetime	0	No		0	No
			Total	0		Total	0		Total	0	
Office for the Aging OTR Total				0			0			0	

Recreation Partnership- Youth Services Department

Summary		Requested		Recommended		Approved	
2009 Modified Budget	57,786	Target/ Base Budget	54,174	Target/ Base Budget	54,174	Target/ Base Budget	54,174
		Req OTR	5,071	Rec OTR	3,612	Leg OTR	3,612
		Total Req	59,245	Total Rec	57,786	Leg App Total	57,786

Priority 1

OTR # 058

Description: Recreation Partnership Keystone Support

Cause: 1. In 2007, the County Legislature strongly endorsed the County's on-going membership in a 5 year Intermunicipal Partnership Agreement for the period 2008-2012. That agreement calls for the Recreation Partnership Board, which includes representation from the Tompkins County, to recommend a budget with net costs to be shared using the following formula: Tompkins County, City of Ithaca & Town of Ithaca each pay one quarter and all of the smaller municipalities share the remaining one quarter based on an index of property tax value and participation averaged over three years.

2. After reviewing the impact of 0% and minus 3% budget scenarios, the municipal representatives on the Board felt the program reductions would be too drastic and negotiated a proposed budget that supports a set of 40 programs that will enroll over 4,800 youth in healthy activities that build physical and social skills, reduce risk behaviors and obesity, and create connections with positive peers across the racial, class, and geographic divides of our community. Fees were increased and 5 programs were eliminated to hold down the cost of core programs.

3. The other municipal partners have indicated a commitment to maintaining their support for a diverse set of services but have repeatedly documented the crucial need for core funding by the County to make this effective intermunicipal collaboration affordable for all.

4. Although a 7.6% increase is needed to fully support all programs that were offered to Recreation Partnership members in 2009, the Recreation Partnership Board proposed a 2010 budget that includes just a 2.5% cost of living increase to maintain all but 5 of the current programs. The County's share of this increase is \$1,469 more than its 2009 base allocation.

5. A modest increase in municipal contribution is needed because the Partnership has already reduced program administrative costs, raised user fees to help cover the costs of maintaining services, and increased fundraising.

6. \$3,612 of the \$5,081 requested is needed due to the automatic 6.25% cut from the County's approved 2009 appropriation of \$57,786. While this approach to budgeting does not comply with the budgeting guidelines included in the 2008-2012 Partnership Agreement, the Legislature required the Recreation Partnership budget to start with a cut of \$3,612 due to the County's unique fiscal challenges in 2010.

Effect: 1. If the County does not restore the 6.25% cut (\$3,612) and does not approve its share of the 2010 2.5% increase (\$1,469), it is likely to jeopardize the financial commitments being made by its municipal partners. If all partners follow the County's lead, the potential shortfall would be \$20,281.

2. Because there are economies of scale, a reduction of \$20,281 would result in the cancellation 15 programs (including Cass Park summer camp) that serve close to 1,000 youth.

3. If the County maintains its core support at \$57,786 by restoring the \$3,612 target cut, but denies the 2.5% increase needed to maintain a reduced set of services, the impact on the Partnership of a 0% change in municipal support would mean the potential loss of \$5,876. This scenario would eliminate 7 programs serving 325 youth.

4. The Recreation Partnership Board recognizes that many families are struggling in these difficult financial times. Indeed, families searching for affordable programs may have contributed to the 39% increase in unduplicated youth served in 2008. In these hard times, the Partnership Board felt that it would only exacerbate the stress on youth and families to deny 325 youth access to programs that offer them healthy opportunities to channel their stress and build their skills.

5. Even if this OTR is fully funded, 5 programs serving 123 youth will be eliminated due to unavoidable cost increases and municipal fiscal restraint.

6. The Recreation Partnership is often cited as an excellent example of inter-governmental collaboration that saves money and expands services by reducing duplication and offering diversity and economies of scale that no partner could provide alone. The goodwill earned by the County for making the Partnership possible is social capital far more valuable for future endeavors than this request for \$5,071.

Recreation Partnership- Youth Services Department

Administration Comment: Approve OTR to bring funding up to 2009 level, thereby maintaining County effort and reducing the potential of reductions by others

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
7021	54400	PROGRAM EXPENSE	Target	5,071	No	Target	3,612	No	Target	3,612	No
			Total	<u>5,071</u>		Total	<u>3,612</u>		Total	<u>3,612</u>	
Recreation Partnership- Youth Services Department OTR Total				<u><u>5,071</u></u>			<u><u>3,612</u></u>			<u><u>3,612</u></u>	

Social Services, Department of

Summary		Requested		Recommended		Approved	
2009 Modified Budget	15,823,914	Target/ Base Budget	17,874,195	Target/ Base Budget	17,874,195	Target/ Base Budget	17,874,195
		Req OTR	509,223	Rec OTR	132,802	Leg OTR	132,802
		Total Req	18,383,418	Total Rec	18,006,997	Leg App Total	18,006,997

Priority 1

OTR # 059

Description: Social Welfare Examiner (1.0 FTE) performing Intake/Case Management in Temporary Assistance, Food Stamps, and homeless services.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: Currently the average caseload for a Social Welfare Examiner is 400 cases, in addition the workers are handling 10 new food stamp intakes a day. Losing this position will mean higher caseloads, resulting in clients waiting longer for intake appointments and waiting longer before they receive their benefits (i.e.: housing and food). Currently appointments for benefits are booked one month out due to workload increases.

Administration Comment: Approve request based on expectation of continued high temporary assistance caseloads.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6010	51000538	SOC. WEL. EXAM.	Target	39,345	No	Target	39,345	No	Target	39,345	No
6010	58800	FRINGES	Target	15,935	No	Target	15,935	No	Target	15,935	No
6010	43601	MEDICAL ASSISTANCE	Target	-2,464	Yes	Target	-2,464	No	Target	-2,464	No
6010	44611	FOOD STAMPS	Target	-7,422	Yes	Target	-7,422	No	Target	-7,422	No
6010	44601	MEDICAL ASSISTANCE	Target	-3,954	Yes	Target	-3,954	No	Target	-3,954	No
			Total	41,440		Total	41,440		Total	41,440	

Priority 2

OTR # 060

Description: Coordinator of Child Support Enforcement Unit (1.0 FTE) responsible for implementing state and federal regulations and ensuring that the Department is in compliance with child support regulations and laws, also acts as liaison with NYS Child Support Division.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: We will lose our ability to maintain oversight over our compliance with state and federal regulations and laws. We will lose a valuable resource to connect with NYS Child Support Division.

Administration Comment: Recommend using onetime transition funding to sustain this position through September 2010.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR		
6010	51600	LONGEVITY	Target	550	No	Onetime	550	No	Onetime	550	No
6010	44610	DSS ADM	Target	-54,233	Yes	Onetime	-40,675	No	Onetime	-40,675	No
6010	43610	DSS ADM	Target	-14,051	Yes	Onetime	-10,538	No	Onetime	-10,538	No
6010	58800	FRINGES	Target	23,181	No	Onetime	17,386	No	Onetime	17,386	No
6010	51000574	COORD OF CHILD SUP	Target	56,686	No	Onetime	42,515	No	Onetime	42,515	No
			Total	12,133		Total	9,238		Total	9,238	

Priority 3

OTR # 061

Description: Senior Clerk (1.0 FTE) in Temporary Assistance provides clerical support for our Food Stamp unit. This unit has nearly 900 open cases. This position also does telephone food stamp interviews with clients.

Cause: Reduced NYS reimbursement, increased fringe rate, reduced Fiscal Target

Effect: The work performed by the Senior Clerk will be dispersed among the Social Welfare Examiners in the unit, increasing their workload. The result will be a longer wait before clients receive their benefits.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR		
6010	51600	LONGEVITY	Target	400	No		0	No		0	No
6010	44611	FOOD STAMPS	Target	-6,124	Yes		0	No		0	No
6010	44601	MEDICAL ASSISTANCE	Target	-3,262	Yes		0	No		0	No
6010	43601	MEDICAL ASSISTANCE	Target	-2,033	Yes		0	No		0	No
6010	58800	FRINGES	Target	13,145	No		0	No		0	No
6010	51000518	SENIOR CLERK	Target	32,058	No		0	No		0	No
			Total	34,184		Total	0		Total	0	

Social Services, Department of

Priority 4

OTR # 062

Description: Project Assistants (4.0 FTEs) In the last few years we have increased staff diversity in our Department by hiring very talented and motivated Project Assistants. Several of the Project assistants later earned permanent employment with the County.

Cause: These four positions were approved for 2009, but only on a one time basis and reduced NYS reimbursement, increased fringe rate, reduced Fiscal Target

Effect: Our ability to increase staff diversity will be seriously impacted if these positions are not funded.. Workload will increase for all department clerical staff.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6010	44619	CHILD CARE	Target	-6,482	Yes		0	No		0	No
6010	58800	FRINGES	Target	10,920	No		0	No		0	No
6010	43601	MEDICAL ASSISTANCE	Target	-12,697	Yes		0	No		0	No
6010	43610	DSS ADM	Target	-2,367	Yes		0	No		0	No
6010	44601	MEDICAL ASSISTANCE	Target	-20,344	Yes		0	No		0	No
6010	44610	DSS ADM	Target	-6,682	Yes		0	No		0	No
6010	44611	FOOD STAMPS	Target	-2,328	Yes		0	No		0	No
6010	51000049	PROJECT ASSISTANT	Target	109,200	No		0	No		0	No
			Total	69,220		Total	0		Total	0	

Priority 5

OTR # 063

Description: Welfare Fraud Investigator (1.0 FTE) is responsible for fraud investigations.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: Fraud investigations will be done by Social Welfare Examiners. This will result in slower case processing and fewer fraud investigations.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6010	51000567	WELFARE INVEST.	Target	39,345	No		0	No		0	No
6010	51600	LONGEVITY	Target	500	No		0	No		0	No
6010	58800	FRINGES	Target	16,137	No		0	No		0	No

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6010	43601	MEDICAL ASSISTANCE	Target	-5,918	Yes	0	No	0	No		
6010	43610	DSS ADM	Target	-1,104	Yes	0	No	0	No		
6010	44601	MEDICAL ASSISTANCE	Target	-9,495	Yes	0	No	0	No		
6010	44610	DSS ADM	Target	-3,113	Yes	0	No	0	No		
6010	44611	FOOD STAMPS	Target	-1,085	Yes	0	No	0	No		
6010	44619	CHILD CARE	Target	-3,021	Yes	0	No	0	No		
Total				32,246		0		0			

Priority 6

OTR # 064

Description: Clerk (1.0 FTE) in Administrative Services provides clerical support for DSS Administration, the Child Support Division, Children's Services, and Temporary Assistance Division.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: Clerical duties that have been the responsibility of this employee will be allocated among other workers, resulting in larger workloads.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6010	43610	DSS ADM	Target	-762	Yes	0	No	0	No	0	No
6010	51000503	CLERK	Target	27,499	No	0	No	0	No	0	No
6010	43601	MEDICAL ASSISTANCE	Target	-4,084	Yes	0	No	0	No	0	No
6010	44611	FOOD STAMPS	Target	-749	Yes	0	No	0	No	0	No
6010	44601	MEDICAL ASSISTANCE	Target	-6,553	Yes	0	No	0	No	0	No
6010	44610	DSS ADM	Target	-2,149	Yes	0	No	0	No	0	No
6010	58800	FRINGES	Target	11,137	No	0	No	0	No	0	No
6010	44619	CHILD CARE	Target	-2,085	Yes	0	No	0	No	0	No
Total				22,254		0		0		0	

Priority 7

OTR # 065

Description: Parenting Education - Preventive Services contract with Cooperative Extension. This is a program for parents/caregivers who want to improve their communication with their children. The workshops help parents understand how children's behavior is affected by the way a parent interacts with them. DSS refers parents who are working with child welfare caseworkers. This is a resource to help parents whose children are placed in foster care by the Family Court.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: This program will serve fewer DSS families. Losing this program as a referral resource will increase the time children are in foster care, decrease the quality of care for families served and increase caseload burden for DSS caseworkers.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6070	43670	SERVICES FOR RECIPIENTS	Target	-17,728	Yes		0	No		0	No
6070	54400	PROGRAM EXPENSE	Target	27,831	No		0	No		0	No
			Total	10,103		Total	0		Total	0	

Priority 8

OTR # 066

Description: Knowledge is Power - anti-domestic violence educational program run by the Advocacy Center. The program helps women deal with issues of family violence, the effects of violence on children, develop better communication skills, and ways to deal with anger. DSS caseworkers refer women to this program who are victims of domestic violence that has resulted in a CPS hotline call or a child neglect/ abuse petition being filed in Family Court.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: There are no alternatives to this service in this county. Losing this resource will mean children will be placed at further risk of violence in their home or some may need foster care that might otherwise might have stayed with their mother and will stay longer in foster care when placed.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6070	54400	PROGRAM EXPENSE	Target	25,000	No		0	No		0	No
6070	43670	SERVICES FOR RECIPIENTS	Target	-15,925	Yes		0	No		0	No
			Total	9,075		Total	0		Total	0	

Social Services, Department of

Priority 9

OTR # 067

Description: Dispositional Alternatives Program - Preventive Services contract with Family and Children's Services. The program provides case management to address the needs of city and rural youth by engaging youth in pro-social activities and providing support to families. Many of the referrals to the program come from Probation and DSS as a diversion from filing a Person In Need of Supervision (PINS) petition in Family Court.

Cause: Reduced NYS reimbursement, increased fringe rate, reduced Fiscal Target, and our request for funding for this ongoing program was approved on only a one-time basis for 2009.

Effect: This program serves youth at risk of involvement with the Family Court juvenile justice system (Person In Need of Supervision (PINS) or Juvenile Delinquent (JD)). Without the program there is a likelihood that more youth in our county will enter the juvenile justice system.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
6070	43670	SERVICES FOR RECIPIENTS	Target	-159,749	Yes		0	No		0	No
6070	54400	PROGRAM EXPENSE	Target	250,783	No		0	No		0	No
Total				91,034		Total	0		Total	0	

Priority 10

OTR # 068

Description: On-site Mental Health clinical services through Liberty Resources provides our Department with therapy and psycho-social evaluations for parents who have had their children placed in foster care. The program also runs a Support Group for parents who have abused alcohol and/or illegal drugs resulting in a neglect/abuse petition being filed in Family Court.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: This program is co-located at DSS thus enabling clients to be seen in an expedited manner. The loss of this program will mean parents will have less immediate access to mental health services, this will result in children entering foster care and children staying in foster care for longer periods of time.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
6070	43670	SERVICES FOR RECIPIENTS	Target	-49,443	Yes		0	No		0	No
6070	54400	PROGRAM EXPENSE	Target	77,619	No		0	No		0	No
Total				28,176		Total	0		Total	0	

Priority 11

OTR # 069

Description: Child and Family Development program - a Community Option Preventive Services contract with Day Care and Child Development Council designed to help parents and caregivers of young children by providing them with support and guidance before problems mount and become unmanageable. The program works to enhance children's growth and development by strengthening parent's nurturing qualities and reducing other factors which could lead to developmental delays, family dysfunction, and child abuse or neglect.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: If this program is not funded they will not serve as many families referred by DSS caseworkers. These families are in need of support and guidance in the early years of a child's life. Early intervention contributes greatly to healthier families and this program is a valuable resource for our child welfare cases when parents need hands on support.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6070	54400	PROGRAM EXPENSE	Target	114,540	No		0	No		0	No
6070	42705	GIFTS & DONATIONS	Target	-11,425	Yes		0	No		0	No
6070	43670	SERVICES FOR RECIPIENTS	Target	-80,240	Yes		0	No		0	No
			Total	22,875		Total	0		Total	0	

Priority 12

OTR # 070

Description: Primary School Family Support -- a Community Option Preventive Services program through Tompkins Community Action provides support to 60 families through home visits, advocacy in parent teacher conferences, mediation, classroom observation, home visits, and helping children and parents maintain success in school. The program is currently operating in the Dryden and Groton elementary schools.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: The program will serve fewer families who are referred by DSS. Parents who are involved with the child welfare system are in need of a range of community based supports. The program supports our child welfare preventive services and has demonstrated effective work with families in the Dryden and Groton schools.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6070	41894	SOCIAL SERVICES CHARGE	Target	-28,613	Yes		0	No		0	No
6070	54400	PROGRAM EXPENSE	Target	85,751	No		0	No		0	No
6070	43670	SERVICES FOR RECIPIENTS	Target	-36,397	Yes		0	No		0	No
			Total	20,741		Total	0		Total	0	

Priority 13

OTR # 071

Description: PINS Prevention -- Community Option Preventive Services provided by Tompkins County Probation Department this program provides pre-PINS diversion by placing Probation Officers in the schools. Probation Officers work to divert youth referred by school staff and parents from the juvenile justice system. Because of their on-site access Probation Officers are able to closely monitor youth who are displaying risky behaviors in school that could lead to PINS petitions and Family Court involvement.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: There will be no Probation pre-PINS Diversion program in the schools. There will be an increase in youth entering the juvenile justice system resulting in higher caseloads in Probation and the DSS Youth and Family Services Unit that works with PINS and JD youth.

Administration Comment: Approve request, which supports the cost of three Probation Officers in the County's Probation Department.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6070	43670	SERVICES FOR RECIPIENTS	Target	-144,113	Yes	Target	-144,113	No	Target	-144,113	No
6070	54400	PROGRAM EXPENSE	Target	226,237	No	Target	226,237	No	Target	226,237	No
			Total	82,124		Total	82,124		Total	82,124	

Priority 14

OTR # 072

Description: Compensation for the Advocacy Center's After-hours Emergency Shelter staff who are available in the evenings and on weekends.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: Women and children residing at the shelter will be at risk of further violence. There will be a decrease in services available to battered women. Without on-sight shelter staff children may be exposed to further violence and physical harm resulting in DSS child protect services intervention.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6070	43670	SERVICES FOR RECIPIENTS	Target	-11,130	Yes		0	No		0	No
6070	54400	PROGRAM EXPENSE	Target	17,472	No		0	No		0	No
Total				<u>6,342</u>		Total	<u>0</u>		Total	<u>0</u>	

Priority 15

OTR # 073

Description: Replacement of 2 compact cars in vehicle fleet

Cause: Funding for this ongoing need was only on a one-time basis in our 2009 budget.

Effect: We will be forced to keep two of the oldest and most expensive to maintain and to operate vehicles in our 15 vehicle fleet.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6010	43610	DSS ADM	Target	-107	Yes		0	No		0	No
6010	44610	DSS ADM	Target	-299	Yes		0	No		0	No
6010	44601	MEDICAL ASSISTANCE	Target	-987	Yes		0	No		0	No
6010	43601	MEDICAL ASSISTANCE	Target	-616	Yes		0	No		0	No
6010	52231	VEHICLES	Target	25,000	No		0	No		0	No
6010	44619	CHILD CARE	Target	-2,957	Yes		0	No		0	No
6010	44611	FOOD STAMPS	Target	-105	Yes		0	No		0	No
Total				<u>19,929</u>		Total	<u>0</u>		Total	<u>0</u>	

Priority 16

OTR # 074

Description: Miscellaneous items reflecting on-going department needs. This request includes the purchase of books for foster parents, subscription to training periodicals and child welfare journals, funds for a celebration of success for children in foster care, and refreshments for meetings with families.

Cause: Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

Effect: We will be unable to provide staff, foster families, and foster children with valuable resources that enhances the quality of the work that is done at DSS.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6010	44601	MEDICAL ASSISTANCE	Target	-305	Yes		0	No		0	No
6010	43601	MEDICAL ASSISTANCE	Target	-190	Yes		0	No		0	No
6010	43610	DSS ADM	Target	-35	Yes		0	No		0	No
6010	44610	DSS ADM	Target	-97	Yes		0	No		0	No
6010	44611	FOOD STAMPS	Target	-34	Yes		0	No		0	No
6010	44619	CHILD CARE	Target	-402	Yes		0	No		0	No
6010	54408	INDP LIVING	Target	4,400	No		0	No		0	No
6010	54442	PROFESSIONAL SERVICES	Target	1,000	No		0	No		0	No
6010	54332	BOOKS	Target	3,010	No		0	No		0	No
			Total	7,347		Total	0		Total	0	
Social Services, Department of OTR Total				509,223			132,802			132,802	

Youth Services Department

Summary		Requested		Recommended		Approved	
2009 Modified Budget	1,083,535	Target/ Base Budget	1,101,583	Target/ Base Budget	1,101,583	Target/ Base Budget	1,101,583
		Req OTR	19,618	Rec OTR	-45,473	Leg OTR	-45,473
		Total Req	1,121,201	Total Rec	1,056,110	Leg App Total	1,056,110

OTR # 075

Description:

Cause:

Effect:

Administration Comment: Recommend the elimination of the youth employment component of Municipal Youth Services Program budget to provide resources to support highest priority OTR items.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
7026	54400	PROGRAM EXPENSE	0	No	Target	-45,473	No	Target	-45,473	No	
			<u>0</u>		Total	<u>-45,473</u>		Total	<u>-45,473</u>		

Priority 1

OTR # 076

Description: Partial Restoration of Services for High Need Rural Youth

- Cause:**
- National economic trends forced a combined total \$145,000 in State and County funding cuts for all youth programs.
 - After eliminating one program serving homeless youth and cutting back 47 other agency and municipal programs that will need to reduce services to 400 youth who are runaway, homeless, isolated, disabled, pregnant, vulnerable, aggressive and/or abused, the Tompkins County Youth Services Board still needed to cut more to meet the -6.25% target.
 - 5% cuts were needed from three more countywide programs to balance the Department's budget. 5% reductions would cause the One to One Big Brother/Big Sister Program, Youth Employment Service, and Learning Web's Community Career Exploration and Apprenticeship Program to severely reduce services to high need rural youth. Since it is more expensive to provide outreach and/or transportation to rural communities, retrenchment to essential services often can result in reductions to rural youth.
 - The Tompkins County Youth Board analyzed the impact of so many cuts and found that high need rural youth were hurt the most by multiple cutbacks from agencies and local programs.
 - The Youth Board believes that, in hard times, youth need access to the full continuum of prevention and intervention services the Department has been able to offer; however, they are most concerned about mitigating the most harmful effects of cuts by asking for:
 - Partial restoration of cuts from 5% to 2% for three agency programs serving rural youth and
 - Funding for a van that would be shared by Cooperative Extension staff contracted by nine communities to enable them to transport ~ 1,200 isolated youth/year to needed programs and services.

Youth Services Department

- Effect:** 1. The effects of cuts on each program are itemized below. The cumulative effects of a 5% cut which denies employment services and mentors to 130 of the County's most vulnerable youth, who are just outside the income guidelines for federal programs, include: a) Not being served by other programs due to wait lists or diminished capacity caused by cutbacks. b) 130 youth will lose the motivating support that helps them attend school regularly. Truancy and poor grades are significant predictors of problem behaviors. c) 130 youth will lose the positive adults, peer groups, and skill building opportunities that protect them from the risks and obstacles they face and prevent the need for more expensive services. d) Their families will face continued stress when their children are unable to work to help the family meet basic needs and are idle and unsupervised during the "Prime Time for Crime" from 3-6 PM.
2. If the OTR to partially restore services to 78 of the 130 with the greatest needs is not approved, we estimate that at least 10 are likely to need more expensive interventions from Probation and/or DSS which can cost up to \$39,420/youth/year for foster care. The cost to the County would be approximately \$394,200, rather than the \$9,618 needed to partially restore funds for the three agencies.
3. One to One's 5% cut will result in the loss of mentoring and support for 85 youth. This OTR would enable them to restore transportation service for 43 rural youth to be able to attend Saturday programs as part of the process for being matched with a mentor. 42 youth in Newfield would still lose service when their school-based peer mentoring program closes.
4. Learning Web's 5% cut would result in 21 rural youth losing intensive service with a stipend apprenticeship and group workshops to provide worker readiness skills. The OTR would restore the 21 apprenticeships but not the workshops.
5. Youth Employment Service's 5% cut would result in 24 rural youth losing intensive job search and coaching services through Job Net+. The OTR would enable 14 of the 24 to receive intensive services.
6. If a van cannot be leased for Rural Youth Services program staff serving youth in nine different communities to share, approximately 1,200 youth will need to be served solely in their home communities. Those who do not have transportation home will not be able to participate in some programs and others will miss out on opportunities to: a) experience social and cultural events that widen their horizons and lead many to develop educational aspirations that help them finish school, pursue post-secondary education and consider a wider range of career options, and b) meet people from different backgrounds and develop a greater appreciation for differences, which is needed more than ever to successfully engage in the civic life of our multi-cultural community.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
7028	54400	PROGRAM EXPENSE	Target	5,640	No		0	No		0	No
7026	54400	PROGRAM EXPENSE	Target	10,000	No		0	No		0	No
7022	54400	PROGRAM EXPENSE	Target	3,978	No		0	No		0	No
			Total	19,618		Total	0		Total	0	

Priority 2

OTR # 077

Description: Roll-over to Support Transitions

Cause: 1. State aid and county cuts to the Planning and Coordination portion of the budget equaled \$51,770. 2. The increase in the fringe rate from 36% to 40.5% further reduced the amount of the Department's budget available for personnel and operating expenses by \$14,498. 3. The Department has earmarked two years of administrative roll-over to plan for transitions at the conclusion of two grant cycles and to help agencies and municipalities re-structure services to adjust to funding cuts.

Youth Services Department

Effect: 1) Cuts that will occur even if OTR is approved: a). The equipment replacement plan is set aside and no computers will be updated. b). The Department will eliminate its half time Program Management Specialist position. Those grant funded duties will be distributed among staff and will cause ripple effect reductions in staff time available for updating needs data, finding grant sources, helping agencies and municipalities write grants, technical assistance to municipal youth commissions, the Recreation Partnership, and coordinating groups currently convened by the Department. The cuts also significantly reduce the Department's ability to bring community groups together to respond to new issues such as youth violence, cyber bullying etc. c). The elimination of funding for a Project Assistant means that the County loses an opportunity to hire new personnel with diverse perspectives and talents and the Department loses a resource to research best practices, update service inventories, and needs assessments on which others in the community depend. 2) County funding for the Planner has been eliminated through cuts and fringe increases and the position is now dedicated to grant-funded activities. \$2,292 in roll-over enables the Planner to remain at 35 hours/week. 3) \$14,604 in Roll-Over budgeted in Professional Services will be used to a) contract out for planning assistance to prepare a state-required 3-year plan for youth services since we have lost target funding for this function. b) pilot-test a nationally-recognized Program Quality Assessment initiative with community-based youth programs; c) offer one youth worker training program and d) pay for local share of a work study student. 4) NOTE: Only \$12,351 or 17% of the non-personnel portion of the budget is used to operate the Department. This represents a 42% reduction over 2009. The balance is federal grant funding dedicated for substance abuse prevention activities. Roll-over will be used in the core (non-grant) budget to temporarily offset a further 50% reduction in operating expenses while plans for restructuring services and/or generating alternative revenues can be developed during 2010: a). maintain reduced spending on supplies, printing, postage. Postage and printing costs have been reduced considerably in recent years as the Department transitions to more electronic communications. b). Local mileage is minimally maintained for 2010. c). Staff training and spending on best practice & grant resources are minimally maintained and eliminated in 2011.

Administration Comment: Approve request to apply onetime funding

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
7020	54332	BOOKS	Onetime	200	No	Onetime	200	No	Onetime	200	No
7020	54442	PROFESSIONAL SERVICES	Onetime	14,604	No	Onetime	14,604	No	Onetime	14,604	No
7020	54414	LOCAL MILEAGE	Onetime	500	No	Onetime	500	No	Onetime	500	No
7020	54412	TRAVEL/TRAINING	Onetime	1,000	No	Onetime	1,000	No	Onetime	1,000	No
7020	58800	FRINGES	Onetime	661	No	Onetime	661	No	Onetime	661	No
7020	51000634	YOUTH BUREAU PLANNER	Onetime	1,631	No	Onetime	1,631	No	Onetime	1,631	No
7020	54999	ROLLOVER	Onetime	-20,431	No	Onetime	-20,431	No	Onetime	-20,431	No
7020	54452	POSTAGE	Onetime	500	No	Onetime	500	No	Onetime	500	No
7020	54303	OFFICE SUPPLIES	Onetime	835	No	Onetime	835	No	Onetime	835	No
7020	54330	PRINTING	Onetime	500	No	Onetime	500	No	Onetime	500	No
			Total	0		Total	0		Total	0	
Youth Services Department OTR Total				19,618			-45,473			-45,473	

Tompkins Consolidated Area Transit

Summary		Requested		Recommended		Approved	
2009 Modified Budget	854,015	Target/ Base Budget	852,723	Target/ Base Budget	852,723	Target/ Base Budget	852,723
		Req OTR	0	Rec OTR	75,000	Leg OTR	75,000
		Total Req	852,723	Total Rec	927,723	Leg App Total	927,723

Priority 1

OTR # 078

Description: Gadabout

Cause:

Effect:

Administration Comment: Recommend creation of direct line item authorization for County's annual allocation to Gadabout that is required to sustain operations and leverage STOA funding.

			Department Request			Administrator Recommended			Legislature Recommended		
	Duration		Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR	
5631	54400	PROGRAM EXPENSE	0	No	Target	75,000	No	Target	75,000	No	
		Total	0		Total	75,000		Total	75,000		
Tompkins Consolidated Area Transit OTR Total			0			75,000			75,000		

Assigned Counsel

Summary		Requested		Recommended		Approved	
2009 Modified Budget	1,198,087	Target/ Base Budget	1,425,282	Target/ Base Budget	1,425,282	Target/ Base Budget	1,425,282
		Req OTR	23,572	Rec OTR	23,572	Leg OTR	23,572
		Total Req	1,448,854	Total Rec	1,448,854	Leg App Total	1,448,854

Priority 1

OTR # 079

Description: In order to meet the 6.25% reduction in target it was necessary to reduce the program coordinators hours from 35 hours per week to 30 hours per week and the secretary's hours from 35 hours per week to 28 hours per week. We will be unable to meet the basic requirements needed to provide quality indigent representation. due to the volume of cases, specialty courts, task force recommendations to be implemented for the improvement of the current assigned counsel program and the demands of the judiciary. The recommendations from the task force will include several cost savers the program will need to spend extra time to implement. This OTR request will increase the program coordinator's hours from 30 to 37.5 hours per week and the secretarial hours back to the original 35 hours per week work schedule. This request is for \$23,573.00.

Cause: 1. 6.25% reduction in target. 2. recommendations from county task force.

Effect: If our hours are reduced to 28 and 30 hours per week respectively, we will be unable to respond in a timely manner which will create a backlog for all courts, increase jail days for criminal defendants and we will be unable to maintain the current quality of service in a timely fashion. It would have a ripple effect on other criminal justice agencies that would increase costs to the county (i.e. jail days).

Administration Comment: Approve request in recognition of current workload that may be expanded if Legislature's Indigent Defense Task Force recommendations are enacted.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1170	51000670	PROGRAM COORD AC	Target	9,796	Yes	Target	9,796	No	Target	9,796	No
1170	51000671	SECRETARY	Target	6,981	Yes	Target	6,981	No	Target	6,981	No
1170	58800	FRINGES	Target	6,795	Yes	Target	6,795	No	Target	6,795	No
			Total	23,572		Total	23,572		Total	23,572	
Assigned Counsel OTR Total				23,572			23,572			23,572	

District Attorney

Summary

2009 Modified Budget

716,400

Requested

Target/ Base Budget	984,860
Req OTR	0
Total Req	984,860

Recommended

Target/ Base Budget	984,860
Rec OTR	0
Total Rec	984,860

Approved

Target/ Base Budget	984,860
Leg OTR	0
Leg App Total	984,860

Priority 1

OTR # 080

Description: Apply Certified Rollover to FY 2010 Budget Shortfalls

Cause:

The DA's office has \$114,555 of certified rollover funds that the Public Safety Committee has recommended remain with the DA's office for general purposes. The DA's office expects that it will use the bulk of these funds to replace and maintain our legacy case management system and is in the process of securing RFP's with the intent to implement the new system in 2010. Given the budget issues facing the County this year and the Legislature's request for significant reductions in current operating budgets we ask that the DA's office be allowed to apply these funds to the 2010 budget shortfall. We do this in order to avoid terminating staff in an office that cannot meet its legally mandated workload with reduced staff. We participate in no discretionary programs or court activities that we can modify or reduce. Part of these funds will be used to cover reduced funding from the DCJS Aid to Prosecution program. In the 2009 budget, the DCJS Aid to Prosecution program provided the DA's office with \$50,553 in funding. In 2010 this funding will be \$35,000 a decline of \$15,253. We note that part of the existing certified rollover funds were accrued by not promoting an existing ADA to the existing and funded position of Deputy District Attorney in the past. The DA has assumed the work of the Deputy DA with significant delegation to the ADA team. We will apply to use the remaining rollover funds to procure a new case management system capability in order to seek efficiencies in operations in future years.

Effect: We are unable to cover this revenue shortfall without staff reductions. We see no way of handling our current caseload with reduced staff.

Administration Comment: Approve request in recognition of current workload. Note that onetime funds are being applied to support recurring expenses.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
1165	54999	ROLLOVER	Onetime	-55,169	Yes	Onetime	-55,169	No	Onetime	-55,169	No
1165	51000176	ASST DA, LOCAL CRIM COU	Target	39,266	Yes	Target	39,266	No	Target	39,266	No
1165	58800	FRINGES	Target	15,903	Yes	Target	15,903	No	Target	15,903	No
			Total	0		Total	0		Total	0	
District Attorney OTR Total				0			0			0	

Emergency Response

Summary		Requested		Recommended		Approved	
2009 Modified Budget	1,459,110	Target/ Base Budget	1,902,085	Target/ Base Budget	1,902,085	Target/ Base Budget	1,902,085
		Req OTR	105,986	Rec OTR	66,486	Leg OTR	66,486
		Total Req	2,008,071	Total Rec	1,968,571	Leg App Total	1,968,571

Priority 1

OTR # 081

Description: Maintain minimum dispatch staffing through restoration of funds for 1.5 FTE, Emergency Services Dispatchers

Cause: Trend of budget cuts and limited target increases has left the department with no alternatives to the loss of staff in order to meet the target reduction and provide for significant increase in fringe benefit rates.

Effect: In addition to the very recent layoff/termination of a Telecommunication Technician position (we have not asked for this position to be restored), the department will need to eliminate a full time emergency services dispatcher and reduce by 50% the hours of second dispatcher.

Administration Comment: Approve restoration of 1.0 FTE to ensure adequate staffing on all shifts and timely response to emergency calls.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3410	51000551	EMERG SVCS DISP.	Target	75,435	No	Target	47,321	No	Target	47,321	No
3410	58800	FRINGES	Target	30,551	No	Target	19,165	No	Target	19,165	No
			Total	105,986		Total	66,486		Total	66,486	
Emergency Response OTR Total				105,986			66,486			66,486	

Opportunities, Alternatives, and Resources (OAR)

Summary		Requested		Recommended		Approved	
2009 Modified Budget	169,693	Target/ Base Budget	158,482	Target/ Base Budget	158,482	Target/ Base Budget	158,482
		Req OTR	3,566	Rec OTR	0	Leg OTR	0
		Total Req	162,048	Total Rec	158,482	Leg App Total	158,482

OTR # 082

Description: COLA increase.

Cause: The COLA increase for OAR would help offset the 6.25% decrease in County funding and would help meet 2010 expenses.

Effect: The 6.25% cut would result in the reduction of hours and salaries for OAR's employees.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6315	54400	PROGRAM EXPENSE	Target	3,566	No		0	No		0	No
			Total	3,566		Total	0		Total	0	

OTR # 083

Description: One-time increase in City Sales Tax Revenue designated for OAR

Cause: This small amount will help cover increased operating costs in 2010.

Effect:

Administration Comment: Approve request.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
6315	54999	ROLLOVER	Onetime	-481	No	Onetime	-481	No	Onetime	-481	No
6315	54400	PROGRAM EXPENSE	Onetime	481	No	Onetime	481	No	Onetime	481	No
			Total	0		Total	0		Total	0	
Opportunities, Alternatives, and Resources (OAR) OTR Total				3,566			0			0	

Probation and Community Justice Department

Summary		Requested		Recommended		Approved	
2009 Modified Budget	2,303,720	Target/ Base Budget	2,273,620	Target/ Base Budget	2,273,620	Target/ Base Budget	2,273,620
		Req OTR	153,089	Rec OTR	0	Leg OTR	0
		Total Req	2,426,709	Total Rec	2,273,620	Leg App Total	2,273,620

Priority 1

OTR # 084

Description: Reduction in Probation Services State Aid

Cause: The reimbursement rate for Regular State Aid for local probation services has declined from year to year. As per indications prevailing at the time, it was decided to budget state aid at 17.5% for 2009. However, we have been recently informed by NYS DPCA to expect state aid at only 15.5% this year. We have budgeted at the same rate for 2010, and the 2% reduction would translate to a revenue shortfall of \$44,649 distributed across budgeting units 3140, 3141, 3142 and 3160. We propose to make up the entire deficit by using our 2008 Certified Rollover Funds.

Effect: We are already stretched thin and it would indeed be extremely difficult to maintain our level of service in our mandated functions. It would mean the loss of another Probation Officer position, resulting in higher caseloads for everyone. As caseload size increases, service to the probationer under supervision suffers: less home visits/community collateral contacts are done, longer wait in referrals for services, shorter supervision appointments, poor service to the courts in meeting deadlines. See the next OTR for further description.

Administration Comment: Approve request as onetime rather than target

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3160	54999	ROLLOVER	Onetime	-3,987	Yes	Onetime	-3,987	No	Onetime	-3,987	No
3160	43310	PROBATION SERVICES	Target	3,987	Yes	Onetime	3,987	No	Onetime	3,987	No
3142	43310	PROBATION SERVICES	Target	22,802	Yes	Onetime	22,802	No	Onetime	22,802	No
3142	54999	ROLLOVER	Onetime	-22,802	Yes	Onetime	-22,802	No	Onetime	-22,802	No
3140	43310	PROBATION SERVICES	Target	3,588	Yes	Onetime	3,588	No	Onetime	3,588	No
3140	54999	ROLLOVER	Onetime	-3,588	Yes	Onetime	-3,588	No	Onetime	-3,588	No
3141	43310	PROBATION SERVICES	Target	14,272	Yes	Onetime	14,272	No	Onetime	14,272	No
3141	54999	ROLLOVER	Onetime	-14,272	Yes	Onetime	-14,272	No	Onetime	-14,272	No
			Total	0		Total	0		Total	0	

Probation and Community Justice Department

Priority 2

OTR # 085

Description: Probation Officer

Cause: This position became vacant due to a resignation. The position sits in the Core Criminal Unit which covers the MANDATED SERVICES of supervision and investigation. The caseload of this position consists of approximately 58 probationers and 4-6 pre-sentence investigations ordered by the criminal courts at any one time.

Effect: Not being able to fill this position means that the remaining core Probation Officers will have increased caseload sizes and increased number of pre-sentence investigations to complete. The overall effect is that the Probation Officer will have less time to spend with individual probationers doing evidence based practice work, which has been shown to reduce recidivism. There will be less time to devote to community collateral work, home visits will suffer, and there will be delays in making referrals for services. Having less knowledge of a probationer's activities equates to increased public safety issues in the community and liability issues for the County. Further, an increase in pre-sentence investigations will mean a longer completion turn around time to the courts, resulting in a delay in court proceedings. As such, Probation work will become more reactive than deliberate in its delivery to the probationer. In addition, the full effect of the Rockefeller Drug Law Reform on this department in terms of numbers is unknown at this point in time. As the sentencing reform allows individuals once facing mandatory state incarceration to now be on community based supervision, it is expected that our overall supervision workload and caseload sizes will increase.

Administration Comment: In light of current fiscal conditions, not recommended

	Department Request			Administrator Recommended			Legislature Recommended		
	Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3142 51000585 PROBATION OFFICER	Target	53,541	Yes		0	No		0	No
3142 58800 FRINGES	Target	21,684	Yes		0	No		0	No
3142 43310 PROBATION SERVICES	Target	-9,959	Yes		0	No		0	No
3142 54999 ROLLOVER	Onetime	-15,850	Yes		0	No		0	No
	Total	49,416		Total	0		Total	0	

Priority 3

OTR # 086

Description: Probation Supervisor

Cause: This position has been vacant since July 2008 following the promotion of Supervisor to Director. The position encompasses the direct supervision of four Core Criminal Court Probation Officers, one Senior Probation Officer and one Probation Assistant.

Effect: The department reorganized to accommodate the gap left by not filling the position. The remaining three Supervisors and Deputy Director took on the added responsibility of providing direct supervision to the officers in that unit. The Probation Assistant moved under the direct supervision of the Director of the department. The ratio of Probation Officer to Probation Supervisor is being stretched in the current arrangement. The workload of the Supervisors has obviously increased, attaining deadlines is increasingly difficult and the accuracy, which the department prides itself in, is compromised under this arrangement. In addition, individual attention to employee performance issues is compromised and less scrutiny of cases may lead to increased liability issues for the County. There is less time for the Supervisor to devote to staff training or oversight of day to day practices that could lead to inefficiencies. It should be noted that in addition to retaining the direct supervision of the Probation Assistant, the Director retained the following duties previously held by the unfilled Supervisor position: SORA compliance and quarterly reports to DPCA, DNA collection oversight, review of pre-sentence investigations and assignment of all incoming criminal supervision cases.

Probation and Community Justice Department

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3141	58800	FRINGES	Target	5,772	No		0	No		0	No
3141	51000211	PROBATION SUPER.	Target	14,253	No		0	No		0	No
3142	43310	PROBATION SERVICES	Target	-10,604	No		0	No		0	No
3142	58800	FRINGES	Target	23,090	No		0	No		0	No
3141	43310	PROBATION SERVICES	Target	-2,651	No		0	No		0	No
3142	51000211	PROBATION SUPER.	Target	57,012	No		0	No		0	No
			Total	86,872		Total	0		Total	0	

Priority 4

OTR # 087

Description: Transition Workforce Specialist (Jail Re-Entry Initiative/Transition Services - 0.5 FTE)

Cause: In the 2009 budget, 20 hours of this position were part of Target and the remaining 20 hours were covered by one time ATI Bail fees. The target portion of the position covers employment assistance (resumes, interview skills, job referrals, workshops on how to get/keep a job, etc) for the Drug Court participants, Day Reporting participants and other probationers referred by the core criminal units who lack employment. The other 20 hours of the position involve working with inmates in the local jail who have been identified to participate in the jail re-entry initiative as well as other inmates who are seeking employment transitional services prior to their release. The position involves meeting inmates in the jail to prepare them for employment and later follow up services once released.

Effect: THE EMPLOYEE IN THIS POSITION WOULD BE FACING A 0.5 FTE LAY OFF. Employment transition services for incarcerated individuals would cease. The re-entry initiative would be severely compromised as employment is a key piece to reducing recidivism. In view of other related cuts at CJC (see possible cut of 0.5 FTE Security Officer covered in the next OTR and the cut of a 0.5 FTE RN position from target), the physical presence of staff on site at CJC will be diminished. The 2010 budget includes the lay off of the 0.5 FTE RN position, and funding the Transition Workforce Specialist position would offset the resulting loss of office coverage and assist in covering some of the current responsibilities of the RN position.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3141	54999	ROLLOVER	Onetime	-28,843	Yes		0	No		0	No
3141	43310	PROBATION SERVICES	Target	-4,401	Yes		0	No		0	No
3141	51000783	TRANS. WORKFORCE SPEC	Target	23,661	Yes		0	No		0	No
3141	58800	FRINGES	Target	9,583	Yes		0	No		0	No
			Total	0		Total	0		Total	0	

Probation and Community Justice Department

Priority 5

OTR # 088

Description: Security Officer (Community Justice Center - 0.5 FTE)

Cause: The Community Justice Center currently has two full time Security Officers who monitor the following populations entering the building: Day Reporting participants, Felony and Misdemeanor Drug Court participants, Family Treatment Court participants and other visitors. As the building is open and non secure (unlike HSB which requires a swipe card to gain entry past the lobby), the Security Officers are the first point of contact for anyone coming into the building. Security is responsible for, among other things, wandering and checking for any weapons carried in by DR participants and the overall safety of all employees and participants in the building. As the client population at CJC is ever changing, it is important to have a security presence to address problems as they arise and to diffuse tense and sometimes volatile situations.

Effect: ONE OF THE SECURITY OFFICERS WOULD BE FACING A 0.5 FTE LAY OFF. This would mean that security coverage at CJC would be drastically reduced and the burden of the unfunded 20 hours would fall upon the remaining Security Officer and other on site staff. It is apprehended that problems that arise will not be handled as expediently as they are now and that conflict and discord will not be remedied as quickly. It should also be noted that several years ago, the Impact of Crime class in the Day Reporting curriculum was given to the Security Officer to teach in an effort to reduce the cost of programming. Loss of 0.5 FTE may result in the class being removed from the curriculum, thus compromising the DR program.

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3160	51000650	SECURITY OFFICER	Target	20,293	Yes		0	No		0	No
3160	58800	FRINGES	Target	8,218	Yes		0	No		0	No
3160	54999	ROLLOVER	Onetime	-24,737	Yes		0	No		0	No
3160	43310	PROBATION SERVICES	Target	-3,774	Yes		0	No		0	No
			Total	0		Total	0		Total	0	

Priority 6

OTR # 089

Description: Keyboard Specialist (5 months salary & fringe)

Cause: The Department is anticipating the retirement of an employee in this title effective August 2010. The position encompasses visitor reception, restitution collection and receipts, all Family Court data entry, phone coverage, processing of closed files and special projects.

Effect: Over the years, this department has drastically reduced its clerical positions as computers were made available to the Probation Officers, resulting in a shift of the work typically held by the Keyboard Specialist. The duties mentioned above, however, cannot be shifted and remain the core work of that title. If left unfunded, the burden of these duties will have to shift to the remaining clerical titles thus affecting the overall function of the unit: the reception window and customer service may be compromised and it is anticipated that data entry to meet our internal and state standards will suffer.

Probation and Community Justice Department

Administration Comment: In light of current fiscal conditions, not recommended

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3141	43310	PROBATION SERVICES	Target	-512	No		0	No		0	No
3142	58800	FRINGES	Target	4,466	No		0	No		0	No
3142	51000507	KEYBD SPEC	Target	11,026	No		0	No		0	No
3142	43310	PROBATION SERVICES	Target	-2,051	No		0	No		0	No
3141	51000507	KEYBD SPEC	Target	2,756	No		0	No		0	No
3141	58800	FRINGES	Target	1,116	No		0	No		0	No
			Total	<u>16,801</u>		Total	<u>0</u>		Total	<u>0</u>	
Probation and Community Justice Department OTR Total				<u>153,089</u>			<u>0</u>			<u>0</u>	

Sheriff's Office

Summary		Requested		Recommended		Approved	
2009 Modified Budget	2,947,578	Target/ Base Budget	3,654,304	Target/ Base Budget	3,654,304	Target/ Base Budget	3,654,304
		Req OTR	254,162	Rec OTR	160,087	Leg OTR	160,087
		Total Req	3,908,466	Total Rec	3,814,391	Leg App Total	3,814,391

Priority 1

OTR # 090

Description: Deputy Sheriff position

Cause: In order to meet the budget reduction have reduced staff by one Deputy Sheriff position

Effect: Our current level of staffing is inadequate for our workload and has been for some time; further reductions of staffing will make it even harder to fulfill our task of serving and protecting the residents of Tompkins County.

Administration Comment: Approve departmental request, adjusted by the deduction of \$15,000 in overtime and associated benefits. The cost of restoring the position is offset by savings resulting from the recent variance issued by the State Commission on Corrections that will significantly reduce the number and cost of prisoner board-outs.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3113	58800	FRINGES	Target	26,311	No	Target	20,236	No	Target	20,236	No
3113	51200419	DEPUTY SHERIFF	Target	15,000	No		0	No		0	No
3113	51000419	DEPUTY SHERIFF	Target	49,965	No	Target	49,965	No	Target	49,965	No
			Total	91,276		Total	70,201		Total	70,201	

Sheriff's Office

Priority 2

OTR # 091

Description: Vehicle Purchase

Cause: Due to the number of miles and age of the fleet, need to replace aging vehicles to insure the safety of the officers and the prisoners.

Effect: Will pay higher maintenance and repair costs due to the age and the mileage of the vehicles.

Administration Comment: Approve a lower number of vehicles than requested by the Sheriff, applying both onetime rollover funds and a portion of the savings resulting from the recent variance issued by the State Commission on Corrections that will significantly reduce the number and cost of prisoner board-outs.

			Department Request			Administrator Recommended			Legislature Recommended		
			Duration	Requested	TILOR	Duration	Recommend	TILOR	Duration	Recommend	TILOR
3113	54999	ROLLOVER	Onetime	-22,114	Yes	Onetime	-22,114	No	Onetime	-22,114	No
3113	52231	VEHICLES	Target	185,000	No	Target	90,000	No	Target	90,000	No
3113	52231	VEHICLES		0	No	Onetime	22,000	No	Onetime	22,000	No
			Total	162,886		Total	89,886		Total	89,886	
Sheriff's Office OTR Total				254,162			160,087			160,087	



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PUBLIC SAFETY

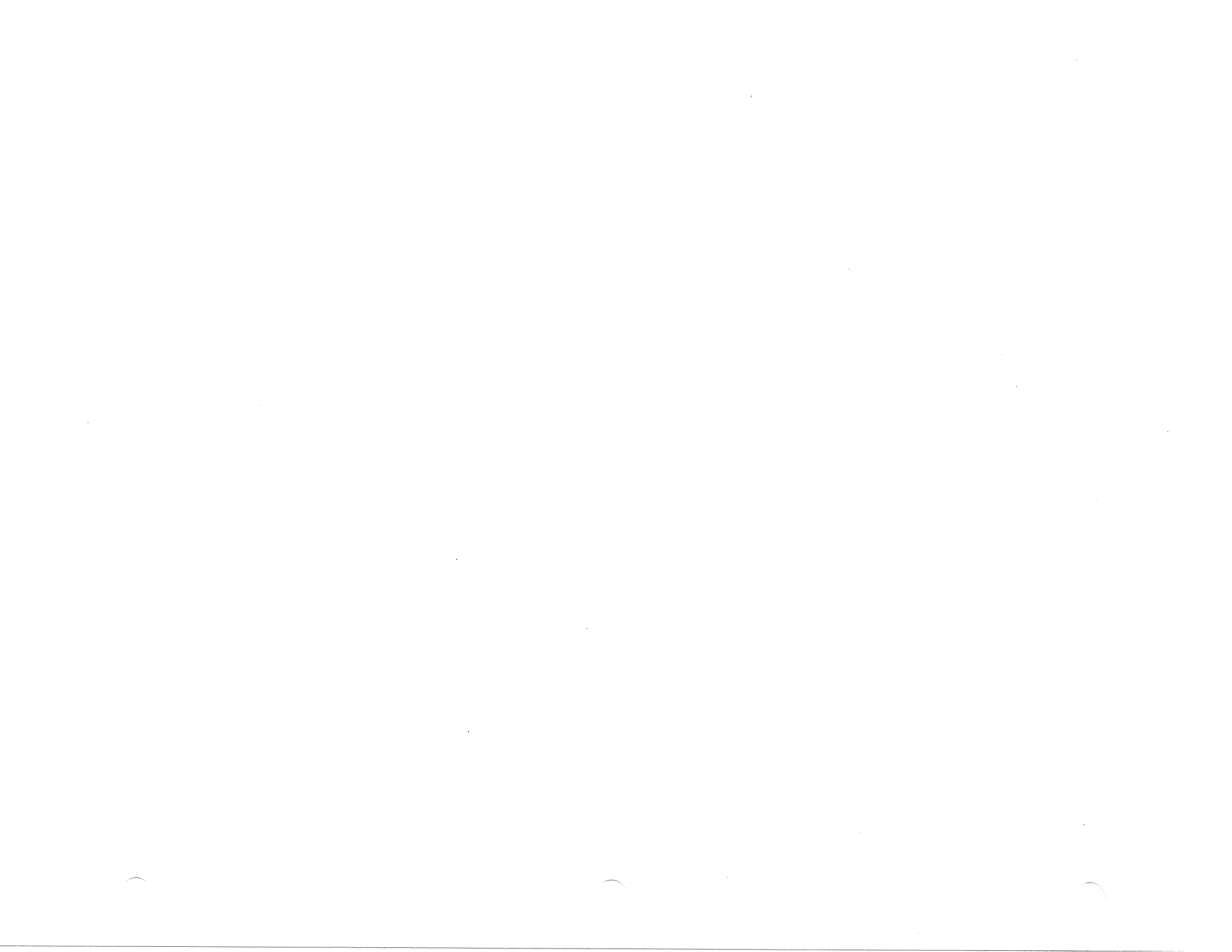
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BUDGET, FINANCE AND CAPITAL PROGRAM - Jim Dennis, Chair
A Fund Distribution

9900 GENERAL FUND FRINGE		Funding Type: Locally Controlled Spending												
SUPPLEMENTAL BENEFITS (NYS Unit 9089)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	27,378	7,421	5,407	0	0	0	0	0	0	0	0	0	0
54442	PROFESSIONAL SERVICES	1,650	1,620	600	0	0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	29,028	9,041	6,007	0	0	0	0	0	0	0	0	0	0
58875	EAP	21,250	21,525	16,875	0	0	0	0	0	0	0	0	0	0
58876	WELLNESS PROGRAM	14,873	25,952	7,053	0	0	0	0	0	0	0	0	0	0
58877	EMPLOYEE RECOGNITION	2,551	2,430	5,214	0	0	0	0	0	0	0	0	0	0
58878	FLEXIBLE BENEFITS	35,198	34,198	20,987	0	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	73,872	84,105	50,129	0	0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	102,900	93,146	56,136	0	0	0	0	0	0	0	0	0	0
REVENUE														
41270	SHARED SERVICE CHARGES	95,000	0	0	0	0	0	0	0	0	0	0	0	0
42199	DEPARTMENTAL INCOME	95,000	0	0	0	0	0	0	0	0	0	0	0	0
42401	INTEREST & EARNINGS	0	25,122	0	0	0	0	0	0	0	0	0	0	0
42499	USE OF MONEY & PROPERTY	0	25,122	0	0	0	0	0	0	0	0	0	0	0
42801	INTERFUND REVENUES	0	41,774	0	0	0	0	0	0	0	0	0	0	0
42899	INTERFUND REVENUES	0	41,774	0	0	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	95,000	66,896	0	0	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost		7,900	26,250	56,136	0	0	0	0	0	0	0	0	0	0
GENERAL FUND FRINGE (NYS Unit 9101)		2010												
		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
58800	FRINGES	0	-2,199	0	27,465	1,510,000	0	0	1,510,000	0	1,510,000	0	0	1,510,000
58810	RETIREMENT	0	2,731,795	0	9,653,332	0	0	0	0	0	0	0	0	0
58830	FICA	-343	2,675,639	1,530,684	0	0	0	0	0	0	0	0	0	0
58840	WORKERS COMP	0	565,000	0	0	0	0	0	0	0	0	0	0	0

GENERAL FUND FRINGE (NYS Unit 9101)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
58860	HEALTH	0	4,279,455	3,098,846	0	0	0	0	0	0	0	0	0
58861	PRESCRIPTION INS	0	1,350,032	970,901	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	-343	11,599,722	5,600,431	9,680,797	1,510,000	0	0	1,510,000	0	1,510,000	0	1,510,000
	TOTAL EXPENSE	-343	11,599,722	5,600,431	9,680,797	1,510,000	0	0	1,510,000	0	1,510,000	0	1,510,000
REVENUE													
41270	SHARED SERVICE CHARGES	356,499	0	0	0	0	0	0	0	0	0	0	0
42199	DEPARTMENTAL INCOME	356,499	0	0	0	0	0	0	0	0	0	0	0
42401	INTEREST & EARNINGS	0	18,271	0	0	0	0	0	0	0	0	0	0
42499	USE OF MONEY & PROPERTY	0	18,271	0	0	0	0	0	0	0	0	0	0
42701	REFUND OF PRIOR YR EXPENS	624,897	744,280	32,395	0	0	0	0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	6,039	2,500	0	0	0	0	0	0	0	0	0
42797	OTHER LOCAL GOVT CONTRIBU	0	125,128	102,726	0	0	0	0	0	0	0	0	0
42799	MISCELL LOCAL SOURCES	624,897	875,447	137,621	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	981,396	893,718	137,621	0	0	0	0	0	0	0	0	0
	Total NYS Unit Cost	-981,739	10,706,004	5,462,810	9,680,797	1,510,000	0	0	1,510,000	0	1,510,000	0	1,510,000
	GENERAL FUND FRINGE PROGRAM COST	-973,839	10,732,254	5,518,946	9,680,797	1,510,000	0	0	1,510,000	0	1,510,000	0	1,510,000
	Total County Cost	-973,839	10,732,254	5,518,946	9,680,797	1,510,000	0.00	0	1,510,000	0	1,510,000	0	1,510,000

Capital Program

Tompkins County's Capital Projects Program is a five-year planning guide for major, non-recurring projects such as construction, land purchase, or infrastructure systems. Costs in the Capital Program may be paid for entirely or with a combination of cash, state or federal grants, or through the issuance of bonds. Several projects have been paid for with tobacco settlement funds that were securitized (sold on the bond market) to gain a lump sum to be applied to the capital program. Inclusion in the Capital Program does not, by itself, authorize approval of any particular project. Funds must still be appropriated in the County budget, and in almost all cases, bids must be received and any borrowing must be approved.

6800 OTHER DBT.SERVICE. & CAPITAL		Funding Type: Locally Controlled Spending												
CONTRIB. TO CONSTRUCTION (NYS Unit 9576)		2007	2008	2009	2009	2010								
		Actual	Actual	YTD	Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	1,123,810	668,580	423,494	460,036	200,000		853,098		1,053,098	853,098	1,053,098	853,098	1,053,098
57100	CONTRACTUAL	1,123,810	668,580	423,494	460,036	200,000		853,098		1,053,098	853,098	1,053,098	853,098	1,053,098
	TOTAL EXPENSE	1,123,810	668,580	423,494	460,036	200,000		853,098		1,053,098	853,098	1,053,098	853,098	1,053,098
Total NYS Unit Cost		1,123,810	668,580	423,494	460,036	200,000		853,098		1,053,098	853,098	1,053,098	853,098	1,053,098
CONTRIB. TO DEBT SERVICE (NYS Unit 9961)		2007	2008	2009	2009	2010								
		Actual	Actual	YTD	Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	4,279,606	4,205,000	3,500,000	4,965,385	4,636,339		-222,050		4,414,289	-222,050	4,414,289	-222,050	4,414,289
57100	CONTRACTUAL	4,279,606	4,205,000	3,500,000	4,965,385	4,636,339		-222,050		4,414,289	-222,050	4,414,289	-222,050	4,414,289
	TOTAL EXPENSE	4,279,606	4,205,000	3,500,000	4,965,385	4,636,339		-222,050		4,414,289	-222,050	4,414,289	-222,050	4,414,289
Total NYS Unit Cost		4,279,606	4,205,000	3,500,000	4,965,385	4,636,339		-222,050		4,414,289	-222,050	4,414,289	-222,050	4,414,289
OTHER DBT.SERVICE. & CAPITAL PROGRAM COST		5,403,416	4,873,580	3,923,494	5,425,421	4,836,339		631,048		5,467,387	631,048	5,467,387	631,048	5,467,387
Total County Cost		5,403,416	4,873,580	3,923,494	5,425,421	4,836,339	0.00	631,048	0.00	5,467,387	631,048	5,467,387	631,048	5,467,387

OTR Requests For Capital Program

Priority # 0

OTR Number 001 Final Year of the funding for the HR/Payroll Upgrade

Department Requested		County Administrator Recommended	
9576	PROGRAM EXPENSE	Onetime Capital	Onetime Capital
		200,000	200,000
	Total Onetime	200,000	200,000
	Total OTR Request	200,000	200,000

OTR Number 002 Funding for the Road Maintenance Program**County Administrator Recommendation**

This project supports a six-year highway rehabilitation and reconstruction plan. 2010 will be the fifth year of the 6-year plan.

			Department Requested		County Administrator Recommended
9576	PROGRAM EXPENSE	Target Cap	201,500	Target Cap	201,500
9576	PROGRAM EXPENSE				0
	Total Target		201,500		201,500
	Total OTR Request		201,500		201,500

OTR Number 003 Use of Capital Fund Balance to Reduce Tax Levy

			Department Requested		County Administrator Recommended
9961	PROGRAM EXPENSE	Target CAP	-222,050	Target Cap	-222,050
	Total Target		-222,050		-222,050
	Total OTR Request		-222,050		-222,050

OTR Number 004 TCAT - Public Transportation Capital Project**County Administrator Recommendation**

The Public Transportation Capital Project includes five years of public transportation capital projects (2010-2014) that are funded through Federal and New York State grants. The County is the grant applicant for Federal and State public transportation programs. This Project will be used to buy replacement buses for Tompkins Consolidated Area Transit, Inc. (TCAT) and GADABOUT, install new passengers shelters, information signs, clean air emission controls on diesel buses, and other projects.

			Department Requested		County Administrator Recommended
9576	PROGRAM EXPENSE	Onetime Capital	90,303	Onetime Capital	90,303
	Total Onetime		90,303		90,303
	Total OTR Request		90,303		90,303

OTR Number 005 Tompkins County Surficial Aquifer Studies

County Administrator Recommendation

Water Resources Investigation Reports, maps, and models for select aquifers. Data and information obtained will include well locations, surficial geology, groundwater directional flow, water quality data, general aquifer characteristics, and groundwater-surface water interactions. Project will provide a more thorough understanding of aquifers to help protect and ensure adequate public drinking water supplies, develop strategies for groundwater protection, identify aquifers suitable for supporting future development, ensure healthy aquatic environments, and comply with the State's Source Water Assessment Program.

		Department Requested		County Administrator Recommended	
9576	PROGRAM EXPENSE	Onetime Capital	77,255	Onetime Capital	77,255
	Total Onetime		77,255		77,255
	Total OTR Request		77,255		77,255

OTR Number 006 Federal Aid Projects

County Administrator Recommendation

See Capital Programs: West Seneca Road Bridge \$78,484, Red Mill Road Bridge \$24,000, Newfield Depot Road Bridge Replacement \$46,850, Hanshaw Road \$71,440, Bridge Painting Project \$42,000

		Department Requested		County Administrator Recommended	
9576	PROGRAM EXPENSE	Onetime Capital	284,040	Onetime Capital	284,040
	Total Onetime		284,040		284,040
	Total OTR Request		284,040		284,040

City/County Sales Tax Agreement

7200 REPAY MUNI CO-WIDE SERVICES Funding Type: Locally Controlled Spending

Payment of sales tax revenue for countywide services rendered by towns.

COUNTY/CITY PROGRAM (NYS Unit 6901)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	286,497	460,088	0	460,086	0		0		0	0	0	0	0
54666 CITY S/TAX AGMT	95,499	0	252,192	44,299	450,000		0		450,000	0	450,000	0	450,000
57100 CONTRACTUAL	381,996	460,088	252,192	504,385	450,000		0		450,000	0	450,000	0	450,000
TOTAL EXPENSE	381,996	460,088	252,192	504,385	450,000		0		450,000	0	450,000	0	450,000
REVENUE													
41110 SALES TAX 3%	381,995	460,086	0	504,385	450,000		0		450,000	0	450,000	0	450,000
41199 NON PROPERTY TAXES	381,995	460,086	0	504,385	450,000		0		450,000	0	450,000	0	450,000
TOTAL REVENUE	381,995	460,086	0	504,385	450,000		0		450,000	0	450,000	0	450,000
Total NYS Unit Cost	1	2	252,192	0	0		0		0	0	0	0	0
REPAY MUNI CO-WIDE SERVICES PROGRAM COST	1	2	252,192	0	0		0		0	0	0	0	0
Total County Cost	1	2	252,192	0	0	0.00	0	0.00	0	0	0	0	0

Contingent Fund

An account to which funds have been appropriated for unforeseen expenses and opportunities. Money in the contingent fund must be transferred to another account from which it may then be spent.

6900 CONTINGENT FUND		Funding Type: Locally Controlled Spending												
CONTINGENT FUND (NYS Unit 1990)		2010												
		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	0	0	0	1,146,944	1,000,000		0	1,000,000	-183,600	816,400	-183,600	816,400	
57100	CONTRACTUAL	0	0	0	1,146,944	1,000,000		0	1,000,000	-183,600	816,400	-183,600	816,400	
	TOTAL EXPENSE	0	0	0	1,146,944	1,000,000		0	1,000,000	-183,600	816,400	-183,600	816,400	
Total NYS Unit Cost		0	0	0	1,146,944	1,000,000		0	1,000,000	-183,600	816,400	-183,600	816,400	
CONTINGENT FUND PROGRAM COST		0	0	0	1,146,944	1,000,000		0	1,000,000	-183,600	816,400	-183,600	816,400	
Total County Cost		0	0	0	1,146,944	1,000,000	0.00	0	0.00	1,000,000	-183,600	816,400	-183,600	816,400

OTR Requests For Contingent Fund Priority # 0

OTR Number 007 Lean Training

County Administrator Recommendation

This initiative would parallel TC3's successful on-going process that organizes and provides expert facilitation to employee work groups to streamline service delivery processes.

		Department Requested	County Administrator Recommended
1990	PROGRAM EXPENSE	0	Onetime 50,000
	Total Onetime		50,000
	Total OTR Request	0	50,000

OTR Number 008 Savings resulting from the State Commission on Correction's variance that will reduce the number of board outs.

County Administrator Recommendation

The NYS Commission of Corrections has restored a variance allowing the Sheriff to double bunk prisoners at the Jail. It is estimated that the variance will result in an average of 8 fewer board-outs per day which, at an average board out rate of \$80/day, will reduce County costs by \$233,600.

		Department Requested	County Administrator Recommended
1990	PROGRAM EXPENSE	0	Target -233,600
	Total Target		-233,600
	Total OTR Request	0	-233,600

Debt Service Fund

9924 DEBT SERVICE INTERFUND

Funding Type: Locally Controlled Spending

FISCAL AGENT FEES (NYS Unit 1380)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	8,945	2,922	1,627	5,000	5,000		0		5,000	0	5,000	0	5,000
57100 CONTRACTUAL	8,945	2,922	1,627	5,000	5,000		0		5,000	0	5,000	0	5,000
TOTAL EXPENSE	8,945	2,922	1,627	5,000	5,000		0		5,000	0	5,000	0	5,000
Total NYS Unit Cost	8,945	2,922	1,627	5,000	5,000		0		5,000	0	5,000	0	5,000
SERIAL BONDS (NYS Unit 9710)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
56621 1999 LIBRARY & CT HOUSE	1,110,000	1,025,000	1,060,000	1,060,000	1,105,000		0		1,105,000	0	1,105,000	0	1,105,000
56625 98B HSB & OTHER IMPVS	0	815,000	845,000	845,000	875,000		0		875,000	0	875,000	0	875,000
56626 SOLID WASTE	0	120,000	0	125,000	125,000		0		125,000	0	125,000	0	125,000
56631 LANDFILL CLOSURE	130,000	135,000	135,000	135,000	140,000		0		140,000	0	140,000	0	140,000
56650 JAIL	0	185,000	190,000	190,000	200,000		0		200,000	0	200,000	0	200,000
56660 AIRPORT	0	80,000	200,000	200,000	205,000		0		205,000	0	205,000	0	205,000
56665 HS BLDG	0	0	250,000	250,000	250,000		0		250,000	0	250,000	0	250,000
56675 MENTAL HEALTH BUILDING	250,000	250,000	0	0	0		0		0	0	0	0	0
56691 95 SERIES B BONDS	1,745,000	945,000	965,000	965,000	995,000		0		995,000	0	995,000	0	995,000
56692 1992 BONDS	200,000	175,000	175,000	175,000	175,000		0		175,000	0	175,000	0	175,000
57721 INTEREST 99 LIBRARY CT H	870,768	699,606	433,261	653,832	607,707		0		607,707	0	607,707	0	607,707
57725 INTEREST 98B HSB	0	208,166	96,950	179,113	149,013		0		149,013	0	149,013	0	149,013
57726 INTEREST SOLID WASTE	0	27,351	8,391	16,782	13,032		0		13,032	0	13,032	0	13,032
57731 INTEREST LANDFILL CLOSURE	31,139	10,052	7,645	14,209	10,489		0		10,489	0	10,489	0	10,489
57750 INTEREST JAIL	0	111,384	54,131	105,057	98,474		0		98,474	0	98,474	0	98,474
57760 INTEREST AIRPORT	0	334,100	110,400	216,800	208,700		0		208,700	0	208,700	0	208,700
57775 INTEREST MEN HLTH BLDG	56,000	40,000	16,000	24,000	8,000		0		8,000	0	8,000	0	8,000

SERIAL BONDS (NYS Unit 9710)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
						Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg
EXPENSE															
57791	INTEREST 95 SERIES B BOND	599,729	216,541	408,761	188,192	158,036			0		158,036	0	158,036	0	158,036
57792	INTEREST 1992 BONDS	55,500	44,250	19,500	33,750	23,250			0		23,250	0	23,250	0	23,250
57100	CONTRACTUAL	5,048,136	5,421,450	4,975,039	5,376,735	5,346,701			0		5,346,701	0	5,346,701	0	5,346,701
	TOTAL EXPENSE	5,048,136	5,421,450	4,975,039	5,376,735	5,346,701			0		5,346,701	0	5,346,701	0	5,346,701
REVENUE															
41140	E911 SURCHG	42,066	42,512	52,228	41,511	41,705			0		41,705	0	41,705	0	41,705
41199	NON PROPERTY TAXES	42,066	42,512	52,228	41,511	41,705			0		41,705	0	41,705	0	41,705
41789	PFC	160,220	171,904	185,994	185,000	200,000			0		200,000	0	200,000	0	200,000
42199	DEPARTMENTAL INCOME	160,220	171,904	185,994	185,000	200,000			0		200,000	0	200,000	0	200,000
42401	INTEREST & EARNINGS	0	0	0	50,000	50,000			0		50,000	0	50,000	0	50,000
42410	RENTS	267,167	246,671	153,519	193,094	208,461			0		208,461	0	208,461	0	208,461
42499	USE OF MONEY & PROPERTY	267,167	246,671	153,519	243,094	258,461			0		258,461	0	258,461	0	258,461
42710	PREMIUM ON OBLIGATIONS	10,182	0	0	0	0			0		0	0	0	0	0
42797	OTHER LOCAL GOVT CONTRIBU	164,075	163,134	542,470	629,000	629,001			0		629,001	0	629,001	0	629,001
42799	MISCELL LOCAL SOURCES	174,257	163,134	542,470	629,000	629,001			0		629,001	0	629,001	0	629,001
45031	INTERFUND(A)	4,112,068	4,386,198	3,500,000	4,677,373	5,059,548			0		5,059,548	0	5,059,548	0	5,059,548
45032	INTERFUND(CT)	95,953	130,559	101,814	150,717	0			0		0	0	0	0	0
45033	INTERFUND(CL)	1,150,215	1,153,465	443,016	1,098,721	1,098,721			0		1,098,721	0	1,098,721	0	1,098,721
45034	INTERFUND H	588,756	67,895	0	1,350,000	1,500,000			0		1,500,000	0	1,500,000	0	1,500,000
45100	INTERFUND TRANSFERS	5,946,992	5,738,117	4,044,830	7,276,811	7,658,269			0		7,658,269	0	7,658,269	0	7,658,269
	TOTAL REVENUE	6,590,702	6,362,338	4,979,041	8,375,416	8,787,436			0		8,787,436	0	8,787,436	0	8,787,436
Total NYS Unit Cost		-1,542,566	-940,888	-4,002	-2,998,681	-3,440,735			0		-3,440,735	0	-3,440,735	0	-3,440,735

BAN (NYS Unit 9730)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
						Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg
EXPENSE															
56001	PRINCIPAL PAYMENTS DEBT	0	820,000	0	1,350,000	1,830,000			0		1,830,000	0	1,830,000	0	1,830,000
56693	BUILDING IMPROVEMENTS	1,605,000	0	0	0	0			0		0	0	0	0	0
57001	INTEREST PAYMENTS DEBT	0	65,882	376,943	377,945	340,000			0		340,000	0	340,000	0	340,000
57793	INTEREST BUILDING IMPROVE	246,268	0	0	0	0			0		0	0	0	0	0
57100	CONTRACTUAL	1,851,268	885,882	376,943	1,727,945	2,170,000			0		2,170,000	0	2,170,000	0	2,170,000
	TOTAL EXPENSE	1,851,268	885,882	376,943	1,727,945	2,170,000			0		2,170,000	0	2,170,000	0	2,170,000

BAN (NYS Unit 9730)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
42401	INTEREST & EARNINGS	4,350	0	0	0	0	0	0	0	0	0	0	0	0
42499	USE OF MONEY & PROPERTY	4,350	0	0	0	0	0	0	0	0	0	0	0	0
42710	PREMIUM ON OBLIGATIONS	0	45,000	133,025	0	0	0	0	0	0	0	0	0	0
42797	OTHER LOCAL GOVT CONTRIBU	0	15,463	0	0	0	0	0	0	0	0	0	0	0
42799	MISCELL LOCAL SOURCES	0	60,463	133,025	0	0	0	0	0	0	0	0	0	0
45031	INTERFUND(A)	448,736	0	0	0	0	0	0	0	0	0	0	0	0
45034	INTERFUND H	1,500,000	815,000	0	0	0	0	0	0	0	0	0	0	0
45100	INTERFUND TRANSFERS	1,948,736	815,000	0	0	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	1,953,086	875,463	133,025	0	0	0	0	0	0	0	0	0	0

Total NYS Unit Cost -101,818 10,419 243,918 1,727,945 2,170,000 0 2,170,000 0 2,170,000 0 2,170,000

OTHER DEBT LEASES (NYS Unit 9789)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54400	PROGRAM EXPENSE	1,265,736	0	0	0	0	0	0	0	0	0	0	0	0
56001	PRINCIPAL PAYMENTS DEBT	0	889,590	457,347	923,273	958,231	0	958,231	0	958,231	0	958,231	0	958,231
57001	INTEREST PAYMENTS DEBT	0	376,146	175,521	342,463	307,504	0	307,504	0	307,504	0	307,504	0	307,504
57100	CONTRACTUAL	1,265,736	1,265,736	632,868	1,265,736	1,265,735	0	1,265,735	0	1,265,735	0	1,265,735	0	1,265,735
	TOTAL EXPENSE	1,265,736	1,265,736	632,868	1,265,736	1,265,735	0	1,265,735	0	1,265,735	0	1,265,735	0	1,265,735

Total NYS Unit Cost 1,265,736 1,265,736 632,868 1,265,736 1,265,735 0 1,265,735 0 1,265,735 0 1,265,735

UNALLOCATED REVENUES (NYS Unit 9998)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
42401	INTEREST & EARNINGS	1,662	722	108	0	0	0	0	0	0	0	0	0	0
42499	USE OF MONEY & PROPERTY	1,662	722	108	0	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	1,662	722	108	0	0	0	0	0	0	0	0	0	0

Total NYS Unit Cost -1,662 -722 -108 0 0 0 0 0 0 0 0 0 0 0

DEBT SERVICE INTERFUND PROGRAM COST	-371,365	337,467	874,303	0	0	0	0	0	0	0	0	0	0	0
Total County Cost	-371,365	337,467	874,303	0	0	0.00	0	0.00	0	0	0	0	0	0

Insurance Reserve

Jackie Kippola, Contracts Coordinator

Web: www.tompkins-co.org

Insurance Reserve Fund - Funds set aside to pay for potential losses that Tompkins County has chosen to self-insure, including most negligence claims, auto claims, and the costs of defending such claims.

7050 INSURANCE RESERVE		Funding Type: Mandated Payments												
SELF INSURANCE RESERVE (NYS Unit 9904)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	196,240	180,000	180,000	498,000	195,000		0		195,000	0	195,000	0	195,000
54462	INSURANCE	251,997	234,061	243,101	0	250,000		0		250,000	0	250,000	0	250,000
54463	RISK MANAGEMENT	14,762	16,634	7,886	0	18,000		0		18,000	0	18,000	0	18,000
57100	CONTRACTUAL	462,999	430,695	430,987	498,000	463,000		0		463,000	0	463,000	0	463,000
	TOTAL EXPENSE	462,999	430,695	430,987	498,000	463,000		0		463,000	0	463,000	0	463,000
REVENUE														
42770	OTHER MISCELL REVENUES	0	2,599	0	13,000	13,000		0		13,000	0	13,000	0	13,000
42799	MISCELL LOCAL SOURCES	0	2,599	0	13,000	13,000		0		13,000	0	13,000	0	13,000
	TOTAL REVENUE	0	2,599	0	13,000	13,000		0		13,000	0	13,000	0	13,000
Total NYS Unit Cost		462,999	428,096	430,987	485,000	450,000		0		450,000	0	450,000	0	450,000
INSURANCE RESERVE PROGRAM COST		462,999	428,096	430,987	485,000	450,000		0		450,000	0	450,000	0	450,000
Total County Cost		462,999	428,096	430,987	485,000	450,000	0.00	0	0.00	450,000	0	450,000	0	450,000

JUDGMENTS & CLAIMS (NYS Unit 1930)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	201,645	150,356	128,499	0	0		0		0	0	0	0	0
57100	CONTRACTUAL	201,645	150,356	128,499	0	0		0		0	0	0	0	0
	TOTAL EXPENSE	201,645	150,356	128,499	0	0		0		0	0	0	0	0
REVENUE														
42680	INSURANCE RECOVERIES	520	0	0	0	0		0		0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	520	0	0	0	0		0		0	0	0	0	0
42701	REFUND OF PRIOR YR EXPENS	0	0	30	0	0		0		0	0	0	0	0
	TOTAL REVENUE	520	0	30	0	0		0		0	0	0	0	0
Total NYS Unit Cost		201,125	150,356	128,469	0	0		0		0	0	0	0	0

UNEMPLOYMENT INS CO (NYS Unit 9051)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	0	0	0	0	64,000		0		64,000	0	64,000	0	64,000
57100	CONTRACTUAL	0	0	0	0	64,000		0		64,000	0	64,000	0	64,000
58870	UNEMPLOYMENT	65,293	59,975	18,056	0	0		0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	65,293	59,975	18,056	0	0		0		0	0	0	0	0
	TOTAL EXPENSE	65,293	59,975	18,056	0	64,000		0		64,000	0	64,000	0	64,000
REVENUE														
42801	INTERFUND REVENUES	60,000	0	0	0	64,000		0		64,000	0	64,000	0	64,000
42899	INTERFUND REVENUES	60,000	0	0	0	64,000		0		64,000	0	64,000	0	64,000
	TOTAL REVENUE	60,000	0	0	0	64,000		0		64,000	0	64,000	0	64,000
Total NYS Unit Cost		5,293	59,975	18,056	0	0		0		0	0	0	0	0

UNALLOCATED (NYS Unit 9997)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
42401 INTEREST & EARNINGS	49,754	23,625	6,552	0	0		0		0	0	0	0	0	0
42499 USE OF MONEY & PROPERTY	49,754	23,625	6,552	0	0		0		0	0	0	0	0	0
42680 INSURANCE RECOVERIES	7,164	4,748	12,389	0	0		0		0	0	0	0	0	0
42699 SALE OF PROPERTY/COMPEN F	7,164	4,748	12,389	0	0		0		0	0	0	0	0	0
42770 OTHER MISCELL REVENUES	12,370	0	600	0	0		0		0	0	0	0	0	0
42799 MISCELL LOCAL SOURCES	12,370	0	600	0	0		0		0	0	0	0	0	0
45031 INTERFUND(A)	196,240	180,000	180,000	0	0		0		0	0	0	0	0	0
45100 INTERFUND TRANSFERS	196,240	180,000	180,000	0	0		0		0	0	0	0	0	0
TOTAL REVENUE	265,528	208,373	199,541	0	0		0		0	0	0	0	0	0
Total NYS Unit Cost	-265,528	-208,373	-199,541	0	0		0		0	0	0	0	0	0
INSURANCE RESERVE PROGRAM COST	-59,110	1,958	-53,016	0	0		0		0	0	0	0	0	0
Total County Cost	-59,110	1,958	-53,016	0	0	0.00	0	0.00	0	0	0	0	0	0

Outside Colleges

 This state-mandated budget item subsidizes tuition charges for Tompkins County residents attending community colleges outside Tompkins County.

0500 COMMUNITY COLLEGES OUTSIDE THE COUNTY		Funding Type: Mandated Payments												
COMMUNITY COLLEGES OUTSIDE THE COUNTY (NYS Unit 2490)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	295,148	276,434	176,758	232,780	295,000		0		295,000	0	295,000	0	295,000
57100	CONTRACTUAL	295,148	276,434	176,758	232,780	295,000		0		295,000	0	295,000	0	295,000
	TOTAL EXPENSE	295,148	276,434	176,758	232,780	295,000		0		295,000	0	295,000	0	295,000
	Total NYS Unit Cost	295,148	276,434	176,758	232,780	295,000		0		295,000	0	295,000	0	295,000
	COMMUNITY COLLEGES OUTSIDE THE COUNTY PROGRAM COST	295,148	276,434	176,758	232,780	295,000		0		295,000	0	295,000	0	295,000
	Total County Cost	295,148	276,434	176,758	232,780	295,000	0.00	0	0.00	295,000	0	295,000	0	295,000

Tompkins Cortland Community College

Carl Haynes, President
170 North Street Dryden, NY, 13053

Phone: 844-8211
Email: taetzs@sunyccc.edu

Web: <http://www.sunyccc.edu/>

Tompkins Cortland Community College is part of the State University of New York (SUNY) system, and is accredited by the New York State Education Department and the Middle States Association. The curriculum prepares students for careers that include business administration, accounting, hotel and restaurant management, sport management, computer forensics, engineering science, communications, electronics, and computer information systems. Many of the 34-degree programs prepare students for transfer to a four-year college or university. TC3 is primarily supported by tuition, New York State operating assistance, and support from its local sponsors, Tompkins and Cortland counties.

0505 TOMPKINS CORTLAND COMMUNITY COLLEGE		Funding Type: Locally Controlled Spending												
TOMPKINS CORTLAND COMMUNITY COLLEGE (NYS Unit 2495)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	2,285,624	2,399,904	2,561,211	2,561,211	2,638,047		0		2,638,047	0	2,638,047	0	2,638,047
57100	CONTRACTUAL	2,285,624	2,399,904	2,561,211	2,561,211	2,638,047		0		2,638,047	0	2,638,047	0	2,638,047
	TOTAL EXPENSE	2,285,624	2,399,904	2,561,211	2,561,211	2,638,047		0		2,638,047	0	2,638,047	0	2,638,047
Total NYS Unit Cost		2,285,624	2,399,904	2,561,211	2,561,211	2,638,047		0		2,638,047	0	2,638,047	0	2,638,047
TOMPKINS CORTLAND COMMUNITY COLLEGE PROGRAM COST		2,285,624	2,399,904	2,561,211	2,561,211	2,638,047		0		2,638,047	0	2,638,047	0	2,638,047
Total County Cost		2,285,624	2,399,904	2,561,211	2,561,211	2,638,047	0.00	0	0.00	2,638,047	0	2,638,047	0	2,638,047

Unallocated Revenues

Unallocated Revenues include: Sales Tax, Interest Income, Rent on County owned properties, Payments in Lieu of Tax, Interest & Penalties on delinquent taxes, and other non-departmental revenue

Funding Type: Locally Controlled Spending

UNALLOCATED REVENUE (NYS Unit 9999)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010							
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR
REVENUE													
41001	REAL PROPERTY TAXES	32,307,526	33,182,280	34,290,645	0	0	0	0	0	0	0	0	0
41051	GAIN FROM SALE TAX PROP	13,261	165,339	29,940	75,000	75,000	0	75,000	75,000	150,000	75,000	150,000	150,000
41081	PYMTS IN LIEY TAXES	282,079	364,341	308,868	355,000	360,100	0	360,100	0	360,100	0	360,100	360,100
41090	INT & PENALTIES PROP TAXE	735,138	721,403	335,488	675,000	700,000	0	700,000	0	700,000	0	700,000	700,000
41091	TAX INSTALL SERVICE CHARG	178,827	170,013	146,600	145,000	170,000	0	170,000	0	170,000	0	170,000	170,000
41100	REAL PROPERTY TAX ITEMS	33,516,831	34,603,376	35,111,541	1,250,000	1,305,100	0	1,305,100	75,000	1,380,100	75,000	1,380,100	1,380,100
41110	SALES TAX 3%	17,989,605	18,810,467	10,314,799	28,934,773	28,000,000	0	28,000,000	0	28,000,000	0	28,000,000	28,000,000
41111	SALES TAX 1%	9,590,411	10,118,899	5,394,242	0	0	0	0	0	0	0	0	0
41113	ROOM TAX	127,897	126,529	0	142,877	106,000	0	106,000	0	106,000	0	106,000	106,000
41115	NON PROP TAX REDUCE TWN	2,390,000	2,350,000	2,547,000	0	0	0	0	0	0	0	0	0
41189	MORTGAGE TAX	403,547	532,202	122,313	500,000	500,000	0	500,000	0	500,000	0	500,000	500,000
41199	NON PROPERTY TAXES	30,501,460	31,938,097	18,378,354	29,577,650	28,606,000	0	28,606,000	0	28,606,000	0	28,606,000	28,606,000
41255	CLERK FEES	737,563	548,722	627,587	940,000	940,000	0	940,000	0	940,000	0	940,000	940,000
42199	DEPARTMENTAL INCOME	737,563	548,722	627,587	940,000	940,000	0	940,000	0	940,000	0	940,000	940,000
42401	INTEREST & EARNINGS	1,132,629	587,554	123,711	450,000	400,000	0	400,000	0	400,000	0	400,000	400,000
42410	RENTS	329,247	333,045	262,428	339,000	339,000	0	339,000	0	339,000	0	339,000	339,000
42450	COMMISSIONS	1,234	0	0	0	0	0	0	0	0	0	0	0
42499	USE OF MONEY & PROPERTY	1,463,110	920,599	386,139	789,000	739,000	0	739,000	0	739,000	0	739,000	739,000
42610	FINES, FORFEITURES, BAILS	1,627	0	1,785	0	0	0	0	0	0	0	0	0
42639	FINES & FORFEITURES	1,627	0	1,785	0	0	0	0	0	0	0	0	0
42660	SALE OF REAL PROPERTY	0	869	0	0	0	0	0	0	0	0	0	0
42681	LEGAL SETTLMENTS	658,475	672,277	741,359	650,000	630,000	0	630,000	0	630,000	0	630,000	630,000
42699	SALE OF PROPERTY/COMPEN F	658,475	673,146	741,359	650,000	630,000	0	630,000	0	630,000	0	630,000	630,000
42701	REFUND OF PRIOR YR EXPENS	132	0	0	0	0	0	0	0	0	0	0	0
42705	GIFTS & DONATIONS	0	25,000	0	17,674	0	0	0	0	0	0	0	0

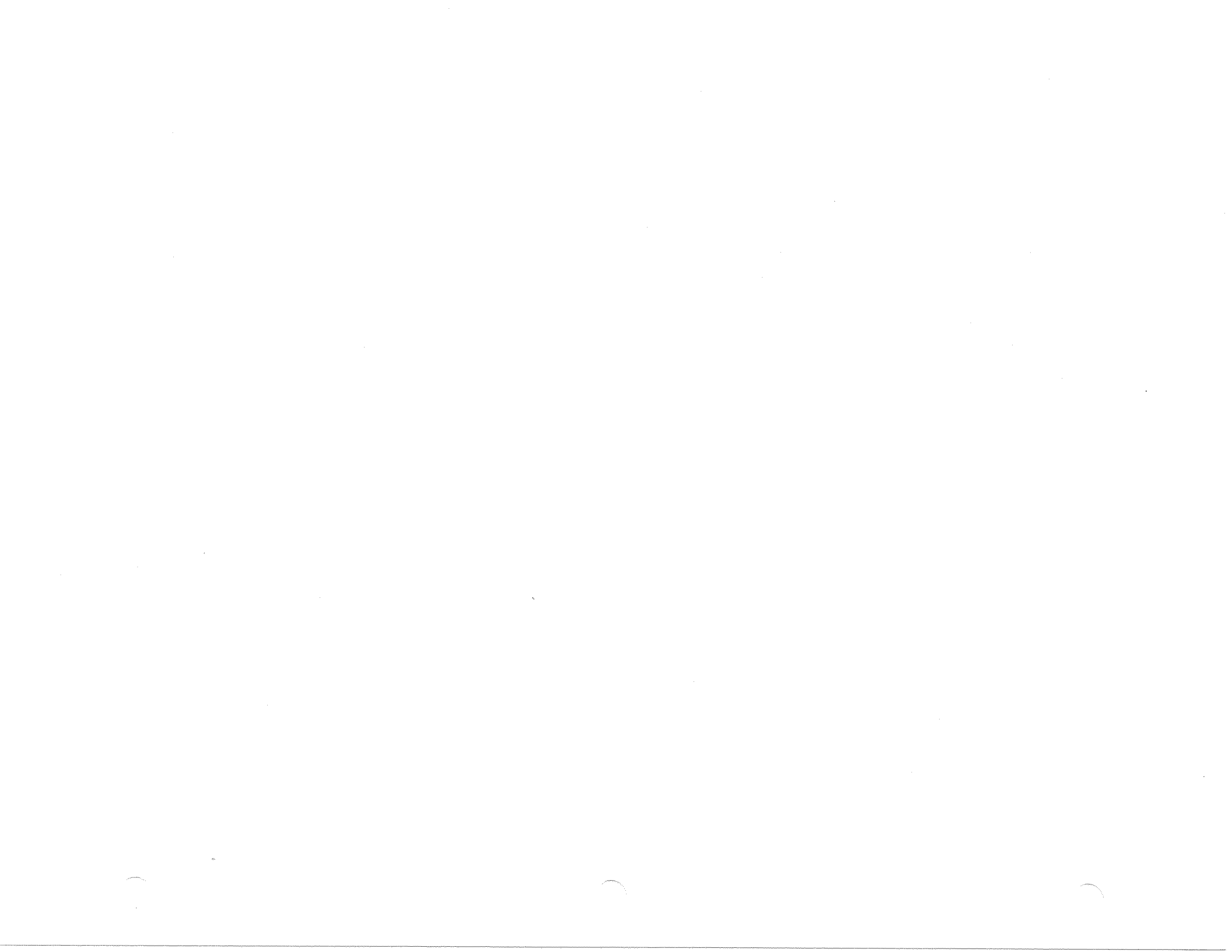
UNALLOCATED REVENUE (NYS Unit 9999)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42770 OTHER MISCELL REVENUES	25,000	3,148	0	7,326	0		0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	25,132	28,148	0	25,000	0		0		0	0	0	0	0
42801 INTERFUND REVENUES	125,992	0	0	125,992	136,992		0		136,992	0	136,992	0	136,992
42899 INTERFUND REVENUES	125,992	0	0	125,992	136,992		0		136,992	0	136,992	0	136,992
43021 COURT FACILITIES AID	65,844	102,281	0	0	0		0		0	0	0	0	0
43999 STATE AID	65,844	102,281	0	0	0		0		0	0	0	0	0
TOTAL REVENUE	67,096,034	68,814,369	55,246,765	33,357,642	32,357,092		0		32,357,092	-75,000	32,432,092	-75,000	32,432,092
Total NYS Unit Cost	-67,096,034	-68,814,369	-55,246,765	-33,357,642	-32,357,092		0		-32,357,092	-75,000	-32,432,092	-75,000	-32,432,092
UNALLOCATED REVENUES PROGRAM COST	-67,096,034	-68,814,369	-55,246,765	-33,357,642	-32,357,092		0		-32,357,092	-75,000	-32,432,092	-75,000	-32,432,092
Total County Cost	-67,096,034	-68,814,369	-55,246,765	-33,357,642	-32,357,092	0.00	0	0.00	-32,357,092	-75,000	-32,432,092	-75,000	-32,432,092

OTR Requests For Unallocated Revenues
Priority # 0

OTR Number 009 Use Fund Balance

		Department Requested	County Administrator Recommended
9999	GAIN FROM SALE TAX PROP	0	Target -75,000
9999	PROGRAM EXPENSE Fundbalance	-1,050,000	Fundbalance -1,050,000
Total Target			-75,000
Total OTR Request		-1,050,000	-1,125,000



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FACILITIES AND INFRASTRUCTURE

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FACILITIES AND INFRASTRUCTURE - Leslyn McBean-Clariborne, Chair

Facilities Division

Arel LeMaro, Director of Facilities
170 Bostwick Road Ithaca, NY,14850

Phone: (607) 274-0355
Email: alemaro@tompkins-co.org

Web: <http://www.tompkins-co.org/departments>

The Facilities Division provides engineering, maintenance, and cleaning services for the County's facilities. Services provided include planning, design, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of County-owned facilities. The Facilities Division has responsibility for the following facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Biggs B, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Solid Waste Management Office, Old Library, K-House, and the newly renovated building located at 55 Brown Road which became the new home for the Health Department in the Fall of 2009.

Job Title	Full Time Equivalent								
	2007	2008	2009	2010		2007-2009 Actual	2010 Requested		
Administrative Assistant	1.00	1.00	1.00	1.00	Assistant Director of Facilities	1.00	1.00	1.00	1.00
Carpenter	1.00	1.00	1.00	1.00	Cleaner	16.00	16.00	16.00	16.00
Cleaning Supervisor	1.00	1.00	1.00	1.00	Director of Facilities	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	Facilities Shopkeeper	1.00	1.00	1.00	1.00
General Maintenance Supervisor	1.00	1.00	1.00	1.00	HVAC Systems Technician	2.00	2.00	2.00	2.00
Maintenance Mechanic	2.00	2.00	2.00	2.00	Seasonal Worker	0.50	0.50	0.50	0.50
Secretary	1.00	1.00	1.00	1.00	Senior Cleaner	2.00	2.00	2.00	2.00
Total:						31.50	31.50	31.50	31.50

4700 FACILITIES, MAINTENANCE AND ENGINEERING

Funding Type: Locally Controlled Spending

This program provides cleaning, maintenance, and engineering services for the County's facilities. Services provided include planning, design, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of county owned facilities. Facilities Division has responsibility for the following County owned facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Biggs B, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Solid Waste Management Office, Old Library, K-House, and the newly renovated building located at 55 Brown Road which became the new home for the Health Department in the Fall of 2009.

FACILITIES DIVISION (NYS Unit 1620)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
51000177 ASST DIR FACIL	27,482	28,493	2,286	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	
51000179 DIR OF FACILITIES	74,865	77,392	47,625	78,392	78,392	1.00	0	0.00	78,392	0	78,392	0	78,392	
51000535 ADMIN. ASSISTANT	39,832	38,251	25,417	41,406	41,406	1.00	0	0.00	41,406	0	41,406	0	41,406	
51000671 SECRETARY	35,957	37,163	22,495	37,381	37,381	1.00	0	0.00	37,381	0	37,381	0	37,381	

FACILITIES DIVISION (NYS Unit 1620)

					2010															
		2007	2008	2009	2009	Target/ Base		FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget														
EXPENSE																				
51000801	CLEANER	420,713	437,468	274,821	436,368	436,368	16.00	0	0.00		436,368	0	436,368	0	436,368	0			436,368	
51000803	SENIOR CLEANER	72,876	77,404	47,376	76,498	76,498	2.00	0	0.00		76,498	0	76,498	0	76,498	0			76,498	
51000804	SEASONAL WORKER	5,952	16,395	6,630	12,547	12,547	0.50	0	0.00		12,547	0	12,547	0	12,547	0			12,547	
51000822	ELECTRICIAN	46,491	48,156	30,077	49,398	49,398	1.00	0	0.00		49,398	0	49,398	0	49,398	0			49,398	
51000823	CLEANING SUPER	42,862	44,161	27,185	44,592	44,592	1.00	0	0.00		44,592	0	44,592	0	44,592	0			44,592	
51000861	GEN MAINT SUPER	46,415	44,935	28,414	46,934	46,934	1.00	0	0.00		46,934	0	46,934	0	46,934	0			46,934	
51000862	HVAC SYS TECH	85,436	96,942	60,532	98,796	98,796	2.00	0	0.00		98,796	0	98,796	0	98,796	0			98,796	
51000863	MAINT MECHANIC	76,901	78,221	47,787	76,498	76,498	2.00	0	0.00		76,498	0	76,498	0	76,498	0			76,498	
51000864	CARPENTER	43,039	43,525	27,462	44,592	44,592	1.00	0	0.00		44,592	0	44,592	0	44,592	0			44,592	
51000865	FAC SHOPKEEPER	36,354	37,509	23,422	38,249	38,249	1.00	0	0.00		38,249	0	38,249	0	38,249	0			38,249	
51200	OVERTIME PAY	0	0	0	10,700	10,000	0.00	0	0.00		10,000	0	10,000	0	10,000	0			10,000	
51200801	CLEANER	478	366	173	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200803	SENIOR CLEANER	60	852	323	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200822	ELECTRICIAN	61	0	0	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200823	CLEANING SUPER	264	109	0	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200861	GEN MAINT SUPER	969	236	0	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200862	HVAC SYS TECH	740	596	189	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200863	MAINT MECHANIC	1,980	1,232	488	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200864	CARPENTER	475	10	139	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51200865	FAC SHOPKEEPER	184	68	27	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51300	SHIFT PAY	0	0	0	14,600	14,600	0.00	0	0.00		14,600	0	14,600	0	14,600	0			14,600	
51300801	CLEANER	10,360	11,858	7,869	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51300803	SENIOR CLEANER	1,330	1,482	1,048	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51400999	DISABILITY	3,740	1,088	680	0	0	0.00	0	0.00		0	0	0	0	0	0			0	
51600	LONGEVITY	0	0	0	7,500	8,050	0.00	0	0.00		8,050	0	8,050	0	8,050	0			8,050	
51999	PERSONAL SERVICES	1,075,816	1,123,912	682,465	1,179,235	1,179,085	31.50	0	0.00		1,179,085	0	1,179,085	0	1,179,085	0			1,179,085	
52206	COMPUTER EQUIPMENT	6,300	34	3,230	0	0					0	0	0	0	0	0			0	
52220	DEPARTMENTAL EQUIPMENT	8,676	4,497	7,574	4,300	3,500					3,500	0	3,500	0	3,500	0			3,500	
52230	COMPUTER SOFTWARE	892	0	0	400	0					0	0	0	0	0	0			0	
52231	VEHICLES	74,649	2,162	0	0	0					0	0	0	0	0	0			0	
R52220	DEPARTMENTAL EQUIPMENT	0	15,108	0	0	0					0	0	0	0	0	0			0	
R52231	VEHICLES	0	41,378	0	0	0					0	0	0	0	0	0			0	

FACILITIES DIVISION (NYS Unit 1620)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
52299	EQUIPMENT	90,517	63,179	10,804	4,700	3,500		0		3,500	0	3,500	0	3,500
54303	OFFICE SUPPLIES	767	366	493	800	500		0		500	0	500	0	500
54304	CLEANING SUPPLIES	38,447	44,375	25,641	35,000	34,000		0		34,000	0	34,000	0	34,000
54306	AUTOMOTIVE SUPPLIES	199	232	90	250	220		0		220	0	220	0	220
54310	AUTOMOTIVE FUEL	14,371	16,706	3,964	23,100	15,600		0		15,600	0	15,600	0	15,600
54311	MAINTENANCE	814	0	0	0	0		0		0	0	0	0	0
54330	PRINTING	1,258	1,434	2,675	1,440	1,300		0		1,300	0	1,300	0	1,300
54332	BOOKS	938	169	161	250	250		0		250	0	250	0	250
54340	CLOTHING	0	0	0	9,450	9,450		0		9,450	0	9,450	0	9,450
R54306	AUTOMOTIVE SUPPLIES	0	0	0	168	0		0		0	0	0	0	0
54399	SUPPLIES	56,794	63,282	33,024	70,458	61,320		0		61,320	0	61,320	0	61,320
54999	ROLLOVER	0	0	0	0	0		-155,807		-155,807	-155,807	-155,807	-155,807	-155,807
55000	ROLLOVER	0	0	0	0	0		-155,807		-155,807	-155,807	-155,807	-155,807	-155,807
54400	PROGRAM EXPENSE	156	0	0	0	0		0		0	0	0	0	0
54401	EMPLOYEE RECOGNITION	572	360	158	100	100		0		100	0	100	0	100
54402	LEGAL ADVERTISING	5,608	2,750	2,559	100	100		0		100	0	100	0	100
54412	TRAVEL/TRAINING	7,871	360	1,097	7,000	6,000		0		6,000	0	6,000	0	6,000
54414	LOCAL MILEAGE	640	574	305	600	570		0		570	0	570	0	570
54416	MEMBERSHIP DUES	464	618	330	645	657		0		657	0	657	0	657
54421	AUTO MAINTENANCE/REPAIRS	9,144	14,730	5,203	5,000	5,000		0		5,000	0	5,000	0	5,000
54422	EQUIPMENT MAINTENANCE	3,960	1,410	1,576	2,000	1,500		0		1,500	0	1,500	0	1,500
54424	EQUIPMENT RENTAL	84	520	400	200	250		0		250	0	250	0	250
54425	SERVICE CONTRACTS	71,433	72,629	100,469	169,589	133,927		0		133,927	0	133,927	0	133,927
54442	PROFESSIONAL SERVICES	24,286	10,003	1,210	0	0		0		0	0	0	0	0
54452	POSTAGE	180	69	79	100	75		0		75	0	75	0	75
54470	BUILDING REPAIRS	417,412	308,827	195,295	660,000	160,000		155,807		315,807	325,000	485,000	325,000	485,000
54472	TELEPHONE	10,509	9,419	5,151	9,300	9,150		0		9,150	0	9,150	0	9,150
54488	TAXES	0	-183	0	0	0		0		0	0	0	0	0
54607	PUBLIC WORKS ADMIN	37,251	40,051	0	39,132	41,674		0		41,674	0	41,674	0	41,674
54618	INTERDEPARTMENTAL CHARGE	670	1,592	924	0	0		0		0	0	0	0	0
R54421	AUTO MAINTENANCE/REPAIRS	0	0	0	632	0		0		0	0	0	0	0
R54425	SERVICE CONTRACTS	8,406	0	2,297	2,740	0		0		0	0	0	0	0
R54470	BUILDING REPAIRS	0	124,299	18,699	18,802	0		0		0	0	0	0	0

FACILITIES DIVISION (NYS Unit 1620)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
57100	598,646	588,028	335,752	915,940	359,003		155,807		514,810	325,000	684,003	325,000	684,003
58800	417,973	0	0	0	485,430		0		485,430	0	485,430	0	485,430
58865	19,248	17,814	12,452	0	0		0		0	0	0	0	0
58900	437,221	17,814	12,452	0	485,430		0		485,430	0	485,430	0	485,430
	TOTAL EXPENSE	2,258,994	1,856,215	1,074,497	2,170,333		0		2,088,338	169,193	2,257,531	169,193	2,257,531
REVENUE													
42665	900	0	0	0	0		0		0	0	0	0	0
42680	0	1,800	1,707	0	0		0		0	0	0	0	0
42699	900	1,800	1,707	0	0		0		0	0	0	0	0
42701	0	1,468	2,350	0	0		0		0	0	0	0	0
42770	17,306	5,925	3,148	0	0		0		0	0	0	0	0
42799	17,306	7,393	5,498	0	0		0		0	0	0	0	0
	TOTAL REVENUE	18,206	9,193	7,205	0		0		0	0	0	0	0
	Total NYS Unit Cost	2,232,382	1,666,237	1,046,296	2,147,991		0		2,088,338	169,193	2,257,531	169,193	2,257,531
FACILITIES, MAINTENANCE AND ENGINEERING PROGRAM COST													
	2,232,382	1,666,237	1,046,296	2,147,991	2,088,338		0		2,088,338	169,193	2,257,531	169,193	2,257,531
4705	UTILITIES, TAXES & INSUR.											Funding Type: Locally Controlled Spending	

This program is responsible for the payment of utilities (electric, natural gas, fuel oil, water/sewer), property taxes, rent (DMV, Human Rights, Assigned Counsel, HSB parking, Board of Elections Storage), property damage and boiler insurance premiums, and Indoor Air Quality testing services.

UTILITIES, TAXES, INSUR. (NYS Unit 1621)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54432	95,516	135,448	110,412	171,040	226,370		0		226,370	-50,000	176,370	-50,000	176,370
54462	108,831	123,917	4,762	127,380	120,860		0		120,860	0	120,860	0	120,860
54471	632,145	693,170	383,031	736,820	788,970		0		788,970	0	788,970	0	788,970
54473	294,304	350,148	273,876	346,410	361,500		0		361,500	0	361,500	0	361,500
54474	46,338	45,958	22,832	49,230	51,870		0		51,870	0	51,870	0	51,870
54475	20,998	3,426	6,752	5,000	5,000		0		5,000	0	5,000	0	5,000
54488	1,734	2,316	1,734	2,209	1,800		0		1,800	0	1,800	0	1,800
54808	281,198	281,198	0	281,198	281,198		0		281,198	0	281,198	0	281,198
R54432	8,899	0	0	420	0		0		0	0	0	0	0

UTILITIES, TAXES, INSUR. (NYS Unit 1621)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
R54473	HEAT	14,455	12,332	0	0	0		0		0	0	0	0	0
R54474	WATER/SEWER	0	0	0	815	0		0		0	0	0	0	0
57100	CONTRACTUAL	1,504,418	1,647,913	803,399	1,720,522	1,837,568		0		1,837,568	-50,000	1,787,568	-50,000	1,787,568
	TOTAL EXPENSE	1,504,418	1,647,913	803,399	1,720,522	1,837,568		0		1,837,568	-50,000	1,787,568	-50,000	1,787,568
REVENUE														
42705	GIFTS & DONATIONS	2,000	2,000	0	0	0		0		0	0	0	0	0
42799	MISCELL LOCAL SOURCES	2,000	2,000	0	0	0		0		0	0	0	0	0
42801	INTERFUND REVENUES	0	0	0	28,500	28,500		0		28,500	0	28,500	0	28,500
42899	INTERFUND REVENUES	0	0	0	28,500	28,500		0		28,500	0	28,500	0	28,500
	TOTAL REVENUE	2,000	2,000	0	28,500	28,500		0		28,500	0	28,500	0	28,500
Total NYS Unit Cost		1,479,064	1,633,581	803,399	1,690,787	1,809,068		0		1,809,068	-50,000	1,759,068	-50,000	1,759,068
UTILITIES, TAXES & INSUR. PROGRAM COST		1,479,064	1,633,581	803,399	1,690,787	1,809,068		0		1,809,068	-50,000	1,759,068	-50,000	1,759,068
Total County Cost		3,711,446	3,299,818	1,849,695	3,838,778	3,897,406	31.50	0	0.00	3,897,406	119,193	4,016,599	119,193	4,016,599

OTR Requests For Facilities Division
Priority # 0

OTR Number 010 Review the possibility of moving COFA to Human Services Building and increase revenue for foreclosures \$25K for moving furniture

County Administrator Recommendation

Recommend eliminating \$50,000 rental expense by relocating COFA to the Human Service Building rather than rented space. This will require a space utilization plan to ensure efficient and effective reconfiguration of space within the building (accommodating policy-based space allocations for each employee) and, potentially, the use of one time funds to provide proper exterior ingress and egress for the occupants of the building.

		Department Requested	County Administrator Recommended
1620	BUILDING REPAIRS	0	Onetime 25,000
1621	RENT	0	Target -50,000
Total Onetime			25,000
Total Target			-50,000
Total OTR Request		0	-25,000

Priority # 1

OTR Number 011 Deferred Maintenance Funding

Reason for Request

Years of under funding maintenance budgets and under investing in County owned facilities have caused a significant backlog of deferred maintenance. This OTR is to be used for the replacement of systems or building components that have exceeded their design life. This target request will provide funding for such things as HVAC system replacements, roof replacements, fire alarm system replacements, parking lot repairs, and sidewalk repairs at various county buildings. The budget reductions imposed in this year's budget have eliminated the \$150,000 of target funding that had been built up over the last 3 years. Over the past 2 years an OTR has been submitted for Deferred Maintenance funding in the amount of \$400,000 which has been approved by the Legislature each time by a combination of target and one-time funding. This year's OTR requests the use of Rollover to restore the target funding lost by the budget reductions. Although there are many maintenance needs in the coming year, due to the fiscal challenges the county is currently facing no additional funding is being requested at this time to match the \$400,000 requested in previous years.

If Not Funded

If not funded, deferred maintenance will accumulate and deterioration of buildings will continue to accelerate increasing the probability of large unplanned expenditures.

County Administrator Recommendation

Approve department's request and add \$144,193 of fund balance to continue the Deferred Maintenance Program.

		Department Requested	County Administrator Recommended		
1620	BUILDING REPAIRS	Target	155,807	Onetime	300,000
1620	ROLLOVER	Onetime	-155,807	Onetime	-155,807
Total Onetime			-155,807		144,193
Total Target			155,807		
Total OTR Request			<u><u>0</u></u>		<u><u>144,193</u></u>

Facilities Division

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Hillyard/Horowitz/Sanico	Cleaning Supplies, Paper Products & Ice Melt	32,000	34,000	35,000	34,000
NYSEG/Integrlys	Electric Utilities Vendors	549,910	666,027	728,630	780,780
NYSEG/Hess	Natural Gas Utilities Vendors	328,964	273,523	325,260	357,000
Cayuga Medical Center (Steam bills)	Steam Utilities Vendor	11,264	39,183	46,650	0
Bolton Point, Village of Lansing, City of Ithaca	Water/Sewer	40,600	41,868	49,230	51,870
Haylor, Freyer, & Coon, Inc.	Property & Boiler Insurance	99,173	99,571	127,380	120,860
City and Town of Ithaca	Property Taxes	1,601	1,786	2,209	1,800
Simplex/Westfire	Fire Alarm System Testing & Inspection	8,895	8,894	9,336	8,674
Davis-Ulmer	Fire Sprinkler System Testing & Inspection	6,930	6,930	6,710	6,911
Penn Power Systems	Emergency Generator Maintenance	2,450	2,880	2,860	2,565
Thyssen Krupp Elevator Corp.	Elevator Maintenance Service	18,285	18,309	17,780	17,510
Casella Waste Services	Trash/Rubbish Disposal	10,890	17,580	16,090	18,058
Integrated Water Management	Water Treatment Service (Boilers & Cooling Towers)	4,112	4,047	6,812	3,685
Schug Realty, LLC	Board of Elections Rent	0	0	38,622	40,360

Facilities Division

CONTRACTS

Various Materials & Supplies Vendors
 Andree Petroleum
 Hancock Plaza Real Estate
 Quick Associates-John Novarr
 TSD Associates
 City of Ithaca
 Pat Cozzarin Pest Management
 Infor Global (Previously: Datastream Systems)
 Timberline
 G&H Extinguisher Service
 Gary Wood, P.E.
 Casella Waste Services
 Westfire
 Johnson Controls
 Community Energy

Materials & Supplies Vendors
 Fuel Oil Vendor
 DMV Rent
 Human Rights Rent
 Assigned Council Rent
 Rent for 18 parking spaces @ W. State Street
 Pest Management
 MP2 CMMS Technical Support
 Timberline Cost Accounting Service Plan
 Fire Extinguisher Service
 Annual Life/Safety Inspections
 Recycling
 Fire Alarm/Access Control Monitoring Service
 Controls Service Contract/M&V Reporting
 Wind Energy Purchases

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Various Materials & Supplies Vendors	600,000	760,000	550,000	315,807
Fuel Oil Vendor	2,500	3,250	4,500	4,500
DMV Rent	53,428	55,024	56,672	58,370
Human Rights Rent	22,689	22,689	24,000	25,460
Assigned Council Rent	8,440	8,518	12,140	12,190
Rent for 18 parking spaces @ W. State Street	8,640	8,640	9,606	9,990
Pest Management	886	885	898	932
MP2 CMMS Technical Support	3,750	2,500	1,510	1,602
Timberline Cost Accounting Service Plan	1,300	1,150	1,100	1,050
Fire Extinguisher Service	1,150	1,300	1,000	1,000
Annual Life/Safety Inspections	1,850	1,850	1,200	1,200
Recycling	4,016	5,210	5,770	6,300
Fire Alarm/Access Control Monitoring Service	570	570	510	492
Controls Service Contract/M&V Reporting	6,271	10,197	62,086	63,948
Wind Energy Purchases	8,190	8,190	8,190	8,190

Facilities Division

MEMBERSHIP

National Fire Protection Association (NFPA)
 International Executive Housekeeping Association
 American Public Works Association (APWA)
 International Codes Council (ICC)
 International Codes Council (ICC)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
National Fire Protection Association (NFPA)	0	0	150	150
International Executive Housekeeping Association	135	135	145	145
American Public Works Association (APWA)	130	130	135	147
International Codes Council (ICC)	180	180	180	180
International Codes Council (ICC)	35	35	35	35

Highway Division

William Sczesny, Highway Manager
170 Bostwick Road Ithaca, NY, 14850

Phone: 274-0309

Web: <http://www.tompkins-co.org/highway>

Email: wsczesny@tompkins-co.org

The Highway Division maintains approximately 305 highway miles, 109 bridges, and more than 4,500 signs in Tompkins County. The mission of the Highway Division is "to provide highway and bridge construction, maintenance, and emergency services safely, effectively, and efficiently for our local and traveling public, while promoting self-esteem growth as individuals".

County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

Highway Maintenance: Road maintenance staff constructs, maintains, and repairs roads; maintains intersections and roadside drainage; eliminates roadside hazards; and repairs guide rails.

Snow Removal: The Highway Division also serves the public with snow and ice maintenance on most County Roads, as well as some Town Roads, working to provide safe driving conditions for the traveling public during inclement winter weather.

Bridges: This program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County roads and 25 feet or more on Town roads. Its purpose is to preserve and efficiently maintain the 109 bridge structures for the safety of people, goods, and services.

Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 305 miles of roadway and approximately 4,638 signs.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested								
	2007	2008	2009	2010					
Administrative Assistant	1.00	1.00	1.00	1.00	Assoc Civil Eng	2.00	2.00	2.00	2.00
Bridge Mechanic	1.00	1.00	1.00	1.00	Civil Engineer (Vacant)	1.00	1.00	1.00	1.00
Cleaner	0.00	0.50	0.00	0.00	Engineering Tech	1.00	1.00	1.00	1.00
Equipment Service Manager	1.00	1.00	1.00	1.00	Equipment Services Tech	2.00	2.00	2.00	2.00
Heavy Equipment Mechanic	3.00	3.00	3.00	3.00	Heavy Equipment Operator	10.00	10.00	10.00	9.00
Highway Crew Super	3.00	3.00	3.00	3.00	Highway Manager	1.00	1.00	1.00	1.00
Highway Technician	1.00	1.00	1.00	1.00	Laborer (Vacant)	0.50	0.50	0.00	0.00
Motor Equipment Operator	12.00	12.00	12.00	11.00	Painter/Mechanic (Reclassified to HEM)	1.00	0.00	0.00	0.00
Seasonal Worker	5.78	5.78	5.78	5.78	Secretary	1.00	1.00	1.00	1.00
Sign Mechanic	1.00	1.00	1.00	1.00	Sr. Highway Crew Super	1.00	1.00	1.00	1.00
Sr. Sign Mechanic	1.00	1.00	1.00	1.00	Welder	1.00	1.00	1.00	1.00
					Total:	51.28	50.78	49.78	47.78

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County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

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Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 305 miles of roadway and approximately 4,638 signs.

TRAFFIC CONTROL (NYS Unit 3310)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
51000813 SIGN MECHANIC	41,244	40,600	23,798	40,255	40,255	1.00	0	0.00	40,255	0	40,255	0	40,255	
51000866 SR SIGN MECHANIC	43,410	42,775	26,835	44,592	44,592	1.00	0	0.00	44,592	0	44,592	0	44,592	
51200813 SIGN MECHANIC	1,505	549	8	1,616	2,000	0.00	0	0.00	2,000	0	2,000	0	2,000	
51200866 SR SIGN MECHANIC	784	7	0	0	0	0.00	0	0.00	0	0	0	0	0	
51300813 SIGN MECHANIC	32	19	0	0	0	0.00	0	0.00	0	0	0	0	0	
51400999 DISABILITY	442	68	442	0	0	0.00	0	0.00	0	0	0	0	0	
51600 LONGEVITY	0	0	0	800	800	0.00	0	0.00	800	0	800	0	800	
51999 PERSONAL SERVICES	87,417	84,018	51,083	87,263	87,647	2.00	0	0.00	87,647	0	87,647	0	87,647	
52230 COMPUTER SOFTWARE	1,000	1,910	0	2,630	0		0		0	0	0	0	0	
52299 EQUIPMENT	1,000	1,910	0	2,630	0		0		0	0	0	0	0	
54312 HIGHWAY MATERIALS	31,500	31,834	25,021	30,000	27,000		0		27,000	0	27,000	0	27,000	
54330 PRINTING	0	0	218	0	0		0		0	0	0	0	0	
54332 BOOKS	120	0	0	120	0		0		0	0	0	0	0	
54340 CLOTHING	0	500	700	700	700		0		700	0	700	0	700	
54399 SUPPLIES	31,620	32,334	25,939	30,820	27,700		0		27,700	0	27,700	0	27,700	
54400 PROGRAM EXPENSE	125,200	125,775	7,955	126,000	113,400		0		113,400	0	113,400	0	113,400	
54424 EQUIPMENT RENTAL	18,000	20,000	17,675	22,000	20,000		0		20,000	0	20,000	0	20,000	
54425 SERVICE CONTRACTS	3,110	3,420	1,800	3,420	6,750		0		6,750	0	6,750	0	6,750	
54442 PROFESSIONAL SERVICES	0	0	1,000	0	0		0		0	0	0	0	0	
54471 ELECTRIC	6,134	6,817	5,292	12,000	10,000		0		10,000	0	10,000	0	10,000	

TRAFFIC CONTROL (NYS Unit 3310)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
57100	CONTRACTUAL	152,444	156,012	33,722	163,420	150,150		0		150,150	0	150,150	0	150,150
58800	FRINGES	0	0	0	0	36,374		0		36,374	0	36,374	0	36,374
58865	DENTAL	1,248	1,311	894	0	0		0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	1,248	1,311	894	0	36,374		0		36,374	0	36,374	0	36,374
	TOTAL EXPENSE	273,729	275,585	111,638	284,133	301,871		0		301,871	0	301,871	0	301,871
REVENUE														
42680	INSURANCE RECOVERIES	1,274	2,004	1,549	1,000	1,000		0		1,000	0	1,000	0	1,000
42699	SALE OF PROPERTY/COMPEN F	1,274	2,004	1,549	1,000	1,000		0		1,000	0	1,000	0	1,000
42770	OTHER MISCELL REVENUES	1,164	1,238	0	0	0		0		0	0	0	0	0
42799	MISCELL LOCAL SOURCES	1,164	1,238	0	0	0		0		0	0	0	0	0
42801	INTERFUND REVENUES	299,151	0	0	283,173	300,871		0		300,871	0	300,871	0	300,871
42899	INTERFUND REVENUES	299,151	0	0	283,173	300,871		0		300,871	0	300,871	0	300,871
	TOTAL REVENUE	301,589	3,242	1,549	284,173	301,871		0		301,871	0	301,871	0	301,871
Total NYS Unit Cost		-27,860	272,343	110,089	-40	0		0		0	0	0	0	0

COUNTY ROAD ADMIN. (NYS Unit 5010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000266	COUNTY HWY MANAGER	74,615	76,992	47,175	78,392	78,392	1.00	0	0.00	78,392	0	78,392	0	78,392
51000535	ADMIN. ASSISTANT	44,950	46,465	28,888	47,321	47,321	1.00	0	0.00	47,321	0	47,321	0	47,321
51000671	SECRETARY	41,080	42,457	26,208	42,720	42,720	1.00	0	0.00	42,720	0	42,720	0	42,720
51600	LONGEVITY	0	0	0	900	950	0.00	0	0.00	950	0	950	0	950
51999	PERSONAL SERVICES	160,645	165,914	102,271	169,333	169,383	3.00	0	0.00	169,383	0	169,383	0	169,383
52206	COMPUTER EQUIPMENT	0	2,500	5,345	5,500	2,500		0		2,500	0	2,500	0	2,500
52230	COMPUTER SOFTWARE	1,996	38	0	500	2,000		0		2,000	0	2,000	0	2,000
52299	EQUIPMENT	1,996	2,538	5,345	6,000	4,500		0		4,500	0	4,500	0	4,500
54303	OFFICE SUPPLIES	1,606	2,364	589	2,000	1,500		0		1,500	0	1,500	0	1,500
54330	PRINTING	-205	1,839	260	2,000	2,000		0		2,000	0	2,000	0	2,000
54332	BOOKS	469	384	248	500	500		0		500	0	500	0	500
54399	SUPPLIES	1,870	4,587	1,097	4,500	4,000		0		4,000	0	4,000	0	4,000
54412	TRAVEL/TRAINING	61	705	90	500	750		0		750	0	750	0	750
54416	MEMBERSHIP DUES	774	543	477	618	618		0		618	0	618	0	618
54425	SERVICE CONTRACTS	1,102	1,202	1,185	1,158	1,300		0		1,300	0	1,300	0	1,300

COUNTY ROAD ADMIN. (NYS Unit 5010)

					2010														
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total	
	Actual	Actual	YTD	Modified	Budget														
EXPENSE																			
54442	PROFESSIONAL SERVICES	0	0	0	200	200		0		200	0		200	0				200	
54452	POSTAGE	721	617	361	800	500		0		500	0		500	0				500	
57100	CONTRACTUAL	2,658	3,067	2,113	3,276	3,368		0		3,368	0		3,368	0				3,368	
58800	FRINGES	0	0	0	0	68,600		0		68,600	0		68,600	0				68,600	
58900	EMPLOYEE BENEFITS	0	0	0	0	68,600		0		68,600	0		68,600	0				68,600	
	TOTAL EXPENSE	167,169	176,106	110,826	183,109	249,851		0		249,851	0		249,851	0				249,851	
REVENUE																			
42590	PERMITS	2,025	2,000	2,000	2,000	2,000		0		2,000	0		2,000	0				2,000	
42599	LICENSE & PERMITS	2,025	2,000	2,000	2,000	2,000		0		2,000	0		2,000	0				2,000	
42770	OTHER MISCELL REVENUES	0	131	0	0	0		0		0	0		0	0				0	
42799	MISCELL LOCAL SOURCES	0	131	0	0	0		0		0	0		0	0				0	
42801	INTERFUND REVENUES	232,208	0	0	175,903	247,851		0		247,851	0		247,851	0				247,851	
42899	INTERFUND REVENUES	232,208	0	0	175,903	247,851		0		247,851	0		247,851	0				247,851	
	TOTAL REVENUE	234,233	2,131	2,000	177,903	249,851		0		249,851	0		249,851	0				249,851	
	Total NYS Unit Cost	-67,064	173,975	108,826	5,206	0		0		0	0		0	0				0	

MAINT. ROADS & BRIDGES (NYS Unit 5110)

					2010														
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total	
	Actual	Actual	YTD	Modified	Budget														
EXPENSE																			
51000	REGULAR PAY	20,332	0	0	0	0	0.00	0	0.00	0	0		0	0				0	
51000801	CLEANER	7,720	0	0	0	0	0.00	0	0.00	0	0		0	0				0	
51000804	SEASONAL WORKER	91,093	112,479	49,335	130,000	130,000	5.78	0	0.00	130,000	0		130,000	0				130,000	
51000806	LABORER	17,841	7,541	0	0	0	0.00	0	0.00	0	0		0	0				0	
51000809	MOTOR EQUIP OPER	458,635	458,725	272,810	458,988	420,739	11.00	0	0.00	420,739	0		420,739	0				420,739	
51000810	HEAVY EQUIP OPER	413,826	414,355	234,086	402,550	362,294	9.00	0	0.00	362,294	0		362,294	0				362,294	
51000812	WELDER	48,504	48,427	28,313	44,592	44,592	1.00	0	0.00	44,592	0		44,592	0				44,592	
51000825	SR HI CREW SUPER	52,067	53,255	34,224	49,398	49,398	1.00	0	0.00	49,398	0		49,398	0				49,398	
51000835	ENGINEERING TECH	24,492	37,104	23,017	38,249	38,249	1.00	0	0.00	38,249	0		38,249	0				38,249	
51000837	ASSOC CIVIL ENG	100,060	133,609	82,888	137,738	137,738	2.00	0	0.00	137,738	0		137,738	0				137,738	
51000840	BRIDGE MECHANIC	45,802	48,521	28,467	44,592	44,592	1.00	0	0.00	44,592	0		44,592	0				44,592	
51000841	HIGHWAY CREW SUPV	146,935	150,255	91,428	140,802	140,802	3.00	0	0.00	140,802	0		140,802	0				140,802	
51000842	CIVIL ENGINEER	16,868	0	0	53,102	53,102	1.00	0	0.00	53,102	0		53,102	0				53,102	
51000850	HIGHWAY TECHNICIAN	46,820	48,355	29,727	49,398	49,398	1.00	0	0.00	49,398	0		49,398	0				49,398	

MAINT. ROADS & BRIDGES (NYS Unit
5110)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51200 OVERTIME PAY	0	0	0	10,000	10,000	0.00	0	0.00	10,000	0	10,000	0	10,000
51200801 CLEANER	266	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51200804 SEASONAL WORKER	438	563	50	0	0	0.00	0	0.00	0	0	0	0	0
51200806 LABORER	1,276	207	0	0	0	0.00	0	0.00	0	0	0	0	0
51200809 MOTOR EQUIP OPER	20,219	16,166	5,845	37,000	25,000	0.00	0	0.00	25,000	0	25,000	0	25,000
51200810 HEAVY EQUIP OPER	16,548	11,159	4,839	30,500	20,000	0.00	0	0.00	20,000	0	20,000	0	20,000
51200812 WELDER	3,156	2,308	739	1,000	2,000	0.00	0	0.00	2,000	0	2,000	0	2,000
51200825 SR HI CREW SUPER	2,603	2,324	2,248	1,500	5,000	0.00	0	0.00	5,000	0	5,000	0	5,000
51200840 BRIDGE MECHANIC	2,144	2,360	850	1,000	2,000	0.00	0	0.00	2,000	0	2,000	0	2,000
51200841 HIGHWAY CREW SUPV	5,875	6,749	3,348	1,500	7,500	0.00	0	0.00	7,500	0	7,500	0	7,500
51300 SHIFT PAY	0	0	0	5,000	0	0.00	0	0.00	0	0	0	0	0
51300801 CLEANER	481	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51300804 SEASONAL WORKER	299	509	0	0	0	0.00	0	0.00	0	0	0	0	0
51300806 LABORER	566	469	0	0	0	0.00	0	0.00	0	0	0	0	0
51300809 MOTOR EQUIP OPER	144	413	0	0	0	0.00	0	0.00	0	0	0	0	0
51300810 HEAVY EQUIP OPER	618	768	555	0	750	0.00	0	0.00	750	0	750	0	750
51300812 WELDER	32	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51300825 SR HI CREW SUPER	118	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51300840 BRIDGE MECHANIC	0	14	0	0	0	0.00	0	0.00	0	0	0	0	0
51300841 HIGHWAY CREW SUPV	437	329	0	0	0	0.00	0	0.00	0	0	0	0	0
51400999 DISABILITY	578	0	816	0	0	0.00	0	0.00	0	0	0	0	0
51600 LONGEVITY	0	0	0	9,250	9,050	0.00	0	0.00	9,050	0	9,050	0	9,050
51999 PERSONAL SERVICES	1,546,793	1,556,964	893,585	1,646,159	1,552,204	36.78	0	0.00	1,552,204	0	1,552,204	0	1,552,204
52206 COMPUTER EQUIPMENT	2,376	3,101	119	900	2,400		0		2,400	0	2,400	0	2,400
52220 DEPARTMENTAL EQUIPMENT	1,176	0	0	1,000	1,000		0		1,000	0	1,000	0	1,000
52230 COMPUTER SOFTWARE	411	0	390	500	500		0		500	0	500	0	500
52299 EQUIPMENT	3,963	3,101	509	2,400	3,900		0		3,900	0	3,900	0	3,900
54303 OFFICE SUPPLIES	255	0	45	300	300		0		300	0	300	0	300
54306 AUTOMOTIVE SUPPLIES	0	152	0	0	0		0		0	0	0	0	0
54312 HIGHWAY MATERIALS	1,643,982	1,596,502	483,640	1,611,746	1,712,367		0		1,712,367	0	1,712,367	0	1,712,367
54319 PROGRAM SUPPLIES	661	401	0	750	750		0		750	0	750	0	750
54330 PRINTING	1,494	830	500	1,500	1,500		0		1,500	0	1,500	0	1,500

MAINT. ROADS & BRIDGES (NYS Unit 5110)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
54332	BOOKS	397	397	198	500	500			0		500	0	500	0	500
54340	CLOTHING	0	8,000	10,850	11,550	10,850			0		10,850	0	10,850	0	10,850
54342	FOOD	1,692	2,287	1,459	2,500	2,500			0		2,500	0	2,500	0	2,500
54399	SUPPLIES	1,648,481	1,608,569	496,692	1,628,846	1,728,767			0		1,728,767	0	1,728,767	0	1,728,767
54400	PROGRAM EXPENSE	0	500	48	0	0			0		0	0	0	0	0
54401	EMPLOYEE RECOGNITION	393	245	87	500	500			0		500	0	500	0	500
54402	LEGAL ADVERTISING	875	162	188	1,000	500			0		500	0	500	0	500
54411	ROAD/BRIDGE CONTRACTS	0	1,400	0	0	0			0		0	0	0	0	0
54412	TRAVEL/TRAINING	1,383	928	96	1,500	1,500			0		1,500	0	1,500	0	1,500
54414	LOCAL MILEAGE	90	338	38	200	500			0		500	0	500	0	500
54416	MEMBERSHIP DUES	75	0	75	75	75			0		75	0	75	0	75
54424	EQUIPMENT RENTAL	1,010,229	1,217,421	798,996	798,996	907,946			0		907,946	0	907,946	0	907,946
54425	SERVICE CONTRACTS	89,801	725	725	23,500	24,225			0		24,225	0	24,225	0	24,225
54442	PROFESSIONAL SERVICES	2,237	546	369	3,000	1,671			0		1,671	0	1,671	0	1,671
54446	TOWN SERVICES	217	0	0	1,000	1,000			0		1,000	0	1,000	0	1,000
54462	INSURANCE	300	0	0	0	0			0		0	0	0	0	0
54470	BUILDING REPAIRS	4,576	56	0	2,000	0			0		0	0	0	0	0
54471	ELECTRIC	4,103	3,345	0	0	0			0		0	0	0	0	0
54607	PUBLIC WORKS ADMIN	37,251	40,051	0	39,132	41,674			0		41,674	0	41,674	0	41,674
R54425	SERVICE CONTRACTS	0	0	0	12,398	0			0		0	0	0	0	0
57100	CONTRACTUAL	1,151,530	1,265,717	800,622	883,301	979,591			0		979,591	0	979,591	0	979,591
58800	FRINGES	0	25,817	0	0	644,165			0		644,165	0	644,165	0	644,165
58865	DENTAL	21,814	20,697	13,569	0	0			0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	21,814	46,514	13,569	0	644,165			0		644,165	0	644,165	0	644,165
	TOTAL EXPENSE	4,372,581	4,480,865	2,204,977	4,160,706	4,908,627			0		4,908,627	0	4,908,627	0	4,908,627
REVENUE															
42401	INTEREST & EARNINGS	36,692	22,262	4,482	0	0			0		0	0	0	0	0
42499	USE OF MONEY & PROPERTY	36,692	22,262	4,482	0	0			0		0	0	0	0	0
42590	PERMITS	5,674	7,066	3,604	5,500	2,000			0		2,000	0	2,000	0	2,000
42599	LICENSE & PERMITS	5,674	7,066	3,604	5,500	2,000			0		2,000	0	2,000	0	2,000
42650	SALE OF SCRAP	0	7,567	2,460	1,000	1,000			0		1,000	0	1,000	0	1,000
42680	INSURANCE RECOVERIES	3,713	39,291	3,151	1,500	1,500			0		1,500	0	1,500	0	1,500
42699	SALE OF PROPERTY/COMPEN F	3,713	46,858	5,611	2,500	2,500			0		2,500	0	2,500	0	2,500

MAINT. ROADS & BRIDGES (NYS Unit 5110)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42701 REFUND OF PRIOR YR EXPENS	0	1,082	100,000	0	0		0		0	0	0	0	0
42770 OTHER MISCELL REVENUES	100	60	0	0	0		0		0	0	0	0	0
42797 OTHER LOCAL GOVT CONTRIBU	5,255	155,599	42	3,500	0		0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	5,355	156,741	100,042	3,500	0		0		0	0	0	0	0
42801 INTERFUND REVENUES	3,442,743	5,358,925	1,705,000	2,453,334	3,220,480		0		3,220,480	0	3,220,480	0	3,220,480
42899 INTERFUND REVENUES	3,442,743	5,358,925	1,705,000	2,453,334	3,220,480		0		3,220,480	0	3,220,480	0	3,220,480
43501 CHIPS	1,461,326	1,684,621	1,683,647	1,684,617	1,683,647		0		1,683,647	0	1,683,647	0	1,683,647
43960 EMERGENCY DISASTER ASST	6,168	0	0	0	0		0		0	0	0	0	0
43999 STATE AID	1,467,494	1,684,621	1,683,647	1,684,617	1,683,647		0		1,683,647	0	1,683,647	0	1,683,647
44960 EMERGENCY DISASTER ASST	5,156	0	0	0	0		0		0	0	0	0	0
44999 FEDERAL AID	5,156	0	0	0	0		0		0	0	0	0	0
TOTAL REVENUE	4,966,827	7,276,473	3,502,386	4,149,451	4,908,627		0		4,908,627	0	4,908,627	0	4,908,627
Total NYS Unit Cost	-594,246	-2,795,608	-1,297,409	-1,143	0		0		0	0	0	0	0
COUNTY ROAD PROGRAM COST	-689,170	-2,349,290	-1,078,494	4,023	0		0		0	0	0	0	0

5002 SNOW REMOVAL Funding Type: Locally Controlled Spending

This Highway Division program serves the public in snow and ice control on County Roads, providing safe driving conditions during inclement winter weather. This program is fundamental for the public's safety.

SNOW REMOVAL COUNTY (NYS Unit 5142)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54312 HIGHWAY MATERIALS	167,696	173,991	162,498	195,000	195,000		0		195,000	0	195,000	0	195,000
R54312 HIGHWAY MATERIALS	18,686	0	0	0	0		0		0	0	0	0	0
54399 SUPPLIES	186,382	173,991	162,498	195,000	195,000		0		195,000	0	195,000	0	195,000
54424 EQUIPMENT RENTAL	250,000	195,745	186,141	275,000	200,000		0		200,000	0	200,000	0	200,000
54446 TOWN SERVICES	462,814	482,581	341,526	522,638	476,162		0		476,162	0	476,162	0	476,162
57100 CONTRACTUAL	712,814	678,326	527,667	797,638	676,162		0		676,162	0	676,162	0	676,162
TOTAL EXPENSE	899,196	852,317	690,165	992,638	871,162		0		871,162	0	871,162	0	871,162

SNOW REMOVAL COUNTY (NYS Unit 5142)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
REVENUE													
42801	INTERFUND REVENUES	797,012	0	0	992,638	871,162	0		871,162	0	871,162	0	871,162
42899	INTERFUND REVENUES	797,012	0	0	992,638	871,162	0		871,162	0	871,162	0	871,162
	TOTAL REVENUE	797,012	0	0	992,638	871,162	0		871,162	0	871,162	0	871,162
Total NYS Unit Cost		83,498	852,317	690,165	0	0	0		0	0	0	0	0

SNOW REMOVAL STATE (NYS Unit 5144)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
EXPENSE													
54312	HIGHWAY MATERIALS	100,000	100,000	0	0	0	0		0	0	0	0	0
54399	SUPPLIES	100,000	100,000	0	0	0	0		0	0	0	0	0
54424	EQUIPMENT RENTAL	116,929	75,505	0	0	0	0		0	0	0	0	0
57100	CONTRACTUAL	116,929	75,505	0	0	0	0		0	0	0	0	0
	TOTAL EXPENSE	216,929	175,505	0	0	0	0		0	0	0	0	0
REVENUE													
42302	SNOW REMOVAL	265,282	144,806	0	0	0	0		0	0	0	0	0
42399	INTERGOVERNMENTAL CHARGES	265,282	144,806	0	0	0	0		0	0	0	0	0
	TOTAL REVENUE	265,282	144,806	0	0	0	0		0	0	0	0	0
Total NYS Unit Cost		-48,353	30,699	0	0	0	0		0	0	0	0	0
SNOW REMOVAL PROGRAM COST		35,145	883,016	690,165	0	0	0		0	0	0	0	0

5005 BRIDGES Funding Type: Locally Controlled Spending

This Highway Division program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County Roads and 25 feet or more on Town Roads. Its purpose is to preserve and maintain the 109 bridge structures in good condition for safe and efficient movement of people, goods, and services.

BRIDGES (NYS Unit 5111)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
EXPENSE													
54306	AUTOMOTIVE SUPPLIES	0	9	0	0	0	0		0	0	0	0	0
54312	HIGHWAY MATERIALS	30,767	44,282	2,817	159,350	133,415	0		133,415	0	133,415	0	133,415
54319	PROGRAM SUPPLIES	14	0	0	0	0	0		0	0	0	0	0
54330	PRINTING	10	230	0	0	0	0		0	0	0	0	0
R54312	HIGHWAY MATERIALS	15,664	0	0	0	0	0		0	0	0	0	0
54399	SUPPLIES	46,455	44,521	2,817	159,350	133,415	0		133,415	0	133,415	0	133,415

BRIDGES (NYS Unit 5111)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE													
54402	LEGAL ADVERTISING	75	112	0	100	90	0		90	0	90	0	90
54411	ROAD/BRIDGE CONTRACTS	594,647	300,358	0	470,000	433,000	0		433,000	0	433,000	0	433,000
54412	TRAVEL/TRAINING	0	125	10	500	450	0		450	0	450	0	450
54424	EQUIPMENT RENTAL	45,000	68,000	58,597	68,000	65,000	0		65,000	0	65,000	0	65,000
54442	PROFESSIONAL SERVICES	3,600	77,655	4,194	0	0	0		0	0	0	0	0
54452	POSTAGE	1	71	0	0	0	0		0	0	0	0	0
R54411	BRIDGE CONTRACTS	32,616	0	336,536	365,396	0	0		0	0	0	0	0
57100	CONTRACTUAL	675,939	446,321	399,337	903,996	498,540	0		498,540	0	498,540	0	498,540
	TOTAL EXPENSE	722,394	490,842	402,154	1,063,346	631,955	0		631,955	0	631,955	0	631,955
REVENUE													
42650	SALE OF SCRAP	0	8,319	752	0	0	0		0	0	0	0	0
42680	INSURANCE RECOVERIES	0	9,225	0	0	0	0		0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	0	17,544	752	0	0	0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	600	0	0	250,000	0		250,000	0	250,000	0	250,000
42797	OTHER LOCAL GOVT CONTRIBU	0	123,978	0	90,000	50,000	0		50,000	0	50,000	0	50,000
42799	MISCELL LOCAL SOURCES	0	124,578	0	90,000	300,000	0		300,000	0	300,000	0	300,000
42801	INTERFUND REVENUES	565,900	0	500,000	583,150	331,955	0		331,955	0	331,955	0	331,955
42899	INTERFUND REVENUES	565,900	0	500,000	583,150	331,955	0		331,955	0	331,955	0	331,955
43589	BRIDGES	95,808	0	0	0	0	0		0	0	0	0	0
43999	STATE AID	95,808	0	0	0	0	0		0	0	0	0	0
44589	FEDERAL AID, BRIDGES	287,424	0	0	24,800	0	0		0	0	0	0	0
44999	FEDERAL AID	287,424	0	0	24,800	0	0		0	0	0	0	0
	TOTAL REVENUE	949,132	142,122	500,752	697,950	631,955	0		631,955	0	631,955	0	631,955
	Total NYS Unit Cost	-275,018	348,720	-435,134	0	0	0		0	0	0	0	0
	BRIDGES PROGRAM COST	-275,018	348,720	-435,134	0	0	0		0	0	0	0	0

COUNTY ROAD FRINGE (NYS Unit 9104)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54808	CONTRIBUTION TO DEBT SERV	0	315,000	0	0		0		0	0	0	0	0	0
57100	CONTRACTUAL	0	315,000	0	0		0		0	0	0	0	0	0
58800	FRINGES	0	0	0	788,775	0	0	0	0	0	0	0	0	0
58810	RETIREMENT	155,213	145,893	0	0	0	0	0	0	0	0	0	0	0
58830	FICA	129,284	158,186	78,726	0	0	0	0	0	0	0	0	0	0
58840	WORKERS COMP	26,950	63,240	0	0	0	0	0	0	0	0	0	0	0
58860	HEALTH	232,543	211,262	159,140	0	0	0	0	0	0	0	0	0	0
58861	PRESCRIPTION INS	73,159	81,221	51,728	0	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	617,149	659,802	289,594	788,775	0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	617,149	974,802	289,594	788,775	0	0	0	0	0	0	0	0	0
REVENUE														
42801	INTERFUND REVENUES	0	0	0	786,886	0	0	0	0	0	0	0	0	0
42899	INTERFUND REVENUES	0	0	0	786,886	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	0	0	0	786,886	0	0	0	0	0	0	0	0	0
	Total NYS Unit Cost	617,149	974,802	289,594	1,889	0	0	0	0	0	0	0	0	0
	ROAD FRINGE PROGRAM COST	617,149	974,802	289,594	1,889	0	0	0	0	0	0	0	0	0

Funding Type: Locally Controlled Spending

MACHINERY FRINGE (NYS Unit 9105)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
58810	RETIREMENT	18,427	20,214	0	0	0	0	0	0	0	0	0	0	0
58830	FICA	17,660	19,120	11,871	0	0	0	0	0	0	0	0	0	0
58840	WORKERS COMP	3,603	9,159	0	0	0	0	0	0	0	0	0	0	0
58860	HEALTH	28,399	37,393	25,087	0	0	0	0	0	0	0	0	0	0
58861	PRESCRIPTION INS	8,968	12,789	8,098	0	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	77,057	98,675	45,056	0	0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	77,057	98,675	45,056	0	0	0	0	0	0	0	0	0	0
	Total NYS Unit Cost	77,057	98,675	45,056	0	0	0	0	0	0	0	0	0	0
	MACHINERY FRINGE PROGRAM COST	77,057	98,675	45,056	0	0	0	0	0	0	0	0	0	0

9920 GENERAL FUND INTERFUND

Funding Type: Locally Controlled Spending

CONTRIBUTION TO D FUND (NYS Unit 9522)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	5,323,160	5,358,925	2,205,000	5,259,284	4,972,319		0	4,972,319	-290,000	4,682,319	-290,000	4,682,319
57100	CONTRACTUAL	5,323,160	5,358,925	2,205,000	5,259,284	4,972,319		0	4,972,319	-290,000	4,682,319	-290,000	4,682,319
	TOTAL EXPENSE	5,323,160	5,358,925	2,205,000	5,259,284	4,972,319		0	4,972,319	-290,000	4,682,319	-290,000	4,682,319
REVENUE													
41256	MOTOR VEHICLE USE FEE	272,052	295,214	200,673	280,000	300,000		0	300,000	0	300,000	0	300,000
42199	DEPARTMENTAL INCOME	272,052	295,214	200,673	280,000	300,000		0	300,000	0	300,000	0	300,000
	TOTAL REVENUE	272,052	295,214	200,673	280,000	300,000		0	300,000	0	300,000	0	300,000
	Total NYS Unit Cost	5,051,108	5,063,711	2,004,327	4,979,284	4,672,319		0	4,672,319	-290,000	4,382,319	-290,000	4,382,319
	GENERAL FUND INTERFUND PROGRAM COST	5,051,108	5,063,711	2,004,327	4,979,284	4,672,319		0	4,672,319	-290,000	4,382,319	-290,000	4,382,319

9923 HWY MACHINERY INTERFUND

Funding Type: Locally Controlled Spending

The Highway Shop supports the Highway Division by servicing, maintaining, and repairing the vehicles and equipment used to maintain County roads. The vehicle fleet consists of one or more of the following: 10-Wheel dump truck/snow plow, pick-up truck, utility truck, service truck, fuel truck, tractor-trailer, mower tractor, car, van, and miscellaneous small vehicles. The equipment fleet consists of one or more of the following: gradall, excavator, small loader, large loader, dozer, and miscellaneous other equipment.

HIGHWAY MACHINERY (NYS Unit 5130)

HIGHWAY MACHINERY (NYS Unit 5130)					2010									
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000276	EQUIPMENT SERV MGR	45,450	46,876	29,027	47,321	47,321	1.00	0	0.00	47,321	0	47,321	0	47,321
51000849	HEAVY EQUIP MECH	119,834	127,013	79,895	133,776	133,776	3.00	0	0.00	133,776	0	133,776	0	133,776
51000856	EQUIPMENT SVC TECH	70,129	81,754	48,575	80,510	80,510	2.00	0	0.00	80,510	0	80,510	0	80,510
51200	OVERTIME PAY	0	0	0	5,000	5,000	0.00	0	0.00	5,000	0	5,000	0	5,000
51200849	HEAVY EQUIP MECH	1,171	680	223	0	0	0.00	0	0.00	0	0	0	0	0
51200856	EQUIPMENT SVC TECH	2,779	2,087	63	0	0	0.00	0	0.00	0	0	0	0	0
51300	SHIFT PAY	0	0	0	5,000	0	0.00	0	0.00	0	0	0	0	0
51300849	HEAVY EQUIP MECH	734	530	532	0	750	0.00	0	0.00	750	0	750	0	750
51300856	EQUIPMENT SVC TECH	212	657	553	0	750	0.00	0	0.00	750	0	750	0	750
51400999	DISABILITY	0	2,108	0	0	0	0.00	0	0.00	0	0	0	0	0
51600	LONGEVITY	0	0	0	1,500	1,900	0.00	0	0.00	1,900	0	1,900	0	1,900
51999	PERSONAL SERVICES	240,309	261,705	158,868	273,107	270,007	6.00	0	0.00	270,007	0	270,007	0	270,007
52206	COMPUTER EQUIPMENT	1,180	1,500	1,750	1,500	1,500		0		1,500	0	1,500	0	1,500

HIGHWAY MACHINERY (NYS Unit 5130)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010							
						Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR
EXPENSE													
52220	DEPARTMENTAL EQUIPMENT	2,979	680	2,500	6,000	6,000			0		6,000	0	6,000
52222	COMMUNICATIONS EQUIP	3,440	0	0	2,500	2,000			0		2,000	0	2,000
52230	COMPUTER SOFTWARE	1,698	1,939	314	2,500	2,500			0		2,500	0	2,500
52231	VEHICLES	386,721	194,965	169,455	364,000	202,000			0		202,000	0	202,000
52233	HIGHWAY EQUIPMENT	194,572	479,009	255,219	154,000	0			0		0	0	0
R52231	VEHICLES	26,452	100,089	114,942	114,942	0			0		0	0	0
R52233	HIGHWAY EQUIPMENT	0	124,970	0	76,467	0			0		0	0	0
52299	EQUIPMENT	617,042	903,152	544,180	721,909	214,000			0		214,000	0	214,000
54303	OFFICE SUPPLIES	272	26	0	0	100			0		100	0	100
54306	AUTOMOTIVE SUPPLIES	261,466	333,712	117,865	210,000	255,000			0		255,000	0	255,000
54310	AUTOMOTIVE FUEL	264,336	317,351	101,015	345,000	300,000			0		300,000	0	300,000
54312	HIGHWAY MATERIALS	537	423	323	0	0			0		0	0	0
54336	SMAL TOOL ALLOWANCE	1,600	1,600	800	1,600	1,600			0		1,600	0	1,600
54340	CLOTHING	0	650	850	750	1,050			0		1,050	0	1,050
54399	SUPPLIES	528,211	653,762	220,853	557,350	557,750			0		557,750	0	557,750
54402	LEGAL ADVERTISING	0	65	16	100	100			0		100	0	100
54421	AUTO MAINTENANCE/REPAIRS	181	350	0	0	0			0		0	0	0
54425	SERVICE CONTRACTS	5,403	7,740	5,278	11,980	12,515			0		12,515	0	12,515
54452	POSTAGE	31	14	7	0	0			0		0	0	0
54470	BUILDING REPAIRS	12,248	15,960	9,818	25,000	25,000			0		25,000	0	25,000
54471	ELECTRIC	0	0	394	0	0			0		0	0	0
54472	TELEPHONE	11,798	11,632	6,444	15,000	15,000			0		15,000	0	15,000
54473	HEAT	2,580	2,253	183	4,000	4,000			0		4,000	0	4,000
54474	WATER/SEWER	0	200	0	0	0			0		0	0	0
57100	CONTRACTUAL	32,241	38,214	22,140	56,080	56,615			0		56,615	0	56,615
58800	FRINGES	0	0	0	0	111,574			0		111,574	0	111,574
58865	DENTAL	4,215	3,277	2,234	0	0			0		0	0	0
58900	EMPLOYEE BENEFITS	4,215	3,277	2,234	0	111,574			0		111,574	0	111,574
TOTAL EXPENSE		1,422,018	1,860,110	948,275	1,608,446	1,209,946			0		1,209,946	0	1,209,946
REVENUE													
42401	INTEREST & EARNINGS	2,441	8,268	904	0	0			0		0	0	0
42499	USE OF MONEY & PROPERTY	2,441	8,268	904	0	0			0		0	0	0

HIGHWAY MACHINERY (NYS Unit 5130)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42650 SALE OF SCRAP	3,326	5,575	0	2,000	2,000		0		2,000	0	2,000	0	2,000
42665 SALE OF EQUIPMENT	128,286	114,332	101,825	120,000	15,000		0		15,000	0	15,000	0	15,000
42680 INSURANCE RECOVERIES	0	566	0	0	0		0		0	0	0	0	0
42699 SALE OF PROPERTY/COMPEN F	131,612	120,473	101,825	122,000	17,000		0		17,000	0	17,000	0	17,000
42701 REFUND OF PRIOR YR EXPENS	72	1,128	20	0	0		0		0	0	0	0	0
42797 OTHER LOCAL GOVT CONTRIBU	0	92,000	0	0	0		0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	72	93,128	20	0	0		0		0	0	0	0	0
42801 INTERFUND REVENUES	1,440,413	1,576,671	1,061,409	1,293,996	1,192,946		0		1,192,946	0	1,192,946	0	1,192,946
42899 INTERFUND REVENUES	1,440,413	1,576,671	1,061,409	1,293,996	1,192,946		0		1,192,946	0	1,192,946	0	1,192,946
TOTAL REVENUE	1,574,538	1,798,540	1,164,158	1,415,996	1,209,946		0		1,209,946	0	1,209,946	0	1,209,946
Total NYS Unit Cost	-178,972	-163,489	-330,825	1,041	0		0		0	0	0	0	0
HWY MACHINERY INTERFUND PROGRAM COST	-178,972	-163,489	-330,825	1,041	0		0		0	0	0	0	0
Total County Cost	4,637,299	4,856,145	1,184,689	4,986,237	4,672,319	47.78	0	0.00	4,672,319	-290,000	4,382,319	-290,000	4,382,319

OTR Requests For Highway Division

Priority # 0

OTR Number 012 Reduce the paving program

County Administrator Recommendation

Recommend reducing paving material for "Truing and Leveling" and to reallocate the resulting \$290,000 to support high priority OTR requests.

	Department Requested	County Administrator Recommended
9522 PROGRAM EXPENSE	0	Target -290,000
Total Target		-290,000
Total OTR Request	0	-290,000

Highway Division

CONTRACTS

		2007	2008	2009	2010
Bid Item - Stumps/Trees	Stump & Tree Removal & trimming	2,500	2,500	2,500	2,500
Computing Center	Fax & Printer Maintenance	200	200	200	200
SJB Services	Pavement Soil Testing	1,000	1,000	1,000	1,671
Syracuse Signal	Traffic Light Maintenance	2,160	2,160	3,420	4,800
Bid Item - Highway Striping	Pavement Markings	126,000	126,000	126,000	113,400
Energetix	Drug/Alcohol Testing	1,000	1,000	1,000	1,000
Sage Software, Inc.	Maintenance - Timberline job cost system	1,050	1,103	1,158	1,300

Highway Division

CONTRACTS

(6) Town Highway Departments

Bentley System

Bid Item - Sweeping

CME Associates, Inc.

Atlantic Testing

SignCad

Bid Item - Underdrain

CarteGraph

Town of Ulysses

Snow & Ice Removal on Cty.Rds.

Microstation Subscription

Sweeping Intersections

Pavement Soil Testing

Pavement Soil Testing

Maintenance of Software

Installing Underdrain

Sign Program Maintenance

Roadside Mowing

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
560,751	514,725	522,638	476,200
0	0	0	725
3,500	3,500	0	0
1,000	1,000	1,000	0
1,000	1,000	1,000	0
950	950	950	950
25,000	25,000	20,000	20,000
1,680	1,680	1,680	1,000
6,000	0	0	0

Highway Division

MEMBERSHIP

NYS Assoc. of Town Sup't. of Highway

TC Town Highway Sup'ts. Association

NYS County Highway Sup'ts. Assoc.

TC Town Highway Sup'ts. Association

American Public Works Association

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
0	0	150	150
60	75	75	75
250	250	250	250
75	75	75	75
136	139	143	143

Ithaca Tompkins Regional Airport

Robert Nicholas, Airport Manager
72 Brown Road Ithaca, NY, 14850

Phone: (607)257-0456 ext. 543 Web: <http://www.flyithaca.com>
Email: bnicholas@tompkins-co.org

The mission of the Ithaca Tompkins Regional Airport is to provide a safe, efficient, clean, and enjoyable facility that exceeds the expectations of the traveling public, the airport tenants, and other airport users. The airport provides a vital link to the outside world by allowing business and leisure travelers to fly in directly to the community. The airport serves the community's travel needs by providing access to the national and international aviation system. The airport budget for 2010 is wholly funded through fees, rents, and federal aid.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Administrative Coordinator	1.00	1.00	1.00	1.00	Airport Firefighter/Operations Technician	6.00	8.00	9.00	9.00	
Airport Firefighter/Operations Technician T	3.00	1.00	0.00	0.00	Airport Maintenance Supervisor	1.00	1.00	1.00	1.00	
Airport Manager	1.00	1.00	1.00	1.00	Airport Terminal Services Coordinator	1.00	1.00	1.00	1.00	
Assistant Airport Manager	1.00	1.00	1.00	1.00						
Total:						14.00	14.00	14.00	14.00	

4600 AIRPORT

Funding Type: Locally Controlled Spending

AIRPORT (NYS Unit 5610)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000 REGULAR PAY	-120	0	0	0	3,819	0.00	0	0.00	3,819	0	3,819	0	3,819	
51000225 AIRPORT MANAGER	74,915	77,442	47,675	78,967	78,392	1.00	0	0.00	78,392	0	78,392	0	78,392	
51000274 AST AIRPRT MANAGER	55,947	57,846	35,444	59,330	58,898	1.00	0	0.00	58,898	0	58,898	0	58,898	
51000674 ADMIN COORDINATOR	47,709	49,430	29,975	50,176	49,811	1.00	0	0.00	49,811	0	49,811	0	49,811	
51000817 AIRPORT MAINT SUPER	47,172	48,915	28,872	46,934	46,934	1.00	0	0.00	46,934	0	46,934	0	46,934	
51000851 AIRPORT TER SRV COOR	46,032	47,640	29,662	46,934	46,934	1.00	0	0.00	46,934	0	46,934	0	46,934	
51000857 AIR FIRE OP TECH	272,368	360,833	232,947	381,321	381,321	9.00	0	0.00	381,321	0	381,321	0	381,321	
51000858 AIR FIRE OP TECH TRAINEE	82,914	6,670	0	0	0	0.00	0	0.00	0	0	0	0	0	
51200817 AIRPORT MAINT SUPER	1,446	1,494	265	2,125	2,125	0.00	0	0.00	2,125	0	2,125	0	2,125	
51200851 AIRPORT TER SRV COOR	943	693	534	1,686	1,687	0.00	0	0.00	1,687	0	1,687	0	1,687	
51200857 AIR FIRE OP TECH	8,952	6,869	2,300	18,269	18,087	0.00	0	0.00	18,087	0	18,087	0	18,087	
51200858 AIR FIRE/OP TECH TR	2,199	139	0	0	0	0.00	0	0.00	0	0	0	0	0	
51300817 AIRPORT MAINT SUPER	209	86	74	0	0	0.00	0	0.00	0	0	0	0	0	

AIRPORT (NYS Unit 5610)

					2010												
					2007	2008	2009	2009									
					Actual	Actual	YTD	Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE																	
51300857	AIR FIRE OP TECH	9,298	14,208	9,344	15,351	15,471	0.00	0	0.00	15,471	0	15,471	0	15,471	0	15,471	
51300858	AIR FIRE OP TECH TR	2,838	266	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51400999	DISABILITY	102	306	272	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51600	LONGEVITY	0	0	0	2,400	3,200	0.00	0	0.00	3,200	0	3,200	0	3,200	0	3,200	
51999	PERSONAL SERVICES	652,924	672,837	417,364	703,493	706,679	14.00	0	0.00	706,679	0	706,679	0	706,679	0	706,679	
52206	COMPUTER EQUIPMENT	1,526	289	2,230	2,200	3,750		0		3,750	0	3,750	0	3,750	0	3,750	
52211	CHAIRS	0	0	0	0	500		0		500	0	500	0	500	0	500	
52214	OFFICE FURNISHINGS	1,694	8,560	14,367	30,016	24,949		0		24,949	0	24,949	0	24,949	0	24,949	
52220	DEPARTMENTAL EQUIPMENT	94,610	33,370	10,183	9,300	23,700		0		23,700	0	23,700	0	23,700	0	23,700	
52221	SAFETY/RESCUE/EMERG EQUIP	0	7,095	5,740	6,000	0		0		0	0	0	0	0	0	0	
52222	COMMUNICATIONS EQUIP	0	0	0	0	3,000		0		3,000	0	3,000	0	3,000	0	3,000	
52230	COMPUTER SOFTWARE	385	0	0	0	3,000		0		3,000	0	3,000	0	3,000	0	3,000	
52231	VEHICLES	12,272	16,039	26,142	25,000	4,801		0		4,801	0	4,801	0	4,801	0	4,801	
R52214	OFFICE FURNISHINGS	0	9,047	0	0	0		0		0	0	0	0	0	0	0	
R52220	DEPARTMENTAL EQUIPMENT	9,995	0	0	0	0		0		0	0	0	0	0	0	0	
52299	EQUIPMENT	120,482	74,400	58,662	72,516	63,700		0		63,700	0	63,700	0	63,700	0	63,700	
54303	OFFICE SUPPLIES	1,906	1,857	903	2,000	1,800		0		1,800	0	1,800	0	1,800	0	1,800	
54306	AUTOMOTIVE SUPPLIES	3,314	1,505	1,931	2,000	2,500		0		2,500	0	2,500	0	2,500	0	2,500	
54307	ELECTRICAL SUPPLIES	4,640	4,595	1,228	3,500	2,500		0		2,500	0	2,500	0	2,500	0	2,500	
54310	AUTOMOTIVE FUEL	31,239	38,759	9,015	45,000	40,000		0		40,000	0	40,000	0	40,000	0	40,000	
54311	MAINTENANCE	8,816	10,685	8,329	10,000	12,000		0		12,000	0	12,000	0	12,000	0	12,000	
54312	HIGHWAY MATERIALS	18,102	15,747	12,861	15,000	47,000		0		47,000	0	47,000	0	47,000	0	47,000	
54330	PRINTING	1,179	257	112	1,000	500		0		500	0	500	0	500	0	500	
54332	BOOKS	446	252	0	300	250		0		250	0	250	0	250	0	250	
54333	EDUCATION AND PROMOTION	25,965	72,337	32,971	85,150	75,150		0		75,150	0	75,150	0	75,150	0	75,150	
54340	CLOTHING	2,873	3,564	3,463	3,500	3,500		0		3,500	0	3,500	0	3,500	0	3,500	
R54312	HIGHWAY MATERIALS	0	0	0	262	0		0		0	0	0	0	0	0	0	
54399	SUPPLIES	98,480	149,558	70,813	167,712	185,200		0		185,200	0	185,200	0	185,200	0	185,200	
54400	PROGRAM EXPENSE	0	150,000	0	-131,098	-157,303		0		-157,303	0	-157,303	0	-157,303	0	-157,303	
54401	EMPLOYEE RECOGNITION	0	0	0	100	100		0		100	0	100	0	100	0	100	
54402	LEGAL ADVERTISING	202	282	180	500	500		0		500	0	500	0	500	0	500	
54412	TRAVEL/TRAINING	12,919	8,293	6,965	13,000	12,800		0		12,800	0	12,800	0	12,800	0	12,800	

AIRPORT (NYS Unit 5610)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54414	0	0	0	50	50		0		50	0	50	0	50
54416	2,493	2,749	2,315	2,830	2,875		0		2,875	0	2,875	0	2,875
54422	28,560	53,563	33,687	45,000	63,000		0		63,000	0	63,000	0	63,000
54424	3,718	1,568	0	2,500	2,500		0		2,500	0	2,500	0	2,500
54425	335,539	351,922	219,155	360,000	390,000		0		390,000	0	390,000	0	390,000
54442	18,680	20,947	40,542	25,000	54,000		0		54,000	0	54,000	0	54,000
54452	1,316	1,527	855	1,000	1,000		0		1,000	0	1,000	0	1,000
54462	32,918	31,654	11,585	35,193	36,249		0		36,249	0	36,249	0	36,249
54470	65,931	69,190	28,817	80,000	85,000		0		85,000	0	85,000	0	85,000
54471	223,152	245,408	138,290	250,000	250,000		0		250,000	0	250,000	0	250,000
54472	8,556	10,208	5,786	10,500	10,500		0		10,500	0	10,500	0	10,500
54474	6,158	5,552	2,418	12,500	8,000		0		8,000	0	8,000	0	8,000
54487	207,198	222,154	112,336	240,000	237,108		0		237,108	0	237,108	0	237,108
54488	6,954	7,503	12,133	7,600	12,500		0		12,500	0	12,500	0	12,500
54606	125,992	0	0	125,992	125,992		0		125,992	0	125,992	0	125,992
54607	37,251	40,051	0	39,938	41,674		0		41,674	0	41,674	0	41,674
54618	313	495	418	400	3,200		0		3,200	0	3,200	0	3,200
54651	25,000	0	0	25,000	25,000		0		25,000	0	25,000	0	25,000
54802	224,948	0	0	100,375	35,750		0		35,750	0	35,750	0	35,750
54808	95,953	130,559	101,814	101,814	0		0		0	0	0	0	0
R54470	0	3,910	0	0	0		0		0	0	0	0	0
R54651	41,999	0	0	0	0		0		0	0	0	0	0
57100	CONTRACTUAL	1,505,750	1,357,535	717,296	1,348,194	1,240,495	0		1,240,495	0	1,240,495	0	1,240,495
58800	FRINGES	0	24,670	0	255,474	286,205	0		286,205	0	286,205	0	286,205
58865	DENTAL	8,737	7,210	4,915	7,391	7,760	0		7,760	0	7,760	0	7,760
58900	EMPLOYEE BENEFITS	8,737	31,880	4,915	262,865	293,965	0		293,965	0	293,965	0	293,965
	TOTAL EXPENSE	2,386,373	2,286,210	1,269,050	2,554,780	2,490,039	0		2,490,039	0	2,490,039	0	2,490,039
REVENUE													
41770	LANDING FEES CHGS	566,633	549,936	397,472	674,319	666,291	0		666,291	0	666,291	0	666,291
41771	APRON FEES	67,802	72,790	46,172	78,255	75,460	0		75,460	0	75,460	0	75,460
41774	CONCESSIONS	468,418	520,839	279,940	555,754	566,511	0		566,511	0	566,511	0	566,511
42199	DEPARTMENTAL INCOME	1,102,853	1,143,565	723,584	1,308,328	1,308,262	0		1,308,262	0	1,308,262	0	1,308,262
42226	SALE OF SUPPLIES	0	0	0	775	775	0		775	0	775	0	775

AIRPORT (NYS Unit 5610)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
REVENUE														
42260	SHERIFF OTHR GOVTS	190,373	183,274	75,161	0	0		0		0	0	0	0	0
42399	INTERGOVERNMENTAL CHARGES	190,373	183,274	75,161	775	775		0		775	0	775	0	775
42401	INTEREST & EARNINGS	4,283	1,848	710	2,500	800		0		800	0	800	0	800
42410	RENTS	1,133,197	1,184,918	666,183	1,006,585	1,023,612		0		1,023,612	0	1,023,612	0	1,023,612
42499	USE OF MONEY & PROPERTY	1,137,480	1,186,766	666,893	1,009,085	1,024,412		0		1,024,412	0	1,024,412	0	1,024,412
42665	SALE OF EQUIPMENT	5,000	0	0	5,000	0		0		0	0	0	0	0
42681	LEGAL SETTLMENTS	44,838	0	0	0	0		0		0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	49,838	0	0	5,000	0		0		0	0	0	0	0
42701	REFUND OF PRIOR YR EXPENS	26	811	2,724	0	0		0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	6,419	7,852	3,582	4,840	5,100		0		5,100	0	5,100	0	5,100
42799	MISCELL LOCAL SOURCES	6,445	8,663	6,306	4,840	5,100		0		5,100	0	5,100	0	5,100
44392	AIRPORT SECURITY/TSA	0	0	0	151,490	151,490		0		151,490	0	151,490	0	151,490
44999	FEDERAL AID	0	0	0	151,490	151,490		0		151,490	0	151,490	0	151,490
45031	INTERFUND(A)	0	0	0	75,000	0		0		0	0	0	0	0
45100	INTERFUND TRANSFERS	0	0	0	75,000	0		0		0	0	0	0	0
TOTAL REVENUE		2,486,989	2,522,268	1,471,944	2,554,518	2,490,039		0		2,490,039	0	2,490,039	0	2,490,039
Total NYS Unit Cost		-152,610	-249,015	-202,894	0	0		0		0	0	0	0	0

COMM AIR SERVICES GRANT (NYS Unit 5611)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
54333	EDUCATION AND PROMOTION	94,679	99,176	0	0	0		0		0	0	0	0	0
54399	SUPPLIES	94,679	99,176	0	0	0		0		0	0	0	0	0
54425	SERVICE CONTRACTS	0	125	0	0	0		0		0	0	0	0	0
54442	PROFESSIONAL SERVICES	62,992	150,371	0	0	0		0		0	0	0	0	0
54452	POSTAGE	180	0	0	0	0		0		0	0	0	0	0
57100	CONTRACTUAL	63,172	150,496	0	0	0		0		0	0	0	0	0
TOTAL EXPENSE		157,851	249,672	0	0	0		0		0	0	0	0	0

COMM AIR SERVICES GRANT (NYS Unit 5611)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
44592 FEDERAL AID	130,499	210,946	0	0	0	0	0	0	0	0	0	0	0	0
44999 FEDERAL AID	130,499	210,946	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE	130,499	210,946	0	0	0	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost	27,352	38,726	0	0	0	0	0	0	0	0	0	0	0	0
AIRPORT PROGRAM COST	-125,258	-210,289	-202,894	0	0	0	0	0	0	0	0	0	0	0

9901 AIRPORT FRINGE Funding Type: Locally Controlled Spending

AIRPORT FRINGE (NYS Unit 9103)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
58810 RETIREMENT	58,622	52,603	0	0	0	0	0	0	0	0	0	0	0	0
58830 FICA	45,405	50,980	31,052	0	0	0	0	0	0	0	0	0	0	0
58840 WORKERS COMP	9,802	0	0	0	0	0	0	0	0	0	0	0	0	0
58860 HEALTH	101,569	94,430	66,226	0	0	0	0	0	0	0	0	0	0	0
58861 PRESCRIPTION INS	31,922	32,995	21,231	0	0	0	0	0	0	0	0	0	0	0
58900 EMPLOYEE BENEFITS	247,320	231,008	118,509	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENSE	247,320	231,008	118,509	0	0	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost	247,320	231,008	118,509	0	0	0	0	0	0	0	0	0	0	0
AIRPORT FRINGE PROGRAM COST	247,320	231,008	118,509	0	0	0	0	0	0	0	0	0	0	0
Total County Cost	122,062	20,719	-84,385	0	0	14.00	0	0.00	0	0	0	0	0	0

Ithaca Tompkins Regional Airport
CONTRACTS

	2007	2008	2009	2010
Microbac				
Functional Communications				
Unknown				
Grease Busters				
Fairweather Enterprises				
Excelsior Roofing				
Cummins Northeast				
Cortland Pump & Equipment				
SPEDES Sampling/Testing	1,750	1,750	2,500	3,000
Terminal Music	1,700	1,750	1,800	2,000
Keys & Lock Replacment Old Ithaca Hangar	0	0	0	1,400
Cleaning of Grill Equipment	1,480	800	1,000	1,200
Customer Service Reps.	135,368	141,272	149,900	149,496
Repair of Terminal Roof	1,000	1,000	2,000	2,000
Generator Repair	1,000	1,000	500	2,000
Repair of Fuel Pumps	750	1,000	3,000	3,000

Ithaca Tompkins Regional Airport

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Cornell Laundry	Cleaning of Shop Rags	700	600	700	800
City of Watertown	Disposal of Glycol	2,500	2,600	3,000	3,000
Ithaca Overhead Door	Misd. Door Work	0	0	0	1,000
Chamberlain Climate Control	Maintenance of Refrigeration Equipment	1,000	1,000	3,000	2,000
Greene's Water Softener Service	Water Softener Service	800	800	800	1,200
BerNational Controls	Security System	6,000	3,000	3,500	6,000
Air Temp	CFR Heating/Air Conditioning System	1,600	1,600	1,000	1,000
Unknown	Advertising/Marketing Consultant	0	0	10,000	30,000
Unknown	Air Service Development Consultant	0	0	0	10,000
West Fire Systems	CFR Building Fire Alarm Panel	500	500	500	500
WeCare Environmental	Glycol Hauling	6,000	6,000	10,000	6,000
Tyler Fire Equipment	Scott Pak Inspection/Test	1,000	1,000	1,500	1,500
Unknown	Winter Maintenance of Culligan Drive	3,000	3,000	3,000	1,000
Unknown	Window Replacement	1,000	1,000	0	6,250
Cindy's Cleaning Service	Terminal Cleaning	99,001	99,320	102,280	106,794
Roto Rooter	Misc. Plumbing Work	500	500	500	500
Alpine Systems	MUFIDS Maintenance/Service	0	1,400	1,400	1,400
Wayne Dalton	Door Repair/Replacement	0	4,300	2,000	2,000
Unknown	Website Updates Etc.	3,000	0	2,000	4,000
Unknown	Annual Report	3,000	3,000	3,000	3,000
Unknown	CFR Door Work	0	0	0	1,600
Auburn Armature	Misc. Electrical/Motor Work in Terminal	0	0	0	3,000
Monroe Extinguisher Service	Fire Extinguisher Service & Repair	0	0	0	1,500
Burris Plumbing	Misc. Plumbing Work	2,200	0	0	2,000
Casella Waste Services	Trash/Recycling Removal	9,000	9,000	9,000	9,500
Unknown	Marketing/Promoting Airport	20,000	55,000	60,150	75,000
Stanley Access Technologies	Door Repair & Replacement	1,850	1,850	2,000	2,000
G&H Extinguisher Service	Fire Extinguisher Maintenance	500	500	750	0
Ricondo & Associates	Airline Rates Agreement & Support	25,000	5,000	5,000	5,000
Wenzel Landscaping	Interior Landscaping	3,500	3,000	3,000	3,000
GreenScene	Exterior Landscaping	29,647	30,224	31,209	31,821
Pasco	HVAC Controls	12,000	12,000	12,000	12,000
Overhead Door	Door Repair/Replacement	1,200	1,200	600	800
Life Science Laboratories	Glycol Sampling Tests	1,500	750	1,000	2,000

Ithaca Tompkins Regional Airport

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Unknown	Faucet Replacement	1,200	0	0	3,500
Integrated Water Management	Cooling Tower Treatment	1,200	1,200	1,200	1,200
Ikon Office Solutions	Photo Copier Maintenance	650	675	800	1,000
Energetix	Drug and Alcohol Testing	0	250	200	250
The Sparks Electric	Misc. Electrical Work	0	0	0	2,000

Ithaca Tompkins Regional Airport

MEMBERSHIP

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Tompkins County Area Development		1,000	1,000	1,000	1,000
Community Air Service Coalition		1,000	0	0	0
AAAE (Northeast Chapter)		50	50	50	50
New York Airport Management Association		500	500	750	750
Fire Chiefs Association		10	10	10	10
Chamber of Commerce		415	425	450	450
American Association of Airport Executives AAAE		500	500	500	550
Airport Rescue & Fire Fighting Working Group		60	60	70	65

Public Works Administration

Edward Marx, Commissioner of Planning and Public Works
 170 Bostwick Road Ithaca, NY, 14850

Phone: 274-5560

Web: <http://www.tompkins-co.org/departments>

Email: emarx@tompkins-co.org

The Department of Public Works is responsible for the maintenance and operation of the County's infrastructure. Public Works Administration oversees and directs the efforts of and provides coordination between the four (4) Public Works Department's divisions of Airport, Facilities, Highway, and Solid Waste.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Commissioner of Planning and Public Wor	0.50	0.50	0.50	0.50	Public Works Administrator	1.00	1.00	1.00	1.00	
Total:						1.50	1.50	1.50	1.50	

5799 PUBLIC WORKS ADMIN. Funding Type: Locally Controlled Spending

Public Works Administration is responsible for overseeing the administration and operations of the divisions of Airport, Facilities, Highway, and Solid Waste. Public Works Administration represents the Public Works Department perspectives at all levels of County government and interfaces with legislators, municipal officials, residents, taxpayers, and other individuals and groups as needed or requested.

PUBLIC WORKS ADMINSTRAT. (NYS Unit 1490)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
51000170 COMM PLAN & PUBLIC WORKS	49,369	51,771	31,005	52,172	52,173	0.50	0	0.00	0.00	52,173	0	52,173	0	52,173
51000222 PW ADMINISTRATOR	62,009	61,372	39,458	64,783	64,784	1.00	0	0.00	0.00	64,784	0	64,784	0	64,784
51600 LONGEVITY	0	0	0	550	550	0.00	0	0.00	0.00	550	0	550	0	550
51999 PERSONAL SERVICES	111,378	113,143	70,463	117,505	117,507	1.50	0	0.00	0.00	117,507	0	117,507	0	117,507
52206 COMPUTER EQUIPMENT	0	0	269	0	0		0			0	0	0	0	0
54303 OFFICE SUPPLIES	0	235	57	150	150		0			150	0	150	0	150
54330 PRINTING	653	627	229	500	500		0			500	0	500	0	500
54399 SUPPLIES	653	862	286	650	650		0			650	0	650	0	650
54412 TRAVEL/TRAINING	150	0	0	250	250		0			250	0	250	0	250
54414 LOCAL MILEAGE	357	360	304	500	500		0			500	0	500	0	500
54416 MEMBERSHIP DUES	139	143	147	200	200		0			200	0	200	0	200
57100 CONTRACTUAL	646	503	451	950	950		0			950	0	950	0	950
58800 FRINGES	42,605	0	0	42,538	47,590		0			47,590	0	47,590	0	47,590
58900 EMPLOYEE BENEFITS	42,605	0	0	42,538	47,590		0			47,590	0	47,590	0	47,590
TOTAL EXPENSE	155,282	114,508	71,469	161,643	166,697		0			166,697	0	166,697	0	166,697
REVENUE														

PUBLIC WORKS ADMINISTRAT. (NYS Unit 1490)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42801 INTERFUND REVENUES	149,004	159,055	0	157,689	166,697		0		166,697	0	166,697	0	166,697
42899 INTERFUND REVENUES	149,004	159,055	0	157,689	166,697		0		166,697	0	166,697	0	166,697
TOTAL REVENUE	149,004	159,055	0	157,689	166,697		0		166,697	0	166,697	0	166,697
Total NYS Unit Cost	6,278	-44,547	71,469	3,954	0		0		0	0	0	0	0
PUBLIC WORKS ADMIN. PROGRAM COST	6,278	-44,547	71,469	3,954	0		0		0	0	0	0	0
Total County Cost	6,278	-44,547	71,469	3,954	0	1.50	0	0.00	0	0	0	0	0

Public Works Administration

MEMBERSHIP

American Public Works Association

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
American Public Works Association	200	0	200	200

Solid Waste Management Division

Barbara Eckstrom, Solid Waste Manager
122 Commercial Avenue Ithaca, NY, 14850

Phone: 273-6632

Web: <http://www.tompkins-co.org/solidwaste>

Email: beckstrom@tompkins-co.org

The mission of the Solid Waste Management Division is to manage the solid waste of Tompkins County in a manner that is environmentally sound, cost-effective, socially responsible, and safe. This is accomplished through coordinated administrative, operational, and educational projects in waste reduction, reuse, recycling, composting, and disposal.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Administrative Assistant	0.00	0.00	0.00	1.00	Assistant Recycling Specialist	0.00	1.00	1.00	1.00	
Assistant Solid Waste Manager	1.00	1.00	1.00	1.00	Communication & Administrative Coordina	1.00	1.00	1.00	1.00	
Communications Assistant	0.00	0.00	1.00	1.00	Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	
Recycling Specialist	1.00	1.00	1.00	0.00	Recycling Supervisor	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	2.00	1.00	Senior Account Clerk/Typist	1.00	1.00	1.00	1.00	
Senior Weigh Scale Operator	0.00	0.00	1.00	1.00	Solid Waste Assistant	1.00	1.00	0.50	0.00	
Solid Waste Enforcement Officer	1.00	1.00	1.00	1.00	Solid Waste Manager	1.00	1.00	1.00	1.00	
Solid Waste Operation Specialist	1.00	0.00	0.00	0.00	Sr Typist	1.00	1.00	1.00	1.00	
Wast Reduction & Recycling Specialist	0.00	0.00	0.00	1.00	Weigh Scale Operator	1.00	1.00	1.00	1.00	
Total:						13.00	13.00	15.50	15.00	

5100 RECY. & SOLID WASTE SVCS.

Funding Type: Locally Controlled Spending

The County has established goals for safe and efficient resource management to comply with NYS mandates as defined by the NYS Solid Waste Management Act of 1988, which includes waste reduction goals and limits environmental impacts of disposal. The County seeks to divert reusable goods from disposal and stimulate economic development through waste reduction programs. The recycling programs provide for recyclable material collection and management. The County also provides composting to residents and businesses as a way to recycle organic waste. In addition, the County has developed a website to help residents and businesses to practice green purchasing to reduce waste and decrease toxic materials from being generated. A permanent Household Hazardous Waste (HHW) management program provides Tompkins County residents and businesses with safe and environmentally friendly management alternatives for managing HHW.

RECYCLING (NYS Unit 8163)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	0	5,332	4,872	0	0	0.00	0	0.00	0	0	0	0	0	0
51000077 COMMUNICATION ASST	0	0	11,969	17,359	19,281	0.50	0	0.00	19,281	0	19,281	0	0	19,281
51000082 SR WEIGH SCALE OP	0	8,368	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000198 RECYCLING SUPV	37,620	50,056	22,700	29,229	29,886	0.65	0	0.00	29,886	0	29,886	0	0	29,886
51000257 SOLID WASTE MGR.	16,540	0	0	0	34,296	0.50	0	0.00	34,296	0	34,296	0	0	34,296

Tentative Budget REVISED DATE: 8/26/2009

RECYCLING (NYS Unit 8163)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
51000279	ASST SOL WST MGR	11,692	45,412	9,538	12,753	12,935	0.25	0	0.00	12,935	0	12,935	0	12,935
51000519	SENIOR TYPIST	3,859	7,824	0	0	16,872	0.50	0	0.00	16,872	0	16,872	0	16,872
51000529	SR. ACCOUNT CLERK/TYPIST	11,032	12,010	0	0	0	0.00	0	0.00	0	0	0	0	0
51000671	SECRETARY	12,905	17,627	0	0	0	0.00	0	0.00	0	0	0	0	0
51000726	WEIGH SCALE OPR	8,667	1,333	0	0	0	0.00	0	0.00	0	0	0	0	0
51000771	COM & ADMIN COORD	12,191	11,668	7,070	12,304	12,453	0.25	0	0.00	12,453	0	12,453	0	12,453
51000831	RECYCLING SPEC	26,874	6,428	0	0	0	0.00	0	0.00	0	0	0	0	0
51000854	SW ENFORCEMENT OFF	7,077	5,570	0	0	0	0.00	0	0.00	0	0	0	0	0
51000867	ASST RECYCLING SPEC	17,908	7,066	12,142	18,197	29,248	0.75	0	0.00	29,248	0	29,248	0	29,248
51000868	WST RED& REC SPEC	0	2,089	20,102	31,146	35,201	0.75	0	0.00	35,201	0	35,201	0	35,201
51200529	SR ACCOUNT CLERK/TYPIST	490	577	0	0	0	0.00	0	0.00	0	0	0	0	0
51200831	RECYCLING SPEC	63	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51600	LONGEVITY	0	0	0	450	450	0.00	0	0.00	450	0	450	0	450
51999	PERSONAL SERVICES	166,918	181,360	88,393	121,438	190,622	4.15	0	0.00	190,622	0	190,622	0	190,622
52206	COMPUTER EQUIPMENT	0	0	543	1,000	0		0		0	0	0	0	0
52220	DEPARTMENTAL EQUIPMENT	4,973	12,211	11,366	22,600	15,025		0		15,025	0	15,025	0	15,025
52249	EQUIPMENT RESERVE	0	0	0	25,000	0		0		0	0	0	0	0
R52220	DEPARTMENTAL EQUIPMENT	0	0	0	893	0		0		0	0	0	0	0
R52231	VEHICLES	0	25,359	0	0	0		0		0	0	0	0	0
52299	EQUIPMENT	4,973	37,570	11,909	49,493	15,025		0		15,025	0	15,025	0	15,025
54303	OFFICE SUPPLIES	2,394	63	944	700	700		0		700	0	700	0	700
54306	AUTOMOTIVE SUPPLIES	0	13	8	325	325		0		325	0	325	0	325
54310	AUTOMOTIVE FUEL	0	0	537	1,250	1,170		0		1,170	0	1,170	0	1,170
54330	PRINTING	4,077	4,970	648	5,040	4,765		0		4,765	0	4,765	0	4,765
54332	BOOKS	517	451	865	800	1,295		0		1,295	0	1,295	0	1,295
54333	EDUCATION AND PROMOTION	13,596	5,384	1,801	3,800	2,650		0		2,650	0	2,650	0	2,650
54358	RECYCLABLES	85,999	78,352	-3	95,799	0		0		0	0	0	0	0
R54330	PRINTING	0	0	0	800	0		0		0	0	0	0	0
54399	SUPPLIES	106,583	89,233	4,800	108,514	10,905		0		10,905	0	10,905	0	10,905
54400	PROGRAM EXPENSE	0	0	14,971	0	0		0		0	0	0	0	0
54402	LEGAL ADVERTISING	30,855	24,336	5,286	22,000	8,400		0		8,400	0	8,400	0	8,400
54412	TRAVEL/TRAINING	2,808	7,414	653	2,975	2,750		0		2,750	0	2,750	0	2,750

RECYCLING (NYS Unit 8163)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec
EXPENSE													
54414	LOCAL MILEAGE	202	174	37	225	0		0	0	0	0	0	0
54416	MEMBERSHIP DUES	150	245	551	841	501		0	501	0	501	0	501
54425	SERVICE CONTRACTS	234	258	0	0	0		0	0	0	0	0	0
54432	RENT	17,294	17,394	17,324	17,294	17,294		0	17,294	0	17,294	0	17,294
54442	PROFESSIONAL SERVICES	709,797	760,950	378,382	927,639	888,498		0	888,498	0	888,498	0	888,498
54452	POSTAGE	6,100	7,600	0	7,000	7,000		0	7,000	0	7,000	0	7,000
54476	BLDG & GROUND MAIN/REPAIR	11	0	0	10,000	10,000		0	10,000	0	10,000	0	10,000
54605	CENTRALLY DISTRIB. ITEMS	0	0	0	784	784		0	784	0	784	0	784
54808	CONTRIBUTION TO DEBT SERV	396,651	397,707	0	397,590	399,010		0	399,010	0	399,010	0	399,010
R54412	TRAVEL/TRAINING	0	0	0	110	0		0	0	0	0	0	0
R54442	PROFESSIONAL SERVICES	2,645	2,250	390	390	0		0	0	0	0	0	0
57100	CONTRACTUAL	1,166,747	1,218,328	417,594	1,386,848	1,334,237		0	1,334,237	0	1,334,237	0	1,334,237
58800	FRINGES	0	0	0	43,718	77,202		0	77,202	0	77,202	0	77,202
58865	DENTAL	1,772	1,639	1,340	0	0		0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	1,772	1,639	1,340	43,718	77,202		0	77,202	0	77,202	0	77,202
	TOTAL EXPENSE	1,446,993	1,528,130	524,036	1,710,011	1,627,991		0	1,627,991	0	1,627,991	0	1,627,991
REVENUE													
42130	SW ANNUAL FEE	584,519	552,561	514,542	514,542	597,477		0	597,477	0	597,477	0	597,477
42199	DEPARTMENTAL INCOME	584,519	552,561	514,542	514,542	597,477		0	597,477	0	597,477	0	597,477
42401	INTEREST & EARNINGS	50,732	35,697	3,772	0	0		0	0	0	0	0	0
42499	USE OF MONEY & PROPERTY	50,732	35,697	3,772	0	0		0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	1,004,834	1,140,192	204,712	960,121	692,000		0	692,000	0	692,000	0	692,000
42799	MISCELL LOCAL SOURCES	1,004,834	1,140,192	204,712	960,121	692,000		0	692,000	0	692,000	0	692,000
43989	OTHER HOME/COMMUNITY SVCS	45,291	0	0	96,000	75,000		0	75,000	0	75,000	0	75,000
43999	STATE AID	45,291	0	0	96,000	75,000		0	75,000	0	75,000	0	75,000
	TOTAL REVENUE	1,685,376	1,728,450	723,026	1,570,663	1,364,477		0	1,364,477	0	1,364,477	0	1,364,477
	Total NYS Unit Cost	-241,028	-227,929	-199,380	137,155	263,514		0	263,514	0	263,514	0	263,514

SOLID WASTE RECY. & COLL. (NYS Unit
8164)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000198	0	0	0	7,307	7,472	0.10	0	0.00	7,472	0	7,472	0	7,472	
51000771	0	0	0	0	12,453	0.25	0	0.00	12,453	0	12,453	0	12,453	
51999	0	0	0	7,307	19,925	0.35	0	0.00	19,925	0	19,925	0	19,925	
52220	8,925	8,925	9,779	9,750	11,250	0	0	0.00	11,250	0	11,250	0	11,250	
R52220	0	0	0	1,214	0	0	0	0.00	0	0	0	0	0	
52299	8,925	8,925	9,779	10,964	11,250	0	0	0.00	11,250	0	11,250	0	11,250	
54330	0	341	0	17,000	17,000	0	0	0.00	17,000	0	17,000	0	17,000	
54333	0	1,140	0	2,000	0	0	0	0.00	0	0	0	0	0	
R54333	0	0	1,460	1,610	0	0	0	0.00	0	0	0	0	0	
54399	0	1,481	1,460	20,610	17,000	0	0	0.00	17,000	0	17,000	0	17,000	
54402	0	614	14	3,000	1,000	0	0	0.00	1,000	0	1,000	0	1,000	
54442	655,506	654,506	333,439	710,632	871,000	0	0	0.00	871,000	0	871,000	0	871,000	
57100	655,506	655,120	333,453	713,632	872,000	0	0	0.00	872,000	0	872,000	0	872,000	
58800	0	0	0	2,631	8,070	0	0	0.00	8,070	0	8,070	0	8,070	
58900	0	0	0	2,631	8,070	0	0	0.00	8,070	0	8,070	0	8,070	
TOTAL EXPENSE	664,431	665,526	344,692	755,144	928,245	0	0	0.00	928,245	0	928,245	0	928,245	

SOLID WASTE RECY. & COLL. (NYS Unit 8164)					2010												
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE																	
42130	SW ANNUAL FEE	677,676	678,660	693,820	693,820	868,245		0		868,245	0	868,245	0	868,245			
42199	DEPARTMENTAL INCOME	677,676	678,660	693,820	693,820	868,245		0		868,245	0	868,245	0	868,245			
42770	OTHER MISCELL REVENUES	7,955	10,679	4,992	10,500	12,000		0		12,000	0	12,000	0	12,000			
42799	MISCELL LOCAL SOURCES	7,955	10,679	4,992	10,500	12,000		0		12,000	0	12,000	0	12,000			
43989	OTHER HOME/COMMUNITY SVCS	0	0	0	48,000	48,000		0		48,000	0	48,000	0	48,000			
43999	STATE AID	0	0	0	48,000	48,000		0		48,000	0	48,000	0	48,000			
	TOTAL REVENUE	685,631	689,339	698,812	752,320	928,245		0		928,245	0	928,245	0	928,245			
Total NYS Unit Cost		-21,200	-23,813	-355,580	0	0		0		0	0	0	0	0			
SOLID WASTE REDUCTION (NYS Unit 8165)					2010												
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE																	
51000049	PROJECT ASSISTANT	0	10,726	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51000077	COMMUNICATION ASST	0	0	11,236	17,359	19,281	0.50	0	0.00	19,281	0	19,281	0	19,281	0	19,281	
51000279	ASST SOL WST MGR	487	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51000519	SENIOR TYPIST	0	0	323	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51000771	COM & ADMIN COORD	11,557	11,849	7,070	11,804	24,406	0.50	0	0.00	24,406	0	24,406	0	24,406	0	24,406	
51000867	ASST RECYCLING SPEC	18,274	20,781	11,843	18,197	9,749	0.25	0	0.00	9,749	0	9,749	0	9,749	0	9,749	
51000868	WST RED& REC SPEC	0	24,162	7,638	10,382	11,734	0.25	0	0.00	11,734	0	11,734	0	11,734	0	11,734	
51600	LONGEVITY	0	0	0	500	500	0.00	0	0.00	500	0	500	0	500	0	500	
51999	PERSONAL SERVICES	30,318	67,518	38,110	58,242	65,670	1.50	0	0.00	65,670	0	65,670	0	65,670	0	65,670	
52220	DEPARTMENTAL EQUIPMENT	5,425	11,040	19,042	19,200	19,200		0		19,200	0	19,200	0	19,200	0	19,200	
52299	EQUIPMENT	5,425	11,040	19,042	19,200	19,200		0		19,200	0	19,200	0	19,200	0	19,200	
54303	OFFICE SUPPLIES	1,420	3,954	215	2,800	1,375		0		1,375	0	1,375	0	1,375	0	1,375	
54310	AUTOMOTIVE FUEL	0	0	186	400	390		0		390	0	390	0	390	0	390	
54330	PRINTING	100	1,946	0	6,150	3,150		0		3,150	0	3,150	0	3,150	0	3,150	
54333	EDUCATION AND PROMOTION	565	1,630	0	4,180	1,505		0		1,505	0	1,505	0	1,505	0	1,505	
R54333	EDUCATION AND PROMOTION	0	0	345	345	0		0		0	0	0	0	0	0	0	
54399	SUPPLIES	2,085	7,530	746	13,875	6,420		0		6,420	0	6,420	0	6,420	0	6,420	
54402	LEGAL ADVERTISING	0	0	0	0	1,500		0		1,500	0	1,500	0	1,500	0	1,500	
54412	TRAVEL/TRAINING	6	669	180	2,850	1,600		0		1,600	0	1,600	0	1,600	0	1,600	
54416	MEMBERSHIP DUES	150	135	20	170	520		0		520	0	520	0	520	0	520	

SOLID WASTE REDUCTION (NYS Unit 8165)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
54442	PROFESSIONAL SERVICES	128,027	206,626	154,150	301,040	242,175		0		242,175	0	242,175	0	242,175
54452	POSTAGE	0	0	23	100	100		0		100	0	100	0	100
R54442	PROFESSIONAL SERVICES	3,376	0	24,243	32,375	0		0		0	0	0	0	0
57100	CONTRACTUAL	131,559	207,430	178,616	336,535	245,895		0		245,895	0	245,895	0	245,895
58800	FRINGES	0	0	0	20,967	26,596		0		26,596	0	26,596	0	26,596
58900	EMPLOYEE BENEFITS	0	0	0	20,967	26,596		0		26,596	0	26,596	0	26,596
	TOTAL EXPENSE	169,387	293,518	236,514	448,819	363,781		0		363,781	0	363,781	0	363,781
REVENUE														
42130	SW ANNUAL FEE	201,931	268,337	200,899	300,899	278,581		0		278,581	0	278,581	0	278,581
42199	DEPARTMENTAL INCOME	201,931	268,337	200,899	300,899	278,581		0		278,581	0	278,581	0	278,581
42705	GIFTS & DONATIONS	0	0	75	0	0		0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	5,885	10,409	8,164	19,200	19,200		0		19,200	0	19,200	0	19,200
42799	MISCELL LOCAL SOURCES	5,885	10,409	8,239	19,200	19,200		0		19,200	0	19,200	0	19,200
43989	OTHER HOME/COMMUNITY SVCS	0	0	0	96,000	66,000		0		66,000	0	66,000	0	66,000
43999	STATE AID	0	0	0	96,000	66,000		0		66,000	0	66,000	0	66,000
	TOTAL REVENUE	207,816	278,746	209,138	416,099	363,781		0		363,781	0	363,781	0	363,781
	Total NYS Unit Cost	-41,805	14,772	2,788	0	0		0		0	0	0	0	0

OLD LANDFILLS & FACILITIES (NYS Unit 8166)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
51000279	ASST SOL WST MGR	21,630	0	7,594	13,203	13,385	0.25	0	0.00	13,385	0	13,385	0	13,385
51000671	SECRETARY	0	0	0	0	10,680	0.25	0	0.00	10,680	0	10,680	0	10,680
51000854	SW ENFORCEMENT OFF	6,575	7,051	7,100	11,984	12,350	0.25	0	0.00	12,350	0	12,350	0	12,350
51999	PERSONAL SERVICES	28,205	7,051	14,694	25,187	36,415	0.75	0	0.00	36,415	0	36,415	0	36,415
52221	SAFETY/RESCUE/EMERG EQUIP	85	549	0	0	0		0		0	0	0	0	0
52230	COMPUTER SOFTWARE	0	499	0	0	0		0		0	0	0	0	0
52231	VEHICLES	0	27,068	0	0	0		0		0	0	0	0	0
52299	EQUIPMENT	85	28,116	0	0	0		0		0	0	0	0	0
54303	OFFICE SUPPLIES	943	373	0	250	250		0		250	0	250	0	250
54306	AUTOMOTIVE SUPPLIES	3,559	134	0	0	0		0		0	0	0	0	0
54310	AUTOMOTIVE FUEL	0	3,938	100	4,765	754		0		754	0	754	0	754

OLD LANDFILLS & FACILITIES (NYS Unit 8166)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
54312	HIGHWAY MATERIALS	62	1,089	100	1,203	600		0		600	0	600	0	600
54313	PHOTOGRAPHY SUPPLIES	0	0	177	175	0		0		0	0	0	0	0
54332	BOOKS	0	0	0	75	25		0		25	0	25	0	25
54399	SUPPLIES	4,564	5,534	377	6,468	1,629		0		1,629	0	1,629	0	1,629
54412	TRAVEL/TRAINING	494	217	0	350	350		0		350	0	350	0	350
54414	LOCAL MILEAGE	898	0	0	0	0		0		0	0	0	0	0
54416	MEMBERSHIP DUES	0	0	75	210	0		0		0	0	0	0	0
54421	AUTO MAINTENANCE/REPAIRS	0	0	165	250	500		0		500	0	500	0	500
54442	PROFESSIONAL SERVICES	75,530	99,486	40,866	135,430	131,220		0		131,220	0	131,220	0	131,220
54452	POSTAGE	18	0	0	0	0		0		0	0	0	0	0
54471	ELECTRIC	199	186	93	192	192		0		192	0	192	0	192
54472	TELEPHONE	0	0	0	800	800		0		800	0	800	0	800
54476	BLDG & GROUND MAIN/REPAIR	0	103	0	0	0		0		0	0	0	0	0
54605	CENTRALLY DISTRIB. ITEMS	0	0	0	558	558		0		558	0	558	0	558
54618	INTERDEPARTMENTAL CHARGE	0	0	0	800	800		0		800	0	800	0	800
54808	CONTRIBUTION TO DEBT SERV	496,780	447,577	443,016	443,016	454,599		0		454,599	0	454,599	0	454,599
57100	CONTRACTUAL	573,919	547,569	484,215	581,606	589,019		0		589,019	0	589,019	0	589,019
58800	FRINGES	0	0	0	9,067	14,748		0		14,748	0	14,748	0	14,748
58900	EMPLOYEE BENEFITS	0	0	0	9,067	14,748		0		14,748	0	14,748	0	14,748
	TOTAL EXPENSE	606,773	588,270	499,286	622,328	641,811		0		641,811	0	641,811	0	641,811
REVENUE														
42130	SW ANNUAL FEE	501,240	602,919	589,603	622,328	641,811		0		641,811	0	641,811	0	641,811
42199	DEPARTMENTAL INCOME	501,240	602,919	589,603	622,328	641,811		0		641,811	0	641,811	0	641,811
	TOTAL REVENUE	501,240	602,919	589,603	622,328	641,811		0		641,811	0	641,811	0	641,811
	Total NYS Unit Cost	105,533	-14,649	-90,317	0	0		0		0	0	0	0	0

SOLID WASTE ADMIN (NYS Unit 8168)					2010												
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE																	
51000049	PROJECT ASSISTANT	38,019	7,102	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51000077	COMMUNICATION ASST	646	35,684	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51000257	SOLID WASTE MGR.	48,302	66,468	42,021	67,083	16,648	0.25	0	0.00	16,648	0	16,648	0	16,648	0	16,648	

SOLID WASTE ADMIN (NYS Unit 8168)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000279 ASST SOL WST MGR	0	0	7,594	13,203	13,385	0.25	0	0.00	13,385	0	13,385	0	13,385	
51000506 RECEPTIONIST	7,373	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000513 ACCT. CLERK/TYPIST	0	240	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000519 SENIOR TYPIST	11,640	17,173	10,403	16,500	0	0.00	0	0.00	0	0	0	0	0	
51000529 SR. ACCOUNT CLERK/TYPIST	9,601	9,912	24,893	39,693	29,990	0.75	0	0.00	29,990	0	29,990	0	29,990	
51000535 ADMIN. ASSISTANT	0	0	8,822	0	40,956	1.00	0	0.00	40,956	0	40,956	0	40,956	
51000671 SECRETARY	27,946	34,448	28,460	58,529	10,230	0.25	0	0.00	10,230	0	10,230	0	10,230	
51000673 PRIN ACCT CLK TYP	21,767	22,552	13,874	21,763	22,033	0.50	0	0.00	22,033	0	22,033	0	22,033	
51000726 WEIGH SCALE OPR	0	0	807	0	0	0.00	0	0.00	0	0	0	0	0	
51000771 COM & ADMIN COORD	26,707	28,358	16,576	24,608	0	0.00	0	0.00	0	0	0	0	0	
51000777 SOLID WASTE ASSISTANT	8,349	876	0	0	0	0.00	0	0.00	0	0	0	0	0	
51200519 SENIOR TYPIST	145	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51200529 SR ACCOUNT CLERK/TYPIST	0	0	10	0	0	0.00	0	0.00	0	0	0	0	0	
51200671 SECRETARY	146	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51200673 PRIN ACCT CLK TYP	251	10	0	0	0	0.00	0	0.00	0	0	0	0	0	
51200771 COM & ADMIN COORD	1,323	1,171	117	0	0	0.00	0	0.00	0	0	0	0	0	
51600 LONGEVITY	0	0	0	2,300	2,300	0.00	0	0.00	2,300	0	2,300	0	2,300	
51999 PERSONAL SERVICES	202,215	223,994	153,577	243,679	135,542	3.00	0	0.00	135,542	0	135,542	0	135,542	
52206 COMPUTER EQUIPMENT	1,775	2,790	1,181	0	2,700	0	0	0.00	2,700	0	2,700	0	2,700	
52210 OFFICE EQUIPMENT	2,283	4,084	0	2,000	0	0	0	0.00	0	0	0	0	0	
52230 COMPUTER SOFTWARE	131	928	179	400	400	0	0	0.00	400	0	400	0	400	
52299 EQUIPMENT	4,189	7,802	1,360	2,400	3,100	0	0	0.00	3,100	0	3,100	0	3,100	
54303 OFFICE SUPPLIES	4,369	4,928	1,776	5,300	4,000	0	0	0.00	4,000	0	4,000	0	4,000	
54310 AUTOMOTIVE FUEL	0	0	194	800	754	0	0	0.00	754	0	754	0	754	
54330 PRINTING	5,835	3,540	1,310	2,690	3,065	0	0	0.00	3,065	0	3,065	0	3,065	
54332 BOOKS	562	781	1,146	835	1,099	0	0	0.00	1,099	0	1,099	0	1,099	
54399 SUPPLIES	10,766	9,249	4,426	9,625	8,918	0	0	0.00	8,918	0	8,918	0	8,918	
54400 PROGRAM EXPENSE	626	1,326	1,953	2,700	2,125	0	0	0.00	2,125	0	2,125	0	2,125	
54402 LEGAL ADVERTISING	3,635	5,919	0	3,200	0	0	0	0.00	0	0	0	0	0	
54412 TRAVEL/TRAINING	2,635	3,326	406	1,700	650	0	0	0.00	650	0	650	0	650	
54414 LOCAL MILEAGE	690	526	64	500	200	0	0	0.00	200	0	200	0	200	
54416 MEMBERSHIP DUES	836	644	0	400	400	0	0	0.00	400	0	400	0	400	

SOLID WASTE ADMIN (NYS Unit 8168)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54425	SERVICE CONTRACTS	40,346	52,641	27,001	52,014	51,514		0		51,514	0	51,514	0	51,514
54442	PROFESSIONAL SERVICES	18,625	20,208	720	2,000	0		0		0	0	0	0	0
54452	POSTAGE	4,519	3,469	1,933	5,795	3,400		0		3,400	0	3,400	0	3,400
54462	INSURANCE	0	312	0	0	0		0		0	0	0	0	0
54471	ELECTRIC	10,256	11,296	5,292	10,000	8,700		0		8,700	0	8,700	0	8,700
54472	TELEPHONE	15,296	14,336	7,985	15,000	19,900		0		19,900	0	19,900	0	19,900
54474	WATER/SEWER	325	340	171	500	500		0		500	0	500	0	500
54476	BLDG & GROUND MAIN/REPAIR	17,107	13,724	4,812	14,700	24,836		0		24,836	0	24,836	0	24,836
54605	CENTRALLY DISTRIB. ITEMS	0	0	0	2,785	2,785		0		2,785	0	2,785	0	2,785
54607	PUBLIC WORKS ADMIN	37,251	38,902	0	38,775	41,674		0		41,674	0	41,674	0	41,674
54618	INTERDEPARTMENTAL CHARGE	2,628	3,992	1,553	4,100	2,600		0		2,600	0	2,600	0	2,600
54808	CONTRIBUTION TO DEBT SERV	50,577	101,424	0	50,697	50,709		0		50,709	0	50,709	0	50,709
57100	CONTRACTUAL	205,352	272,385	51,890	204,866	209,993		0		209,993	0	209,993	0	209,993
58800	FRINGES	0	0	0	87,724	54,895		0		54,895	0	54,895	0	54,895
58900	EMPLOYEE BENEFITS	0	0	0	87,724	54,895		0		54,895	0	54,895	0	54,895
	TOTAL EXPENSE	422,522	513,430	211,253	548,294	412,448		0		412,448	0	412,448	0	412,448
REVENUE														
42130	SW ANNUAL FEE	475,233	457,248	522,697	547,094	412,448		0		412,448	0	412,448	0	412,448
42199	DEPARTMENTAL INCOME	475,233	457,248	522,697	547,094	412,448		0		412,448	0	412,448	0	412,448
	TOTAL REVENUE	475,233	457,248	522,697	547,094	412,448		0		412,448	0	412,448	0	412,448
Total NYS Unit Cost		-52,711	56,182	-311,444	1,200	0		0		0	0	0	0	0

HOUSEHOLD HAZARDOUS WASTE (NYS Unit 8169)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000279	ASST SOL WST MGR	6,471	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000519	SENIOR TYPIST	3,859	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000671	SECRETARY	5,830	9,962	6,269	10,558	10,680	0.25	0	0.00	10,680	0	10,680	0	10,680
51000831	RECYCLING SPEC	9,021	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000854	SW ENFORCEMENT OFF	0	11,752	7,100	11,984	12,350	0.25	0	0.00	12,350	0	12,350	0	12,350
51999	PERSONAL SERVICES	25,181	21,714	13,369	22,542	23,030	0.50	0	0.00	23,030	0	23,030	0	23,030
52220	DEPARTMENTAL EQUIPMENT	265	0	0	0	0		0		0	0	0	0	0

HOUSEHOLD HAZARDOUS WASTE (NYS
Unit 8169)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010						
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec
EXPENSE												
52299	EQUIPMENT	265	0	0	0	0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	187	128	100	129	220	0	0	220	0	220	220
54306	AUTOMOTIVE SUPPLIES	101	1,270	0	0	0	0	0	0	0	0	0
54330	PRINTING	5,996	2,703	648	1,000	1,300	0	0	1,300	0	1,300	1,300
54333	EDUCATION AND PROMOTION	0	0	0	1,200	900	0	0	900	0	900	900
54399	SUPPLIES	6,284	4,101	748	2,329	2,420	0	0	2,420	0	2,420	2,420
54402	LEGAL ADVERTISING	0	0	0	3,000	700	0	0	700	0	700	700
54412	TRAVEL/TRAINING	407	721	147	1,550	300	0	0	300	0	300	300
54414	LOCAL MILEAGE	23	98	0	0	0	0	0	0	0	0	0
54425	SERVICE CONTRACTS	263	1,106	194	1,530	1,715	0	0	1,715	0	1,715	1,715
54432	RENT	420	420	420	420	420	0	0	420	0	420	420
54442	PROFESSIONAL SERVICES	78,541	79,382	22,294	78,500	78,500	0	0	78,500	0	78,500	78,500
54452	POSTAGE	7	0	0	190	190	0	0	190	0	190	190
54471	ELECTRIC	2,478	2,391	3,440	5,200	6,200	0	0	6,200	0	6,200	6,200
54472	TELEPHONE	0	452	0	260	260	0	0	260	0	260	260
54474	WATER/SEWER	1,405	1,095	600	1,300	1,300	0	0	1,300	0	1,300	1,300
54476	BLDG & GROUND MAIN/REPAIR	2,174	11,792	27	2,500	2,500	0	0	2,500	0	2,500	2,500
54605	CENTRALLY DISTRIB. ITEMS	0	0	0	641	641	0	0	641	0	641	641
54618	INTERDEPARTMENTAL CHARGE	0	0	100	100	100	0	0	100	0	100	100
R54412	TRAVEL/TRAINING	0	0	0	450	0	0	0	0	0	0	0
R54442	PROFESSIONAL SERVICES	6,456	0	0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	92,174	97,457	27,222	95,641	92,826	0	0	92,826	0	92,826	92,826
58800	FRINGES	0	0	0	8,115	9,327	0	0	9,327	0	9,327	9,327
58900	EMPLOYEE BENEFITS	0	0	0	8,115	9,327	0	0	9,327	0	9,327	9,327
	TOTAL EXPENSE	123,904	123,272	41,339	128,627	127,603	0	0	127,603	0	127,603	127,603

HOUSEHOLD HAZARDOUS WASTE (NYS Unit 8169)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42130 SW ANNUAL FEE	0	0	77,559	77,559	77,263		0		77,263	0	77,263	0	77,263
42132 DEPOT FEES	1,062	-224	0	5,618	5,340		0		5,340	0	5,340	0	5,340
42199 DEPARTMENTAL INCOME	1,062	-224	77,559	83,177	82,603		0		82,603	0	82,603	0	82,603
43989 OTHER HOME/COMMUNITY SVCS	46,994	68,332	0	45,000	45,000		0		45,000	0	45,000	0	45,000
43999 STATE AID	46,994	68,332	0	45,000	45,000		0		45,000	0	45,000	0	45,000
TOTAL REVENUE	48,056	68,108	77,559	128,177	127,603		0		127,603	0	127,603	0	127,603
Total NYS Unit Cost	69,392	55,164	-36,220	0	0		0		0	0	0	0	0
RECY. & SOLID WASTE SVCS. PROGRAM COST	-181,819	-140,273	-990,153	138,355	263,514		0		263,514	0	263,514	0	263,514

5105 SOLID WASTE DISPOSAL

Funding Type: Locally Controlled Spending

The Solid Waste Disposal Program addresses the needs of the Tompkins County community for safe and efficient processing, transfer and disposal of county generated solid waste in compliance with national, state and local laws. The goal of this program is to manage solid waste in a manner that is environmentally sound, cost effective, socially responsible and that safeguards the health and safety of the community.

SOLID WASTE DISPOSAL (NYS Unit 8160)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
5100082 SR WEIGH SCALE OP	0	26,204	24,894	39,693	40,586	1.00	0	0.00	40,586	0	40,586	0	40,586
51000198 RECYCLING SUPV	12,327	0	7,275	12,179	12,453	0.25	0	0.00	12,453	0	12,453	0	12,453
51000257 SOLID WASTE MGR.	0	0	0	0	17,148	0.25	0	0.00	17,148	0	17,148	0	17,148
51000279 ASST SOL WST MGR	11,204	0	7,494	13,203	13,385	0.25	0	0.00	13,385	0	13,385	0	13,385
51000506 RECEPTIONIST	7,373	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000513 ACCT. CLERK/TYPIST	0	3,003	1,320	0	0	0.00	0	0.00	0	0	0	0	0
51000519 SENIOR TYPIST	11,228	8,143	9,579	16,500	16,872	0.50	0	0.00	16,872	0	16,872	0	16,872
51000529 SR. ACCOUNT CLERK/TYPIST	19,350	19,542	0	0	10,147	0.25	0	0.00	10,147	0	10,147	0	10,147
51000535 ADMIN. ASSISTANT	0	0	2,793	0	0	0.00	0	0.00	0	0	0	0	0
51000671 SECRETARY	13,646	17,534	3,171	9,252	10,680	0.25	0	0.00	10,680	0	10,680	0	10,680
51000673 PRIN ACCT CLK TYP	21,397	22,113	13,196	22,213	22,483	0.50	0	0.00	22,483	0	22,483	0	22,483
51000726 WEIGH SCALE OPR	26,568	21,885	20,849	28,866	32,058	1.00	0	0.00	32,058	0	32,058	0	32,058
51000777 SOLID WASTE ASSISTANT	25,381	12,699	0	17,366	0	0.00	0	0.00	0	0	0	0	0
51000831 RECYCLING SPEC	-1	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000854 SW ENFORCEMENT OFF	33,051	23,756	15,656	23,517	24,249	0.50	0	0.00	24,249	0	24,249	0	24,249

SOLID WASTE DISPOSAL (NYS Unit 8160)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
51200	OVERTIME PAY	0	0	0	1,500	1,500	0.00	0	0.00	1,500	0	1,500	0	1,500	
51200082	SR WEIGH SCALE OP	0	319	152	0	0	0.00	0	0.00	0	0	0	0	0	0
51200726	WEIGH SCALE OPER	217	183	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51600	LONGEVITY	0	0	0	450	450	0.00	0	0.00	450	0	450	0	450	
51999	PERSONAL SERVICES	181,741	155,381	106,379	184,739	202,011	4.75	0	0.00	202,011	0	202,011	0	202,011	0
52206	COMPUTER EQUIPMENT	0	0	6,942	7,460	0		0		0	0	0	0	0	0
52210	OFFICE EQUIPMENT	465	5,300	338	9,400	400		0		400	0	400	0	400	400
52230	COMPUTER SOFTWARE	0	0	2,459	2,459	0		0		0	0	0	0	0	0
52299	EQUIPMENT	465	5,300	9,739	19,319	400		0		400	0	400	0	400	400
54303	OFFICE SUPPLIES	1,971	2,676	926	1,850	1,950		0		1,950	0	1,950	0	1,950	1,950
54306	AUTOMOTIVE SUPPLIES	56	536	19	450	450		0		450	0	450	0	450	450
54310	AUTOMOTIVE FUEL	0	0	263	6,100	195		0		195	0	195	0	195	195
54312	HIGHWAY MATERIALS	120	75	24	190	190		0		190	0	190	0	190	190
54330	PRINTING	882	2,426	734	6,500	6,200		0		6,200	0	6,200	0	6,200	6,200
54332	BOOKS	0	0	0	0	65		0		65	0	65	0	65	65
54340	CLOTHING	425	0	0	0	0		0		0	0	0	0	0	0
R54303	CENTRAL SERVICE SUPPLIES	0	0	0	315	0		0		0	0	0	0	0	0
54399	SUPPLIES	3,454	5,713	1,966	15,405	9,050		0		9,050	0	9,050	0	9,050	9,050
54400	PROGRAM EXPENSE	0	0	16,217	0	0		0		0	0	0	0	0	0
54402	LEGAL ADVERTISING	4,698	6,057	705	5,500	2,000		0		2,000	0	2,000	0	2,000	2,000
54414	LOCAL MILEAGE	395	256	114	300	300		0		300	0	300	0	300	300
54416	MEMBERSHIP DUES	105	105	90	90	300		0		300	0	300	0	300	300
54421	AUTO MAINTENANCE/REPAIRS	0	0	136	880	880		0		880	0	880	0	880	880
54422	EQUIPMENT MAINTENANCE	8,007	5,149	895	13,000	10,500		0		10,500	0	10,500	0	10,500	10,500
54425	SERVICE CONTRACTS	1,651	1,595	1,595	12,700	13,200		0		13,200	0	13,200	0	13,200	13,200
54432	RENT	17,294	17,294	17,294	17,294	17,294		0		17,294	0	17,294	0	17,294	17,294
54442	PROFESSIONAL SERVICES	1,321,013	1,527,954	801,341	1,490,018	1,510,737		0		1,510,737	0	1,510,737	0	1,510,737	1,510,737
54452	POSTAGE	0	3	20	1,105	1,005		0		1,005	0	1,005	0	1,005	1,005
54462	INSURANCE	0	1,959	0	1,800	1,800		0		1,800	0	1,800	0	1,800	1,800
54476	BLDG & GROUND MAIN/REPAIR	17,908	0	5,301	19,000	14,500		0		14,500	0	14,500	0	14,500	14,500
54605	CENTRALLY DISTRIB. ITEMS	0	0	0	2,608	2,608		0		2,608	0	2,608	0	2,608	2,608
54618	INTERDEPARTMENTAL CHARGE	9,658	360	0	1,025	1,025		0		1,025	0	1,025	0	1,025	1,025
54808	CONTRIBUTION TO DEBT SERV	206,207	206,757	0	206,696	207,435		0		207,435	0	207,435	0	207,435	207,435

SOLID WASTE DISPOSAL (NYS Unit 8160)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
R54442	PROFESSIONAL SERVICES	0	0	94,057	128,395	0		0	0	0	0	0	0	
57100	CONTRACTUAL	1,586,936	1,767,489	937,765	1,900,411	1,783,584		0	1,783,584	0	1,783,584	0	1,783,584	
58800	FRINGES	0	0	0	66,506	81,815		0	81,815	0	81,815	0	81,815	
58900	EMPLOYEE BENEFITS	0	0	0	66,506	81,815		0	81,815	0	81,815	0	81,815	
	TOTAL EXPENSE	1,772,596	1,933,883	1,055,849	2,186,380	2,076,860		0	2,076,860	0	2,076,860	0	2,076,860	
REVENUE														
42130	SW ANNUAL FEE	221,095	281,738	158,082	103,810	111,335		0	111,335	0	111,335	0	111,335	
42131	DISPOSAL FEES	1,534,935	1,783,838	1,141,083	1,703,860	1,673,050		0	1,673,050	0	1,673,050	0	1,673,050	
42134	PUNCH CARD CHARGES	67,344	83,310	53,475	70,000	71,400		0	71,400	0	71,400	0	71,400	
42135	FINANCE CHARGE	352	831	46	0	0		0	0	0	0	0	0	
42137	DISPOSAL COUPONS	135,840	156,186	92,808	140,000	158,800		0	158,800	0	158,800	0	158,800	
42199	DEPARTMENTAL INCOME	1,959,566	2,305,903	1,445,494	2,017,670	2,014,585		0	2,014,585	0	2,014,585	0	2,014,585	
42401	INTEREST & EARNINGS	17,948	0	0	20,000	10,000		0	10,000	0	10,000	0	10,000	
42499	USE OF MONEY & PROPERTY	17,948	0	0	20,000	10,000		0	10,000	0	10,000	0	10,000	
42590	PERMITS	27,415	25,580	18,603	20,000	50,000		0	50,000	0	50,000	0	50,000	
42599	LICENSE & PERMITS	27,415	25,580	18,603	20,000	50,000		0	50,000	0	50,000	0	50,000	
42610	FINES, FORFEITURES, BAILS	1,020	1,370	674	1,200	1,300		0	1,300	0	1,300	0	1,300	
42639	FINES & FORFEITURES	1,020	1,370	674	1,200	1,300		0	1,300	0	1,300	0	1,300	
42770	OTHER MISCELL REVENUES	2,712	1,703	1,384	0	975		0	975	0	975	0	975	
42799	MISCELL LOCAL SOURCES	2,712	1,703	1,384	0	975		0	975	0	975	0	975	
	TOTAL REVENUE	2,008,661	2,334,556	1,466,155	2,058,870	2,076,860		0	2,076,860	0	2,076,860	0	2,076,860	
	Total NYS Unit Cost	-236,065	-400,673	-504,363	-1,200	0		0	0	0	0	0	0	
	SOLID WASTE DISPOSAL PROGRAM COST	-236,065	-400,673	-504,363	-1,200	0		0	0	0	0	0	0	
	Total County Cost	-417,884	-540,946	-1,494,516	137,155	263,514	15.00	0	0.00	263,514	0	263,514	0	263,514

Solid Waste Management Division
CONTRACTS

	2007	2008	2009	2010
J.B. Brady	8,500	10,500	13,000	10,500
Waste Management/Recycle America	343,002	330,322	323,348	326,250
Seneca Meadows	902,328	1,011,020	0	0
Art Department/Graphic Touch/Hensen	16,400	17,950	15,050	4,050
CYNTAX	1,800	5,000	0	0
Jeff's Septic Service	1,040	1,100	1,200	1,200

Solid Waste Management Division

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
To Be Determined	Monitoring/leachate collection	8,000	8,000	0	0
Newspapers/radio/ads	Public information	32,650	30,545	33,800	15,600
To Be Determined	Mowing, weeding & maintenance	9,000	9,600	0	0
Waste Management/Recycle America	Yardwaste hauling & transfer	19,500	15,750	18,750	26,000
ScienceCenter	Reinvention station	4,000	4,000	3,000	2,700
Historic Ithaca	Architectural salvage & reuse	61,995	45,000	0	0
ISI	Weigh scale software maintenance	2,700	2,700	2,700	2,700
Data Momentum	Web Site Modifications	2,375	1,000	2,000	8,400
To Be Determined	Scale deck resurfacing	37,000	0	0	0
Chamber of Commerce	Business recycling/ReBusiness Partners	42,500	15,500	14,300	8,200
Hoebbel, Tim	Photography & videos for 4R Program	0	0	0	1,000
Waste Management/Recycle America	Recycling operations fee	792,976	715,249	784,921	788,993
Cornell Cooperative Extension of Tompkins County	Home composting & Green Purchasing	45,500	49,000	63,000	43,500
TC Facilities	Deposit lease	0	0	0	420
WeCare Environmental	Disposal	0	0	1,095,179	1,112,826
To Be Determined	Education for Res & Bus Composting & Reuse	0	0	5,000	0
GreenScene	Plowing and landscaping	0	0	19,700	19,700
Cayuga Compost	Organics Collection	0	0	65,000	72,000
Cayuga Nature Center	Exhibits and Educ re: reuse & composting	0	0	5,000	0
Fingerlakes Reuse Center	Operation of Ithaca Reuse Center	0	0	153,000	115,000
Superior Disposal	Tire disposal	10,000	9,855	13,860	13,910
Cayuga Radio	Women's Expo	0	0	500	0
Sentry Alarms	RSWC & HHW facility alarm monitoring	740	740	240	275
Superior Disposal	Curbside recycling collection	633,324	656,298	703,632	864,000
Simplex Grinnell	Fire alarm inspection/testing	800	905	950	2,250
Ithaca Wastewater Treatment	Leachate treatment & Sampling	9,000	9,000	14,634	16,060
WeCare Environmental	Leachate hauling	42,825	45,000	78,646	69,770
Barton & Logudice	Closure monitoring	9,500	10,500	5,500	6,000
Upstate Laboratory	Water quality testing	31,400	32,650	32,650	35,390
Cayuga Compost	Yardwaste chipping	26,250	27,200	29,108	19,405
Assessment	Solid waste annual fee assistance	15,000	15,450	25,000	25,500
Volney Multiplex	RSWC Alarm Monitoring & Maintenance	0	0	258	258
To Be Determined	Facility maintenance, both landfills	0	4,000	4,000	4,000
To Be Determined	Salt and Plow	5,000	500	0	0

Solid Waste Management Division

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
3D Cinemation & Multimedia Co	Video Tour of RSWC	4,500	0	0	0
Weights and Measures	HHW scale inspection fees	100	100	100	100
Crystal Rock Water	Monthly service	0	0	700	700
To Be Determined	Scale approaches/Scale deck	0	19,000	0	0
To Be Determined	Installation of steel tip floor walls	0	15,000	0	0
To Be Determined	Refurbish concrete floor and wall	0	85,000	25,000	0
To Be Determined	General road maintenance,stripping,steel walls	19,500	15,000	9,000	4,500
To Be Determined	Organics Collection (Jul-Aug)	0	20,000	0	0
TC Highway	HHW Sign Maintenance	450	200	200	0
Waste Management/Recycle America	Electronics	0	8,400	3,360	0
Waste Management/Recycle America	Glass Freight	0	19,560	24,000	0
Chamber of Commerce	Organics Collection (Jan-Jun)	0	19,500	0	0
To Be Determined	Credit Card Authorization Fees	0	0	0	10,000
To Be Determined	Unanticipated repairs	0	0	0	20,000
To Be Determined	Rebusiness brochure design,calendars,bookmarks	0	0	0	6,000
Waste Management/Recycle America	Propane cylinder removal	0	0	0	2,000
To Be Determined	Paving/sealing of asphalt driveways/approaches	0	70,000	0	0
To Be Determined	Fire Alarm Testing	450	500	0	0
Finance	SWAF, debt service, financial	23,750	24,606	24,606	24,606
J Wood	Attorney fees	15,000	15,000	15,000	15,000
ITS	Computer cleaning & maintenance	6,975	5,160	5,425	3,925
Public Works	Administration fees	37,251	38,902	38,775	41,674
TC Facilities	Rent, maintenance, cleaning	35,008	35,008	35,008	35,008
City of Ithaca Youth Bureau	Computer reuse	10,000	10,000	0	4,500
Clean Harbors Inc.	HHW events	60,000	66,000	78,500	78,500
To Be Determined	Reuse Center Development, Legal & Financing	18,000	0	0	0
Barton & Logudice	RSWC	1,500	3,000	4,000	4,000
Waste Management/Recycle America	Freon Removal	16,000	14,000	19,200	0
Mailbox	Recycling Brochure	3,000	4,200	4,500	4,500
Museum of the Earth	Recyclable Art Display	3,000	0	0	0
TC Highway	Sign installation & winter cleanup	500	500	500	500
TC Facilities	Misc office repairs/painting	5,050	5,000	5,000	15,000
TC Facilities	Hillview Site Security	75	30	0	0
TC Facilities	HHW heating system maintenance	140	140	140	140

Solid Waste Management Division

CONTRACTS

TC Facilities

City of Ithaca

Liter Pickup/Sweeping

In lieu of taxes

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
1,210	0	0	0
28,000	30,000	30,000	31,000

Solid Waste Management Division

MEMBERSHIP

NYSAR3

American Public Works Association

Chamber of Commerce

NYSAR3

SWANA/NYSSWM

NYSASWM

NYSAR/NRC

Responsible Purchasing Network

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
100	170	425	85
110	110	0	0
850	400	400	400
100	170	170	170
141	141	141	141
165	165	210	210
125	275	275	275
0	0	0	350

SOLID WASTE 5 YEAR BUDGET SUMMARY

Projected Tonnage	Budgeted					
	2009	2010	2011	2012	2013	2014
Recycling: (2009 Projected: 14,000)	15,611	14,500	15,520	16,962	17,437	17,927
Organics: (2009 Projected: 820)	900	2,100	1,760	1,940	2,130	2,340
Reuse Center:	75	100	200	500	750	1,000
Disposal: (2009 Projected: 22,200)	22,533	22,500	22,725	22,952	23,181	23,412
Total Tonnage:	39,119	39,200	40,205	42,354	43,498	44,679

DISPOSAL (8160)	2009	2010	2011	2012	2013	2014
Operations (maintenance, transfer, disposal, law enforcement)	1,852,174	1,869,426	1,905,508	1,962,674	2,021,554	2,082,200
Debt Service (RSWC)	206,696	207,435	207,485	208,630	210,716	212,823
Expense (operations + debt service)	2,058,870	2,076,860	2,112,993	2,171,304	2,232,270	2,295,024
Revenue (permits, punchcards, disposal coupons, tires, fines, interest)	(251,200)	(311,775)	(325,828)	(340,153)	(350,358)	(360,868)
NET EXPENSE (Expense - Revenue)	1,807,670	1,765,085	1,787,165	1,831,151	1,881,912	1,934,155
NET EXPENSE PER TON (Net expense/disposal tonnage)	\$80.22	\$78.45	\$78.64	\$79.78	\$81.18	\$82.61

RECYCLING PROCESSING & MARKETING (8163)	2009	2010	2011	2012	2013	2014
Operations (maintenance, processing, payments for commercial recyclables & equipment reserve)	1,310,228	1,228,981	1,294,995	1,364,515	1,410,593	1,458,284
Debt Service (existing and single stream)	397,590	399,010	399,107	401,310	534,968	540,318
Expense (operations + debt service)	1,707,818	1,627,991	1,694,102	1,765,826	1,945,561	1,998,602
Revenue (sale of recyclables, grants, yard waste, freon)	(1,056,121)	(767,000)	(858,700)	(960,477)	(1,108,889)	(1,142,155)
NET EXPENSE (Expense - Revenue)	747,697	860,991	835,402	805,349	836,673	856,446
NET EXPENSE PER TON (Net expense/recycling tonnage)	\$47.90	\$59.38	\$53.83	\$47.48	\$47.98	\$47.77

	Budgeted					
RECYCLING COLLECTION (8164)	2009	2010	2011	2012	2013	2014
Expense (operations)	752,320	928,244	960,733	994,358	1,029,161	1,065,181
Revenue (sale of recycle bins, grants)	(58,500)	(60,000)	(61,860)	(63,778)	(65,756)	(67,795)
NET EXPENSE (Expense - Revenue)	693,820	868,244	898,873	930,580	963,405	997,387
WASTE REDUCTION (8165)	2009	2010	2011	2012	2013	2014
Expense (reuse, composting, waste reduction education)	416,099	363,781	352,868	342,282	332,014	322,054
Revenue (sale of composting bins, grants)	(115,200)	(85,200)	(87,756)	(90,389)	(93,100)	(95,893)
NET EXPENSE (Expense - Revenue)	300,899	278,581	265,112	251,893	238,913	226,160
CLOSED LANDFILLS & FACILITIES (8166)	2009	2010	2011	2012	2013	2014
Operations (maintenance, monitoring, leachate disposal)	179,312	187,212	193,251	199,486	205,924	212,571
Debt Service (landfill closure, DR-7 landfill)	443,016	454,599	464,706	467,162	20,000	20,000
NET EXPENSE (operations + debt service)	622,328	641,811	657,957	666,648	225,924	232,571
HOUSEHOLD HAZARDOUS WASTE (8169)	2009	2010	2011	2012	2013	2014
Expense (collection, management and operations)	128,177	127,603	131,431	135,374	139,435	143,618
Revenue (CESQG fee, grant)	(50,618)	(50,340)	(51,850)	(53,406)	(55,008)	(56,658)
NET EXPENSE (Expense-Revenue)	77,559	77,263	79,581	81,968	84,427	86,960
ADMINISTRATION (8168)	2009	2010	2011	2012	2013	2014
Operations (solid waste management, public works)	496,397	361,739	373,425	385,503	397,987	410,891
Debt Service (office building)	50,697	50,709	50,721	51,001	51,511	51,511
NET EXPENSE (operations+debt service)	547,094	412,448	424,145	436,503	449,498	462,402

ALL PROGRAM TOTALS	Budgeted					
	2009	2010	2011	2012	2013	2014
Expenses	6,232,706	6,178,738	6,334,229	6,512,295	6,353,862	6,519,451
Revenues	(1,531,639)	(1,274,315)	(1,329,344)	(1,449,853)	(1,613,010)	(1,661,467)
Expenditures	4,701,067	4,904,423	5,004,884	5,062,442	4,740,852	4,857,984

SOLID WASTE FEES

DISPOSAL FEES	Budgeted					
	2009	2010	2011	2012	2013	2014
Disposal Fee Revenue	\$1,703,860	\$1,653,750	\$1,771,414	\$1,789,108	\$1,806,959	\$1,929,149
Licensed Haulers (fee per ton)	\$75.00	\$80.00	\$85.00	\$85.00	\$85.00	\$90.00
General Public (fee per ton)	\$80.00	\$85.00	\$90.00	\$90.00	\$90.00	\$95.00

ANNUAL FEE	2009	2010	2011	2012	2013	2014
ANNUAL FEE REVENUE REQUIRED (Net Exp-Disposal Fee Revenue)	\$2,997,207	\$3,250,673	\$3,233,470	\$3,273,334	\$2,933,893	\$2,928,836
CALCULATED ANNUAL FEE TO BE COLLECTED	\$2,860,052	\$2,987,159	\$3,017,031	\$3,047,201	\$3,077,673	\$3,108,450
RESIDENTIAL (household unit charge)	\$54	\$56	\$56	\$56	\$56	\$56
FEE FOR COLLEGES AND SCHOOLS	\$261,012	\$262,579	\$265,205	\$267,857	\$270,535	\$273,241

FUND BALANCE	Budgeted					
	2009	2010	2011	2012	2013	2013
Required Fund Balance (10% of Total Budget)	\$623,271	\$617,874	\$633,423	\$651,229	\$635,386	\$651,945
Amount required from fund balance	\$137,155	\$263,514	\$216,440	\$226,133	(\$143,780)	(\$179,614)
Remaining Fund Balance	\$1,265,864	\$1,002,350	\$785,911	\$559,778	\$703,558	\$883,172



Weights and Measures

Donald F. Ellis, Jr., Director
 170 Bostwick Road Ithaca, NY, 14850

Phone: 274-0353
 Email: dellis@tompkins-co.org

Web: <http://www.tompkins-co.org/departments>

The mission of Weights and Measures is to uphold the relevant state Agriculture and Market laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested			
	2007	2008	2009	2010
Director	1.00	1.00	1.00	1.00

Total: 1.00 1.00 1.00 1.00

1500 WEIGHTS AND MEASURES

Funding Type: Mandated Responsibility

The mission of Weights and Measures is to uphold the relevant state Agriculture and Market laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

WEIGHTS & MEASURES (NYS Unit 3630)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000207 DIR. WGTS & MEAS.	47,715	49,322	30,375	49,811	46,697	0.94	3,114	0.06	49,811	0	46,697	0	46,697	
51600 LONGEVITY	0	0	0	400	400	0.00	0	0.00	400	0	400	0	400	
51999 PERSONAL SERVICES	47,715	49,322	30,375	50,211	47,097	0.94	3,114	0.06	50,211	0	47,097	0	47,097	
52206 COMPUTER EQUIPMENT	0	0	269	2,000	0		0		0	0	0	0	0	
52220 DEPARTMENTAL EQUIPMENT	2,998	0	0	0	0		0		0	0	0	0	0	
52231 VEHICLES	0	25,579	0	0	0		0		0	0	0	0	0	
52299 EQUIPMENT	2,998	25,579	269	2,000	0		0		0	0	0	0	0	
54303 OFFICE SUPPLIES	14	188	0	200	100		0		100	0	100	0	100	
54306 AUTOMOTIVE SUPPLIES	1,419	0	0	100	75		0		75	0	75	0	75	
54310 AUTOMOTIVE FUEL	0	1,553	444	2,100	1,600		0		1,600	0	1,600	0	1,600	
54319 PROGRAM SUPPLIES	103	96	0	100	100		0		100	0	100	0	100	
54330 PRINTING	38	62	10	200	100		0		100	0	100	0	100	
54399 SUPPLIES	1,574	1,899	454	2,700	1,975		0		1,975	0	1,975	0	1,975	

WEIGHTS & MEASURES (NYS Unit 3630)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	677	721	666	800	1,000		0		1,000	0	1,000	0	1,000
54412	TRAVEL/TRAINING	285	28	19	254	100		0		100	0	100	0	100
54416	MEMBERSHIP DUES	95	95	95	120	100		0		100	0	100	0	100
54421	AUTO MAINTENACE/REPAIRS	281	232	14	500	400		0		400	0	400	0	400
54425	SERVICE CONTRACTS	150	150	150	150	150		0		150	0	150	0	150
54452	POSTAGE	6	13	4	30	23		0		23	0	23	0	23
54472	TELEPHONE	630	732	457	800	700		0		700	0	700	0	700
57100	CONTRACTUAL	2,124	1,971	1,405	2,654	2,473		0		2,473	0	2,473	0	2,473
58800	FRINGES	18,538	0	0	0	18,912		1,261		20,173	0	18,912	0	18,912
58900	EMPLOYEE BENEFITS	18,538	0	0	0	18,912		1,261		20,173	0	18,912	0	18,912
	TOTAL EXPENSE	72,949	78,771	32,503	57,565	70,457		4,375		74,832	0	70,457	0	70,457
REVENUE														
41962	INSPECTION FEES	24,030	23,663	12,326	22,700	22,700		0		22,700	0	22,700	0	22,700
42199	DEPARTMENTAL INCOME	24,030	23,663	12,326	22,700	22,700		0		22,700	0	22,700	0	22,700
42665	SALE OF EQUIPMENT	0	0	3,500	0	0		0		0	0	0	0	0
	TOTAL REVENUE	24,030	23,663	15,826	22,700	22,700		0		22,700	0	22,700	0	22,700
	Total NYS Unit Cost	48,919	55,108	16,677	34,865	47,757		4,375		52,132	0	47,757	0	47,757
	WEIGHTS AND MEASURES PROGRAM COST	48,919	55,108	16,677	34,865	47,757		4,375		52,132	0	47,757	0	47,757
	Total County Cost	48,919	55,108	16,677	34,865	47,757	0.94	4,375	0.06	52,132	0	47,757	0	47,757

OTR Requests For Weights and Measures

Priority # 1

OTR Number 013 Reduction of Director's Hours

Reason for Request

Target reduction

If Not Funded

Services will be significantly reduced and may affect the revenues in the department.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

		Department Requested		County Administrator Recommended	
3630	DIR. WGTS & MEAS.	Target	3,114	Target	0
3630	FRINGES	Target	1,261	Target	0
Total Target			4,375		0
Total OTR Request			4,375		0

Weights and Measures

CONTRACTS

Nover Engelstein & Assoc.

Computer Services

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
150	150	150	150

Weights and Measures

MEMBERSHIP

National conference of Weights & Measures

N.Y.S. Weights & Measures Assoc.

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
85	85	85	75
35	35	35	25



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GOVERNMENT PERFORMANCE AND WORKFORCE RELATIONS - Nathan Shinagawa, Chair

Board of Elections

DeWitt Stephen Cree Elizabeth, Elections Commissioners
128 E Buffalo Street Ithaca, NY, 14850

Phone: 607-274-5521

Web: <http://www.tompkins-co.org/boe>

Email: ecree@tompkins-co.org; sdewitt@tompkins-co.org

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. It supervises all federal, county, city, town, and village elections, and also provides technical and legal assistance to school and fire districts. The Board of Elections is a bipartisan office with two appointed Commissioners representing the state's major political parties. The Board of Elections is a State mandated program.

Mission Statement:

"We believe an individual's most important right of citizenship is your right to vote. The Board of Elections remains committed to protecting your right and to promote fair, open, and accessible elections."

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Commissioner of Elections	2.00	2.00	2.00	2.00	Deputy Commissioner of Elections	2.00	2.00	2.00	2.00	
Senior Elections Clerk	2.00	2.00	2.00	2.00	Senior Voting Technicians	0.00	0.00	1.50	1.00	
Voting Machine Technicians	0.00	0.00	0.25	0.10						
Total:						6.00	6.00	7.75	7.10	

6500 BOARD OF ELECTIONS

Funding Type: Mandated Responsibility

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. We supervise all federal, county, city, town and village elections and also provides technical and legal assistance to school and fire districts. We hire, train, and manage over 400 Election Inspectors yearly plus Machine Technicians. We are responsible for the maintenance, storage, programming, and transportation of all Voting Machines in the County. The Board is defined by the state constitution and must follow federal and state mandates. We remain active in voter outreach by meeting at local schools and with community groups throughout the year. (League of Women Voters, Fingerlakes Independent Living Center, Neighborhood Housing, etc.) We facilitate access to our constantly updated registration records, providing custom databases, lists, and mailing labels. We remain committed to providing equal access and opportunity to all voters and are dedicated to providing fair and accurate elections.

BOARD OF ELECTIONS (NYS Unit 1450)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	0	2,611	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000075 VOTING TECHNICIAN	3,473	14,190	1,085	9,714	6,000	0.10	0	0.00	6,000	0	6,000	0	6,000	0
51000175 DEPUTY COMM OF ELECTIONS	89,901	95,685	57,965	94,643	93,394	2.00	0	0.00	93,394	0	93,394	0	93,394	0
51000201 COMM. OF ELECT.	135,890	140,486	86,272	142,541	142,541	2.00	0	0.00	142,541	0	142,541	0	142,541	0
51000503 CLERK	0	11,122	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000691 SR ELECTIONS CLERK	71,429	84,217	47,297	77,124	77,124	2.00	0	0.00	77,124	0	77,124	0	77,124	0

BOARD OF ELECTIONS (NYS Unit 1450)

					2010												
					2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
					Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE																	
51000793	SENVOTGMACTECH	4,568	14,226	24,965	71,976	10,500	0.25	26,881	0.75	37,381	26,881	37,381	26,881	37,381	26,881	37,381	
51200075	VOTING TECHNICIAN	0	17	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51200503	CLERK	0	16	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51200691	SR ELECTIONS CLERK	0	100	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	
51600	LONGEVITY	0	0	0	500	500	0.00	0	0.00	500	0	500	0	500	0	500	
51999	PERSONAL SERVICES	305,261	362,670	217,584	396,498	330,059	6.35	26,881	0.75	356,940	26,881	356,940	26,881	356,940	26,881	356,940	
52206	COMPUTER EQUIPMENT	17,688	0	1,233	16,518	0	0	0	0	0	0	0	0	0	0	0	
52214	OFFICE FURNISHINGS	0	5,928	0	300	0	0	0	0	0	0	0	0	0	0	0	
52230	COMPUTER SOFTWARE	7,794	188	0	0	0	0	0	0	0	0	0	0	0	0	0	
52299	EQUIPMENT	25,482	6,116	1,233	16,818	0	0	0	0	0	0	0	0	0	0	0	
54303	OFFICE SUPPLIES	2,063	1,564	842	1,500	1,700	0	0	0	1,700	0	1,700	0	1,700	0	1,700	
54306	AUTOMOTIVE SUPPLIES	0	0	308	1,100	0	0	0	0	0	0	0	0	0	0	0	
54310	AUTOMOTIVE FUEL	0	0	81	500	1,000	0	0	0	1,000	0	1,000	0	1,000	0	1,000	
54330	PRINTING	201	50	284	200	253	0	0	0	253	0	253	0	253	0	253	
54332	BOOKS	168	69	0	0	0	0	0	0	0	0	0	0	0	0	0	
54333	EDUCATION AND PROMOTION	0	11,736	0	0	0	0	0	0	0	0	0	0	0	0	0	
54399	SUPPLIES	2,432	13,419	1,515	3,300	2,953	0	0	0	2,953	0	2,953	0	2,953	0	2,953	
54400	PROGRAM EXPENSE	89,148	191,261	2,816	91,783	75,670	37,880	0	0	113,550	5,000	80,670	5,000	80,670	5,000	80,670	
54412	TRAVEL/TRAINING	5,797	4,943	3,197	5,000	4,000	0	0	0	4,000	0	4,000	0	4,000	0	4,000	
54414	LOCAL MILEAGE	420	1,265	73	1,041	1,000	0	0	0	1,000	0	1,000	0	1,000	0	1,000	
54416	MEMBERSHIP DUES	70	140	140	140	140	0	0	0	140	0	140	0	140	0	140	
54425	SERVICE CONTRACTS	15,712	22,712	22,712	22,712	22,713	0	0	0	22,713	0	22,713	0	22,713	0	22,713	
54432	RENT	0	637	125	900	900	0	0	0	900	0	900	0	900	0	900	
54452	POSTAGE	42	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
57100	CONTRACTUAL	111,189	220,958	29,063	121,576	104,423	37,880	0	0	142,303	5,000	109,423	5,000	109,423	5,000	109,423	
58800	FRINGES	118,605	0	0	0	133,674	8,910	0	0	142,584	8,910	142,584	8,910	142,584	8,910	142,584	
58900	EMPLOYEE BENEFITS	118,605	0	0	0	133,674	8,910	0	0	142,584	8,910	142,584	8,910	142,584	8,910	142,584	
	TOTAL EXPENSE	562,969	603,163	249,395	538,192	571,109	73,671	0	0	644,780	40,791	611,900	40,791	611,900	40,791	611,900	
REVENUE																	
42701	REFUND OF PRIOR YR EXPENS	0	0	150	0	0	0	0	0	0	0	0	0	0	0	0	
42770	OTHER MISCELL REVENUES	4,876	3,070	786	2,000	2,500	0	0	0	2,500	0	2,500	0	2,500	0	2,500	
42797	OTHER LOCAL GOVT CONTRIBU	63,578	50,236	4,471	33,640	16,821	0	0	0	16,821	0	16,821	0	16,821	0	16,821	
42799	MISCELL LOCAL SOURCES	68,454	53,306	5,407	35,640	19,321	0	0	0	19,321	0	19,321	0	19,321	0	19,321	

BOARD OF ELECTIONS (NYS Unit 1450)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
REVENUE													
43089	OTHER STATE AID	11,100	18,433	0	0	0	0		0	0	0	0	0
43999	STATE AID	11,100	18,433	0	0	0	0		0	0	0	0	0
44592	FEDERAL AID	0	7,876	0	0	0	0		0	0	0	0	0
44999	FEDERAL AID	0	7,876	0	0	0	0		0	0	0	0	0
	TOTAL REVENUE	79,554	79,615	5,407	35,640	19,321	0		19,321	0	19,321	0	19,321

Total NYS Unit Cost	483,415	523,548	243,988	502,552	551,788	73,671	625,459	40,791	592,579	40,791	592,579		592,579
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ELECTIONS EXPENSE (NYS Unit 1451)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE													
52206	COMPUTER EQUIPMENT	115	341	0	0	0	0		0	0	0	0	0
52230	COMPUTER SOFTWARE	0	0	0	400	400	0		400	0	400	0	400
52299	EQUIPMENT	115	341	0	400	400	0		400	0	400	0	400
54303	OFFICE SUPPLIES	288	3,323	683	5,000	5,000	0		5,000	0	5,000	0	5,000
54319	PROGRAM SUPPLIES	26,655	31,986	3,388	100,000	100,000	0		100,000	0	100,000	0	100,000
54330	PRINTING	951	2,667	679	4,000	4,000	0		4,000	0	4,000	0	4,000
54332	BOOKS	361	76	0	200	200	0		200	0	200	0	200
R54330	PRINTING	0	0	0	1,667	0	0		0	0	0	0	0
54399	SUPPLIES	28,255	38,052	4,750	110,867	109,200	0		109,200	0	109,200	0	109,200
54402	LEGAL ADVERTISING	2,342	2,014	450	3,000	3,000	0		3,000	0	3,000	0	3,000
54452	POSTAGE	16,498	19,923	13,618	25,000	26,000	0		26,000	0	26,000	0	26,000
54472	TELEPHONE	2,060	2,517	1,308	3,720	3,720	0		3,720	0	3,720	0	3,720
57100	CONTRACTUAL	20,900	24,454	15,376	31,720	32,720	0		32,720	0	32,720	0	32,720
	TOTAL EXPENSE	49,270	62,847	20,126	142,987	142,320	0		142,320	0	142,320	0	142,320

REVENUE													
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
42215	ELECTION EXPENSE	50,719	61,742	67,404	0	0	0		0	0	0	0	0
42399	INTERGOVNMNTAL CHARGES	50,719	61,742	67,404	0	0	0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	1,990	0	141,320	142,320	0		142,320	0	142,320	0	142,320
42799	MISCELL LOCAL SOURCES	0	1,990	0	141,320	142,320	0		142,320	0	142,320	0	142,320
	TOTAL REVENUE	50,719	63,732	67,404	141,320	142,320	0		142,320	0	142,320	0	142,320

Total NYS Unit Cost	-1,449	-885	-47,278	0	0	0	0	0	0	0	0	0	0
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ELECTIONS GRANT (NYS Unit 1452)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
52220	DEPARTMENTAL EQUIPMENT	0	0	10,481	41,204	4,283		0		4,283	0	4,283	0	4,283
52299	EQUIPMENT	0	0	10,481	41,204	4,283		0		4,283	0	4,283	0	4,283
54330	PRINTING	0	0	0	5,700	5,000		0		5,000	0	5,000	0	5,000
54399	SUPPLIES	0	0	0	5,700	5,000		0		5,000	0	5,000	0	5,000
54400	PROGRAM EXPENSE	0	0	0	16,000	31,000		0		31,000	0	31,000	0	31,000
57100	CONTRACTUAL	0	0	0	16,000	31,000		0		31,000	0	31,000	0	31,000
	TOTAL EXPENSE	0	0	10,481	62,904	40,283		0		40,283	0	40,283	0	40,283
REVENUE														
43089	OTHER STATE AID	0	0	2,076	45,160	40,283		0		40,283	0	40,283	0	40,283
43999	STATE AID	0	0	2,076	45,160	40,283		0		40,283	0	40,283	0	40,283
44592	FEDERAL AID	0	0	1,010	0	0		0		0	0	0	0	0
	TOTAL REVENUE	0	0	3,086	45,160	40,283		0		40,283	0	40,283	0	40,283
Total NYS Unit Cost		0	0	7,395	17,744	0		0		0	0	0	0	0
BOARD OF ELECTIONS PROGRAM COST		481,966	522,663	204,105	520,296	551,788		73,671		625,459	40,791	592,579	40,791	592,579
Total County Cost		481,966	522,663	204,105	520,296	551,788	6.35	73,671	0.75	625,459	40,791	592,579	40,791	592,579

OTR Requests For Board of Elections

Priority # 1

OTR Number 014 Senior Voting Machine Technicians needed for rollout of New Voting Equipment

Reason for Request

A bipartisan team of two Senior Voting Technicians are needed to perform quarterly maintenance requirements (108 steps) for new voting machines. This position is responsible for the following: sets up elections in March, April, May, September and November, assist in training 50,000 voters and 320 workers on new voting machine and equipment setup. This position also supervises setup and testing of very part time machine technicians needed before each election. A new mandatory audit of every race after each election must be completed before an election can be certified.

If Not Funded

Without the Senior Techs, Elections will not be in compliance with Federal and State Election Law. Elections will not be certified on time and testing will not occur before each election. Confusion at poll sites will cause distrust in our new voting system. Budget constraints have limited this request to 1 fte. one time. Rollover was returned to General Fund that was intended to cover this one-time expense.

County Administrator Recommendation

Approve department's request in order to ensure proper maintenance and set up of new voting machines. As a part of the evaluation of the introduction of new voting machines, review the actual workload required of the Senior Voting Machine Technicians to determine potential of reduction in hours in the future.

		Department Requested		County Administrator Recommended	
1450	FRINGES	ONETIME	8,910	Onetime	8,910
1450	SENVOTGMATECH	ONETIME	26,881	Onetime	26,881
Total Onetime			35,791		35,791
Total OTR Request			<u><u>35,791</u></u>		<u><u>35,791</u></u>

Priority # 2

OTR Number 015 Primary Election Pay for Inspectors

Reason for Request

Primaries occur in Tompkins County when two or more candidates run for the same position in the same party. This amount reflects the pay of election inspectors plus the cost of moving voting machines and voting booths to and from the polling places for a full county primary. Unfortunately, this is not within our control and is unknown until the end of July each year.

If Not Funded

In order to operate within budgetary constraints we are proposing that this money come from the contingent fund when the exact amount is known. Otherwise, we must request this money for full operation because a election must occur. It is very possible that we will have statewide primaries for Governor and Senate in 2010.

County Administrator Recommendation

In light of current fiscal conditions, not recommended. In the event of a countywide primary in 2010, contingency funds will need to be provided for election day personnel.

		Department Requested		County Administrator Recommended	
1450	PROGRAM EXPENSE	TARGET	32,880	Target	0
Total Target			32,880		0
Total OTR Request			<u><u>32,880</u></u>		<u><u>0</u></u>

Priority # 3

OTR Number 016 Audit of New Voting Machines

Reason for Request

A new regulation by the State now requires a 3% audit of all the voting machines by hand. This is necessary to confirm that the votes cast on the optical scan voting machines have been tabulated correctly. In order to comply with State regulations, we may need to hand count as many as 40,000 ballots to audit a general election. It will take 16 inspectors to perform the audit within the required time of 15 days for a General and 7 days for a primary election.

If Not Funded

The Election can not be certified without the audit.

County Administrator Recommendation

Approve department's request in order to comply with mandated audit procedure.

		Department Requested		County Administrator Recommended	
1450	PROGRAM EXPENSE	TARGET	5,000	Target	5,000
	Total Target		5,000		5,000
	Total OTR Request		5,000		5,000

Board of Elections

CONTRACTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
National Time Sharing Inc. Maintenance Fee (Registration)	15,713	22,713	22,713	22,713

Board of Elections

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
NYS Election Commissioners Association	70	140	140	140

County Administration

Joe Mareane, Administrator
125 East Court Street Ithaca, NY, 14850

Phone: 607-274-5551

Web: <http://www.tompkins-co.org/ctyadmin>

Email: jmareane@tompkins-co.org

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of county government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are preparing preliminary and final budget documents, providing information to the Legislators for use in decision-making, performing contract and risk management, and making sure the public and the media are well-informed on County issues.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Contracts Coordinator	1.00	1.00	1.00	1.00	County Administrator	1.00	1.00	1.00	1.00	
Deputy County Administrator	1.40	1.40	1.00	0.50	Executive Assistant to County Administrator	1.00	1.00	1.00	1.00	
Program Analyst	0.00	0.00	0.00	1.00	Public Information Officer	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00						
Total:						6.40	6.40	6.00	6.50	

5900 COUNTY ADMINISTRATION

Funding Type: Locally Controlled Spending

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of county government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are preparing preliminary and final budget documents, providing information to the Legislators for use in decision-making, coordination of major capital projects; performing contract and risk management, and making sure the public and the media are well-informed on County issues.

COUNTY ADMINISTRATION (NYS Unit 1230)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
51000 REGULAR PAY	0	0	0	39,791	31,549	1.00	0	0.00	31,549	0	31,549	0	31,549	
51000049 PROJECT ASSISTANT	0	0	850	0	0	0.00	0	0.00	0	0	0	0	0	
51000253 COUNTY ADMIN.	109,478	149,361	70,857	114,778	114,778	1.00	0	0.00	114,778	0	114,778	0	114,778	
51000282 DEPUTY CO. ADMN.	119,028	169,380	97,171	86,229	43,115	0.50	0	0.00	43,115	0	43,115	0	43,115	
51000316 EXEC ASST TO C/ADM	51,288	58,093	36,904	61,350	61,350	1.00	0	0.00	61,350	0	61,350	0	61,350	
51000330 SECRETARY	35,932	37,159	22,976	37,381	37,381	1.00	0	0.00	37,381	0	37,381	0	37,381	
51200316 EXEC ASST TO C/ADM	0	82	0	0	0	0.00	0	0.00	0	0	0	0	0	
51600 LONGEVITY	0	0	0	850	850	0.00	0	0.00	850	0	850	0	850	
51999 PERSONAL SERVICES	315,726	414,075	228,758	340,379	289,023	4.50	0	0.00	289,023	0	289,023	0	289,023	
52206 COMPUTER EQUIPMENT	0	1,063	17	0	0	0	0	0.00	0	0	0	0	0	
52210 OFFICE EQUIPMENT	0	141	0	0	0	0	0	0.00	0	0	0	0	0	

COUNTY ADMINISTRATION (NYS Unit 1230)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010							
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR
EXPENSE												
52230	0	172	0	1,000	0		0		0	0	0	0
R52206	0	0	2,104	2,104	0		0		0	0	0	0
52299	0	1,376	2,121	3,104	0		0		0	0	0	0
54303	1,908	1,662	1,251	3,500	3,000		0		3,000	0	3,000	3,000
54330	4,111	4,231	2,355	3,500	3,500		0		3,500	0	3,500	3,500
54332	78	75	0	500	0		0		0	0	0	0
54399	6,097	5,968	3,606	7,500	6,500		0		6,500	0	6,500	6,500
54400	20	241	87	336	335		0		335	0	335	335
54412	2,395	2,819	1,919	4,000	2,000		0		2,000	0	2,000	2,000
54414	0	0	0	500	500		0		500	0	500	500
54416	848	400	0	400	400		0		400	0	400	400
54425	0	162	0	0	0		0		0	0	0	0
54442	16,282	393	345	0	0		0		0	0	0	0
54452	458	802	463	850	850		0		850	0	850	850
54472	841	788	424	1,500	1,500		0		1,500	0	1,500	1,500
54486	0	0	0	40,000	0		0		0	0	0	0
57100	20,844	5,605	3,238	47,586	5,585		0		5,585	0	5,585	5,585
58800	122,595	0	0	0	108,215		0		108,215	0	108,215	108,215
58900	122,595	0	0	0	108,215		0		108,215	0	108,215	108,215
TOTAL EXPENSE	465,262	427,024	237,723	398,569	409,323		0		409,323	0	409,323	409,323
42665	0	50	0	0	0		0		0	0	0	0
42699	0	50	0	0	0		0		0	0	0	0
TOTAL REVENUE	0	50	0	0	0		0		0	0	0	0
Total NYS Unit Cost	465,262	426,974	235,619	396,465	409,323		0		409,323	0	409,323	409,323

SMSI Grant (NYS Unit 1231)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010							
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR
EXPENSE												
54330	0	91	164	1,953	0		0		0	0	0	0
54399	0	91	164	1,953	0		0		0	0	0	0
54400	0	488	0	122,518	0		0		0	0	0	0
54412	160	132	0	2,988	0		0		0	0	0	0

SMSI Grant (NYS Unit 1231)

					2010													
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg App	Total	
	Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																		
54442	PROFESSIONAL SERVICES	7,000	30,670	42,011	123,500	0		0		0	0	0	0	0	0	0	0	0
54452	POSTAGE	0	327	236	0	0		0		0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	7,160	31,617	42,247	249,006	0		0		0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	7,160	31,708	42,411	250,959	0		0		0	0	0	0	0	0	0	0	0
REVENUE																		
43089	OTHER STATE AID	0	14,665	0	250,959	0		0		0	0	0	0	0	0	0	0	0
43999	STATE AID	0	14,665	0	250,959	0		0		0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	0	14,665	0	250,959	0		0		0	0	0	0	0	0	0	0	0
Total NYS Unit Cost		7,160	17,043	42,411	0	0		0		0	0	0	0	0	0	0	0	0

CJATI Advisory Board (NYS Unit 1232)

					2010													
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg App	Total	
	Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																		
51000312	PARALEGAL TO CA	0	0	0	3,683	3,683	0.00	0	0.00	3,683	0	3,683	0	3,683	0	3,683	0	3,683
51999	PERSONAL SERVICES	0	0	0	3,683	3,683	0.00	0	0.00	3,683	0	3,683	0	3,683	0	3,683	0	3,683
54330	PRINTING	0	0	0	400	175		0		175	0	175	0	175	0	175	0	175
54399	SUPPLIES	0	0	0	400	175		0		175	0	175	0	175	0	175	0	175
54412	TRAVEL/TRAINING	0	0	0	500	200		0		200	0	200	0	200	0	200	0	200
54452	POSTAGE	0	0	0	75	50		0		50	0	50	0	50	0	50	0	50
57100	CONTRACTUAL	0	0	0	575	250		0		250	0	250	0	250	0	250	0	250
58800	FRINGES	0	0	0	1,297	1,492		0		1,492	0	1,492	0	1,492	0	1,492	0	1,492
58900	EMPLOYEE BENEFITS	0	0	0	1,297	1,492		0		1,492	0	1,492	0	1,492	0	1,492	0	1,492
	TOTAL EXPENSE	0	0	0	5,955	5,600		0		5,600	0	5,600	0	5,600	0	5,600	0	5,600
Total NYS Unit Cost		0	0	0	5,955	5,600		0		5,600	0	5,600	0	5,600	0	5,600	0	5,600

COUNTY CORRIDORS (NYS Unit 1986)

					2010													
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg App	Total	
	Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																		
54330	PRINTING	789	447	0	0	0		0		0	0	0	0	0	0	0	0	0
54399	SUPPLIES	789	447	0	0	0		0		0	0	0	0	0	0	0	0	0
54452	POSTAGE	285	299	70	0	0		0		0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	285	299	70	0	0		0		0	0	0	0	0	0	0	0	0

COUNTY CORRIDORS (NYS Unit 1986)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
TOTAL EXPENSE	1,074	746	70	0	0		0		0	0	0	0	0	0
Total NYS Unit Cost	1,074	746	70	0	0		0		0	0	0	0	0	0

COURT ATTENDANTS (NYS Unit 3115)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000055 COURT ATTENDANT	42,461	45,475	24,903	56,900	56,900	0.00	0	0.00	56,900	0	56,900	0	56,900	
51999 PERSONAL SERVICES	42,461	45,475	24,903	56,900	56,900	0.00	0	0.00	56,900	0	56,900	0	56,900	
58800 FRINGES	10,758	0	0	5,700	5,700		0		5,700	0	5,700	0	5,700	
58900 EMPLOYEE BENEFITS	10,758	0	0	5,700	5,700		0		5,700	0	5,700	0	5,700	
TOTAL EXPENSE	53,219	45,475	24,903	62,600	62,600		0		62,600	0	62,600	0	62,600	
REVENUE														
43330 COURT SECURITY REIMB	41,911	49,050	7,066	62,600	62,600		0		62,600	0	62,600	0	62,600	
43999 STATE AID	41,911	49,050	7,066	62,600	62,600		0		62,600	0	62,600	0	62,600	
TOTAL REVENUE	41,911	49,050	7,066	62,600	62,600		0		62,600	0	62,600	0	62,600	
Total NYS Unit Cost	11,308	-3,575	17,837	0	0		0		0	0	0	0	0	
COUNTY ADMINISTRATION PROGRAM COST	484,804	441,188	295,937	402,420	414,923		0		414,923	0	414,923	0	414,923	

5905 PUBLIC INFORMATION Funding Type: Locally Controlled Spending

Public Information assures that residents receive accurate and timely information about County government issues and services, and that effective and appropriate mechanisms exist for residents to provide meaningful input to the County Legislature. The program creates and oversees internal and external communications strategies, and acts as the County Public Information Officer in long-term or large scale emergencies.

PUBLIC INFORMATION (NYS Unit 1988)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000340 PUBLIC INF OFFICER	43,673	52,593	32,225	53,541	46,848	1.00	0	0.00	46,848	0	46,848	0	46,848	
51999 PERSONAL SERVICES	43,673	52,593	32,225	53,541	46,848	1.00	0	0.00	46,848	0	46,848	0	46,848	
54303 OFFICE SUPPLIES	60	0	0	0	0		0		0	0	0	0	0	
54330 PRINTING	0	130	80	0	0		0		0	0	0	0	0	
54399 SUPPLIES	60	130	80	0	0		0		0	0	0	0	0	
54425 SERVICE CONTRACTS	0	1,786	1,296	2,159	2,159		0		2,159	0	2,159	0	2,159	
54442 PROFESSIONAL SERVICES	20,890	25,046	19,682	27,018	14,762		0		14,762	0	14,762	0	14,762	

PUBLIC INFORMATION (NYS Unit 1988)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
54472 TELEPHONE	189	169	95	889	300			0		300	0	300	0	300
54480 NEWSLETTER	0	0	139	1,000	0			0		0	0	0	0	0
R54442 PROFESSIONAL SERVICES	0	6,254	0	0	0			0		0	0	0	0	0
57100 CONTRACTUAL	21,079	33,255	21,212	31,066	17,221			0		17,221	0	17,221	0	17,221
58800 FRINGES	16,961	0	0	0	18,973			0		18,973	0	18,973	0	18,973
58900 EMPLOYEE BENEFITS	16,961	0	0	0	18,973			0		18,973	0	18,973	0	18,973
TOTAL EXPENSE	81,773	85,978	53,517	84,607	83,042			0		83,042	0	83,042	0	83,042
Total NYS Unit Cost	81,773	79,724	53,517	84,607	83,042			0		83,042	0	83,042	0	83,042
PUBLIC INFORMATION PROGRAM COST	81,773	79,724	53,517	84,607	83,042			0		83,042	0	83,042	0	83,042

5910 RISK MANAGEMENT Funding Type: Locally Controlled Spending

Risk Management, a program of County Administration, maintains a plan for recognizing and dealing with any exposure to accidental loss to property, liability, personnel and net income. This plan addresses the need to minimize risks, pay the lowest possible amount to Self Insurance Reserve, and provide a means of defending Tompkins County. This program also has the primary responsibility for processing all County contracts.

RISK MANAGEMENT (NYS Unit 1989)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
51000338 CONTRACTS COORD	51,309	53,085	32,220	53,541	53,541	1.00	0	0.00		53,541	0	53,541	0	53,541
51600 LONGEVITY	0	0	0	450	450	0.00	0	0.00		450	0	450	0	450
51999 PERSONAL SERVICES	51,309	53,085	32,220	53,991	53,991	1.00	0	0.00		53,991	0	53,991	0	53,991
52206 COMPUTER EQUIPMENT	0	1,906	0	0	0			0		0	0	0	0	0
52299 EQUIPMENT	0	1,906	0	0	0			0		0	0	0	0	0
54330 PRINTING	8	0	0	0	0			0		0	0	0	0	0
54399 SUPPLIES	8	0	0	0	0			0		0	0	0	0	0
54472 TELEPHONE	114	112	61	200	200			0		200	0	200	0	200
57100 CONTRACTUAL	114	112	61	200	200			0		200	0	200	0	200
58800 FRINGES	19,935	0	0	0	21,866			0		21,866	0	21,866	0	21,866
58900 EMPLOYEE BENEFITS	19,935	0	0	0	21,866			0		21,866	0	21,866	0	21,866
TOTAL EXPENSE	71,366	55,103	32,281	54,191	76,057			0		76,057	0	76,057	0	76,057
REVENUE														
42770 OTHER MISCELL REVENUES	25,220	41,304	0	0	0			0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	25,220	41,304	0	0	0			0		0	0	0	0	0
42801 INTERFUND REVENUES	0	0	0	29,533	30,206			0		30,206	0	30,206	0	30,206

RISK MANAGEMENT (NYS Unit 1989)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42899 INTERFUND REVENUES	0	0	0	29,533	30,206		0		30,206	0	30,206	0	30,206
TOTAL REVENUE	25,220	41,304	0	29,533	30,206		0		30,206	0	30,206	0	30,206
<hr/>													
Total NYS Unit Cost	46,146	13,799	32,281	24,658	45,851		0		45,851	0	45,851	0	45,851
RISK MANAGEMENT PROGRAM COST	46,146	13,799	32,281	24,658	45,851		0		45,851	0	45,851	0	45,851
Total County Cost	612,723	534,711	381,735	511,685	543,816	6.50	0	0.00	543,816	0	543,816	0	543,816

County Administration

CONTRACTS

Cornell Cooperative Extension of Tompkins County

Broadcasting, Taping, Web Support

2007	2008	2009	2010
25,018	25,018	0	15,000

County Administration

MEMBERSHIP

ICMA

NYS County Administrator's Association

2007	2008	2009	2010
826	0	0	0
600	0	0	400

County Attorney

Jonathan Wood, County Attorney
125 E Court Street Ithaca, NY, 14850

Phone: 607-274-5546

Web: <http://www.tompkins-co.org/ctyattorney>

Email: jwood@tompkins-co.org

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the County Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, solid waste and health department matters, capital projects and County property transactions, and acts as Presentment Agency in juvenile cases in Family Court.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Assistant County Attorney	0.50	0.00	0.00	0.00	County Attorney	1.00	1.00	1.00	1.00	
Deputy County Attorney	0.50	0.50	0.50	0.50	Paralegal	1.00	1.00	1.00	1.00	
Secretary/Paralegal Aide	1.00	1.00	1.00	1.00						
Total:						4.00	3.50	3.50	3.50	

6600 CO. ATTORNEY (LAW DEPT.)

Funding Type: Locally Controlled Spending

County Attorney's Office is responsible for providing legal counsel and guidance to the County Legislature, departments and staff. It represents the County in civil litigation cases such as torts, bankruptcy, foreclosure, solid waste, health department and personnel matters, capital projects and County property transactions. Another major component of this office is the presentation of juvenile delinquency and PINS cases in Family Court.

COUNTY ATTORNEY (NYS Unit 1420)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000248 COUNTY ATTORNEY	109,428	113,178	69,521	114,778	101,743	0.89	13,035	0.11	114,778	13,035	114,778	13,035	114,778	
51000262 DEP CNTY ATTN	47,217	49,882	30,652	50,384	45,439	0.45	4,945	0.05	50,384	4,945	50,384	4,945	50,384	
51000312 PARALEGAL TO CA	52,922	56,041	36,044	55,215	52,847	0.96	2,368	0.04	55,215	2,368	55,215	2,368	55,215	
51000337 SEC/PARALEG AIDE CA	43,113	44,489	27,134	44,965	40,310	0.90	4,655	0.10	44,965	4,655	44,965	4,655	44,965	
51600 LONGEVITY	0	0	0	1,400	1,400	0.00	0	0.00	1,400	0	1,400	0	1,400	
51999 PERSONAL SERVICES	252,680	263,590	163,351	266,742	241,739	3.20	25,003	0.30	266,742	25,003	266,742	25,003	266,742	
52206 COMPUTER EQUIPMENT	1,666	850	0	1,900	1,900		0		1,900	-1,900	0	-1,900	0	
52214 OFFICE FURNISHINGS	2,533	0	0	0	0		0		0	0	0	0	0	
52299 EQUIPMENT	4,199	850	0	1,900	1,900		0		1,900	-1,900	0	-1,900	0	
54303 OFFICE SUPPLIES	598	679	337	800	800		0		800	-300	500	-300	500	
54330 PRINTING	1,894	1,658	583	1,300	1,300		0		1,300	0	1,300	0	1,300	
54332 BOOKS	7,360	8,098	3,552	4,300	4,300		0		4,300	0	4,300	0	4,300	
54399 SUPPLIES	9,852	10,435	4,472	6,400	6,400		0		6,400	-300	6,100	-300	6,100	

COUNTY ATTORNEY (NYS Unit 1420)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54412 TRAVEL/TRAINING	723	1,102	1,012	1,550	550		0		550	0	550	0	550
54416 MEMBERSHIP DUES	496	496	496	530	530		0		530	-530	0	-530	0
54442 PROFESSIONAL SERVICES	1,324	1,131	1,481	3,000	4,000		0		4,000	-3,000	1,000	-3,000	1,000
54452 POSTAGE	366	219	319	550	550		0		550	0	550	0	550
54472 TELEPHONE	688	688	352	1,700	1,700		0		1,700	-900	800	-900	800
54483 WITNESS FEES	0	0	0	100	100		0		100	0	100	0	100
57100 CONTRACTUAL	3,597	3,636	3,660	7,430	7,430		0		7,430	-4,430	3,000	-4,430	3,000
58800 FRINGES	98,179	0	0	0	97,343		10,126		107,469	10,126	107,469	10,126	107,469
58900 EMPLOYEE BENEFITS	98,179	0	0	0	97,343		10,126		107,469	10,126	107,469	10,126	107,469
TOTAL EXPENSE	368,507	278,511	171,483	282,472	354,812		35,129		389,941	28,499	383,311	28,499	383,311
REVENUE													
41051 GAIN FROM SALE TAX PROP	13,000	13,000	0	13,000	13,000		0		13,000	0	13,000	0	13,000
41100 REAL PROPERTY TAX ITEMS	13,000	13,000	0	13,000	13,000		0		13,000	0	13,000	0	13,000
42770 OTHER MISCELL REVENUES	14,543	0	0	0	0		0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	14,543	0	0	0	0		0		0	0	0	0	0
42801 INTERFUND REVENUES	15,000	17,588	15,000	15,000	15,000		0		15,000	0	15,000	0	15,000
42899 INTERFUND REVENUES	15,000	17,588	15,000	15,000	15,000		0		15,000	0	15,000	0	15,000
TOTAL REVENUE	42,543	30,588	15,000	28,000	28,000		0		28,000	0	28,000	0	28,000
Total NYS Unit Cost	325,964	247,923	156,483	254,472	326,812		35,129		361,941	28,499	355,311	28,499	355,311
CO. ATTORNEY (LAW DEPT.) PROGRAM COST	325,964	247,923	156,483	254,472	326,812		35,129		361,941	28,499	355,311	28,499	355,311
Total County Cost	325,964	247,923	156,483	254,472	326,812	3.20	35,129	0.30	361,941	28,499	355,311	28,499	355,311

OTR Requests For County Attorney

Priority # 1

OTR Number 017 Salaries (hours) will need to be cut to meet this target. This small department eliminated one half-time attorney position two years ago and the workload was absorbed by the 1.5 remaining attorneys.

Reason for Request

97.5% of this department's budget is personnel. This small department has annually whittled down its budget by eliminating positions, local mileage and other supplies/equipment. A decrease of this magnitude can only be met by decreasing staff hours.

If Not Funded

The OTR (\$30,000) equals approximately 600 attorney hours at \$50/hour (the average rate for one attorney hour for an attorney in the County Attorney's Office.) Outside legal counsel would have to be hired at a rate of approximately \$200/hr at a much larger cost of \$120,000. The effect of not hiring outside counsel will result in losing cases by default or untimely response, exposing the County to great liability. This department primarily responds to lawsuits, personnel actions, the needs of the Legislature, and delinquent behavior and has no control over any of these occurrences. The proposed cuts (failure to approve the OTR) would result in an overall increase in cost to County taxpayers of at least \$90,000

County Administrator Recommendation

Approve most of department's request, and make up the difference with savings in other line items.

		Department Requested	County Administrator Recommended	
1420	COMPUTER EQUIPMENT	0	Target	-1,900
1420	COUNTY ATTORNEY	13,035	Target	13,035
1420	DEP CNTY ATTNY	4,945	Target	4,945
1420	FRINGES	10,126	Target	10,126
1420	MEMBERSHIP DUES	0	Target	-530
1420	OFFICE SUPPLIES	0	Target	-300
1420	PARALEGAL TO CA	2,368	Target	2,368
1420	PROFESSIONAL SERVICES	0	Target	-3,000
1420	SEC/PARALEG AIDE CA	4,655	Target	4,655
1420	TELEPHONE	0	Target	-900
Total Target		35,129		28,499
Total OTR Request		35,129		28,499

County Attorney

MEMBERSHIP

NYS Association of County Attorneys

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
530	530	530	0

County Clerk

Aurora Valenti, County Clerk
320 N Tioga Street Ithaca, NY, 14850

Phone: 607-274-5431

Web: <http://www.tompkins-co.org/departments>

Email: avalenti@tompkins-co.org

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk's office is required by law to exist in each county. The Clerk's Office also maintains the Department of Motor Vehicles, which provides the convenience of a local center to serve the vehicle licensing and registration needs of the community. The addition of enforcement transactions and official plate issuance has eliminated the necessity of travel to a district office for residents requiring those services. As of January 1st, 2009, the Clerk's Office also oversees the Inactive Records Center, the Records Department and Central Services. The Records Center houses paper records for the County and is currently implementing a digital records system for use throughout all departments. The Central Services Department handles the copier/scanner/fax and mail services for the County.

Job Title

Full Time Equivalent
2007-2009 Actual and 2010 Requested

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>					
County Clerk	1.00	1.00	1.00	1.00	Deputy County Clerk	1.00	2.00	2.00	2.00
Mail Clerk	0.00	0.00	0.00	1.00	Motor Vehicle Bureau Supervisor	1.00	0.00	0.00	0.00
Motor Vehicle Examiner	8.00	6.00	6.00	6.00	Principal Recording Clerk	3.00	3.00	3.00	3.00
Recording Clerk	2.00	2.00	2.00	2.00	Records Officer	0.00	0.00	0.00	1.00
Senior Motor Vehicle Examiner	0.00	2.00	2.00	2.00	Senior Recording Clerk	1.00	1.00	1.00	1.00
					Total:	17.00	17.00	17.00	19.00

6215 CENTRAL SERVICES

Funding Type: Locally Controlled Spending

CENTRAL SERVICES (NYS Unit 1346)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010										
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
51000 REGULAR PAY	0	2,730	1,084	0	0	0.00	0	0.00	0	0	0	0	0	0	0
51000615 MAIL CLERK	29,437	30,419	21,673	30,463	30,463	1.00	0	0.00	30,463	0	30,463	0	30,463	0	30,463
51600 LONGEVITY	0	0	0	500	0	0.00	0	0.00	0	0	0	0	0	0	0
51999 PERSONAL SERVICES	29,437	33,149	22,757	30,963	30,463	1.00	0	0.00	30,463	0	30,463	0	30,463	0	30,463
52206 COMPUTER EQUIPMENT	857	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52214 OFFICE FURNISHINGS	404	0	0	0	0	0	0	0	0	0	0	0	0	0	0
R52206 COMPUTER EQUIPMENT	0	1,908	0	0	0	0	0	0	0	0	0	0	0	0	0
R52214 OFFICE FURNISHINGS	0	840	0	0	0	0	0	0	0	0	0	0	0	0	0
R52231 VEHICLES	0	16,904	0	0	0	0	0	0	0	0	0	0	0	0	0

CENTRAL SERVICES (NYS Unit 1346)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE													
52299	EQUIPMENT	1,261	19,652	0	0	0	0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	0	0	105	100	100	0	100	0	100	0	0	100
54306	AUTOMOTIVE SUPPLIES	1,792	0	0	0	0	0	0	0	0	0	0	0
54310	AUTOMOTIVE FUEL	0	1,566	563	2,000	1,991	0	1,991	0	1,991	0	0	1,991
54399	SUPPLIES	1,792	1,566	668	2,100	2,091	0	2,091	0	2,091	0	0	2,091
54421	AUTO MAINTENANCE/REPAIRS	30	35	224	150	150	0	150	0	150	0	0	150
54424	EQUIPMENT RENTAL	2,546	0	0	0	0	0	0	0	0	0	0	0
54425	SERVICE CONTRACTS	2,516	3,488	4,310	3,000	3,000	0	3,000	0	3,000	0	0	3,000
54452	POSTAGE	2,152	2,168	932	2,500	0	0	0	0	0	0	0	0
54472	TELEPHONE	134	97	51	150	150	0	150	0	150	0	0	150
57100	CONTRACTUAL	7,378	5,788	5,517	5,800	3,300	0	3,300	0	3,300	0	0	3,300
58800	FRINGES	11,437	0	0	0	12,338	0	12,338	0	12,338	0	0	12,338
58900	EMPLOYEE BENEFITS	11,437	0	0	0	12,338	0	12,338	0	12,338	0	0	12,338
	TOTAL EXPENSE	51,305	60,155	28,942	38,863	48,192	0	48,192	0	48,192	0	0	48,192
REVENUE													
42226	SALE OF SUPPLIES	1,702	1,476	1,063	2,500	0	0	0	0	0	0	0	0
42399	INTERGOVERNMENTAL CHARGES	1,702	1,476	1,063	2,500	0	0	0	0	0	0	0	0
	TOTAL REVENUE	1,702	1,476	1,063	2,500	0	0	0	0	0	0	0	0
Total NYS Unit Cost		49,603	39,027	27,879	36,363	48,192	0	48,192	0	48,192	0	0	48,192
CENTRAL SERVICES PROGRAM COST		49,603	39,027	27,879	36,363	48,192	0	48,192	0	48,192	0	0	48,192

6300 COUNTY CLERK

Funding Type: Mandated Responsibility

This department is required by law to exist in each county. We are the guardian for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Some other functions that are provided are: Notary Public & corporate filings, passport acceptance agents, naturalization ceremonies, collectors of mortgage & transfer taxes, and federal & state tax filings.

JUSTICES & CONSTABLES (NYS Unit 1180)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE													
54400	PROGRAM EXPENSE	0	0	0	1,785	1,785	0	1,785	0	1,785	0	0	1,785
57100	CONTRACTUAL	0	0	0	1,785	1,785	0	1,785	0	1,785	0	0	1,785
	TOTAL EXPENSE	0	0	0	1,785	1,785	0	1,785	0	1,785	0	0	1,785
Total NYS Unit Cost		0	0	0	1,785	1,785	0	1,785	0	1,785	0	0	1,785

COUNTY CLERK (NYS Unit 1410)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000004 COUNTY CLERK	63,466	65,811	40,738	65,309	67,464	1.00	0	0.00	67,464	0	67,464	0	67,464	
51000049 PROJECT ASSISTANT	9,672	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000202 DEPUTY CO. CLERK	51,259	53,035	32,670	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541	
51000685 PRINC RECORD CLERK	118,297	127,039	75,738	122,821	122,821	3.00	0	0.00	122,821	0	122,821	0	122,821	
51000687 RECORDING CLERK	64,987	67,280	41,691	67,485	67,486	2.00	0	0.00	67,486	0	67,486	0	67,486	
51000690 SR RECORDING CLERK	38,064	39,861	24,463	40,586	40,586	1.00	0	0.00	40,586	0	40,586	0	40,586	
51200685 PRINC RECORD CLERK	315	2,759	2,153	0	0	0.00	0	0.00	0	0	0	0	0	
51200690 SR RECORDING CLERK	49	0	19	0	0	0.00	0	0.00	0	0	0	0	0	
51600 LONGEVITY	0	0	0	2,850	2,850	0.00	0	0.00	2,850	0	2,850	0	2,850	
51999 PERSONAL SERVICES	346,109	355,785	217,472	352,592	354,748	8.00	0	0.00	354,748	0	354,748	0	354,748	
52206 COMPUTER EQUIPMENT	19,518	56,984	5,710	8,000	3,000		0		3,000	0	3,000	0	3,000	
52210 OFFICE EQUIPMENT	2,194	6,839	5,247	600	300		0		300	0	300	0	300	
52214 OFFICE FURNISHINGS	1,412	3,238	1,138	1,500	500		0		500	0	500	0	500	
52230 COMPUTER SOFTWARE	0	35,225	1,750	42,789	0		0		0	0	0	0	0	
R52206 COMPUTER EQUIPMENT	0	67,811	525	525	0		0		0	0	0	0	0	
R52210 OFFICE EQUIPMENT	0	15,000	0	0	0		0		0	0	0	0	0	
52299 EQUIPMENT	23,124	185,097	14,370	53,414	3,800		0		3,800	0	3,800	0	3,800	
54303 OFFICE SUPPLIES	13,983	12,388	8,440	10,000	10,000		0		10,000	0	10,000	0	10,000	
54330 PRINTING	2,025	1,807	960	2,200	2,200		0		2,200	0	2,200	0	2,200	
54332 BOOKS	2,654	1,946	1,717	1,000	1,000		0		1,000	0	1,000	0	1,000	
54399 SUPPLIES	18,662	16,141	11,117	13,200	13,200		0		13,200	0	13,200	0	13,200	
54999 ROLLOVER	0	0	0	0	0			-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	
55000 ROLLOVER	0	0	0	0	0		-50,000		-50,000	-50,000	-50,000	-50,000	-50,000	
54412 TRAVEL/TRAINING	1,904	2,348	2,034	2,500	2,500		0		2,500	0	2,500	0	2,500	
54414 LOCAL MILEAGE	268	248	0	300	300		0		300	0	300	0	300	
54416 MEMBERSHIP DUES	230	230	230	230	230		0		230	0	230	0	230	
54424 EQUIPMENT RENTAL	2,855	2,691	1,597	5,000	5,000		0		5,000	0	5,000	0	5,000	
54425 SERVICE CONTRACTS	15,000	16,195	15,236	17,500	25,000		0		25,000	0	25,000	0	25,000	
54442 PROFESSIONAL SERVICES	35,821	42,841	5,306	67,844	10,000		50,000		60,000	50,000	60,000	50,000	60,000	
54452 POSTAGE	2,161	1,941	1,411	3,000	3,000		0		3,000	0	3,000	0	3,000	
54462 INSURANCE	2,275	2,275	2,325	2,300	2,300		0		2,300	0	2,300	0	2,300	
54472 TELEPHONE	1,465	1,215	984	3,000	3,000		0		3,000	0	3,000	0	3,000	
R54442 PROFESSIONAL SERVICES	18,078	42,053	68,774	87,803	0		0		0	0	0	0	0	

COUNTY CLERK (NYS Unit 1410)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
57100	CONTRACTUAL	80,057	112,037	97,897	189,477	51,330	50,000		101,330	50,000	101,330	50,000	101,330
58800	FRINGES	131,679	0	0	0	143,673	0		143,673	0	143,673	0	143,673
58900	EMPLOYEE BENEFITS	131,679	0	0	0	143,673	0		143,673	0	143,673	0	143,673
	TOTAL EXPENSE	599,631	669,060	340,856	608,683	566,751	0		566,751	0	566,751	0	566,751
REVENUE													
41255	CLERK FEES	150,123	197,416	88,074	170,000	195,000	0		195,000	0	195,000	0	195,000
42199	DEPARTMENTAL INCOME	150,123	197,416	88,074	170,000	195,000	0		195,000	0	195,000	0	195,000
42701	REFUND OF PRIOR YR EXPENS	79	0	0	0	0	0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	56,104	104,278	35,920	49,500	57,000	0		57,000	0	57,000	0	57,000
42799	MISCELL LOCAL SOURCES	56,183	104,278	35,920	49,500	57,000	0		57,000	0	57,000	0	57,000
43089	OTHER STATE AID	54,857	96,551	0	0	0	0		0	0	0	0	0
43999	STATE AID	54,857	96,551	0	0	0	0		0	0	0	0	0
	TOTAL REVENUE	261,163	398,245	123,994	219,500	252,000	0		252,000	0	252,000	0	252,000
Total NYS Unit Cost		320,390	145,951	147,563	300,855	314,751	0		314,751	0	314,751	0	314,751
COUNTY CLERK PROGRAM COST		320,390	145,951	147,563	302,640	316,536	0		316,536	0	316,536	0	316,536

6302 RECORDS MANAGEMENT

Funding Type: Mandated Responsibility

RECORDS MANAGEMENT (NYS Unit 1460)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000049	PROJECT ASSISTANT	0	8,137	0	0	0	0.00	0	0.00	0	0	0	0
51000669	RECORDS OFFICER	0	1,552	20,308	0	0	0.00	0	0.00	0	0	0	0
51000789	MAIL AND RECORD CLERK	30,902	29,802	0	32,058	33,744	1.00	0	0.00	33,744	0	33,744	0
51600	LONGEVITY	0	0	0	450	0	0.00	0	0.00	0	0	0	0
51999	PERSONAL SERVICES	30,902	39,491	20,308	32,508	33,744	1.00	0	0.00	33,744	0	33,744	0
52220	DEPARTMENTAL EQUIPMENT	3,148	0	0	0	0	0	0	0	0	0	0	0
52299	EQUIPMENT	3,148	0	0	0	0	0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	226	0	23	400	400	0	0	0	400	0	400	0
54399	SUPPLIES	226	0	23	400	400	0	0	0	400	0	400	0
54400	PROGRAM EXPENSE	1,979	300	0	800	0	0	0	0	0	0	0	0
54412	TRAVEL/TRAINING	0	0	23	100	100	0	0	0	100	0	100	0
54442	PROFESSIONAL SERVICES	0	17,500	0	0	0	0	0	0	0	0	0	0

RECORDS MANAGEMENT (NYS Unit 1460)

					2010														
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified	Budget													
EXPENSE																			
54472	TELEPHONE	694	615	493	750	750			0		750		0	750		0			750
R54442	PROFESSIONAL SERVICES	1,800	0	0	0	0			0		0		0	0		0			0
57100	CONTRACTUAL	4,473	18,415	516	1,650	850			0		850		0	850		0			850
58800	FRINGES	12,006	0	0	0	13,662			0		13,662		0	13,662		0			13,662
58900	EMPLOYEE BENEFITS	12,006	0	0	0	13,662			0		13,662		0	13,662		0			13,662
	TOTAL EXPENSE	50,755	57,906	20,847	34,558	48,656			0		48,656		0	48,656		0			48,656
REVENUE																			
42770	OTHER MISCELL REVENUES	14,073	15,391	7,450	13,500	13,500			0		13,500		0	13,500		0			13,500
42799	MISCELL LOCAL SOURCES	14,073	15,391	7,450	13,500	13,500			0		13,500		0	13,500		0			13,500
43089	OTHER STATE AID	0	17,500	0	0	0			0		0		0	0		0			0
43999	STATE AID	0	17,500	0	0	0			0		0		0	0		0			0
	TOTAL REVENUE	14,073	32,891	7,450	13,500	13,500			0		13,500		0	13,500		0			13,500
	Total NYS Unit Cost	34,882	25,015	13,397	21,058	35,156			0		35,156		0	35,156		0			35,156
	RECORDS MANAGEMENT PROGRAM COST	34,882	25,015	13,397	21,058	35,156			0		35,156		0	35,156		0			35,156

6400 MOTOR VEHICLES

Funding Type: Locally Controlled Spending

This program provides the convenience of a local office to serve the licensing and registration needs of the community. The addition of enforcement transactions and official plate issuance has eliminated the necessity of travel to a district office for that segment of the community requiring those services.

MOTOR VEHICLES (NYS Unit 1411)

					2010														
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified	Budget													
EXPENSE																			
51000202	DEPUTY CO. CLERK	47,462	53,135	32,720	53,541	53,541	1.00		0	0.00	53,541		0	53,541		0			53,541
51000210	MOT. VEH. BUR. SUPR.	3,897	0	0	0	0	0.00		0	0.00	0		0	0		0			0
51000505	MTR. VEH. EXAM	208,768	227,923	130,357	216,921	216,924	6.00		0	0.00	216,924		0	216,924		0			216,924
51000799	SR MOTOR VEHICLE EXAMINER	67,798	60,064	46,345	76,101	76,100	2.00		0	0.00	76,100		0	76,100		0			76,100
51200505	MTR. VEH. EXAM	0	14	0	0	0	0.00		0	0.00	0		0	0		0			0
51600	LONGEVITY	0	0	0	2,000	2,000	0.00		0	0.00	2,000		0	2,000		0			2,000
51999	PERSONAL SERVICES	327,925	341,136	209,422	348,563	348,565	9.00		0	0.00	348,565		0	348,565		0			348,565
52206	COMPUTER EQUIPMENT	0	588	0	0	0			0		0		0	0		0			0
52210	OFFICE EQUIPMENT	154	76	0	0	0			0		0		0	0		0			0
52214	OFFICE FURNISHINGS	0	300	0	400	400			0		400		0	400		0			400
R52214	OFFICE FURNISHINGS	0	0	1,177	1,152	0			0		0		0	0		0			0

MOTOR VEHICLES (NYS Unit 1411)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
52299	EQUIPMENT	154	964	1,177	1,552	400			0	400	0	400	0	400
54303	OFFICE SUPPLIES	1,539	2,221	290	1,700	1,700			0	1,700	0	1,700	0	1,700
54330	PRINTING	258	630	788	400	400			0	400	0	400	0	400
54332	BOOKS	256	249	267	350	350			0	350	0	350	0	350
54399	SUPPLIES	2,053	3,100	1,345	2,450	2,450			0	2,450	0	2,450	0	2,450
54414	LOCAL MILEAGE	580	560	0	500	500			0	500	0	500	0	500
54424	EQUIPMENT RENTAL	223	273	131	400	400			0	400	0	400	0	400
54425	SERVICE CONTRACTS	588	588	294	750	750			0	750	0	750	0	750
54442	PROFESSIONAL SERVICES	567	285	40	200	200			0	200	0	200	0	200
54452	POSTAGE	2,577	2,649	1,476	2,000	2,000			0	2,000	0	2,000	0	2,000
54472	TELEPHONE	2,923	2,741	1,456	3,800	3,800			0	3,800	0	3,800	0	3,800
57100	CONTRACTUAL	7,458	7,096	3,397	7,650	7,650			0	7,650	0	7,650	0	7,650
58800	FRINGES	127,403	0	0	0	141,169			0	141,169	0	141,169	0	141,169
58900	EMPLOYEE BENEFITS	127,403	0	0	0	141,169			0	141,169	0	141,169	0	141,169
	TOTAL EXPENSE	464,993	352,296	215,341	360,215	500,234			0	500,234	0	500,234	0	500,234
REVENUE														
41255	CLERK FEES	409,988	391,541	265,339	412,622	432,215			0	432,215	0	432,215	0	432,215
41256	MOTOR VEHICLE USE FEE	162,705	154,755	103,820	150,000	155,000			0	155,000	0	155,000	0	155,000
42199	DEPARTMENTAL INCOME	572,693	546,296	369,159	562,622	587,215			0	587,215	0	587,215	0	587,215
	TOTAL REVENUE	572,693	546,296	369,159	562,622	587,215			0	587,215	0	587,215	0	587,215
	Total NYS Unit Cost	-107,700	-194,000	-154,995	-203,559	-86,981			0	-86,981	0	-86,981	0	-86,981
	MOTOR VEHICLES PROGRAM COST	-107,700	-194,000	-154,995	-203,559	-86,981			0	-86,981	0	-86,981	0	-86,981
	Total County Cost	297,175	15,993	33,844	156,502	312,903	19.00	0.00	0	312,903	0	312,903	0	312,903

OTR Requests For County Clerk

Priority # 1

OTR Number 018 As of January 1st, 2009, the County Clerk's Office is now responsible for the Records Center. We would like to employ Challenge Industries as the vendor to scan the permanent records boxes. We have implemented a new enterprise system (Laserfiche) for the Records Center; and we feel that we can create a digital county-wide Records Center and thereby eliminate the need for a new building to house an Inactive Records Center.

Reason for Request

There are currently 1500 boxes of permanent records that we would like to start scanning at the records center. Some records will always need to be retained in paper, but the majority can be retained in another format, such as a digital image or on microfilm. We are using our expertise and success with imaging and electronic records management at the County Clerk's Office, with assistance from ITS, to bring greater efficiency and major cost-savings to the county by implementing, maintaining and instructing all county departments on how to use this digital records center enterprise system. As most new records are currently created in a digital format, it would allow a simple, searchable and efficient way to store the data in a centralized area for safekeeping and eliminate the existing multiple copies currently stored in paper and digitally at each department. Other cost-savings include savings on electronic storage of undeleted obsolete records, time wasted searching for records, maintenance of multiple databases, and legal exposure due to inability to provide records or not disposing of obsolete retained records.

If Not Funded

The entire scanning project would be about \$125,000 and this investment of \$50,000 would allow us to apply for a NYS Archives grant for the remaining \$75,000. The Archives grants are meant as a source of "seed money," not a source of ongoing support for records management programs. This makes it all the more important to use past and future grant projects to build and maintain local support for records management, which will in turn increase our chances of obtaining future grant funding. Electronic records retention has long suffered from being marginalized as an unnecessary task. However, as digital records become the way of the future, we recognize the need to ensure compliance with government regulations and potential legal exposures. Imperatives in this area include the need for continuously updated records that minimize outdated information within our organization and the ultimate need to maximize transparency and protect the organization from audit and legal worries.

County Administrator Recommendation

Approve department's request. The scanning project is contributing to an overall streamlining of the County's records management system which, in turn, aids productivity, minimizes future capital expenses for records storage, and reduces long-term administrative overhead costs. The County's funds also leverage an estimated \$75,000 in State Archive Grant funding.

			Department Requested	County Administrator Recommended	
1410	PROFESSIONAL SERVICES	ONETIME	50,000	Onetime	50,000
1410	ROLLOVER	ONETIME	-50,000	Onetime	-50,000
Total Onetime			0		0
Total OTR Request			0		0

County Clerk

MEMBERSHIP

NYALGRO
NYSACC

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
0	0	30	30
200	200	200	200

County Historian

Carol Kammen, County Historian
125 East Court Street Ithaca, NY, 14850

Phone: 273-5298
Email: ckk6@cornell.edu

Web: <http://www.tompkins-co.org/services>

The county historian is an appointed officer of the County charged with the collection, preservation, and use of county records, and with education and promotion of county history. The historian also coordinates the activities and lends aid to the appointed municipal historians in the county and currently serves on the State Commissioner of Education's Local History Advisory Council.

0202 COUNTY HISTORIAN Funding Type: Locally Controlled Spending

1. What specifically, will the County money requested through this process be used for? Maintain program established by the county historian
2. What are the goals and outcome objectives of the program(s) for which this funding is requested? To coordinate efforts by the municipal historians of the county, and others interested in using local history, to promote education and entertainment for county residents and visitors to the county
3. What community need does this program(s) address? What groups are targeted for receiving service? The program enhances the cultural knowledge of those in the county, linking them with place
4. Describe County funding being requested other than through this process. none
5. What significant changes, if any, are planned for your program this year? In 2009, the municipal historians created a book, entitled Tompkins County: Images of Work and Play that will be given to town and county administrators and will be available for sale from the municipal historians and at The History Center. This was a major undertaking.
6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program. The program would continue because it is an important cultural element created on behalf of the county.

COUNTY HISTORIAN (NYS Unit 7520)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	1,000	5,000	1,250	7,000	5,000		0		5,000	0	5,000	0	5,000
57100	CONTRACTUAL	1,000	5,000	1,250	7,000	5,000		0		5,000	0	5,000	0	5,000
	TOTAL EXPENSE	1,000	5,000	1,250	7,000	5,000		0		5,000	0	5,000	0	5,000
REVENUE														
41113	ROOM TAX	0	0	0	5,000	5,000		0		5,000	0	5,000	0	5,000
41199	NON PROPERTY TAXES	0	0	0	5,000	5,000		0		5,000	0	5,000	0	5,000
	TOTAL REVENUE	0	0	0	5,000	5,000		0		5,000	0	5,000	0	5,000
Total NYS Unit Cost		1,000	5,000	1,250	2,000	0		0		0	0	0	0	0
COUNTY HISTORIAN PROGRAM COST		1,000	5,000	1,250	2,000	0		0		0	0	0	0	0
Total County Cost		1,000	5,000	1,250	2,000	0	0.00	0	0.00	0	0	0	0	0

Department of Assessment

Valeria Coggin, Director
128 East Buffalo Street Ithaca, NY, 14850

Phone: 607-274-5517

Web: <http://www.tompkins-co.org/assessment>

Email: assessment@tompkins-co.org

The mission of the Tompkins County Department of Assessment is to maintain equitable and accurate market driven property assessments on a yearly basis for real property tax administration. The Department yearly assesses properties at uniform percentage of fair market value in order to equitably distribute the tax burden among the taxable properties within Tompkins County, to administer real property tax exemptions as provided by the New York State Real Property Tax Law and to educate the public about Real Property Assessment Administration.

Job Title

Full Time Equivalent
2007-2009 Actual and 2010 Requested

	2007	2008	2009	2010					
Assistant Assessment Account Specialist	2.00	2.00	2.00	2.00	Assistant Real Property Appraiser	1.00	1.00	0.00	0.00
Asst Director of Assessment	1.00	1.00	1.00	1.00	Director of Assessment	1.00	1.00	1.00	1.00
GIS Technician	1.00	1.00	1.00	1.00	Real Property Appraiser	4.00	5.00	5.00	6.00
Real Property Systems Specialist	2.00	2.00	2.00	2.00	Senior Valuation Specialist	1.00	1.00	1.00	0.00
Valuation Specialist	1.00	1.00	1.00	1.00					
					Total:	14.00	15.00	14.00	14.00

6000 ASSESSMENT

Funding Type: Mandated Responsibility

ASSESSMENT (NYS Unit 1355)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000049 PROJECT ASSISTANT	315	38,350	0	0	0	0.00	0	0.00	0	0	0	0	0
51000181 ASST DIR ASSESSMENT	68,095	70,393	43,286	71,265	71,265	1.00	0	0.00	71,265	0	71,265	0	71,265
51000244 DIR. OF ASSESS.	82,410	85,190	51,891	86,229	86,229	1.00	0	0.00	86,229	0	86,229	0	86,229
51000577 ASSISTANT ASSESSOR	43,009	47,598	0	0	0	0.00	0	0.00	0	0	0	0	0
51000709 REAL PROP. APPRAISER	213,990	256,309	157,257	267,706	267,705	5.00	53,541	1.00	321,246	0	267,705	0	267,705
51000713 GIS TECH	36,007	37,213	22,495	37,381	37,381	1.00	0	0.00	37,381	0	37,381	0	37,381
51000730 REAL PROP SYS SPEC	90,301	93,442	56,954	94,643	94,642	2.00	0	0.00	94,642	0	94,642	0	94,642
51000735 VALUE SPECIALIST	56,447	58,346	35,944	58,898	58,898	1.00	0	0.00	58,898	0	58,898	0	58,898
51000768 ASST ASMT ACT SPEC	63,072	66,269	40,179	67,485	67,486	2.00	0	0.00	67,486	0	67,486	0	67,486
51000796 SENIOR VALUATION SPEC	61,907	63,627	38,986	64,784	0	0.00	0	0.00	0	0	0	0	0
51200577 ASST REL PROP APPR	148	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51200709 REAL PROP. APPRAISER	250	0	0	0	0	0.00	0	0.00	0	0	0	0	0

ASSESSMENT (NYS Unit 1355)

					2010												
					2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
					Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE																	
51200730	REAL PROP SYS SPEC	0	44	0	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51200796	SENIOR VAL SPEC	184	0	0	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51600	LONGEVITY	0	0	0	3,600	3,600	0.00	0	0.00	3,600	0	3,600	0	3,600	0	3,600	0
51999	PERSONAL SERVICES	716,135	816,781	446,992	751,991	687,206	13.00	53,541	1.00	740,747	0	687,206	0	687,206	0	687,206	0
52206	COMPUTER EQUIPMENT	3,442	20,776	359	3,000	2,000		0		2,000	0	2,000	0	2,000	0	2,000	0
52214	OFFICE FURNISHINGS	2,397	2,092	0	0	0		0		0	0	0	0	0	0	0	0
52230	COMPUTER SOFTWARE	105	198	0	2,000	1,000		0		1,000	0	1,000	0	1,000	0	1,000	0
52231	VEHICLES	16,602	0	0	0	0		0		0	0	0	0	0	0	0	0
R52206	COMPUTER EQUIPMENT	636	0	0	0	0		0		0	0	0	0	0	0	0	0
52299	EQUIPMENT	23,182	23,066	359	5,000	3,000		0		3,000	0	3,000	0	3,000	0	3,000	0
54303	OFFICE SUPPLIES	10,018	12,204	5,057	10,000	12,600		0		12,600	0	12,600	0	12,600	0	12,600	0
54306	AUTOMOTIVE SUPPLIES	3,905	843	539	2,500	2,500		0		2,500	0	2,500	0	2,500	0	2,500	0
54310	AUTOMOTIVE FUEL	0	4,283	1,370	6,500	6,500		0		6,500	0	6,500	0	6,500	0	6,500	0
54330	PRINTING	2,364	5,873	2,595	3,843	3,400		0		3,400	0	3,400	0	3,400	0	3,400	0
54332	BOOKS	652	1,247	501	657	0		0		0	0	0	0	0	0	0	0
54399	SUPPLIES	16,939	24,450	10,062	23,500	25,000		0		25,000	0	25,000	0	25,000	0	25,000	0
54400	PROGRAM EXPENSE	2,250	2,250	2,250	2,500	2,500		0		2,500	0	2,500	0	2,500	0	2,500	0
54402	LEGAL ADVERTISING	2,187	812	588	1,500	500		0		500	0	500	0	500	0	500	0
54412	TRAVEL/TRAINING	10,622	9,867	3,385	7,000	1,000		6,000		7,000	0	1,000	0	1,000	0	1,000	0
54414	LOCAL MILEAGE	0	0	0	1,000	0		0		0	0	0	0	0	0	0	0
54416	MEMBERSHIP DUES	540	2,595	2,340	2,340	2,375		0		2,375	0	2,375	0	2,375	0	2,375	0
54425	SERVICE CONTRACTS	15,574	28,011	3,415	18,150	7,150		0		7,150	0	7,150	0	7,150	0	7,150	0
54442	PROFESSIONAL SERVICES	15,021	79,057	1,312	1,312	0		0		0	0	0	0	0	0	0	0
54452	POSTAGE	6,095	18,523	4,815	10,000	7,192		0		7,192	0	7,192	0	7,192	0	7,192	0
54472	TELEPHONE	1,857	2,190	1,702	1,500	1,500		0		1,500	0	1,500	0	1,500	0	1,500	0
54618	INTERDEPARTMENTAL CHARGE	0	0	21,360	22,723	25,000		0		25,000	0	25,000	0	25,000	0	25,000	0
57100	CONTRACTUAL	54,146	143,305	41,167	68,025	47,217		6,000		53,217	0	47,217	0	47,217	0	47,217	0
58800	FRINGES	278,050	0	0	0	278,319		21,684		300,003	0	278,319	0	278,319	0	278,319	0
58900	EMPLOYEE BENEFITS	278,050	0	0	0	278,319		21,684		300,003	0	278,319	0	278,319	0	278,319	0
	TOTAL EXPENSE	1,088,452	1,007,602	498,580	848,516	1,040,742		81,225		1,121,967	0	1,040,742	0	1,040,742	0	1,040,742	0
REVENUE																	
41250	ASSESSORS FEES	23,747	27,114	18,908	20,000	25,000		0		25,000	0	25,000	0	25,000	0	25,000	0
42199	DEPARTMENTAL INCOME	23,747	27,114	18,908	20,000	25,000		0		25,000	0	25,000	0	25,000	0	25,000	0

ASSESSMENT (NYS Unit 1355)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
42801 INTERFUND REVENUES	15,000	25,923	25,000	25,000	25,500		0		25,500	0	25,500	0		25,500
42899 INTERFUND REVENUES	15,000	25,923	25,000	25,000	25,500		0		25,500	0	25,500	0		25,500
43089 OTHER STATE AID	59,601	177,700	0	180,000	151,900		0		151,900	0	151,900	0		151,900
43999 STATE AID	59,601	177,700	0	180,000	151,900		0		151,900	0	151,900	0		151,900
TOTAL REVENUE	98,348	230,737	43,908	225,000	202,400		0		202,400	0	202,400	0		202,400
Total NYS Unit Cost	989,468	776,865	454,672	623,516	838,342		81,225		919,567	0	838,342	0		838,342
ASSESSMENT PROGRAM COST	989,468	776,865	454,672	623,516	838,342		81,225		919,567	0	838,342	0		838,342
Total County Cost	989,468	776,865	454,672	623,516	838,342	13.00	81,225	1.00	919,567	0	838,342	0		838,342

**OTR Requests For Department of Assessment
Priority # 1**

OTR Number 019 Travel/Training for Real Property Appraisers (RPA)

Reason for Request

New York State only reimburses the continuing education of individuals with the title of Assessor. As there is only 1 Assessor in Tompkins County, only this individual is reimbursed for travel and training expenses. Even though the Real Property Appraisers act as the individual town assessor, their training is not reimbursed by the state. For example, the County of Oswego has 25 assessors who are all reimbursed by the state for their continuing education.

If Not Funded

While acting as the individual town assessor, the RPA's have historically been required to take the same continuing education requirement of the local assessor. Not funding this OTR would cause the RPA's to fall behind in their training and might jeopardize the professional licenses that 5 RPA's hold.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

		Department Requested	County Administrator Recommended
1355	TRAVEL/TRAINING	Target 6,000	0
	Total Target	6,000	
	Total OTR Request	6,000	0

Priority # 2

OTR Number 020 Funding for Real Property Appraiser (RPA)
Legislative Change: 8/19/09

Reason for Request

This position is one of 5 Real Property Appraisers currently employed in the office. The RPAs act as the individual town assessor for the municipality they are assigned.

If Not Funded

If this position is not funded, it might jeopardize the ability to perform the Annual Reassessment Program if the real estate market begins to increase/decrease in value. As the RPA is a very specialized position, it is very difficult to find a qualified individual to fill this need on short notice.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

		Department Requested	County Administrator Recommended
1355	ASST ASMT ACT SPEC	0	Target 0
1355	FRINGES	TARGET 21,684	Target 0
1355	FRINGES	0	Target 0
1355	REAL PROP. APPRAISER	TARGET 53,541	Target 0
Total Target		75,225	0
Total OTR Request		75,225	0

Department of Assessment

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
VoiceShot	Automatic Phone Calls	0	250	250	250
ABS	Tax Bill Printing	0	10,100	10,100	0
ESRI	Computer Services	1,700	1,200	1,200	1,200
NYS Office of Real Property Services	Computer Services	2,100	1,400	2,100	2,100
Systems East	Computer Services	450	0	0	0
Systems Development Group	Computer Services	4,200	3,600	3,600	3,600
Cayuga Appraisals	Appraisal Services	0	0	900	0

Department of Assessment

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
NYS Appraisal Licenses	600	600	600	600
New York State Assessors Association	680	765	765	765
IAAO	175	175	190	190
IAO	195	260	260	260
Central Region County Directors	35	25	25	25
Ithaca Board of Realtors	350	350	450	450
NYSRPTDA	75	75	85	85

Finance Department

David Squires, Finance Director
125 East Court Street Ithaca, NY, 14850

Phone: 274-5544

Web: <http://www.tompkins-co.org/departments>

Email: dsquires@tompkins-co.org

The Finance Director is the County's chief fiscal officer, whose duty it is to receive, disburse and account for all financial transactions of the organization.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Administrative Assistant	2.00	2.00	2.00	2.00	Auditor	1.00	1.00	1.00	1.00	
Buyer	1.00	1.00	1.00	1.00	Director of Accounting Services	1.00	1.00	1.00	1.00	
Finance Director	1.00	1.00	1.00	1.00	Finance Manager	1.00	1.00	1.00	1.00	
Payroll Coordinator	1.00	1.00	1.00	1.00	Payroll Specialist	1.00	1.00	1.00	0.00	
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	Senior Account Clerk Typist	1.00	1.00	1.00	2.00	
					Total:	11.00	11.00	11.00	11.00	

1600 DOG DAMAGE CLAIMS

Funding Type: Locally Controlled Spending

DOG DAMAGE CLAIMS (NYS Unit 3510)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54400 PROGRAM EXPENSE	9,412	9,500	0	9,500	9,500		0		9,500	0	9,500	0	9,500	
57100 CONTRACTUAL	9,412	9,500	0	9,500	9,500		0		9,500	0	9,500	0	9,500	
TOTAL EXPENSE	9,412	9,500	0	9,500	9,500		0		9,500	0	9,500	0	9,500	
REVENUE														
42268 DOG CONTROL	9,283	9,781	7,242	9,500	9,500		0		9,500	0	9,500	0	9,500	
42399 INTERGOVERNMENTAL CHARGES	9,283	9,781	7,242	9,500	9,500		0		9,500	0	9,500	0	9,500	
TOTAL REVENUE	9,283	9,781	7,242	9,500	9,500		0		9,500	0	9,500	0	9,500	
Total NYS Unit Cost	129	-281	-7,242	0	0		0		0	0	0	0	0	0
DOG DAMAGE CLAIMS PROGRAM COST	129	-281	-7,242	0	0		0		0	0	0	0	0	0

Treasury is responsible for collecting, receiving, having custody of, depositing and disbursing County funds. The Treasury unit also coordinates enforcement activities related to delinquent property taxes, and issues Certificates of Residence for attendance at community college within the state.

BUDGET & FINANCE (NYS Unit 1310)

					2010										
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
2007	2008	2009	2009												
Actual	Actual	YTD	Modified Budget												
EXPENSE															
51000	REGULAR PAY	0	-100	0	0	0.00	0	0.00	0	0	0	0	0	0	0
51000246	COMPROLLER	15,450	17,348	0	15,659	0.15	0	0.00	15,659	0	15,659	0	15,659	0	15,659
51000296	BGT & FIN MANAGER	62,088	64,177	39,536	64,810	1.00	0	0.00	64,811	0	64,811	0	64,811	0	64,811
51000326	ADMIN ASSISTANT	68,753	70,874	57,954	71,012	1.50	0	0.00	71,010	0	71,010	0	71,010	0	71,010
51000334	PRIN ACCT CLK TYP	42,713	44,163	27,059	44,984	1.00	0	0.00	44,983	0	44,983	0	44,983	0	44,983
51600	LONGEVITY	0	0	0	1,300	0.00	0	0.00	1,300	0	1,300	0	1,300	0	1,300
51999	PERSONAL SERVICES	189,004	196,462	124,549	197,765	3.65	0	0.00	197,763	0	197,763	0	197,763	0	197,763
52206	COMPUTER EQUIPMENT	505	0	0	0		0		0	0	0	0	0	0	0
52210	OFFICE EQUIPMENT	4,041	0	0	0		0		0	0	0	0	0	0	0
R52210	OFFICE EQUIPMENT	0	0	0	278		0		0	0	0	0	0	0	0
52299	EQUIPMENT	4,546	0	0	278		0		0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	1,466	622	717	1,600		0		1,200	0	1,200	0	1,200	0	1,200
54330	PRINTING	2,917	4,020	1,035	5,800		0		5,000	0	5,000	0	5,000	0	5,000
54332	BOOKS	708	746	0	650		0		650	0	650	0	650	0	650
54399	SUPPLIES	5,091	5,388	1,752	8,050		0		6,850	0	6,850	0	6,850	0	6,850
54400	PROGRAM EXPENSE	5,551	5,072	5,304	7,000		0		7,000	0	7,000	0	7,000	0	7,000
54412	TRAVEL/TRAINING	0	0	0	500		0		0	0	0	0	0	0	0
54425	SERVICE CONTRACTS	0	0	0	400		0		0	0	0	0	0	0	0
54442	PROFESSIONAL SERVICES	7,950	13,565	8,545	12,500		0		8,700	0	8,700	0	8,700	0	8,700
54452	POSTAGE	7,054	7,185	5,812	7,500		0		7,500	0	7,500	0	7,500	0	7,500
54472	TELEPHONE	251	394	254	500		0		500	0	500	0	500	0	500
57100	CONTRACTUAL	20,806	26,216	19,915	28,400		0		23,700	0	23,700	0	23,700	0	23,700
58800	FRINGES	73,426	0	0	0		0		80,094	0	80,094	0	80,094	0	80,094
58900	EMPLOYEE BENEFITS	73,426	0	0	0		0		80,094	0	80,094	0	80,094	0	80,094
	TOTAL EXPENSE	292,873	228,066	146,216	234,493		0		308,407	0	308,407	0	308,407	0	308,407
REVENUE															
41230	TREASURER FEES	97,131	85,285	67,032	94,200		0		105,000	0	105,000	0	105,000	0	105,000
42199	DEPARTMENTAL INCOME	97,131	85,285	67,032	94,200		0		105,000	0	105,000	0	105,000	0	105,000
42701	REFUND OF PRIOR YR EXPENS	0	38	0	0		0		0	0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	22,552	22,544	7,304	22,000		0		22,000	0	22,000	0	22,000	0	22,000

BUDGET & FINANCE (NYS Unit 1310)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
REVENUE															
42799	MISCELL LOCAL SOURCES	22,552	22,582	7,304	22,000	22,000		0			22,000	0	22,000	0	22,000
42801	INTERFUND REVENUES	15,390	15,390	0	15,390	15,390		0			15,390	0	15,390	0	15,390
42899	INTERFUND REVENUES	15,390	15,390	0	15,390	15,390		0			15,390	0	15,390	0	15,390
43089	OTHER STATE AID	0	25,000	0	0	0		0			0	0	0	0	0
43999	STATE AID	0	25,000	0	0	0		0			0	0	0	0	0
	TOTAL REVENUE	135,073	148,257	74,336	131,590	142,390		0			142,390	0	142,390	0	142,390
Total NYS Unit Cost		157,800	79,809	71,880	102,625	166,017		0			166,017	0	166,017	0	166,017

TAX ADVERTISING EXPENSE (NYS Unit 1362)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
54400	PROGRAM EXPENSE	3,701	4,071	0	4,800	4,800		0			4,800	0	4,800	0	4,800
57100	CONTRACTUAL	3,701	4,071	0	4,800	4,800		0			4,800	0	4,800	0	4,800
	TOTAL EXPENSE	3,701	4,071	0	4,800	4,800		0			4,800	0	4,800	0	4,800
REVENUE															
41235	TAX ADVERTISING	7,790	7,770	4,730	10,000	10,000		0			10,000	0	10,000	0	10,000
42199	DEPARTMENTAL INCOME	7,790	7,770	4,730	10,000	10,000		0			10,000	0	10,000	0	10,000
42701	REFUND OF PRIOR YR EXPENS	95	0	0	0	0		0			0	0	0	0	0
42799	MISCELL LOCAL SOURCES	95	0	0	0	0		0			0	0	0	0	0
	TOTAL REVENUE	7,885	7,770	4,730	10,000	10,000		0			10,000	0	10,000	0	10,000
Total NYS Unit Cost		-4,184	-3,699	-4,730	-5,200	-5,200		0			-5,200	0	-5,200	0	-5,200

EXP. OF TAX ACQ. PROPERTY (NYS Unit 1364)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
54400	PROGRAM EXPENSE	6,341	7,583	48	7,500	7,800		0			7,800	0	7,800	0	7,800
54442	PROFESSIONAL SERVICES	10,420	13,440	0	15,000	15,000		0			15,000	0	15,000	0	15,000
57100	CONTRACTUAL	16,761	21,023	48	22,500	22,800		0			22,800	0	22,800	0	22,800
	TOTAL EXPENSE	16,761	21,023	48	22,500	22,800		0			22,800	0	22,800	0	22,800
REVENUE															
41230	TREASURER FEES	56,180	75,972	84,835	50,700	70,000		0			70,000	0	70,000	0	70,000
42199	DEPARTMENTAL INCOME	56,180	75,972	84,835	50,700	70,000		0			70,000	0	70,000	0	70,000

<i>EXP. OF TAX ACQ. PROPERTY (NYS Unit 1364)</i>					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
TOTAL REVENUE	56,180	75,972	84,835	50,700	70,000		0		70,000	0	70,000	0	70,000
Total NYS Unit Cost	-39,419	-54,949	-84,787	-28,200	-47,200		0		-47,200	0	-47,200	0	-47,200
<i>TAXES ON CO. OWN. PROP. (NYS Unit 1950)</i>					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54488 TAXES	11,265	9,927	2,737	15,000	15,000		0		15,000	0	15,000	0	15,000
57100 CONTRACTUAL	11,265	9,927	2,737	15,000	15,000		0		15,000	0	15,000	0	15,000
TOTAL EXPENSE	11,265	9,927	2,737	15,000	15,000		0		15,000	0	15,000	0	15,000
REVENUE													
41051 GAIN FROM SALE TAX PROP	0	-13,000	0	34,000	34,000		0		34,000	0	34,000	0	34,000
41100 REAL PROPERTY TAX ITEMS	0	-13,000	0	34,000	34,000		0		34,000	0	34,000	0	34,000
TOTAL REVENUE	0	-13,000	0	34,000	34,000		0		34,000	0	34,000	0	34,000
Total NYS Unit Cost	11,265	22,927	2,737	-19,000	-19,000		0		-19,000	0	-19,000	0	-19,000
<i>SEPTAGE DISPOSAL (NYS Unit 8161)</i>					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	159,182	171,778	0	159,800	0		0		0	0	0	0	0
57100 CONTRACTUAL	159,182	171,778	0	159,800	0		0		0	0	0	0	0
TOTAL EXPENSE	159,182	171,778	0	159,800	0		0		0	0	0	0	0
REVENUE													
42136 SEPTAGE CHRGS	186,705	197,037	0	159,800	0		0		0	0	0	0	0
42199 DEPARTMENTAL INCOME	186,705	197,037	0	159,800	0		0		0	0	0	0	0
TOTAL REVENUE	186,705	197,037	0	159,800	0		0		0	0	0	0	0
Total NYS Unit Cost	-27,523	-25,259	0	0	0		0		0	0	0	0	0
TREASURY PROGRAM COST	97,939	18,829	-14,900	50,225	94,617		0		94,617	0	94,617	0	94,617

Accounting, also called Comptroller, provides oversight and protection of public assets through maintenance of financial systems in accordance with governmental standards. This unit is responsible for payroll and accounts payable disbursement; debt issuance and management, and assists County departments in maintaining appropriate systems of internal control.

COMPTROLLER (NYS Unit 1315)

						2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
51000	REGULAR PAY	0	0	813	0	0	0.00	0	0.00	0	0	0	0	0	
51000049	PROJECT ASSISTANT	0	1,354	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000246	COMPTROLLER	84,118	85,584	63,243	88,729	88,730	0.85	0	0.00	88,730	0	88,730	0	88,730	
51000252	DIR ACCT SVCS	61,938	64,027	39,386	64,810	64,811	1.00	0	0.00	64,811	0	64,811	0	64,811	
51000320	SR ACCT CLERK/TYP	39,003	40,283	24,903	40,602	40,603	1.00	40,603	1.00	81,206	40,603	81,206	40,603	81,206	
51000326	ADMIN ASSISTANT	22,037	23,140	0	23,671	23,671	0.50	0	0.00	23,671	0	23,671	0	23,671	
51000327	AUDITOR	51,364	45,238	30,534	53,564	53,564	1.00	0	0.00	53,564	0	53,564	0	53,564	
51000331	PAYROLL COORDINATOR	51,444	53,773	35,603	53,564	53,564	1.00	0	0.00	53,564	0	53,564	0	53,564	
51000349	PAYROLL SPECIALIST	43,163	44,872	26,784	44,984	0	0.00	0	0.00	0	0	0	0	0	
51200	OVERTIME PAY	0	0	0	7,669	0	0.00	0	0.00	0	0	0	0	0	
51200331	PAYROLL COORDINATOR	43	339	19	0	0	0.00	0	0.00	0	0	0	0	0	
51200349	PAYROLL SPECIALIST	0	126	66	0	0	0.00	0	0.00	0	0	0	0	0	
51600	LONGEVITY	0	0	0	3,050	2,650	0.00	0	0.00	2,650	0	2,650	0	2,650	
51999	PERSONAL SERVICES	353,110	358,736	221,351	380,643	327,593	5.35	40,603	1.00	368,196	40,603	368,196	40,603	368,196	
52206	COMPUTER EQUIPMENT	3,098	36	543	0	650	0	0	0.00	650	0	650	0	650	
52210	OFFICE EQUIPMENT	205	0	0	0	0	0	0	0.00	0	0	0	0	0	
52214	OFFICE FURNISHINGS	817	528	0	500	0	0	0	0.00	0	0	0	0	0	
52230	COMPUTER SOFTWARE	897	0	155	600	500	0	0	0.00	500	0	500	0	500	
R52206	COMPUTER EQUIPMENT	5,537	0	0	0	0	0	0	0.00	0	0	0	0	0	
52299	EQUIPMENT	10,554	564	698	1,100	1,150	0	0	0.00	1,150	0	1,150	0	1,150	
54303	OFFICE SUPPLIES	4,157	3,843	1,800	3,800	3,800	0	0	0.00	3,800	0	3,800	0	3,800	
54330	PRINTING	789	3,912	1,504	5,500	4,900	0	0	0.00	4,900	0	4,900	0	4,900	
54332	BOOKS	1,135	1,177	770	1,250	1,225	0	0	0.00	1,225	0	1,225	0	1,225	
54399	SUPPLIES	6,081	8,932	4,074	10,550	9,925	0	0	0.00	9,925	0	9,925	0	9,925	
54412	TRAVEL/TRAINING	806	1,020	767	2,000	1,350	0	0	0.00	1,350	0	1,350	0	1,350	
54414	LOCAL MILEAGE	35	0	0	50	50	0	0	0.00	50	0	50	0	50	
54416	MEMBERSHIP DUES	175	180	190	180	225	0	0	0.00	225	0	225	0	225	
54425	SERVICE CONTRACTS	9,135	0	0	0	0	0	0	0.00	0	0	0	0	0	
54442	PROFESSIONAL SERVICES	51,225	60,512	65,087	85,200	75,136	0	0	0.00	75,136	0	75,136	0	75,136	

COMPROLLER (NYS Unit 1315)

					2010									
		2007	2008	2009	2009	Target/ Base		FTE		Total Req		Leg OTR		Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget	Req	OTR	FTE	OTR	Total Rec	OTR	Total Rec	
EXPENSE														
54452	POSTAGE	940	1,153	373	1,100	1,000		0		1,000	0	1,000	0	1,000
54472	TELEPHONE	790	761	416	800	825		0		825	0	825	0	825
R54442	PROFESSIONAL SERVICES	0	0	4,850	4,850	0		0		0	0	0	0	0
57100	CONTRACTUAL	63,106	63,626	71,683	94,180	78,586		0		78,586	0	78,586	0	78,586
58800	FRINGES	137,197	0	0	0	132,675		16,444		149,119	16,444	149,119	16,444	149,119
58900	EMPLOYEE BENEFITS	137,197	0	0	0	132,675		16,444		149,119	16,444	149,119	16,444	149,119
	TOTAL EXPENSE	570,048	431,858	297,806	486,473	549,929		57,047		606,976	57,047	606,976	57,047	606,976
REVENUE														
42136	SEPTAGE CHRGS	7,958	7,097	543	6,000	0		0		0	0	0	0	0
42199	DEPARTMENTAL INCOME	7,958	7,097	543	6,000	0		0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	12,067	16,161	0	12,000	12,000		0		12,000	57,047	69,047	57,047	69,047
42799	MISCELL LOCAL SOURCES	12,067	16,161	0	12,000	12,000		0		12,000	57,047	69,047	57,047	69,047
42801	INTERFUND REVENUES	10,115	9,216	0	9,216	9,216		0		9,216	0	9,216	0	9,216
42899	INTERFUND REVENUES	10,115	9,216	0	9,216	9,216		0		9,216	0	9,216	0	9,216
	TOTAL REVENUE	30,140	32,474	543	27,216	21,216		0		21,216	-57,047	78,263	-57,047	78,263
	Total NYS Unit Cost	534,371	399,384	292,413	454,407	528,713		57,047		585,760	0	528,713	0	528,713
	ACCOUNTING PROGRAM COST	534,371	399,384	292,413	454,407	528,713		57,047		585,760	0	528,713	0	528,713

6210 PURCHASING Funding Type: Locally Controlled Spending

Purchasing acts to secure the equipment, supplies, and services required for operations of County Departments. This activity includes solicitation of quotations and formal bids as required by Section 103 and 104 of the General Municipal Law. The County utilizes the Internet to promote most of its procurement activities.

PURCHASING (NYS Unit 1345)

					2010									
		2007	2008	2009	2009	Target/ Base		FTE		Total Req		Leg OTR		Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget	Req	OTR	FTE	OTR	Total Rec	OTR	Total Rec	
EXPENSE														
51000614	BUYER	45,450	47,061	28,535	47,341	47,342	1.00	0	0.00	47,342	0	47,342	0	47,342
51200	OVERTIME PAY	0	0	0	7,669	100	0.00	0	0.00	100	0	100	0	100
51200614	BUYER	0	26	44	0	0	0.00	0	0.00	0	0	0	0	0
51600	LONGEVITY	0	0	0	500	500	0.00	0	0.00	500	0	500	0	500
51999	PERSONAL SERVICES	45,450	47,087	28,579	55,510	47,942	1.00	0	0.00	47,942	0	47,942	0	47,942
52206	COMPUTER EQUIPMENT	777	0	0	0	0		0		0	0	0	0	0
52214	OFFICE FURNISHINGS	0	1,018	0	0	0		0		0	0	0	0	0
52230	COMPUTER SOFTWARE	691	0	0	0	0		0		0	0	0	0	0

PURCHASING (NYS Unit 1345)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
52299	EQUIPMENT	1,468	1,018	0	0	0	0	0	0	0	0	0		
54303	OFFICE SUPPLIES	358	483	115	500	300	0	0	300	0	300	0	300	
54330	PRINTING	433	845	400	1,000	900	0	0	900	0	900	0	900	
54332	BOOKS	0	70	0	100	0	0	0	0	0	0	0	0	
54399	SUPPLIES	791	1,398	515	1,600	1,200	0	0	1,200	0	1,200	0	1,200	
54402	LEGAL ADVERTISING	72	52	53	500	100	0	0	100	0	100	0	100	
54412	TRAVEL/TRAINING	807	492	407	800	500	0	0	500	0	500	0	500	
54414	LOCAL MILEAGE	29	19	19	50	50	0	0	50	0	50	0	50	
54416	MEMBERSHIP DUES	50	50	50	50	50	0	0	50	0	50	0	50	
54452	POSTAGE	214	286	101	450	350	0	0	350	0	350	0	350	
54472	TELEPHONE	421	391	224	650	500	0	0	500	0	500	0	500	
57100	CONTRACTUAL	1,593	1,290	854	2,500	1,550	0	0	1,550	0	1,550	0	1,550	
58800	FRINGES	17,659	0	0	0	19,417	0	0	19,417	0	19,417	0	19,417	
58900	EMPLOYEE BENEFITS	17,659	0	0	0	19,417	0	0	19,417	0	19,417	0	19,417	
	TOTAL EXPENSE	66,961	50,793	29,948	59,610	70,109	0	0	70,109	0	70,109	0	70,109	
	Total NYS Unit Cost	66,961	50,793	29,948	59,610	70,109	0	0	70,109	0	70,109	0	70,109	
	PURCHASING PROGRAM COST	66,961	50,793	29,948	59,610	70,109	0	0	70,109	0	70,109	0	70,109	
	Total County Cost	699,400	468,725	300,219	564,242	693,439	10.00	57,047	1.00	750,486	0	693,439	0	693,439

OTR Requests For Finance Department

Priority # 1

OTR Number 021 To maintain current staffing levels.

Reason for Request

Target funding is inadequate to maintain the current staffing level. The 2010 fiscal target level results in a loss of one FTE. OTR substitutes a Senior Account Clerk Typist position for a Payroll Specialist position for a total savings of \$6,155.00.

Note: The

If Not Funded

Only one FTE will be dedicated to administer the payroll function. This could impair the ability to process payroll in a timely fashion.

County Administrator Recommendation

Approve department's request, but allocate the position to support the accounting needs of the proposed Health Benefits Coalition, with costs reimbursed by the Coalition, with time and training provided to allow the individual to serve as back-up to the County's sole payroll clerk.

		Department Requested		County Administrator Recommended	
1315	FRINGES	Target	16,444	Target	16,444
1315	OTHER MISCELL REVENUES		0	Target	-57,047
1315	SR ACCT CLERK/TYP	Target	40,603	Target	40,603
Total Target			57,047		0
Total OTR Request			57,047		0

Finance Department

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
CONTRACTOR TO BE DETERMINED	Gasb 45 implementation study	0	15,000	0	0
WILLIAMSON	Town Tax Collection Software	2,750	2,750	6,500	2,750
Systems East	Tax Collection Software	5,750	5,750	6,000	5,950
JACK VENESKY	Cost Allocation	3,400	3,400	3,400	3,400
Sungard Pentamation	Computer Services	25,000	20,600	22,200	21,250
CIASCHI, DIETERSHAGEN, LITTLE, MICKELSON	Auditing	52,000	52,000	59,600	50,486

Finance Department

MEMBERSHIP

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
NYS COUNTY TREASURERS & FINANCE OFFICERS		50	50	50	75
SAMPO - PURCHASING		50	50	50	50
NYS GOVERNMENT FINANCE OFFICERS		125	125	130	150

Information Technology Services

Greg Potter, Director

128 East Buffalo Street Ithaca, NY, 14850

Phone: 607-274-5417

Email: gpotter@tompkins-co.org

Web: <http://www.tompkins-co.org/its>

Tompkins County Information Technology Services provides County departments with technical resources, infrastructure, and staff to assist individual departments and broader county efforts in the implementation and ongoing support of technology solutions and systems related to governmental missions, programs, and policy. The department is organized into five units which include: Administration, Telecommunications/Application Support, Network Systems Support, Geographic Information Systems (GIS), and Criminal Justice Data Communications Systems. Primary responsibilities include the management of core computer networking systems, telephone services, and numerous software applications.

The GIS Unit provides for the development, maintenance, and distribution of geographic data sets and cartographic mapping products, including support of related software, applications, Internet-based mapping services, and tax mapping.

The Criminal Justice Data Communications System is a program designed to bridge gaps between local and New York State law enforcement databases allowing local law enforcement agencies to retrieve and analyze information useful in the protection of local citizens.

Job Title

**Full Time Equivalent
2007-2009 Actual and 2010 Requested**

	2007	2008	2009	2010					
Administrative/Computer Assistant	1.00	1.00	1.00	1.00	Director	1.00	1.00	1.00	1.00
Financial Systems Administrator	1.00	1.00	1.00	1.00	Geographic Information System Project Le	1.00	1.00	1.00	1.00
Geographic Information System Technicia	1.00	1.00	1.00	1.00	Microcomputer Specialist	2.00	1.00	1.00	1.00
Network/Systems Administrator	1.00	1.00	1.00	1.00	Programmer Analyst	0.00	1.00	1.00	1.00
Systems Analyst/Technician	1.00	1.00	1.00	1.00	Telecommunications Program Administrat	1.00	1.00	1.00	1.00
					Total:	10.00	10.00	10.00	10.00

Funding Type: Locally Controlled Spending

**INFORMATION TECHNOLOGY SERVICES
(NYS Unit 1680)**

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000195 DIR INF TECH SVCS	90,160	93,564	57,483	94,857	80,970	0.90	9,836	0.06	90,806	9,836	90,806	9,836	90,806	
51000622 PROGRAMMER/ANALYST	13,281	41,078	26,287	43,583	43,583	1.00	0	0.00	43,583	0	43,583	0	43,583	
51000637 SYSTEMS ANALYST TECH	55,893	57,902	35,844	58,897	29,449	0.50	0	0.00	29,449	0	29,449	0	29,449	
51000638 MICROCOMPUTER SPEC	40,862	46,621	28,431	23,661	47,321	1.00	0	0.00	47,321	0	47,321	0	47,321	
51000668 PROG ANALYST TRAINEE	19,407	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000731 ADMIN COMPUTER ASST	44,950	46,483	28,361	47,321	47,321	1.00	0	0.00	47,321	0	47,321	0	47,321	
51000738 NET/SYSTEMS/ADMIN	61,988	64,077	38,986	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	
51000739 TELCOM/PRGRMING AD	61,988	64,336	38,986	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	

INFORMATION TECHNOLOGY SERVICES
(NYS Unit 1680)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000766 FIN SYSTEMS ADMIN	62,038	64,127	38,986	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	
51200739 TELECOM/PROGRAMMING/ADMIN	0	101	0	0	0	0.00	0	0.00	0	0	0	0	0	
51600 LONGEVITY	0	0	0	2,300	2,300	0.00	0	0.00	2,300	0	2,300	0	2,300	
51999 PERSONAL SERVICES	450,567	478,289	293,364	464,971	445,296	7.40	9,836	0.06	455,132	9,836	455,132	9,836	455,132	
52202 NETWORK COMPONENTS	21,681	15,808	2,255	17,267	12,000		0		12,000	0	12,000	0	12,000	
52206 COMPUTER EQUIPMENT	4,007	8,620	28	4,000	1,000		0		1,000	0	1,000	0	1,000	
52214 OFFICE FURNISHINGS	0	283	0	0	0		0		0	0	0	0	0	
52222 COMMUNICATIONS EQUIP	4,404	271	0	5,000	4,500		0		4,500	0	4,500	0	4,500	
52230 COMPUTER SOFTWARE	4,369	3,830	454	6,000	1,500		0		1,500	0	1,500	0	1,500	
52231 VEHICLES	5,000	0	0	0	0		0		0	0	0	0	0	
R52230 COMPUTER SOFTWARE	2,861	0	0	0	0		0		0	0	0	0	0	
52299 EQUIPMENT	42,322	28,812	2,737	32,267	19,000		0		19,000	0	19,000	0	19,000	
54303 OFFICE SUPPLIES	1,183	1,583	799	2,200	1,000		0		1,000	0	1,000	0	1,000	
54306 AUTOMOTIVE SUPPLIES	840	1,303	749	1,742	752		0		752	0	752	0	752	
54330 PRINTING	0	1,180	528	1,100	1,100		0		1,100	0	1,100	0	1,100	
54399 SUPPLIES	2,023	4,066	2,076	5,042	2,852		0		2,852	0	2,852	0	2,852	
54412 TRAVEL/TRAINING	883	15,539	1,772	6,000	1,500		0		1,500	0	1,500	0	1,500	
54416 MEMBERSHIP DUES	50	50	50	50	50		0		50	0	50	0	50	
54421 AUTO MAINTENACE/REPAIRS	0	0	2,604	0	750		0		750	0	750	0	750	
54425 SERVICE CONTRACTS	71,648	53,592	33,389	65,417	50,791		0		50,791	0	50,791	0	50,791	
54442 PROFESSIONAL SERVICES	25,222	26,126	17,171	21,056	5,000		0		5,000	0	5,000	0	5,000	
54452 POSTAGE	138	69	8	500	250		0		250	0	250	0	250	
54472 TELEPHONE	31,307	42,867	12,134	33,400	25,000		0		25,000	0	25,000	0	25,000	
R54425 SERVICE CONTRACTS	0	2,012	0	0	0		0		0	0	0	0	0	
R54442 PROFESSIONAL SERVICES	5,458	26,202	0	0	0		0		0	0	0	0	0	
R54472 TELEPHONE	0	0	7,880	7,880	0		0		0	0	0	0	0	
57100 CONTRACTUAL	134,706	166,457	75,008	134,303	83,341		0		83,341	0	83,341	0	83,341	
58800 FRINGES	175,181	0	0	0	180,345		3,983		184,328	3,983	184,328	3,983	184,328	
58900 EMPLOYEE BENEFITS	175,181	0	0	0	180,345		3,983		184,328	3,983	184,328	3,983	184,328	
TOTAL EXPENSE	804,799	677,624	373,185	636,583	730,834		13,819		744,653	13,819	744,653	13,819	744,653	

**INFORMATION TECHNOLOGY SERVICES
(NYS Unit 1680)**

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42228 DATA PROCESSING	6,866	8,584	4,966	14,435	13,435		0		13,435	0	13,435	0	13,435
42229 TELECOMMUNICATIONS	49,534	46,224	23,488	36,000	36,000		0		36,000	0	36,000	0	36,000
42399 INTERGOVNMETAL CHARGES	56,400	54,808	28,454	50,435	49,435		0		49,435	0	49,435	0	49,435
42665 SALE OF EQUIPMENT	810	0	0	0	0		0		0	0	0	0	0
42699 SALE OF PROPERTY/COMPEN F	810	0	0	0	0		0		0	0	0	0	0
42801 INTERFUND REVENUES	268	4,383	408	5,825	6,825		0		6,825	0	6,825	0	6,825
42899 INTERFUND REVENUES	268	4,383	408	5,825	6,825		0		6,825	0	6,825	0	6,825
TOTAL REVENUE	57,478	59,191	28,862	56,260	56,260		0		56,260	0	56,260	0	56,260
Total NYS Unit Cost	739,002	590,219	336,443	572,443	674,574		13,819		688,393	13,819	688,393	13,819	688,393

**INFORMATION TECHNOLOGY SERVICES
(NYS Unit 1683)**

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000713 GIS TECH	40,580	41,937	26,108	42,720	42,720	1.00	0	0.00	42,720	0	42,720	0	42,720
51000732 GIS PROJECT LEADER	55,947	57,844	35,446	58,897	58,897	1.00	0	0.00	58,897	0	58,897	0	58,897
51600 LONGEVITY	0	0	0	400	400	0.00	0	0.00	400	0	400	0	400
51999 PERSONAL SERVICES	96,527	99,781	61,554	102,017	102,017	2.00	0	0.00	102,017	0	102,017	0	102,017
52206 COMPUTER EQUIPMENT	6,144	3,402	0	3,600	500		0		500	0	500	0	500
52230 COMPUTER SOFTWARE	4,999	390	336	1,207	559		0		559	0	559	0	559
52299 EQUIPMENT	11,143	3,792	336	4,807	1,059		0		1,059	0	1,059	0	1,059
54303 OFFICE SUPPLIES	910	939	1,482	1,768	1,000		0		1,000	0	1,000	0	1,000
54330 PRINTING	0	0	0	30	30		0		30	0	30	0	30
54399 SUPPLIES	910	939	1,482	1,798	1,030		0		1,030	0	1,030	0	1,030
54412 TRAVEL/TRAINING	1,090	945	143	2,244	1,000		0		1,000	0	1,000	0	1,000
54425 SERVICE CONTRACTS	11,796	9,997	0	10,736	8,588		0		8,588	0	8,588	0	8,588
54442 PROFESSIONAL SERVICES	19,125	0	675	0	0		0		0	0	0	0	0
54452 POSTAGE	55	103	0	100	50		0		50	0	50	0	50
54472 TELEPHONE	280	260	143	500	350		0		350	0	350	0	350
R54442 PROFESSIONAL SERVICES	0	78,500	0	0	0		0		0	0	0	0	0
57100 CONTRACTUAL	32,346	89,805	961	13,580	9,988		0		9,988	0	9,988	0	9,988
58800 FRINGES	37,501	0	0	0	41,317		0		41,317	0	41,317	0	41,317
58900 EMPLOYEE BENEFITS	37,501	0	0	0	41,317		0		41,317	0	41,317	0	41,317
TOTAL EXPENSE	178,427	194,317	64,333	122,202	155,411		0		155,411	0	155,411	0	155,411

**INFORMATION TECHNOLOGY SERVICES
(NYS Unit 1683)**

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42228 DATA PROCESSING	39,536	25,996	21,743	31,610	31,610		0		31,610	0	31,610	0	31,610
42399 INTERGOVERNMENTAL CHARGES	39,536	25,996	21,743	31,610	31,610		0		31,610	0	31,610	0	31,610
43989 OTHER HOME/COMMUNITY SVCS	42,250	63,705	0	0	0		0		0	0	0	0	0
43999 STATE AID	42,250	63,705	0	0	0		0		0	0	0	0	0
TOTAL REVENUE	81,786	89,701	21,743	31,610	31,610		0		31,610	0	31,610	0	31,610
Total NYS Unit Cost	96,641	26,116	42,590	90,592	123,801		0		123,801	0	123,801	0	123,801

**ITS CRIMINAL JUSTICE SUPPORT (NYS
Unit 1685)**

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000195 DIR INF TECH SVCS	0	0	0	0	2,029	0.02	2,029	0.02	4,058	2,029	4,058	2,029	4,058
51000637 SYSTEMS ANALYST TECH	0	0	0	0	29,449	0.50	0	0.00	29,449	0	29,449	0	29,449
51000638 MICROCOMPUTER SPEC	0	0	0	23,661	0	0.00	0	0.00	0	0	0	0	0
51999 PERSONAL SERVICES	0	0	0	23,661	31,478	0.52	2,029	0.02	33,507	2,029	33,507	2,029	33,507
52202 NETWORK COMPONENTS	0	0	21,612	30,000	0		0		0	0	0	0	0
52206 COMPUTER EQUIPMENT	0	2,886	0	0	0		0		0	0	0	0	0
52230 COMPUTER SOFTWARE	0	6,502	0	0	0		0		0	0	0	0	0
52299 EQUIPMENT	0	9,388	21,612	30,000	0		0		0	0	0	0	0
54412 TRAVEL/TRAINING	0	879	0	0	0		0		0	0	0	0	0
54425 SERVICE CONTRACTS	3,425	3,425	3,425	4,617	3,773		0		3,773	0	3,773	0	3,773
54442 PROFESSIONAL SERVICES	0	0	0	5,350	2,000		0		2,000	0	2,000	0	2,000
54452 POSTAGE	0	135	56	0	0		0		0	0	0	0	0
54472 TELEPHONE	0	121	0	0	0		0		0	0	0	0	0
57100 CONTRACTUAL	3,425	4,560	3,481	9,967	5,773		0		5,773	0	5,773	0	5,773
58800 FRINGES	0	0	0	0	12,749		822		13,571	822	13,571	822	13,571
58900 EMPLOYEE BENEFITS	0	0	0	0	12,749		822		13,571	822	13,571	822	13,571
TOTAL EXPENSE	3,425	13,948	25,093	63,628	50,000		2,851		52,851	2,851	52,851	2,851	52,851
Total NYS Unit Cost	3,425	13,948	25,093	63,628	50,000		2,851		52,851	2,851	52,851	2,851	52,851
Total County Cost	839,068	630,283	404,126	726,663	848,375		16,670	0.08	865,045	16,670	865,045	16,670	865,045

OTR Requests For Information Technology Services

Priority # 1

OTR Number 022 ITS Director decrease in hours from 40 to 35 hours per week and reduction in standard work week from five to four days/week

Reason for Request

ITS Director's hours to decrease in 2010 from 40 hours to 35 hours per week pursuant to requested fiscal target decrease. The total amount of savings which includes salary and fringe equals \$16,670.

If Not Funded

Availability of the ITS Director will be decreased and weekly work schedule can not be consistently defined due to prioritization of meeting schedules and current projects. The primary focus of the ITS department in 2010 will be limited to currently defined and budgeted projects, including Human Resources/Payroll, Mental Health Electronic Medical Records, 55 Brown Road Health Department move, Legislature Office Agenda & Meeting Management software and numerous Public Safety/LETSS initiatives. No new initiatives will be considered by the Director of ITS unless mandated by the County Administrator or the Legislature.

County Administrator Recommendation

Approve department's request. Sustained support and enhancement of productivity-enhancing technology through the leadership and management of the ITS Director is essential at a time when declining resources demand increasingly higher levels of efficiency.

			Department Requested	County Administrator Recommended	
1680	DIR INF TECH SVCS	TARGET	9,836	Target	9,836
1680	FRINGES	TARGET	3,983	Target	3,983
1680	PROFESSIONAL SERVICES		0		0
1685	DIR INF TECH SVCS	TARGET	2,029	Target	2,029
1685	FRINGES	TARGET	822	Target	822
Total Target			16,670		16,670
Total OTR Request			16,670		16,670

Information Technology Services

CONTRACTS

		2007	2008	2009	2010
Dartware (Intermapper)	License Renewal	400	540	540	540
Clarity Connect	50/50 Contract w/Airport	0	0	0	1,800
Wild Packets	EtherPeek Maintenance	450	0	0	0
Meeting Maker formerly WebEvent	User Maintenance	1,000	0	0	0
Numara Software (Track-It)	Technical Support	2,100	0	0	4,840
SCO Ops	SCO Maintenance	579	0	0	0
NOVELL	Maintenance Renewal	15,500	15,500	9,856	0
Commvault Systems	Support & Maintenance	8,680	8,680	0	0
ESRI	Maintenance Renewal (ARCGIS)	6,925	4,550	4,811	0
Synergy	Maintenance Renewal/Xdefenders (Spam)	7,500	7,500	7,500	2,450
Computing Center	CISCO Smartnet Maintenance Renewal	0	0	6,889	0
Computing Center	Laserjet/Designjet Maintenance Renewal	0	0	738	0

Information Technology Services

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Computing Center	CISCO (ASAFirewall) maintenance	0	0	3,487	2,719
Computing Center	CommVault iData Agent Maintenance	0	0	1,192	0
Computing Center	CommVault Maintenance Renewal	0	0	10,198	12,538
Computing Center	Citrix Maintenance Renewal	0	0	3,425	3,425
Anixter, Inc.	UPS Maintenance Renewal	0	0	2,012	2,012
Net App Services	Maintenance Renewal	1,500	1,500	2,249	0
ESRI	Maintenance Renewal	625	0	0	5,186
Dell (Symantec)	Maintenance Renewal	0	0	0	4,223
Synergy	Maintenance Renewal(Cymphonix)	0	0	0	5,000
Computing Center	CISCO Maintenance (Firewall)	0	3,487	0	0
GoDaddy.com	Tompkins-Ready.org website domain	0	28	0	0
GeoTrust	Certificate Renewal	0	300	0	348
Encover - CISCO smartnet	Maintenance Renewal	0	7,910	0	0
Novell Groupwise	Maintenance Renewal	0	12,315	13,500	13,500
SCO Ops	Server Maintenance Renewal	2,000	0	0	0
Citrix (Criminal Justice Expense)	Maintenance	3,200	3,200	0	0
ESRI	Maintenance Renewal (ArcGIS Server)	2,400	0	0	3,402
Synergy	Maintenance Renewal (SmartNet)	5,038	0	955	0
Computing Center	Laserjet/Designjet Maintenance	740	740	0	0
Lynx (NetVision Maintenance)	Maintenance Renewal	1,500	1,673	1,673	0
Sungard Pentamation	Maintenance	1,000	1,000	1,461	1,169
ASAP Software	Symantec AntiVirus Maintenance Renewal	4,300	4,300	5,097	0
Synergy	Maintenance Renewal (I-Data Agent)	368	0	0	0

Information Technology Services

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
NYSLGITDA	50	50	50	50

Legislature

Cathy Covert, Clerk of the Legislature
320 N Tioga Street Ithaca, NY, 14850

Phone: 607-274-5434

Web: <http://www.tompkins-co.org/legislature>

Email: ccover@tompkins-co.org

The mission of the Tompkins County Legislature is to collectively meet the needs of residents and communities and to realize the Legislature's articulated vision, that is: County government will perform those functions not provided by individuals, the private sector, other levels of government, or the not-for-profit sector. County activities will be designed to protect and enhance the lives of the diverse residents and communities in ways that are compassionate, ethical, and creative within the limits of what residents financially support. The 15 members of the County Legislature are elected every four years from 15 legislative districts of approximately equal population size.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Chief Deputy Clerk	1.00	1.00	1.00	1.00	Clerk of the Legislature	1.00	1.00	1.00	1.00	
Deputy Clerk	1.00	1.00	1.00	1.00	Legislators	15.00	15.00	15.00	15.00	
Total:						18.00	18.00	18.00	18.00	

5800 LEGISLATURE

Funding Type: Locally Controlled Spending

The Legislature's role is to set policy and determine the best use of taxpayer money. This body elects a chair who resides over the Legislature meetings, determines committee membership and functions, works closely with the County Administrator, and provides policy-level oversight.

LEGISLATURE (NYS Unit 1010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000006 LEGISLATOR	267,115	280,600	167,911	289,850	289,850	15.00	0	0.00	289,850	0	289,850	0	289,850	
51999 PERSONAL SERVICES	267,115	280,600	167,911	289,850	289,850	15.00	0	0.00	289,850	0	289,850	0	289,850	
54303 OFFICE SUPPLIES	54	0	0	0	0		0		0	0	0	0	0	
54332 BOOKS	135	20	18	100	0		0		0	0	0	0	0	
54342 FOOD	1,373	2,347	875	600	0		0		0	0	0	0	0	
R54342 FOOD	101	0	0	0	0		0		0	0	0	0	0	
54399 SUPPLIES	1,663	2,367	893	700	0		0		0	0	0	0	0	
54400 PROGRAM EXPENSE	0	0	16	0	0		0		0	0	0	0	0	
54402 LEGAL ADVERTISING	1,544	0	0	0	0		0		0	0	0	0	0	
54412 TRAVEL/TRAINING	6,403	4,740	3,124	5,500	5,500		0		5,500	0	5,500	0	5,500	
54414 LOCAL MILEAGE	5,725	8,025	1,247	8,180	0		8,180		8,180	8,180	8,180	8,180	8,180	
54416 MEMBERSHIP DUES	95	995	50	1,095	1,095		0		1,095	0	1,095	0	1,095	
54442 PROFESSIONAL SERVICES	5,214	12,721	0	5,000	0		5,000		5,000	0	0	0	0	
54452 POSTAGE	0	0	31	0	0		0		0	0	0	0	0	

<i>LEGISLATURE (NYS Unit 1010)</i>					2010										
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
54472	TELEPHONE	0	388	246	500	500		0		500	0		500	0	500
54486	2007 SCI FUNDS	6,453	10,287	3,004	8,547	0		0		0	0		0	0	0
R54486	2007 SCI FUND	0	0	1,950	3,000	0		0		0	0		0	0	0
57100	CONTRACTUAL	25,434	37,156	9,668	31,822	7,095		13,180		20,275	8,180		15,275	8,180	15,275
58800	FRINGES	104,175	0	0	0	117,389		0		117,389	0		117,389	0	117,389
58900	EMPLOYEE BENEFITS	104,175	0	0	0	117,389		0		117,389	0		117,389	0	117,389
	TOTAL EXPENSE	398,387	320,123	178,472	322,372	414,334		13,180		427,514	8,180		422,514	8,180	422,514
REVENUE															
42701	REFUND OF PRIOR YR EXPENS	0	72	0	0	0		0		0	0		0	0	0
42770	OTHER MISCELL REVENUES	42	0	0	0	0		0		0	0		0	0	0
42799	MISCELL LOCAL SOURCES	42	72	0	0	0		0		0	0		0	0	0
	TOTAL REVENUE	42	72	0	0	0		0		0	0		0	0	0
Total NYS Unit Cost		398,244	320,051	176,522	319,372	414,334		13,180		427,514	8,180		422,514	8,180	422,514

<i>MUNICIPAL DUES (NYS Unit 1920)</i>					2010										
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
54400	PROGRAM EXPENSE	1,200	800	1,200	0	0		0		0	0		0	0	0
54416	MEMBERSHIP DUES	8,306	8,555	8,812	8,673	9,076		0		9,076	0		9,076	0	9,076
57100	CONTRACTUAL	9,506	9,355	10,012	8,673	9,076		0		9,076	0		9,076	0	9,076
	TOTAL EXPENSE	9,506	9,355	10,012	8,673	9,076		0		9,076	0		9,076	0	9,076
Total NYS Unit Cost		9,506	9,355	10,012	8,673	9,076		0		9,076	0		9,076	0	9,076
LEGISLATURE PROGRAM COST		407,750	329,406	186,534	328,045	423,410		13,180		436,590	8,180		431,590	8,180	431,590

The Clerk of the Legislature is responsible for the day-to-day administration of the office of the County Legislature and performs such other and related duties as may be conferred or imposed by the Legislature.

CLERK, LEGISLATURE (NYS Unit 1040)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
51000178	CLERK, LEGISLATURE	68,195	70,493	42,886	71,265	66,810	0.94	4,455	0.06	71,265	0	66,810	0	66,810
51000351	DEP CLERK, LEGISLA	47,279	48,931	29,982	49,811	46,697	0.94	3,114	0.06	49,811	0	46,697	0	46,697
51000355	CHIEF DEP CLERK	51,359	53,060	32,246	53,541	50,196	0.94	3,345	0.06	53,541	0	50,196	0	50,196
51600	LONGEVITY	0	0	0	1,000	1,000	0.00	0	0.00	1,000	0	1,000	0	1,000
51999	PERSONAL SERVICES	166,833	172,484	105,114	175,617	164,703	2.82	10,914	0.18	175,617	0	164,703	0	164,703
52206	COMPUTER EQUIPMENT	0	653	0	800	0		500		500	500	500	500	500
52214	OFFICE FURNISHINGS	0	-1	0	0	0		0		0	0	0	0	0
52230	COMPUTER SOFTWARE	308	53,061	0	320	0		0		0	0	0	0	0
52299	EQUIPMENT	308	53,713	0	1,120	0		500		500	500	500	500	500
54303	OFFICE SUPPLIES	1,010	1,328	585	1,500	1,500		0		1,500	0	1,500	0	1,500
54330	PRINTING	6,872	7,196	5,292	7,497	6,088		0		6,088	0	6,088	0	6,088
54399	SUPPLIES	7,882	8,524	5,877	8,997	7,588		0		7,588	0	7,588	0	7,588
54999	ROLLOVER	0	0	0	0	0		-15,834		-15,834	-500	-500	-500	-500
55000	ROLLOVER	0	0	0	0	0		-15,834		-15,834	-500	-500	-500	-500
54402	LEGAL ADVERTISING	276	579	56	1,000	1,000		0		1,000	0	1,000	0	1,000
54416	MEMBERSHIP DUES	100	100	100	100	100		0		100	0	100	0	100
54422	EQUIPMENT MAINTENANCE	0	142	0	0	0		0		0	0	0	0	0
54425	SERVICE CONTRACTS	210	0	0	0	0		0		0	0	0	0	0
54442	PROFESSIONAL SERVICES	734	0	0	0	0		13,300		13,300	13,300	13,300	13,300	13,300
54452	POSTAGE	1,286	1,234	725	2,000	2,000		0		2,000	0	2,000	0	2,000
54472	TELEPHONE	761	743	364	1,500	1,500		0		1,500	0	1,500	0	1,500
R54442	PROFESSIONAL SERVICES	0	0	7,000	7,098	0		0		0	0	0	0	0
57100	CONTRACTUAL	3,367	2,798	8,245	11,698	4,600		13,300		17,900	13,300	17,900	13,300	17,900
58800	FRINGES	64,828	0	0	0	66,705		4,420		71,125	0	66,705	0	66,705
58900	EMPLOYEE BENEFITS	64,828	0	0	0	66,705		4,420		71,125	0	66,705	0	66,705
TOTAL EXPENSE		243,218	237,519	119,236	197,432	243,596		13,300		256,896	13,300	256,896	13,300	256,896

CLERK, LEGISLATURE (NYS Unit 1040)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
43089 OTHER STATE AID	0	54,144	0	0	0		0		0	0	0	0	0
43999 STATE AID	0	54,144	0	0	0		0		0	0	0	0	0
TOTAL REVENUE	0	54,144	0	0	0		0		0	0	0	0	0
Total NYS Unit Cost	243,218	183,375	112,236	190,334	243,596	13,300	256,896	13,300	256,896	13,300	256,896	13,300	256,896
CLERK, LEGISLATURE PROGRAM COST	243,218	183,375	112,236	190,334	243,596	13,300	256,896	13,300	256,896	13,300	256,896	13,300	256,896
Total County Cost	650,968	512,781	298,770	518,379	667,006	17.82	26,480	0.18	693,486	21,480	688,486	21,480	688,486

**OTR Requests For Legislature
Priority # 1**

OTR Number 023 Restore existing staff hours from 37.5 to 40 hours per week.

Reason for Request

Legislature staff consistently works in excess of 40 hours per week and cannot absorb a reduction in hours without a corresponding reduction of workload. The Office is required by law to be open to the public until 5 p.m.

If Not Funded

TCCOG administrative support will be discontinued. Minutes for all committees and Legislature meetings will be action only summaries.

County Administrator Recommendation

In light of current fiscal conditions and potential labor-saving IQM2 system, not recommended. However, in keeping with Policy 01-00, Administration strongly recommends legislative consideration of action-item minutes rather than transcription-level minutes of Legislature and committee meetings to reduce the workload of legislative staff.

		Department Requested		County Administrator Recommended	
1040	CHIEF DEP CLERK	Target	3,345	Target	0
1040	CLERK, LEGISLATURE	Target	4,455	Target	0
1040	DEP CLERK, LEGISLA	Target	3,114	Target	0
1040	FRINGES	Target	4,420	Target	0
1040	ROLLOVER	ONETIME	-15,334	Onetime	0
	Total Onetime		-15,334		0
	Total Target		15,334		0
	Total OTR Request		0		0

Priority # 2

OTR Number 024 IQM2 Meeting Management Software Program Technical Support

Reason for Request

The County was awarded a grant from the New York State Archives and Records Administration to purchase IQM2 Meeting Management Software. The program is designed to alleviate existing workload pressures and create efficiencies.

If Not Funded

Technical support and upgrades for the continued implementation of this software program will not be available for 2010.

County Administrator Recommendation

Approve department's request. Maintenance of the new productivity-enhancing software system is essential.

		Department Requested		County Administrator Recommended	
1040	PROFESSIONAL SERVICES	Target	13,300	Target	13,300
	Total Onetime				0
	Total Target		13,300		13,300
	Total OTR Request		<u>13,300</u>		<u>13,300</u>

Priority # 3

OTR Number 025 Mileage Reimbursement for Legislators

Reason for Request

Legislators currently reimbursed for local mileage expenses.

If Not Funded

No mileage reimbursement will be available.

County Administrator Recommendation

Approve department's request.

		Department Requested		County Administrator Recommended	
1010	LOCAL MILEAGE	Target	8,180	Target	8,180
	Total Onetime				0
	Total Target		8,180		8,180
	Total OTR Request		<u>8,180</u>		<u>8,180</u>

Priority # 4

OTR Number 026 Professional Services - funding of project assistants/expenses related to special committees and projects.

Reason for Request

Funding has been approved as one-time for multiple years and funded by Rollover. No Rollover is anticipated to be available to cover this expense in 2010.

If Not Funded

Elimination of funding - this is a resource that has been requested and used for various needs associated with special committees and projects of the Legislature.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

		Department Requested		County Administrator Recommended	
1010	PROFESSIONAL SERVICES	Target	5,000		0
	Total Onetime				0
	Total Target		5,000		
	Total OTR Request		<u>5,000</u>		<u>0</u>

Priority # 5

OTR Number 027 Computer replacement

Reason for Request

Routine upgrade of computer

If Not Funded

Replacement of one computer per replacement plan

County Administrator Recommendation

Approve department's request.

			Department Requested			County Administrator Recommended
1040	COMPUTER EQUIPMENT	ONETIME	500		Onetime	500
1040	ROLLOVER	ONETIME	-500		Onetime	-500
	Total Onetime		0			0
	Total OTR Request		0			0

Legislature

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Conservation Leaders Network	0	45	45	45
NYS Assoc. of Clerks of County Legislative Boards	100	100	100	100
Cayuga Lake Watershed Intermunicipal	900	900	900	900
National Association of Black County Officials	100	100	100	100
Inter-County Association of Western, NY	50	50	50	50
New York State Association of Counties	8,310	8,420	8,673	9,076

Personnel Department

Anita Fitzpatrick, Commissioner
125 E Court Street Ithaca, NY, 14850

Phone: 274-5526

Web: www.tompkins-co.org

Email: afitzpatrick@tompkins-co.org

The Personnel Department administers the Civil Service Program for all County departments, BOCES, Tompkins Cortland Community College, Towns and Villages, and area school districts including recruitment, testing, and notification functions. Serves as the lead for diversity initiatives including recruitment, retention, employee orientation, and training. The department administers the County's benefits program, which encompasses health insurance, workers' compensation, disability, flexible benefits, deferred compensation, and retirement programs. The Personnel Department operations also include contract negotiations, disciplinary, grievance, and arbitration issues and actions.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested								
	2007	2008	2009	2010					
Administrative Services Coordinator	1.00	1.00	1.00	1.00	Commissioner of Personnel	1.00	1.00	1.00	1.00
Deputy Commissioner of Personnel	1.00	1.00	1.00	1.00	Employee Benefits Manager	1.00	1.00	1.00	1.00
Mall & Rec Clerk	1.00	1.00	1.00	0.00	Mail Clerk	1.00	1.00	1.00	0.00
Personnel Assistant	3.00	3.00	4.00	3.00	Secretary	0.86	0.86	0.00	0.00
Total:						9.86	9.86	10.00	7.00

6700 PERSONNEL

Funding Type: Mandated Responsibility

The Personnel Department administers the Civil Service Program for all County Departments, BOCES, Tompkins Cortland Community College (TC-3) and area school districts including recruitment, testing and notification functions. Serves as the lead for diversity initiatives including recruitment, retention, employee orientation, and training. The department administers the County's benefits program, which encompasses health insurance, workers' compensation, disability, flexible benefits, deferred compensation, and retirement programs. The Personnel Department operations also include contract negotiations, disciplinary, grievance and arbitration issues and actions, and county wide training initiatives.

PERSONNEL (NYS Unit 1430)

						2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
51000	REGULAR PAY	0	0	-126	0	0	0.00	0	0.00	0	0	0	0	0	
51000049	PROJECT ASSISTANT	22,764	6,649	0	0	2,208	0.00	0	0.00	2,208	0	2,208	0	2,208	
51000174	DEP COMM PERSONNEL	60,703	64,127	38,986	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	
51000183	EMP BENEFITS MGR	60,653	64,027	39,512	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	
51000242	COMM. OF PERSONNEL	90,655	93,714	57,083	94,857	94,857	1.00	0	0.00	94,857	0	94,857	0	94,857	
51000321	KEYBOARD SPEC	7,853	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000329	RECEPTIONIST	22,878	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000330	SECRETARY	19,756	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000333	PERSONNEL ASST	83,853	87,296	61,827	168,619	129,275	3.00	0	0.00	129,275	0	129,275	0	129,275	
51000341	ADMIN SRVCS COORD	47,727	48,376	28,245	49,811	49,811	1.00	0	0.00	49,811	0	49,811	0	49,811	

PERSONNEL (NYS Unit 1430)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010										
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
51000357 PERS ASST TRAINEE	5,372	57,234	13,692	0	0	0.00	0	0.00	0	0	0	0	0	0	0
51000503 CLERK	0	0	2,328	0	0	0.00	0	0.00	0	0	0	0	0	0	0
51200333 PERSONNEL ASST	69	128	11	0	0	0.00	0	0.00	0	0	0	0	0	0	0
51600 LONGEVITY	0	0	0	2,750	2,800	0.00	0	0.00	2,800	0	2,800	0	0	2,800	0
51999 PERSONAL SERVICES	422,283	421,551	241,558	445,605	408,519	7.00	0	0.00	408,519	0	408,519	0	0	408,519	0
52206 COMPUTER EQUIPMENT	13	477	432	500	500	0	0	0	500	0	500	0	0	500	0
52210 OFFICE EQUIPMENT	27	0	0	200	200	0	0	0	200	0	200	0	0	200	0
52214 OFFICE FURNISHINGS	836	303	0	250	250	0	0	0	250	0	250	0	0	250	0
52230 COMPUTER SOFTWARE	150	598	1,107	500	500	0	0	0	500	0	500	0	0	500	0
52299 EQUIPMENT	1,026	1,378	1,539	1,450	1,450	0	0	0	1,450	0	1,450	0	0	1,450	0
54303 OFFICE SUPPLIES	4,134	4,048	1,894	4,500	4,500	0	0	0	4,500	0	4,500	0	0	4,500	0
54330 PRINTING	6,095	7,042	1,705	7,500	6,000	0	0	0	6,000	0	6,000	0	0	6,000	0
54332 BOOKS	343	468	97	500	500	0	0	0	500	0	500	0	0	500	0
54399 SUPPLIES	10,572	11,558	3,696	12,500	11,000	0	0	0	11,000	0	11,000	0	0	11,000	0
54400 PROGRAM EXPENSE	12,836	10,190	7,569	13,500	13,500	0	0	0	13,500	0	13,500	0	0	13,500	0
54401 EMPLOYEE RECOGNITION	2,072	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0
54402 LEGAL ADVERTISING	72	72	0	0	0	0	0	0	0	0	0	0	0	0	0
54412 TRAVEL/TRAINING	2,264	1,204	268	1,500	2,500	0	0	0	2,500	0	2,500	0	0	2,500	0
54414 LOCAL MILEAGE	880	1,625	649	1,041	1,500	0	0	0	1,500	0	1,500	0	0	1,500	0
54416 MEMBERSHIP DUES	600	345	460	400	500	0	0	0	500	0	500	0	0	500	0
54432 RENT	1,300	895	1,010	1,500	1,500	0	0	0	1,500	0	1,500	0	0	1,500	0
54442 PROFESSIONAL SERVICES	77,590	69,075	15,077	15,500	5,000	0	0	0	5,000	0	5,000	0	0	5,000	0
54452 POSTAGE	5,298	5,348	2,151	5,000	5,500	0	0	0	5,500	0	5,500	0	0	5,500	0
54472 TELEPHONE	1,378	1,650	619	1,500	1,500	0	0	0	1,500	0	1,500	0	0	1,500	0
R54412 TRAVEL/TRAINING	0	0	0	2,000	0	0	0	0	0	0	0	0	0	0	0
R54432 RENT	0	0	0	105	0	0	0	0	0	0	0	0	0	0	0
R54442 PROFESSIONAL SERVICES	7,050	0	0	4,000	0	0	0	0	0	0	0	0	0	0	0
57100 CONTRACTUAL	111,340	92,404	27,803	46,046	31,500	0	0	0	31,500	0	31,500	0	0	31,500	0
58800 FRINGES	157,769	0	0	0	165,450	0	0	0	165,450	0	165,450	0	0	165,450	0
58900 EMPLOYEE BENEFITS	157,769	0	0	0	165,450	0	0	0	165,450	0	165,450	0	0	165,450	0
TOTAL EXPENSE	702,990	526,891	274,596	505,601	617,919	0	0	0	617,919	0	617,919	0	0	617,919	0

PERSONNEL (NYS Unit 1430)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42770 OTHER MISCELL REVENUES	240	0	0	0	0		0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	240	0	0	0	0		0		0	0	0	0	0
TOTAL REVENUE	240	0	0	0	0		0		0	0	0	0	0
Total NYS Unit Cost	695,700	526,891	274,596	499,496	617,919		0		617,919	0	617,919	0	617,919
PERSONNEL PROGRAM COST	695,700	526,891	274,596	499,496	617,919		0		617,919	0	617,919	0	617,919

6702 INTERNSHIPS

Funding Type: Locally Controlled Spending

PROGRAM IS CURRENTLY NOT FUNDED. The internship program provides a single funding source for County departments who need assistance with research and special projects. Recruitment of interns focuses on non-work-study students at Cornell, Ithaca College and Tompkins Cortland Community College, and persons identified who may be unemployed or underemployed. in the general workforce.

INTERNSHIPS (NYS Unit 1431)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000049 PROJECT ASSISTANT	-14	0	45,083	0	0	0.00	0	0.00	0	0	0	0	0
51200049 PROJECT ASSISTANT	14	0	0	0	0	0.00	0	0.00	0	0	0	0	0
TOTAL EXPENSE	0	0	45,083	0	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost	0	0	45,083	0	0	0	0	0	0	0	0	0	0
INTERNSHIPS PROGRAM COST	0	0	45,083	0	0	0	0	0	0	0	0	0	0

The In-Service Education program provides Tompkins County employees with the information and skills needed to perform their jobs efficiently and effectively. This program has the primary responsibility for creating and implementing an organizational development plan for all County departments and in this role contracts with trainers and consultants, provides group facilitation and recruitment services.

INSERVICE TRAINING (NYS Unit 1987)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54412 TRAVEL/TRAINING	712	0	280	0	0		0		0	0	0	0	0
54442 PROFESSIONAL SERVICES	0	0	10,431	47,500	12,000		0		12,000	0	12,000	0	12,000
R54442 PROFESSIONAL SERVICES	11,607	0	0	0	0		0		0	0	0	0	0
57100 CONTRACTUAL	12,319	0	10,711	47,500	12,000		0		12,000	0	12,000	0	12,000
TOTAL EXPENSE	12,319	0	10,711	47,500	12,000		0		12,000	0	12,000	0	12,000
Total NYS Unit Cost	712	0	10,711	47,500	12,000		0		12,000	0	12,000	0	12,000
INSERVICE TRAINING PROGRAM COST	712	0	10,711	47,500	12,000		0		12,000	0	12,000	0	12,000
Total County Cost	696,412	526,891	330,390	546,996	629,919	7.00	0	0.00	629,919	0	629,919	0	629,919

Personnel Department
CONTRACTS

	2007	2008	2009	2010
TBD Work/Life Skills Trainings	0	5,000	0	0
TBD Workplace Dynamics Assessment & Climate Change	5,000	0	0	0
TBD Emotional Intelligence at Work	2,500	0	0	0
TBD Customer Focused Culture/Teamwork	2,500	0	0	0
TBD Core Skills Training	17,000	8,500	0	0
TBD Computer Skills Training	6,000	8,000	0	0
TBD Sexual Harassment Prevention Training	5,000	0	0	0
TBD Diversity/Cultural Sensitivity Training	10,000	4,000	0	0
Orville Boden Jr. Consulting Services Health Insurance	22,000	19,971	12,000	0
Neo Post Maintenance of mail meter	3,500	3,500	3,000	0
TBD Departmental Trainings	0	0	3,500	5,000
Tompkins Cortland Community College.biz Computer, Life/Work Skills Training	0	0	12,000	12,000
Tompkins Cortland Community College.biz Core Supervisory training	0	0	35,500	0

Personnel Department

MEMBERSHIP

SHRM - National Organization

NYS Assoc. of Personnel and Civil Service Officers

Affirmative Action Association

Tompkins County SHRM

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
160	75	75	75
100	100	100	150
100	100	100	150
125	125	125	125

Rural Library Services

 Groton Public Library - Annabeth Hayes (Library Director) - 112 E Cortland Street, Groton NY 13073 (898-5055)

Lansing Public Library - Susie Gutenberger, 27 Auburn Rd, Lansing, NY 14882 (533-4939) Website: www.lansinglibrary.org

Dryden Southworth Library - 24 West Main Street, Dryden NY 13053 (844-4782) Website: <http://www.southworthlibrary.org/>.

Ulysses Philomathic Library - Molly Foust, Director - 74 E. Main Street, P.O. Box 705, Trumansburg, NY 14886 - Phone (607) 387-5623
 E-mail: uphiloma@twcny.rr.com Website: <http://www.trumansburglibrary.org>

Newfield Public Library - Tina Winstead, Director - PO Box 154, Newfield NY 14867 (564-3594) Website: <http://www.flls.org/memberpages/newfield.htm>

Finger Lakes Library System - Karen Creenan, Director - 119 E Green Street, Ithaca NY 14850 (273-4074) Website: <http://www.flls.org/>.

<u>Agency Budget History</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010 Req</u>	<u>City Share</u>	<u>Local Share</u>
Fingerlakes Library	14,500	14,500	15,000	15,450	14,485	0	14,485
Groton Public Library	27,967	27,967	29,000	29,870	28,003	0	28,003
Newfield Public Library	27,967	27,967	29,000	29,870	28,003	0	28,003
Southworth Library (Dryden)	27,967	28,567	29,000	29,870	28,003	0	28,003
Ulysses Philomathic Library	27,967	27,967	29,000	29,870	28,003	0	28,003
Lansing Library	0	0	0	29,870	28,003	0	28,003
Grand Total:	126,368	126,968	131,000	164,800	154,500	0	154,500

Funding Type: Locally Controlled Spending

<i>LIBRARIES (NYS Unit 7410)</i>					2010									
	2007	2008	2009	2009	Target/ Base		Req OTR		Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
	Actual	Actual	YTD	Modified Budget	Budget	FTE	Req	OTR	FTE					
EXPENSE														
54400 PROGRAM EXPENSE	126,969	119,500	108,710	164,800	154,500		10,300			164,800	0	154,500	0	154,500
R54400 PROGRAM EXPENSE	0	0	14,500	14,500	0		0			0	0	0	0	0
57100 CONTRACTUAL	126,969	119,500	123,210	179,300	154,500		10,300			164,800	0	154,500	0	154,500
TOTAL EXPENSE	126,969	119,500	123,210	179,300	154,500		10,300			164,800	0	154,500	0	154,500
Total NYS Unit Cost	126,969	119,500	108,710	164,800	154,500		10,300			164,800	0	154,500	0	154,500
LIBRARY SERVICES PROGRAM COST	126,969	119,500	108,710	164,800	154,500		10,300			164,800	0	154,500	0	154,500
Total County Cost	126,969	119,500	108,710	164,800	154,500	0.00	10,300	0.00		164,800	0	154,500	0	154,500

OTR Requests For Rural Library Services

Priority # 1

OTR Number 028 Finger Lakes Library Service

Reason for Request

Maintaining services in the face of rapidly rising costs in an ongoing challenge.

If Not Funded

FLLS continually seeks ways to accomplish the same goals in a more efficient less costly way. We also attempt to take advantage of grant opportunities as they arise.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
7410	PROGRAM EXPENSE	Target	965	0
	Total Target		965	
	Total OTR Request		965	0

Priority # 2

OTR Number 029 Groton Library - To maintain library services and meet current demand.

Reason for Request

GPL-as a cornerstone of education and culture in our rural community-relies heavily on county money to maintain our high-quality collections and services.

If Not Funded

In addition to cutting staff hours and new purchases for the collection, cultural events-such as our summer reading program-would have to be drastically reduced.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
7410	PROGRAM EXPENSE	Target	1,867	0
	Total Target		1,867	
	Total OTR Request		1,867	0

Priority # 3

OTR Number 030 Lansing Library - To maintain and expand service to patrons.

Reason for Request

The cause for the over target request is the continued increase in library use and patron needs. The library is asking to maintain current funding levels. We will be expanding our services, therefore stretching our funding dollars even farther than this year.

If Not Funded

The Lansing Library will have to reduce patron services and struggle to address their needs if the over target request is not met. During a recession public libraries services are more in demand than ever. The Lansing Library understands the realities of this hard economic time and how few public dollars there are available. However, public libraries can help stimulate the economy by educating people, promoting resource sharing, and helping people to find jobs.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
7410	PROGRAM EXPENSE	Target	1,867	0
	Total Target		1,867	
	Total OTR Request		1,867	0

Priority # 4

OTR Number 031 Newfield Public Library - This request would provide maintenance of effort to existing services at a rate equal to 2009.

Reason for Request

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
7410	PROGRAM EXPENSE	Target	1,867	0
	Total Target		1,867	
	Total OTR Request		1,867	0

Priority # 5

OTR Number 032 Southworth Library (Dryden)

Reason for Request

The request for the increase of \$1867 reflects the amount we need to restore our funding to the 2009 levels and does not include any cost of living increases for the staff. It does not represent an increase in staff level, library open hours, books or materials. This request would allow the Southworth Library to continue to provide services and resources to the Dryden community at the current level

If Not Funded

These challenging economic times have put a strain on most operations, ours included. Our usage of services has increased by 17% over last year, but if we are not funded we will probably be forced to reduce our open hours as we cannot reduce the staff pay, acquisitions budget or other resources.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
7410	PROGRAM EXPENSE	Target	1,867	0
	Total Target		1,867	
	Total OTR Request		1,867	0

Priority # 6

OTR Number 033 Ulysses Library - To maintain library services and meet current demand.

Reason for Request

In 2008, use of the library began increasing substantially and continues to exceed our expectations. June 2009 circulation figures were up nearly 20% from June 2008. Attendance at programs is much higher and requests for computer help and for our job seeking resources are up over 20% from last year. We are very efficient with our funding due to the fifty plus volunteers that run our circulation desk, shelving and fundraising initiatives. However, we have made due with less for many years and we were already at capacity before the dramatic surges in circulation, computer usage and participation in programs necessitated modest increases in spending.

If Not Funded

We will be unable to keep up with the demand for library resources and services. We will have to reduce our offerings when they are used more than ever. Hours and staffing will be cut depending on contributions from other sources.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
7410	PROGRAM EXPENSE	Target	1,867	0
	Total Target		1,867	
	Total OTR Request		1,867	0

The History Center in Tompkins County

Jean Currie, Director

401 E State Street Ithaca, NY, 14850

Phone: 273-8284

Web: <http://www.TheHistoryCenter.net>

The History Center in Tompkins County (THC) is the leading provider of historical services in Tompkins County. THC, serving as a public trust for Tompkins County, preserves in perpetuity and provides ongoing access to the archives, artifacts, and stories that have shaped the history of Tompkins County. THC delivers a diverse array of practical and educational programs and services to Tompkins County residents. THC is a unique resource that supports cultural and economic development through strong partnerships with public and private organizations throughout the County. Virtually 100% of THC's holdings relate specifically to the development of Tompkins County - its people, organizations, businesses, government, educational and cultural assets, and communities. Providing safe and accessible housing for the County's historic collections is a commitment that the County must make to the public. To fulfill that commitment, The History Center provides the service to the County that upholds that public trust.

Agency Budget History

The History Center

Grand Total:

<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010 Req</u>	<u>City Share</u>	<u>Local Share</u>
77,500	77,500	77,500	88,228	90,840	0	90,840
77,500	77,500	77,500	88,228	90,840	0	90,840

Funding Type: Locally Controlled Spending

THE HISTORY CENTER (NYS Unit 7510)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
						Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE															
54400	PROGRAM EXPENSE	77,500	90,200	66,171	88,228	90,840			0		90,840	0	90,840	0	90,840
R54400	PROGRAM EXPENSE	0	0	0	10,050	0			0		0	0	0	0	0
57100	CONTRACTUAL	77,500	90,200	66,171	98,278	90,840			0		90,840	0	90,840	0	90,840
	TOTAL EXPENSE	77,500	90,200	66,171	98,278	90,840			0		90,840	0	90,840	0	90,840
Total NYS Unit Cost		77,500	90,200	66,171	88,228	90,840			0		90,840	0	90,840	0	90,840
THE HISTORY CENTER PROGRAM COST		77,500	90,200	66,171	88,228	90,840			0		90,840	0	90,840	0	90,840
Total County Cost		77,500	90,200	66,171	88,228	90,840	0.00	0	0.00		90,840	0	90,840	0	90,840

Tompkins County Public Library

Janet Steiner, Director

101 E Green Street Ithaca, NY, 14850

Phone: 272-4555

Email: jsteiner@tcpl.org

Web: <http://www.tcpl.org/>

The mission of the Tompkins County Public Library is to enhance the lives of all people in Tompkins County by connecting them to the world's wisdom, knowledge, and culture through free and open access to information and creative expression in many formats. The library provides more than 240,000 items in its new facility, including books, magazines, paperbacks, large print books, videos and DVDs, music CDs, and recorded books. An extensive interlibrary loan service obtains items not owned. Public programs include story time, author readings, book discussion groups, art exhibits, musical performances and a myriad of special one-time events. Public access to the Internet is offered on a first come first served basis, and in depth training in database and Internet searching is offered monthly. Professional adult and children's librarians offer full reference and research services, answering questions of all kinds via phone, e-mail or in person. Licensed databases extend information resources and are available via the library's website. Workstations equipped with special software and hardware for those wishing to learn English or those with low-vision are available. In addition to the main library in downtown Ithaca, the library directly supports community libraries in Danby, Caroline and Lansing.

1. What specifically, will the County money requested through this process be used for? County funds are used to support the library's core operational costs including most personnel costs. Of particular note is that more than 90% of the library's acquisitions budget is funded by either the Friends of the Library or the TCPL Foundation, with county funding providing only minimal support for the purchase of library books and AV items. Other costs supported by county funding include insurance, security services, maintenance of the Polaris computer catalog, computer networking and technology, and miscellaneous such as supplies, postage, and telephone. County funding for the cleaning and maintenance of the library facility is included in the County Facilities budget. Debt service on the library building is also included elsewhere in the County Budget.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? TCPL provides information resources to the residents of the county that are easily accessible and for no cost. Through our collections and services, the library encourages a well-informed community and contributes to the educational, economic and cultural well-being of the County. County funding provides the core funding for basic library services, allowing the library to meet the state minimum standards for public library services for a community of our size. In addition county support helps maintain our role as the Central Library for the Finger Lakes Library System, serving as the major lending library for Tompkins County rural libraries as well as other members of the Finger Lakes Library System.

The library's 2008-2012 Strategic Plan outlines the following six goals:

GOAL 1: People of all ages and backgrounds will find a variety of materials and programs to advance knowledge and enjoyment and to create awareness of cultural heritage, arts, and sciences.

GOAL 2: People of all ages and backgrounds will find the tools for acquiring information and skills for lifelong learning.

GOAL 3: People of all ages and backgrounds will find a welcoming civic space where they can come together with others to exchange ideas, promote mutual interests and build community.

GOAL 4: People of all ages and backgrounds will be made aware of the library's outstanding professional services, diverse collections, and central role in the community through outreach, collaborations local organizations and public relations.

GOAL 5: People of all ages and backgrounds will have a public library that effectively uses public and private resources and is supported by stable funding adequate to meet these strategic goals.

GOAL 6: To meet these strategic planning goals, we will foster excellence within library staff and trustees

3. What community need does this program(s) address? What groups are targeted for receiving service? The library sustains the democratic principles of free and open access to information; engages people of all ages and economic incomes in their search for truth, identity and community; and assists them in leading productive lives that contribute to our larger community. The library contains a variety of resources including reference materials and educational tools to meet the information needs of County residents. TCPL provides online and technology resources such as computer work stations installed with a variety of informational and educational software and free Internet access. In-house training sessions for community members in every stage of life is offered. Regular exhibits of local and international artists stimulate the cultural environment of the community. Available employment and business resources help encourage the economic development of Tompkins County; in addition youth and teen programs help promote a well-trained and educated workforce. Library services are provided by a friendly and knowledgeable staff of trained librarians and volunteers who are committed to serving the informational needs of community members.

4. Describe County funding being requested other than through this process. None

5. What significant changes, if any, are planned for your program this year? In 2010 the library will have hired a new library director, who will be leading the library through a review of its Strategic Plan. The demand for more physical space will continue, and the library will be working with the county for the eventual move into the space now occupied by the Finger Lakes Library System.

6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program. A reduction in county funding will require cuts in library acquisitions, computer support services, staff development and training, publicity and further reductions in staffing. Vacant positions from 2009 will be left unfilled. The library's volunteer workforce may actually decrease if the volunteer coordinator's position is reduced to part-time status. Reductions in force may result in fewer open hours. The library may not be able to meet two state mandates: maintenance of local support and minimum standards for public libraries.

PUBLIC LIBRARY (NYS Unit 7411)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	2,603,422	2,616,056	2,025,592	2,700,789	2,483,708		170,000		2,653,708	35,000	2,518,708	35,000	2,518,708
57100	CONTRACTUAL	2,603,422	2,616,056	2,025,592	2,700,789	2,483,708		170,000		2,653,708	35,000	2,518,708	35,000	2,518,708
	TOTAL EXPENSE	2,603,422	2,616,056	2,025,592	2,700,789	2,483,708		170,000		2,653,708	35,000	2,518,708	35,000	2,518,708
	Total NYS Unit Cost	2,603,422	2,616,056	2,025,592	2,700,789	2,483,708		170,000		2,653,708	35,000	2,518,708	35,000	2,518,708
	PUBLIC LIBRARY PROGRAM COST	2,603,422	2,616,056	2,025,592	2,700,789	2,483,708		170,000		2,653,708	35,000	2,518,708	35,000	2,518,708
	Total County Cost	2,603,422	2,616,056	2,025,592	2,700,789	2,483,708	0.00	170,000	0.00	2,653,708	35,000	2,518,708	35,000	2,518,708

OTR Requests For Tompkins County Public Library

Priority # 1

Reason for Request

Usage of the library has increased. Compared to June of 2008, statistics for June of 2009 document substantial increases in the usage of the public library. Attendance at public programs increased by 32%. The door count went up by 8%. Circulation of library materials increased by 9% Reference queries increased by 6%. Lending to other libraries increased by 28%. Usage of the public Internet computers increased by 10%. Through this MOE, the library seeks to retain its existing workforce and continue to provide our community with core library services. BUT--

Revenue shortfalls are expected from the following sources:

Tompkins County

State of New York

Sales Tax Revenue, City of Ithaca

Private fundraising

Interest generated from reserve funds

AND

Expenses are expected to increase in the following areas

Pension liability

Health Insurance

Contractual Salary Increases

Costs of library materials, supplies, vendor services

The library has taken the following steps in 2009 to conserve funds: decrease the acquisitions of new library books and AV items; decrease publicity expenditures; decrease staff development and training; and leave vacant two part-time library clerk positions and two part-time library page positions.

For 2010, the library will continue to hold vacant the four positions above, will reduce contractual services for computer support; continue to reduce staff development and training expenses; publicity expenses; and reduce our library acquisitions budget. The library is not requesting an OTR for scheduled computer and networking replacements because 2010 is an "off-year" and no significant expenses are expected. We will be submitting a Technology OTR again in 2011.

Despite taking these steps, the library will face a \$154,000 deficit for 2010.

If Not Funded

Having taken all steps possible to bring revenue and expenses into alignment, the only remaining option is a reduction in workforce. Immediate lay-offs would begin on January 1, 2010, apportioned among professional librarians, administration and support staff. It is estimated that the library would need to reduce its workforce by another 3+ FTE positions in order to achieve a balanced budget. For example, if

- One FTE professional librarian average 2010 salary with benefits costs \$67,827 and
- One FTE support staff position average 2010 salary with benefits costs \$37,838
- Then closing the deficit of \$154,000 could be achieved by eliminating one full time professional librarian and 2.25 full time support Staff.

The net loss will be 5.25 FTE staff members, (2 FTE from 2009 and 3.25 from 2010) bringing the library's workforce down from 48 to 42.75 FTEs. (These calculations do not factor in the position of Volunteer Coordinator, which is addressed in the library's second OTR. A failure to re-fund that position at full-time status would increase the loss of staff by another .5 FTE).

Reductions of that magnitude will affect library users directly through a loss of direct public service, a possible reduction in the number of open hours; a severe backlog in the number of new items which can be processed and a backlog of unchecked in and unshelved books and AV items. Until lay-off rosters are created and reviewed, it is difficult to identify specific positions which would be lost and how those positions translate into the loss of public service.

FAILURE TO MEET STATE MAINTENANCE OF EFFORTS STANDARD

If the county appropriation falls below 95% of the average appropriation from the last two years, it will be subject to the loss of 25% of state aid for Central Libraries (approximately \$17,875 in acquisitions support and \$26,250 in staff support for a total loss of \$44,125)

The maintenance of effort is calculated as follows:
 2008 total local public funds \$2,628,902
 2009 total local public funds (estimated) \$2,773,789
 Total \$5,362,691
 Average \$ 2,681,345
 95% of average \$2,547,278

If our library fails to meet minimum standards, this would almost certainly affect state aid for the Finger Lakes Library System, since their state aid is contingent on maintenance of tax support for all member libraries. According to Education Law, if in any one year, the total local public funds received by FLLS and its members falls below 95% of the average of the two previous years, the NYS Aid to the system will be reduced by 25%. Since TCPL is the largest member library, it is critical that we maintain our local support so as not to jeopardize funding for FLLS. (More details about this can be obtained from Karen Greenan, Director of the Finger Lakes Library System).

FAILURE TO MEET STATE STANDARDS FOR NUMBER OF OPEN HOURS

In order to retain its charter as a public library in New York State, our library is required to be open 55 hours per week, every week of the year. The number of hours open is based on the population of a library's chartered service area. If we are unable to meet those hours of service, the library's charter is ultimately in jeopardy.

County Administrator Recommendation

Recommend providing sufficient funds to comply with Maintenance of Effort requirement. This is achieved by allocating \$19,000 plus the \$16,000 recommended for restoration of hours for the Volunteer Coordinator (see OTR 035)

		Department Requested	County Administrator Recommended
7411	PROGRAM EXPENSE	Target	Target
		154,000	19,000
	Total Target	154,000	19,000
	Total OTR Request	<u><u>154,000</u></u>	<u><u>19,000</u></u>

Priority # 2

OTR Number 035 Volunteer Coordinator

Reason for Request

The position of Volunteer Coordinator has been funded as a full-time position for three years. This funding allowed the library to increase the number of hours worked by the Volunteer Coordinator, bringing the position from a half-time position to full-time. At the end of 2009, the three-year funding will end. This OTR requests that the position of Volunteer Coordinator remain as a full-time position. This request qualifies as a cost-saver. Volunteers in the library play an important role. They step up and help paid staff with a myriad of tasks, from re-shelving all audio visual materials to answering incoming phone calls. Some volunteers have been with the library for decades, while other volunteers may be fulfilling a community service requirement and will only be working for a limited duration. The library receives numerous phone calls and e-mails from potential volunteers; retirees, newcomers to the community, high school students as well as those doing mandated community service. The Volunteer Coordinator must carefully interview, screen and place all volunteers. Each volunteer must be matched with an appropriate job suitable for their interests, skills and availability. The Volunteer Coordinator must also work with each departmental manager in identifying volunteer tasks. Sometimes the Volunteer Coordinator must recruit for a job which requires a specific set of skills such as Internet trainer. The Volunteer Coordinator also follows up on the training and supervision of volunteers, manages conflicts, and occasionally will need to re-assign a volunteer to a different job or, in some cases, will terminate the volunteer.

The library currently uses about 85 volunteers a week, who, in 2008, contributed 7,145 hours, which is roughly equivalent to 4 FTE employees. While the library does not use volunteers as substitutes for paid staff (see Collective Bargaining Agreement between the Library and the UAW Local 2300 Support Staff Association), both sides agree that carefully selected and placed volunteers can be an effective and positive way of ensuring the best in customer service. As the economy worsens, the need for volunteers is particularly important and the library has been seeing an increase in the number of inquiries about volunteer opportunities from those who are unemployed. These people are looking for a way to increase their experience, add to their resume, establish another work reference, and contribute positively to their community. Volunteering at the library is a positive way to focus the interests and energies of those seeking employment.

When this position became full time, the number of volunteer hours increased by 20% in the first year; that increase has been sustained over the next two years. This growth highlights the importance of keeping this position as full-time.

The full-time nature of this job also allows us to attract and keep a qualified Volunteer Coordinator. When this position was part-time, a succession of three coordinators came and left in the space of four years. This affected the quality of the program; cultivating long standing relationships with volunteers was difficult. Given the nature of the job, a Volunteer Coordinator's schedule must be flexible enough to include a mix of days, evenings and weekends, because that is when the volunteers are working. But the Coordinator can also be more effective if they attend regular staff and departmental meetings-something that is almost impossible to achieve on a part-time basis.

If Not Funded

If this position reverts to part time status, it is likely that the number of volunteers which can be managed will drop, thus affecting the ability of the library to get important work done. Potential volunteers may not receive call backs, the interview process may lack in quality due to lack of time, the placement of volunteers may not be done in a timely manner; follow up with supervisors may not occur, all leading to a less than satisfactory experience for both the volunteer and the library staff. Negative public opinion can also follow if interested volunteers are not incorporated into productive and satisfying placements.

County Administrator Recommendation

Approve agency's request, allowing a full time Volunteer Coordinator to recruit, screen, and manage volunteers who provide important support to the Library staff.

			Department Requested	County Administrator Recommended
7411	PROGRAM EXPENSE	Target	16,000	Target 16,000
	Total Target		16,000	16,000
	Total OTR Request		16,000	16,000

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HEALTH AND HUMAN SERVICES - Frank Proto, Chair Animal Control - SPCA

Abigail Smith, Executive Director
1640 Hanshaw Road Ithaca, NY, 14850

Phone: 257-1822
Email: info@spaconline.com

Web: <http://www.spcaonline.com>

SPCA of Tompkins County Cat Spay/Neuter/Vaccination Program

The SPCA of Tompkins County was founded in 1902 to protect companion animals. We are a no-kill shelter dedicated to preventing animal cruelty and overpopulation. We promote responsible pet stewardship by providing education, counseling and training to nurture and enhance the human-animal bond. Our mission-based programs include adoption services, humane education and support for Tompkins County residents and their animals in need. The SPCA of Tompkins County is an open-admission, no-kill shelter; we do not refuse animals in need because of age, medical condition, species or breed. No-kill means that the SPCA is committed to placing every animal who is healthy, treatable or manageable in medical and behavioral terms. However, this does not imply that we have unlimited capacity or resources. Every summer the shelter experiences an overwhelming influx of cats, many of whom are unplanned, unwanted newborn kittens. Even with the ability to place over 100 kittens in foster care at a time, the SPCA cannot meet the demand of incoming cats. Furthermore, housing hundreds of cats in cages at the shelter is not a humane, sustainable or financially feasible way to solve the problem.

The solution to cat overpopulation is a comprehensive spay/neuter program to prevent the birth of thousands of kittens each year.

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval may sign up for the SPCA's weekly Spay/Neuter Clinic held every Tuesday and one weekend a month. In 2008, this program provided surgery and vaccinations for 1,030 cats, thereby preventing thousands of unwanted, unvaccinated kittens from flooding the community. From January through June, 2009, nearly 600 cats have been altered and rabies vaccinated due to Tompkins County's partnership in this program.

By working together, the SPCA, Tompkins County and its residents can continue this community-wide approach to the growing problem of cat overpopulation, and protect itself against the spread of rabies. The Cat Spay/Neuter/Vaccination Program's \$100,000 budget is funded in nearly equal thirds by each partner.

1610 ANIMAL CONTROL

Funding Type: Locally Controlled Spending

1. What, specifically, will the County money requested through this process be used for?

The SPCA proposes to continue the partnership with the County, and in cooperation with its residents address the cat overpopulation problem caused by unaltered cats and to provide rabies vaccinations for every cat that comes through the program. County funds are used for the Spay/Neuter and Rabies Vaccination components of this program.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

The goal of the Cat Spay/Neuter/Vaccination Program in 2010 is to alter and vaccinate a minimum of 1,200 cats belonging to income qualified Tompkins County residents and free-roaming/feral colonies. One pair of breeding cats, which can have two or more litters a year, is capable of producing 420,000 offspring over a seven year period. Over the next seven years, with a comprehensive program, we can prevent the birth of literally millions of unwanted cats.

3. What community need does this program(s) address? What groups are targeted for receiving service?

New York State mandates that all cats are vaccinated against the spread of rabies (Public Health Law Section 2141); however, it is not specified who shall be responsible for enforcing this requirement. New York State has also established and implemented an animal population control program (Agriculture & Markets Article VII, Section 117-a). This program does not address the free-roaming cat population present in every community. Finally, Tompkins County residents who wish to contribute to the solution of overpopulation and help to prevent the spread of rabies, but have limited resources, have nowhere else to go for veterinary services that are affordable to them. The Cat Spay/Neuter/Vaccination Program targets income-qualified residents and locations where large colonies of free-roaming cats are present.

1610 ANIMAL CONTROL

4. Describe County funding being requested other than through this process. \$0

5. What significant changes, if any, are planned for your program this year? None

6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program.
 At an average surgery/vaccination cost of \$50 per cat, this reduction will result in approximately 50 fewer cats served.

ANIMAL CONTROL (NYS Unit 3520)

						2010								
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
54400	PROGRAM EXPENSE	28,216	48,216	28,662	38,216	35,828		0		35,828	0	35,828	0	35,828
57100	CONTRACTUAL	28,216	48,216	28,662	38,216	35,828		0		35,828	0	35,828	0	35,828
	TOTAL EXPENSE	28,216	48,216	28,662	38,216	35,828		0		35,828	0	35,828	0	35,828
Total NYS Unit Cost		28,216	48,216	28,662	38,216	35,828		0		35,828	0	35,828	0	35,828
ANIMAL CONTROL PROGRAM COST		28,216	48,216	28,662	38,216	35,828		0		35,828	0	35,828	0	35,828
Total County Cost		28,216	48,216	28,662	38,216	35,828	0.00	0	0.00	35,828	0	35,828	0	35,828

Cooperative Extension

Ken Schlather, Executive Director
615 Willow Avenue Ithaca, NY, 14850

Phone: 272-2292
Email: ks47@cornell.edu

Web: <http://www.cce.cornell.edu/tompkins>

Cornell Cooperative Extension of Tompkins County is a unique education resource that equips citizens to improve their lives and communities. Cooperative Extension's mission to strengthen youth, adults, families, and communities is achieved through learning partnerships with citizens, businesses, organizations, and governmental agencies that put knowledge to work. Cornell Cooperative Extension of Tompkins County is part of a statewide and national network that extends the research of the land grant universities to local residents. Local funding leverages state and federal support as well as other grants and volunteer resources.

0100 COOPERATIVE EXTENSION

Funding Type: Locally Controlled Spending

1. What specifically, will the County money requested through this process be used for? This is the county share of a partnership among county, state and federal governments. The Cooperative Extension system brings together the community's wealth of experience and current research to address county priorities. These county funds leverage an additional 6.0 M including 3.8 M in grants and contracts (including approximately 600,000 in County contracts and pass through contracts) plus NYS and university faculty and staff support valued at 2.2 M; staff members train and support nearly 2000 volunteers and community partners (valued at 1.6 M) to optimize resources and enhance program outcomes reaching over 50,000 county residents. Data shared last year with the county showed how we saved the county government approximately one half of our appropriation. We expect the amount of savings for the county to increase this year.
2. What are the goals and outcome objectives of the program(s) for which this funding is requested? CCETC works in collaboration with hundreds of schools, businesses, municipalities, agencies and community organizations to accomplish these goals: Agriculture & Environment: increase understanding of agriculture's community contribution; encourage supportive local ag policies; promote "buy local" and other efforts to enhance local food production; develop land-based enterprises including biomass energy production; provide technical assistance to inform business decision-making, protect the environment and increase farm profitability; encourage personal and community action to protect the environment in natural and man-made settings, encourage sustainable farming and gardening practices; strengthen the Green Building sector. Family & Community Well-Being: individuals and families gain knowledge and skills for personal financial management, energy conservation, consumer decision-making, healthy living/working environments, improved dietary quality, food safety, and parenting and family relationships. Professionals expand knowledge and skills to enhance their work and collaborate to strengthen families. Community leaders/citizens engage in community building, policy education, and civic activities. Youth Development: positive learning experiences emphasizing life skills, adult/youth partnerships and access for all youth in rural and urban neighborhoods. Youth gain independence, belonging, generosity and mastery through 4-H Youth Development model in many settings. Youth workers and volunteers gain skills that enhance youth asset development
3. What community need does this program(s) address? What groups are targeted for receiving service? Agriculture and Environment: farmers faced with low prices need information that helps them control costs and make necessary adjustments for survival; supportive local policies and community awareness of agriculture's benefits ensure a favorable climate for the continuation of farming; nonfarm landowners need information to enhance productivity and value of their land; green builders and designers (and "consumers" of green building products) need information on all aspects of that new and rapidly growing sector and benefit from processes that link them to each other; citizens need information that helps them understand environmental risks and take appropriate actions to protect natural resources. Family & Community Well-Being: Household economic and food insecurity are heightened by uncertainty in the job market, rapidly escalating energy prices and by the stress of the international political climate; need for financial literacy ed., reliable consumer information & sophisticated decision making skills in complex markets. These lead to increased employee productivity and marketability, as research has shown. Youth Development: Changing needs of families and increased demands on educational systems make positive youth development programs key to sustaining healthy communities. Research shows that working parents and teachers no longer see after-school programs as optional, but an essential support for children. Youth in communities rich in developmental opportunities experience less risk and show higher rates of positive development.
4. Describe County funding being requested other than through this process. We provide educational programming through contracts with: Youth Services, Dept of Social Services, Solid Waste, Health Dept, Planning Dept, Public Information, and Stop DWI.
5. What significant changes, if any, are planned for your program this year? Subject to resource availability we project: (1) expansion of efforts in energy efficiency education and work with local businesses/landowners to increase opportunities in renewable energy, energy efficiency and green building-related enterprises; (2) expansion of efforts in local food production (farm, community garden, home garden) and processing to generate increased producer incomes and improved access to healthy foods for all.
6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program. Our state funding is directly tied through formula funding to county government funding levels. The effect of the combined county/state reductions is compounded by reductions in other state and local funding and will result in projected revenue losses totaling more than 340,000 in 2010 (this is in line with our ability to leverage county funds: just as we leverage each county dollar to obtain 9 dollars from elsewhere, when we lose county funds we also

0100 COOPERATIVE EXTENSION

lose the ability to leverage those dollars). The net effect will be layoffs of from 1 to 5 staff, reductions in hours for at least 5 staff and reductions in take-home pay for all staff (the result of increased health insurance premiums and no increase in pay). Some programs will be cut or reduced in scope but CCETC's Board of Directors has not yet determined which ones.

COOPERATIVE EXTENSION (NYS Unit 2981)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	662,674	685,074	532,256	709,674	665,319		33,575		698,894	0	665,319	0	665,319
57100 CONTRACTUAL	662,674	685,074	532,256	709,674	665,319		33,575		698,894	0	665,319	0	665,319
TOTAL EXPENSE	662,674	685,074	532,256	709,674	665,319		33,575		698,894	0	665,319	0	665,319
Total NYS Unit Cost	662,674	685,074	532,256	709,674	665,319		33,575		698,894	0	665,319	0	665,319
COOPERATIVE EXTENSION PROGRAM COST	662,674	685,074	532,256	709,674	665,319		33,575		698,894	0	665,319	0	665,319
Total County Cost	662,674	685,074	532,256	709,674	665,319	0.00	33,575	0.00	698,894	0	665,319	0	665,319

**OTR Requests For Cooperative Extension
Priority # 1**

OTR Number 036 2.25 % cost of living increase for staff that will remain; or to be used to reduce staff layoff; or their combination.

Reason for Request

Our projections are for substantial increases in health insurance premiums and other living costs, combined with substantial reductions in revenues from state and local sources. A Cost of Living Adjustment is needed to maintain staff salaries at a level somewhat in line with the actual cost of living. Health insurance premiums and other costs are expected to increase significantly. In addition demands on staff will inevitably increase as a result of (1) increased demand for our services and (2) the overall reductions in staffing hours through a combination of layoffs and work hour reductions. These demands on staff come on the heels of significant increases in previous years in productivity and efficiency of staff as measured by program and participant number increases/FTE for program staff and cost savings and output/FTE for Admin staff. It is critical to support the staff that will remain and keep workload increases to a bare minimum by retaining as many as possible.

Staff salaries paid for through County funds average a little over 40,000; these staff have an average of over 20 years of work experience including nearly 12 years with CCETC. Among them are 2 with Ph.D., 10 others with Master's and 7 with Bachelor's degrees. Each FTE funded educator position generates an average of nearly 200,000 in grant funds to support 4 other full time positions.

If Not Funded

Potential loss of highly skilled staff, reduction in amount of other state and federal funding through leveraging and potential impact on programming: our (Cornell Cooperative Extension associations statewide) data on retention and program quality show a linear relationship between quality program indicators and number of years of experience in our associations for staff of similar type positions

County Administrator Recommendation

In light of current fiscal conditions, not recommended

	Department Requested	County Administrator Recommended
2981 PROGRAM EXPENSE	Target 16,700	0
Total Target	16,700	
Total OTR Request	16,700	0

Priority # 2

OTR Number 037 Tompkins County Agriculture and Farmland Protection Board

Reason for Request

Reinstate funding eliminated from the County Planning Budget for maintenance of effort in implementation of the County's Agriculture and Farmland Protection Plan strategies and in upholding the state-mandated duties of the Tompkins County Agriculture and Farmland Protection Board in the review of agriculture districts and associated provisions of the law. Amount requested is 6.25% less than 2009 allocation. The County has contracted with Cornell Cooperative Extension of Tompkins County for implementation of the County's Agriculture & Farmland Protection Plan annually since its approval in July 1998, channeling the funds for the contract through the County Planning Department. The County Planning Dept. is eliminating funding for the AFPB from that department's budget as part of its 6.25% reduction. Under the contract CCETC provides support to the Tompkins County Agriculture & Farmland Protection Board (AFPB) for implementation of Plan goals including (1) promotion of agricultural economic development and supportive agricultural policies, (2) facilitation of annual agricultural district additions and state mandated 8-year reviews of agricultural districts, (3) outreach pertaining to the State's Purchase of Development Rights Program, and (4) agricultural awareness education.

If Not Funded

If the AFPB funding is entirely eliminated, the following tasks which are mandated by NYS Agriculture District Law will still need to be maintained: annual additions to agriculture districts; information/advice regarding Ag District Law provisions provided by CCETC staff to farmers, landowners and municipalities; support for AFPB operations-monthly meetings, minutes, resources for board work to uphold their duties as prescribe in Ag District Law including approval of Town Ag Plans; PDR applications and review of Notice of Intent actions; Agriculture Plan Implementation including work in agriculture economic development, policy outreach and agriculture education.

Eliminating AFPB funding will hinder updating the County's Agriculture & Farmland Protection Plan. The NYS Dept. of Agriculture & Markets is requesting that Counties with Agriculture Plans approved 10 years ago or more be updated. The State is providing a matching grant for this purpose. A maximum of \$50,000 in State funding is available (50% match required of which 20% or \$10,000 must be cash). The AFPB recommends that the plan be updated because the original plan failed to identify areas targeted for farmland protection and failed to review consistency of the Ag plan with municipal plans and policies. In the meantime, the County and many Towns have new comprehensive plans that address agriculture and rural land use. A new agriculture plan would build upon these resources and further focus on agriculture & farmland protection. Additionally, there is new agricultural census data released in 2007 that should be used to assess the value of agriculture and analyze trends. Strategies developed for plan implementation also need to be prioritized based on farm industry trends and needs.

Specifically a half time position at Cooperative Extension devoted to this work would be eliminated. The direct result would be the elimination of agricultural education programming including successful events such as Farm City Day, Ag Stravaganza, Fall Harvest Festival for Kids and all Agriculture in the Classroom activities that reach over 3000 youth and families annually. Furthermore, a total of at least \$5000-8,000 in annual private funds that are raised by staff support these events would be eliminated. Additionally there would be no staff support for board duties, annual ag district additions and Ag District Review and for answering questions pertaining to ag district law provisions.

CCETC agriculture staff receives annual training in agriculture district law provisions through Cornell University, NYS Dept. of Agriculture & Markets and American Farmland Trust. CCETC ag staff possesses unique expertise and has a trusted longstanding relationship working with the agriculture community on all aspects of farming operations. It has been the CCETC core mission to serve agriculture in Tompkins County since 1914. The County benefits from contracting with CCETC because it avoids duplication of county government services and because CCETC is eligible for grants that further the goals of the County Agriculture & Farmland Protection plan. In 2009, CCETC leveraged \$140,000 in State funding for agriculture economic development for agritourism promotion and to facilitate farmer-buyer connections. CCETC is an efficient provider of services given our working knowledge of agriculture and the Agriculture District Law, and because we are able to leverage additional funding that serves the goals of the County Agriculture and Farmland Protection Plan. The AFPB recommends that the County continue to contract with CCETC to provide staff support for Agriculture and Farmland Protection Plan Implementation and for upholding the provisions of the NYS Agriculture District Law.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

		Department Requested	County Administrator Recommended
2981	PROGRAM EXPENSE	Target 16,875	0
	Total Target	16,875	
	Total OTR Request	<u><u>16,875</u></u>	<u><u>0</u></u>

Health Department

Alice Cole, RN, MSE, Public Health Director
 401 Harris B. Dates Drive Ithaca, NY, 14850

Phone: 274-6674

Web: <http://www.tompkins-co.org/health>

Email: acole@tompkins-co.org

The mission of the Tompkins County Health Department (TCHD) is to promote, protect, preserve, and improve the health of the people of Tompkins County. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business and individuals. As a full service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Tompkins County Home Health Care is a certified home health care agency that provides skilled nursing and other services to homebound patients regardless of their ability to pay. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and maintaining health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Bioterrorism preparation and response is accomplished by means of a Health Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested					2007	2008	2009	2010
	2007	2008	2009	2010					
Bioterrorism Preparedness Coordinator	1.00	1.00	1.00	0.80	Clerical Support Staff	19.32	19.42	19.12	19.12
Community Health Nurse	19.50	20.50	20.27	20.27	Community Health Nurse Supervisor	2.00	2.00	2.00	2.00
Deputy Medical Examiner	0.20	0.20	0.20	0.20	Deputy Registrar of Vital Records	1.00	1.00	1.00	1.00
Director Children W/Special Care Needs	1.00	1.00	1.00	1.00	Director of Environmental Health	0.00	1.00	1.00	1.00
Director of Patient Services	1.00	1.00	1.00	1.00	Director of Preschool Special Education	1.00	1.00	0.50	0.00
Family and Children's Outreach Worker	0.80	1.00	0.00	0.00	Health & Safety Coordinator	1.00	1.00	1.00	1.00
Health Education/Promotion Director	1.00	1.00	1.00	1.00	Medical Director	0.25	0.25	0.25	0.25
Physical Therapist	2.00	2.00	2.00	2.00	Physical Therapist Pediatrics	0.00	0.00	0.00	1.00
Planner/Evaluator	1.00	1.00	1.00	1.00	Public Health Administrator	1.00	1.00	1.00	1.00
Public Health Director	1.00	1.00	1.00	1.00	Public Health Educator	0.00	0.00	0.00	1.00
Public Health Engineer	1.00	1.00	1.00	1.00	Public Health Sanitarian	9.54	9.25	8.75	8.65
Public Health Social Worker	0.00	0.00	1.00	1.00	Special Education Teacher	0.00	0.00	0.00	1.00
Speech Therapist	0.00	0.00	0.00	1.00	Sr. Public Health Engineer	1.00	0.00	0.00	0.00
Sr. Public Health Sanitarian	4.00	4.00	4.00	4.00	Systems Analyst	1.00	1.00	1.00	1.00
Team Leader	5.00	5.00	5.00	5.00	WIC Staff	6.36	6.82	6.90	6.90
					Total:	81.97	83.44	81.99	85.19

1000 PRESCHOOL SPECIAL EDUCATION

Funding Type: Mandated Payments

This mandated Health Department program provides specialized services to children ages 3 -5 that are cognitive, developmentally or physically delayed, with the goal of preventing more costly future services. Funds are paid to a variety of organizations (e.g. Franziska Racker Centers, public school districts, Birnie Bus Service) and to individuals providing transportation, education programs and itinerant services, such as speech and physical therapy.

PRESCHOOL SPECIAL EDUCATION (NYS Unit 2960)					2010										
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
54305	CLIENT TRANSPORTATION	210,075	711,454	420,429	782,100	727,100		0		727,100	0		727,100	0	727,100
54399	SUPPLIES	210,075	711,454	420,429	782,100	727,100		0		727,100	0		727,100	0	727,100
54400	PROGRAM EXPENSE	4,141,093	3,739,686	2,114,171	4,233,230	4,300,000		0		4,300,000	0		4,300,000	0	4,300,000
57100	CONTRACTUAL	4,141,093	3,739,686	2,114,171	4,233,230	4,300,000		0		4,300,000	0		4,300,000	0	4,300,000
	TOTAL EXPENSE	4,351,168	4,451,140	2,534,600	5,015,330	5,027,100		0		5,027,100	0		5,027,100	0	5,027,100
REVENUE															
41607	MEDICAID INS PYMTS	163,023	110,434	153,802	500,000	0		0		0	0		0	0	0
42199	DEPARTMENTAL INCOME	163,023	110,434	153,802	500,000	0		0		0	0		0	0	0
42701	REFUND OF PRIOR YR EXPENS	0	8,521	0	0	0		0		0	0		0	0	0
42799	MISCELL LOCAL SOURCES	0	8,521	0	0	0		0		0	0		0	0	0
43277	PRESCHOOL SPECIAL ED	2,553,083	2,378,910	910,790	2,570,520	2,558,500		0		2,558,500	0		2,558,500	0	2,558,500
43999	STATE AID	2,553,083	2,378,910	910,790	2,570,520	2,558,500		0		2,558,500	0		2,558,500	0	2,558,500
	TOTAL REVENUE	2,716,106	2,497,865	1,064,592	3,070,520	2,558,500		0		2,558,500	0		2,558,500	0	2,558,500
	Total NYS Unit Cost	1,635,062	1,953,275	1,470,008	1,944,810	2,468,600		0		2,468,600	0		2,468,600	0	2,468,600
	PRESCHOOL SPECIAL EDUCATION PROGRAM COST	1,635,062	1,953,275	1,470,008	1,944,810	2,468,600		0		2,468,600	0		2,468,600	0	2,468,600

1006 PLANNING AND COORDINATION (CSN)

Funding Type: Mandated Responsibility

This Health Department program provides the administrative support to seek reimbursement from the state and federal governments to reduce the county cost of Early Intervention, Preschool Special Education, and Physically Handicapped Children's Treatment service programs. The program also provides service coordination for children and families enrolled in the Early Intervention program, and acts as a referral source in linking families to appropriate services in the Children With Special Health Care Needs Program.

PLANNING AND COORDINATION - CSN (NYS Unit 4047)					2010										
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
51000080	PUB HEALTH SOCIAL WRKR	188	50,615	31,013	51,535	51,535	1.00	0	0.00	51,535	0		51,535	0	51,535
51000084	SPEECH LANGUAGE PATH/PED	0	0	0	0	0	0.00	51,535	1.00	51,535	0		0	0	0
51000085	SPECIAL EDUCATION TEACHER	0	0	0	0	0	0.00	51,535	1.00	51,535	0		0	0	0
51000090	PHYSICAL THERAPIST/PED	0	0	0	0	0	0.00	51,535	1.00	51,535	0		0	0	0
51000292	DIR/CHILD W/SPEC	62,636	67,617	41,277	68,592	68,592	1.00	0	0.00	68,592	0		68,592	0	68,592

PLANNING AND COORDINATION - CSN
(NYS Unit 4047)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000507 KEYBD SPEC	13,753	26,848	17,416	28,941	28,941	1.00	0	0.00	28,941	0	28,941	0	28,941	
51000513 ACCT. CLERK/TYPIST	27,749	28,521	18,543	30,463	0	0.00	30,463	1.00	30,463	0	0	0	0	
51000529 SR. ACCOUNT CLERK/TYPIST	68,249	70,677	43,035	71,027	71,026	2.00	0	0.00	71,026	0	71,026	0	71,026	
51000580 COMM HEALTH NURSE	242,641	289,810	186,476	309,210	309,210	6.00	0	0.00	309,210	0	309,210	0	309,210	
51000656 TEAM LEADER	54,261	56,059	34,562	56,686	56,686	1.00	0	0.00	56,686	0	56,686	0	56,686	
51000674 ADMIN COORDINATOR	41,848	43,227	26,708	43,583	43,583	1.00	0	0.00	43,583	0	43,583	0	43,583	
51000745 FAM/CHILD OUT WKR	27,275	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000775 DIR PRE SPEC ED	49,353	39,062	0	25,768	0	0.00	0	0.00	0	0	0	0	0	
51600 LONGEVITY	0	0	0	3,950	3,750	0.00	0	0.00	3,750	0	3,750	0	3,750	
51999 PERSONAL SERVICES	587,953	672,436	399,030	689,755	633,323	13.00	185,068	4.00	818,391	0	633,323	0	633,323	
52206 COMPUTER EQUIPMENT	4,103	7,295	4,672	8,465	0		0		0	0	0	0	0	
52214 OFFICE FURNISHINGS	632	0	0	1,000	0		0		0	0	0	0	0	
52230 COMPUTER SOFTWARE	0	4,485	0	0	0		0		0	0	0	0	0	
52231 VEHICLES	0	22,650	0	0	0		0		0	0	0	0	0	
52299 EQUIPMENT	4,735	34,430	4,672	9,465	0		0		0	0	0	0	0	
54303 OFFICE SUPPLIES	4,094	5,293	3,049	5,750	6,000		500		6,500	0	6,000	0	6,000	
54306 AUTOMOTIVE SUPPLIES	873	0	0	0	0		0		0	0	0	0	0	
54310 AUTOMOTIVE FUEL	0	1,262	433	1,439	700		0		700	0	700	0	700	
54330 PRINTING	5,702	6,485	2,579	6,500	7,000		0		7,000	0	7,000	0	7,000	
54332 BOOKS	727	745	652	800	800		0		800	0	800	0	800	
54333 EDUCATION AND PROMOTION	1,642	1,249	266	1,500	1,500		0		1,500	0	1,500	0	1,500	
54342 FOOD	0	0	68	0	0		0		0	0	0	0	0	
54399 SUPPLIES	13,038	15,034	7,047	15,989	16,000		500		16,500	0	16,000	0	16,000	
54400 PROGRAM EXPENSE	0	252	0	0	0		0		0	0	0	0	0	
54412 TRAVEL/TRAINING	5,558	2,654	955	6,500	3,500		0		3,500	0	3,500	0	3,500	
54414 LOCAL MILEAGE	4,636	4,959	3,584	5,500	6,289		10,000		16,289	0	6,289	0	6,289	
54416 MEMBERSHIP DUES	0	3,000	3,000	3,000	3,000		0		3,000	0	3,000	0	3,000	
54421 AUTO MAINTENACE/REPAIRS	889	725	39	1,000	750		0		750	0	750	0	750	
54425 SERVICE CONTRACTS	140	140	48	140	140		0		140	0	140	0	140	
54432 RENT	11,870	11,870	8,902	11,870	23,714		0		23,714	0	23,714	0	23,714	
54452 POSTAGE	4,870	5,372	3,695	5,500	5,750		0		5,750	0	5,750	0	5,750	
54462 INSURANCE	1,749	1,489	1,708	1,410	1,914		1,500		3,414	0	1,914	0	1,914	

PLANNING AND COORDINATION - CSN
(NYS Unit 4047)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54472 TELEPHONE	6,317	6,571	2,382	6,700	7,000		1,300		8,300	0	7,000	0	7,000
57100 CONTRACTUAL	36,029	37,032	24,313	41,620	52,057		12,800		64,857	0	52,057	0	52,057
58800 FRINGES	228,570	0	0	242,879	256,496		74,953		331,449	0	256,496	0	256,496
58900 EMPLOYEE BENEFITS	228,570	0	0	242,879	256,496		74,953		331,449	0	256,496	0	256,496
TOTAL EXPENSE	870,325	758,932	435,062	999,708	957,876		273,321		1,231,197	0	957,876	0	957,876
REVENUE													
41607 MEDICAID INS PYMTS	151,305	128,916	71,708	125,640	126,000		175,917		301,917	0	126,000	0	126,000
41689 OTHER HEALTH CHGS	70	70	70	0	0		0		0	0	0	0	0
42199 DEPARTMENTAL INCOME	151,375	128,986	71,778	125,640	126,000		175,917		301,917	0	126,000	0	126,000
42665 SALE OF EQUIPMENT	0	7,719	0	0	0		0		0	0	0	0	0
42699 SALE OF PROPERTY/COMPEN F	0	7,719	0	0	0		0		0	0	0	0	0
42701 REFUND OF PRIOR YR EXPENS	0	0	1,084	0	0		0		0	0	0	0	0
42770 OTHER MISCELL REVENUES	0	0	33,221	0	0		0		0	0	0	0	0
43277 PRESCHOOL SPECIAL ED	31,875	68,100	34,125	34,500	34,125		0		34,125	0	34,125	0	34,125
43449 EARLY INTERVENTION	35,994	50,836	0	50,000	50,000		57,714		107,714	0	50,000	0	50,000
43999 STATE AID	67,869	118,936	34,125	84,500	84,125		57,714		141,839	0	84,125	0	84,125
44447 PHC-CASE MANAGEMENT	24,415	27,504	10,243	21,139	20,716		0		20,716	0	20,716	0	20,716
44451 EARLY INTERVENTION	35,383	39,365	0	37,000	43,000		0		43,000	0	43,000	0	43,000
44959 FEDERAL AID	70,700	62,379	29,294	55,642	51,875		0		51,875	0	51,875	0	51,875
44999 FEDERAL AID	130,498	129,248	39,537	113,781	115,591		0		115,591	0	115,591	0	115,591
TOTAL REVENUE	349,742	384,889	179,745	323,921	325,716		233,631		559,347	0	325,716	0	325,716
Total NYS Unit Cost	520,583	374,043	255,317	675,787	632,160		39,690		671,850	0	632,160	0	632,160
PLANNING AND COORDINATION (CSN) PROGRAM COST	520,583	374,043	255,317	675,787	632,160		39,690		671,850	0	632,160	0	632,160

1008 PHYSICALLY HANDICAPPED CHILDREN TREATMENT

Funding Type: Mandated Responsibility

This Health Department program provides financial assistance to families for medical evaluations and treatment of children with chronic illnesses and who meet program and eligibility requirements. The program provides services from birth to age 21.

PHYSICALLY HANDICAPPED CHILDREN TREATMENT (NYS Unit 4048)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	2,964	2,254	1,953	8,000	8,000	0		8,000	0	8,000	0	8,000
R54400	PROGRAM EXPENSE	0	0	0	171	0	0		0	0	0	0	0
57100	CONTRACTUAL	2,964	2,254	1,953	8,171	8,000	0		8,000	0	8,000	0	8,000
	TOTAL EXPENSE	2,964	2,254	1,953	8,171	8,000	0		8,000	0	8,000	0	8,000
REVENUE													
41605	CHRGs CARE OF HANDICAPPED	317	762	0	200	200	0		200	0	200	0	200
42199	DEPARTMENTAL INCOME	317	762	0	200	200	0		200	0	200	0	200
43448	PHCP TREATMENT	1,473	696	869	3,744	3,822	0		3,822	0	3,822	0	3,822
43999	STATE AID	1,473	696	869	3,744	3,822	0		3,822	0	3,822	0	3,822
	TOTAL REVENUE	1,790	1,458	869	3,944	4,022	0		4,022	0	4,022	0	4,022
	Total NYS Unit Cost	1,174	796	1,084	4,056	3,978	0		3,978	0	3,978	0	3,978
	PHYSICALLY HANDICAPPED CHILDREN TREATMENT PROGRAM COST	1,174	796	1,084	4,056	3,978	0		3,978	0	3,978	0	3,978

1012 EARLY INTERVENTION (BIRTH-3)

Funding Type: Mandated Payments

This mandated New York State Department of Health program serves families and their children ages birth to three, who are developmentally delayed with special needs. Children are evaluated to determine eligibility based on degree of delay. Eligible children receive services in their natural environment. Services include speech, physical and occupational therapies, special education, social work, nursing, transportation, respite, psychologist, nutritionist, evaluation services, adaptive equipment, and assistive technology. Funds are paid to a variety of professional individuals and agencies providing the services.

EARLY INTERVENTION (0-3) (NYS Unit 4054)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54305	CLIENT TRANSPORTATION	21,179	59,306	22,102	77,000	10,000	0		10,000	0	10,000	0	10,000
54399	SUPPLIES	21,179	59,306	22,102	77,000	10,000	0		10,000	0	10,000	0	10,000
54400	PROGRAM EXPENSE	1,320,668	1,361,109	753,967	1,700,000	1,500,000	-225,000		1,275,000	0	1,500,000	0	1,500,000
57100	CONTRACTUAL	1,320,668	1,361,109	753,967	1,700,000	1,500,000	-225,000		1,275,000	0	1,500,000	0	1,500,000
	TOTAL EXPENSE	1,341,847	1,420,415	776,069	1,777,000	1,510,000	-225,000		1,285,000	0	1,510,000	0	1,510,000

EARLY INTERVENTION (0-3) (NYS Unit 4054)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
41607	MEDICAID INS PYMTS	725,801	781,089	349,872	805,000	750,000	-112,500		637,500	0	750,000	0	750,000
42199	DEPARTMENTAL INCOME	725,801	781,089	349,872	805,000	750,000	-112,500		637,500	0	750,000	0	750,000
42770	OTHER MISCELL REVENUES	0	0	8,749	0	0	0		0	0	0	0	0
43449	EARLY INTERVENTION	264,377	413,098	111,042	476,280	360,000	-54,000		306,000	0	360,000	0	360,000
43999	STATE AID	264,377	413,098	111,042	476,280	360,000	-54,000		306,000	0	360,000	0	360,000
44451	EARLY INTERVENTION	29,151	24,932	0	28,000	0	0		0	0	0	0	0
44999	FEDERAL AID	29,151	24,932	0	28,000	0	0		0	0	0	0	0
	TOTAL REVENUE	1,019,329	1,219,119	469,663	1,309,280	1,110,000	-166,500		943,500	0	1,110,000	0	1,110,000
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	Total NYS Unit Cost	322,518	201,296	306,406	467,720	400,000	-58,500		341,500	0	400,000	0	400,000
	EARLY INTERVENTION (BIRTH-3) PROGRAM COST	322,518	201,296	306,406	467,720	400,000	-58,500		341,500	0	400,000	0	400,000

1100 ENVIRONMENTAL HEALTH

Funding Type: Mandated Responsibility

The goals of the Health Department's Environmental Health Division are to fulfill the community need for: safe drinking water; safe food served at public establishments; safely designed and operated public swimming pools, beaches, children's camps, hotels/motels, and residential developments; neighborhoods protected from disease and nuisances of untreated and exposed sewage; protection from rabies deaths and chemical exposures; investigation of childhood lead poisoning, sales of tobacco to minors and smoking complaints, preparation and response to public health emergencies and nuisances; and education about these and more environmental health issues.

ENVIRONMENTAL HEALTH (NYS Unit 4090)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000	REGULAR PAY	6,572	0	0	0	0.00	0	0.00	0	0	0	0	0
51000167	DIR OF ENVIR HEALTH	41,592	67,047	41,277	68,592	68,592	1.00	0	0.00	68,592	0	68,592	68,592
51000240	SR. PUB. HLTH. ENG.	35,561	0	0	0	0	0.00	0	0.00	0	0	0	0
51000507	KEYBD SPEC	31,505	35,467	21,616	35,597	35,597	1.23	0	0.00	35,597	0	35,597	35,597
51000513	ACCT. CLERK/TYPIST	20,077	20,801	12,988	20,889	21,019	0.69	0	0.00	21,019	0	21,019	21,019
51000529	SR. ACCOUNT CLERK/TYPIST	31,788	34,934	21,353	35,513	35,513	1.00	0	0.00	35,513	0	35,513	35,513
51000595	PUB HEALTH SANIT.	358,136	387,540	243,845	412,573	361,040	7.65	46,848	1.00	407,888	0	361,040	361,040
51000607	SR PUB HLTH SANIT	217,435	224,767	137,531	226,746	226,744	4.00	0	0.00	226,744	0	226,744	226,744
51000640	PUBLIC HEALTH ENG	54,246	56,074	34,512	56,686	56,686	1.00	0	0.00	56,686	0	56,686	56,686
51000907	RABIES CLERICAL	450	480	270	511	500	0.00	0	0.00	500	0	500	500
51600	LONGEVITY	0	0	0	4,833	5,317	0.00	0	0.00	5,317	0	5,317	5,317
51999	PERSONAL SERVICES	797,362	827,110	513,392	861,940	811,008	16.57	46,848	1.00	857,856	0	811,008	811,008
52206	COMPUTER EQUIPMENT	6,832	1,995	2,196	4,345	2,625		0		2,625	0	2,625	2,625

ENVIRONMENTAL HEALTH (NYS Unit
4090)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010						
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec
EXPENSE												
52214	OFFICE FURNISHINGS	1,452	0	0	0	0	0	0	0	0	0	0
52220	DEPARTMENTAL EQUIPMENT	741	1,078	0	0	0	0	0	0	0	0	0
52230	COMPUTER SOFTWARE	0	5,383	0	0	0	0	0	0	0	0	0
52231	VEHICLES	38,709	34,107	0	0	0	0	0	0	0	0	0
52299	EQUIPMENT	47,734	42,563	2,196	4,345	2,625	0	2,625	0	2,625	0	2,625
54303	OFFICE SUPPLIES	2,166	2,153	1,765	2,700	2,918	0	2,918	0	2,918	0	2,918
54306	AUTOMOTIVE SUPPLIES	7,807	0	0	0	0	0	0	0	0	0	0
54310	AUTOMOTIVE FUEL	0	8,641	2,254	12,600	9,700	0	9,700	0	9,700	0	9,700
54319	PROGRAM SUPPLIES	130	817	36	500	400	0	400	0	400	0	400
54330	PRINTING	2,951	2,831	1,890	4,350	4,512	0	4,512	0	4,512	0	4,512
54332	BOOKS	97	284	103	800	300	0	300	0	300	0	300
54333	EDUCATION AND PROMOTION	4,424	53	102	19,226	12,401	0	12,401	0	12,401	0	12,401
54399	SUPPLIES	17,575	14,779	6,150	40,176	30,231	0	30,231	0	30,231	0	30,231
54400	PROGRAM EXPENSE	10,762	1,721	85	5,388	1,150	0	1,150	0	1,150	0	1,150
54402	LEGAL ADVERTISING	0	0	0	200	200	0	200	0	200	0	200
54412	TRAVEL/TRAINING	3,754	1,229	1,099	4,400	3,050	0	3,050	0	3,050	0	3,050
54414	LOCAL MILEAGE	647	778	578	2,875	2,450	0	2,450	0	2,450	0	2,450
54416	MEMBERSHIP DUES	0	10	0	165	165	0	165	0	165	0	165
54421	AUTO MAINTENANCE/REPAIRS	3,072	2,993	1,778	5,600	5,248	0	5,248	0	5,248	0	5,248
54425	SERVICE CONTRACTS	48	59	48	75	75	0	75	0	75	0	75
54432	RENT	23,377	23,377	17,533	23,377	35,632	0	35,632	0	35,632	0	35,632
54442	PROFESSIONAL SERVICES	17,538	23,610	12,436	32,623	26,719	0	26,719	0	26,719	0	26,719
54452	POSTAGE	1,361	1,743	1,756	5,126	4,325	0	4,325	0	4,325	0	4,325
54472	TELEPHONE	9,353	8,672	3,459	9,600	9,440	0	9,440	0	9,440	0	9,440
54568	RABIES CONTROL	4,811	3,760	2,399	4,005	4,005	0	4,005	0	4,005	0	4,005
54618	INTERDEPARTMENTAL CHARGE	0	0	0	2,000	2,000	0	2,000	0	2,000	0	2,000
57100	CONTRACTUAL	74,723	67,952	41,171	95,434	94,459	0	94,459	0	94,459	0	94,459
58800	FRINGES	309,828	0	0	303,509	324,077	18,973	343,050	0	324,077	0	324,077
58900	EMPLOYEE BENEFITS	309,828	0	0	303,509	324,077	18,973	343,050	0	324,077	0	324,077
	TOTAL EXPENSE	1,247,222	952,404	562,909	1,305,404	1,262,400	65,821	1,328,221	0	1,262,400	0	1,262,400

ENVIRONMENTAL HEALTH (NYS Unit 4090)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
41601 PUBLIC HEALTH FEES	238,762	268,779	142,878	217,105	246,318		0			246,318	0	246,318	0	246,318
41689 OTHER HEALTH CHGS	63	114	0	0	0		0			0	0	0	0	0
42199 DEPARTMENTAL INCOME	238,825	268,893	142,878	217,105	246,318		0			246,318	0	246,318	0	246,318
42610 FINES, FORFEITURES, BAILS	4,250	2,550	4,600	3,800	2,950		0			2,950	0	2,950	0	2,950
42639 FINES & FORFEITURES	4,250	2,550	4,600	3,800	2,950		0			2,950	0	2,950	0	2,950
42665 SALE OF EQUIPMENT	3,285	23,447	0	0	0		0			0	0	0	0	0
42699 SALE OF PROPERTY/COMPEN F	3,285	23,447	0	0	0		0			0	0	0	0	0
42701 REFUND OF PRIOR YR EXPENS	0	47	0	0	0		0			0	0	0	0	0
42705 GIFTS & DONATIONS	1,694	2,080	1,015	1,600	1,800		0			1,800	0	1,800	0	1,800
42799 MISCELL LOCAL SOURCES	1,694	2,127	1,015	1,600	1,800		0			1,800	0	1,800	0	1,800
43489 OTHER HEALTH INCOME	47,942	11,955	10,119	43,367	40,916		0			40,916	0	40,916	0	40,916
43999 STATE AID	47,942	11,955	10,119	43,367	40,916		0			40,916	0	40,916	0	40,916
44959 FEDERAL AID	174,277	166,815	43,038	166,625	157,069		0			157,069	0	157,069	0	157,069
44999 FEDERAL AID	174,277	166,815	43,038	166,625	157,069		0			157,069	0	157,069	0	157,069
TOTAL REVENUE	470,273	475,787	201,650	432,497	449,053		0			449,053	0	449,053	0	449,053
Total NYS Unit Cost	776,949	476,617	361,259	872,907	813,347		65,821			879,168	0	813,347	0	813,347
ENVIRONMENTAL HEALTH PROGRAM COST	776,949	476,617	361,259	872,907	813,347		65,821			879,168	0	813,347	0	813,347

1200 OCCUPATIONAL HEALTH AND SAFETY

Funding Type: Locally Controlled Spending

The County's Occupational Health & Safety Program at the Health Department ensures that the requirements of local, state and federal mandates and guidelines are met for the protection of employees, clients and the public. The Coordinator supervises departmental safety training activities and conducts training on various safety concerns and hazards. The Coordinator also provides some direct services to departments such as hearing screening and fit tests for respirators.

OCCUPATIONAL HEALTH AND SAFETY (NYS Unit 4013)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000297 EMP SAFETY & HEALTH COOR	41,800	43,255	26,677	43,583	43,583	1.00	0	0.00		43,583	0	43,583	0	43,583
51000535 ADMIN. ASSISTANT	5,597	0	0	0	0	0.00	0	0.00		0	0	0	0	0
51600 LONGEVITY	0	0	0	450	450	0.00	0	0.00		450	0	450	0	450
51999 PERSONAL SERVICES	47,397	43,255	26,677	44,033	44,033	1.00	0	0.00		44,033	0	44,033	0	44,033
52206 COMPUTER EQUIPMENT	0	0	0	845	0		0			0	0	0	0	0
52220 DEPARTMENTAL EQUIPMENT	0	125	0	0	0		0			0	0	0	0	0
52230 COMPUTER SOFTWARE	0	299	0	0	0		0			0	0	0	0	0

OCCUPATIONAL HEALTH AND SAFETY
(NYS Unit 4013)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE													
52299	EQUIPMENT	0	424	0	845	0	0		0	0	0	0	0
54303	OFFICE SUPPLIES	124	30	120	125	50	0		50	0	50	0	50
54330	PRINTING	184	63	135	200	200	0		200	0	200	0	200
54332	BOOKS	38	0	0	0	0	0		0	0	0	0	0
54399	SUPPLIES	346	93	255	325	250	0		250	0	250	0	250
54412	TRAVEL/TRAINING	215	302	0	700	200	0		200	0	200	0	200
54414	LOCAL MILEAGE	240	317	150	300	450	0		450	0	450	0	450
54425	SERVICE CONTRACTS	887	1,397	325	1,700	1,500	0		1,500	0	1,500	0	1,500
54432	RENT	1,600	1,600	1,200	1,600	662	0		662	0	662	0	662
54442	PROFESSIONAL SERVICES	0	100	360	600	300	0		300	0	300	0	300
54452	POSTAGE	101	22	0	25	25	0		25	0	25	0	25
54472	TELEPHONE	248	209	76	300	300	0		300	0	300	0	300
57100	CONTRACTUAL	3,291	3,947	2,111	5,225	3,437	0		3,437	0	3,437	0	3,437
58800	FRINGES	18,423	0	0	15,507	17,833	0		17,833	0	17,833	0	17,833
58900	EMPLOYEE BENEFITS	18,423	0	0	15,507	17,833	0		17,833	0	17,833	0	17,833
	TOTAL EXPENSE	69,457	47,719	29,043	65,935	65,553	0		65,553	0	65,553	0	65,553
Total NYS Unit Cost		69,457	47,719	29,043	65,935	65,553	0		65,553	0	65,553	0	65,553
WORKERS COMPENSATION (NYS Unit 9040)					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
REVENUE													
41273	SHARED SERV CHRGS SUPP BF	55,372	0	0	0	0	0		0	0	0	0	0
42199	DEPARTMENTAL INCOME	55,372	0	0	0	0	0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	0	0	64,976	65,553	0		65,553	0	65,553	0	65,553
42799	MISCELL LOCAL SOURCES	0	0	0	64,976	65,553	0		65,553	0	65,553	0	65,553
	TOTAL REVENUE	55,372	0	0	64,976	65,553	0		65,553	0	65,553	0	65,553
Total NYS Unit Cost		-55,372	0	0	-64,976	-65,553	0		-65,553	0	-65,553	0	-65,553
OCCUPATIONAL HEALTH AND SAFETY PROGRAM COST		14,085	47,719	29,043	959	0	0		0	0	0	0	0

1300 MEDICAL EXAMINER

Funding Type: Mandated Payments

This program provides forensic medical services to determine cause of death. Services include autopsies, laboratory, and radiology. In addition, this program covers the cost of transportation from the scene to the morgue and authorized autopsy facilities.

MEDICAL EXAMINER PROGRAM (NYS Unit 4017)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54442	PROFESSIONAL SERVICES	52,963	65,444	49,142	82,512	110,044		0	110,044	0	110,044	0	110,044
R54442	PROFESSIONAL SERVICES	1,024	0	0	0	0		0	0	0	0	0	0
57100	CONTRACTUAL	53,987	65,444	49,142	82,512	110,044		0	110,044	0	110,044	0	110,044
	TOTAL EXPENSE	53,987	65,444	49,142	82,512	110,044		0	110,044	0	110,044	0	110,044
REVENUE													
43401	PUBLIC HEALTH WORK	24,329	21,758	8,250	28,516	38,824		0	38,824	0	38,824	0	38,824
43999	STATE AID	24,329	21,758	8,250	28,516	38,824		0	38,824	0	38,824	0	38,824
	TOTAL REVENUE	24,329	21,758	8,250	28,516	38,824		0	38,824	0	38,824	0	38,824
	Total NYS Unit Cost	28,634	43,686	40,892	53,996	71,220		0	71,220	0	71,220	0	71,220
	MEDICAL EXAMINER PROGRAM COST	28,634	43,686	40,892	53,996	71,220		0	71,220	0	71,220	0	71,220

1302 VITAL RECORDS AND MEDICAL EXAMINER

Funding Type: Locally Controlled Spending

This Health Department program provides timely copies of birth and death certificates. All requests for records of this nature would be forwarded to Albany if this local office were not in existence. The department is also able to use the statistical data for planning interventions and assessing a variety of health indicators.

The Medical Examiner oversees the process of forensic medical services to determine cause of death through appropriate investigation and certification by a forensic pathologist. In addition, the Medical Examiner may provide epidemiological data and community education as required, including advocating for changes as needed (e.g. suicide prevention education, improvement of traffic patterns at a hazardous intersection).

MEDICAL EXAMINER (NYS Unit 4014)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000166	DEP. MED. EXAM.	13,282	14,917	9,157	15,090	0	0.00	0	0.00	0	0	0	0
51000315	DEP. MED. EXAM.	1,147	0	0	0	15,090	0.20	0	0.00	15,090	0	15,090	15,090
51600	LONGEVITY	0	0	0	45	45	0.00	0	0.00	45	0	45	45
51999	PERSONAL SERVICES	14,429	14,917	9,157	15,135	15,135	0.20	0	0.00	15,135	0	15,135	15,135
54303	OFFICE SUPPLIES	0	0	0	50	50		0		50	0	50	50
54330	PRINTING	15	2	0	50	50		0		50	0	50	50
54399	SUPPLIES	15	2	0	100	100		0		100	0	100	100
54416	MEMBERSHIP DUES	100	0	0	125	125		0		125	0	125	125
54425	SERVICE CONTRACTS	180	135	136	150	150		0		150	0	150	150

MEDICAL EXAMINER (NYS Unit 4014)

					2010															
		2007	2008	2009	2009	Target/ Base		FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget														
EXPENSE																				
54442	PROFESSIONAL SERVICES	30,036	30,936	21,260	31,890	31,890				0		31,890	0		31,890	0				31,890
54452	POSTAGE	19	30	60	50	50				0		50	0		50	0				50
54462	INSURANCE	146	150	137	141	200				0		200	0		200	0				200
57100	CONTRACTUAL	30,481	31,251	21,593	32,356	32,415				0		32,415	0		32,415	0				32,415
58800	FRINGES	5,606	0	0	5,329	6,130				0		6,130	0		6,130	0				6,130
58900	EMPLOYEE BENEFITS	5,606	0	0	5,329	6,130				0		6,130	0		6,130	0				6,130
TOTAL EXPENSE		50,531	46,170	30,750	52,920	53,780				0		53,780	0		53,780	0				53,780
REVENUE																				
41689	OTHER HEALTH CHGS	0	4	0	0	0				0		0	0		0	0				0
42199	DEPARTMENTAL INCOME	0	4	0	0	0				0		0	0		0	0				0
43401	PUBLIC HEALTH WORK	16,525	16,826	1,242	16,284	16,740				0		16,740	0		16,740	0				16,740
43999	STATE AID	16,525	16,826	1,242	16,284	16,740				0		16,740	0		16,740	0				16,740
TOTAL REVENUE		16,525	16,830	1,242	16,284	16,740				0		16,740	0		16,740	0				16,740
Total NYS Unit Cost		34,006	29,340	29,508	36,636	37,040				0		37,040	0		37,040	0				37,040

VITAL RECORDS (NYS Unit 4015)

					2010															
		2007	2008	2009	2009	Target/ Base		FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget														
EXPENSE																				
51000	REGULAR PAY	0	0	0	1,696	1,734		0.00	0	0.00		1,734	0		1,734	0				1,734
51000776	DEP REG VITAL REC	36,100	38,286	23,273	37,381	37,381		1.00	0	0.00		37,381	0		37,381	0				37,381
51999	PERSONAL SERVICES	36,100	38,286	23,273	39,077	39,115		1.00	0	0.00		39,115	0		39,115	0				39,115
52206	COMPUTER EQUIPMENT	0	1,360	0	0	0				0		0	0		0	0				0
52220	DEPARTMENTAL EQUIPMENT	0	200	0	0	0				0		0	0		0	0				0
52230	COMPUTER SOFTWARE	0	654	0	0	0				0		0	0		0	0				0
52299	EQUIPMENT	0	2,214	0	0	0				0		0	0		0	0				0
54303	OFFICE SUPPLIES	840	563	147	1,450	1,450				0		1,450	0		1,450	0				1,450
54330	PRINTING	352	146	0	0	0				0		0	0		0	0				0
54399	SUPPLIES	1,192	709	147	1,450	1,450				0		1,450	0		1,450	0				1,450
54414	LOCAL MILEAGE	232	135	142	300	300				0		300	0		300	0				300
54425	SERVICE CONTRACTS	81	183	48	100	100				0		100	0		100	0				100
54432	RENT	3,961	3,961	2,971	3,961	1,840				0		1,840	0		1,840	0				1,840
54442	PROFESSIONAL SERVICES	1,300	1,300	0	1,300	1,300				0		1,300	0		1,300	0				1,300

VITAL RECORDS (NYS Unit 4015)

					2010														
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total	
	Actual	Actual	YTD	Modified	Budget														
EXPENSE																			
54452	POSTAGE	1	36	0	30	30		0		30	0		30	0					30
54472	TELEPHONE	278	266	77	350	350		0		350	0		350	0					350
57100	CONTRACTUAL	5,853	5,881	3,238	6,041	3,920		0		3,920	0		3,920	0					3,920
58800	FRINGES	14,026	0	0	13,771	15,842		0		15,842	0		15,842	0					15,842
58900	EMPLOYEE BENEFITS	14,026	0	0	13,771	15,842		0		15,842	0		15,842	0					15,842
	TOTAL EXPENSE	57,171	47,090	26,658	60,339	60,327		0		60,327	0		60,327	0					60,327
REVENUE																			
41601	PUBLIC HEALTH FEES	80,081	82,018	50,424	80,000	100,000		0		100,000	0		100,000	0					100,000
42199	DEPARTMENTAL INCOME	80,081	82,018	50,424	80,000	100,000		0		100,000	0		100,000	0					100,000
	TOTAL REVENUE	80,081	82,018	50,424	80,000	100,000		0		100,000	0		100,000	0					100,000
	Total NYS Unit Cost	-22,910	-34,928	-23,766	-19,661	-39,673		0		-39,673	0		-39,673	0					-39,673
	VITAL RECORDS AND MEDICAL EXAMINER PROGRAM COST	11,096	-5,588	5,742	16,975	-2,633		0		-2,633	0		-2,633	0					-2,633

1305 WOMENS, INFANTS, CHILDREN

Funding Type: Locally Controlled Spending

The Special Supplemental Nutrition Program for Women, Infants & Children (WIC) is a federally-funded program sponsored by the Health Department. The nutritional status of families with limited resources is improved by providing nutritious foods, health referrals and basic nutrition education to women and their children under age five. Pregnant and breastfeeding women are counseled on ways to improve their dietary intake, and to avoid smoking, drugs and alcohol, thus improving their chances for a healthy baby, and reducing Medicaid costs for the care of sick or low-birth-weight infants. Parents of children under the age of five years are counseled on strategies to promote healthy eating and physical exercise for their children, thus promoting health lifestyles and preventing obesity.

WOMEN, INFANTS & CHILDREN (NYS Unit 4012)

					2010														
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total	
	Actual	Actual	YTD	Modified	Budget														
EXPENSE																			
51000085	SPECIAL EDUCATION TEACHER	0	0	0	43,583	0	0.00	0	0.00	0	0		0	0					0
51000086	WIC NUTRI EDUCATOR	0	0	13,485	0	0	0.00	0	0.00	0	0		0	0					0
51000518	SENIOR CLERK	61,538	56,670	35,564	64,117	64,116	2.00	0	0.00	64,116	0		64,116	0					64,116
51000572	WIC PROG NUTRITIONIST	83,284	88,745	55,118	86,953	78,671	1.90	0	0.00	78,671	0		78,671	0					78,671
51000598	WIC PROG. DIR.	42,463	48,045	28,586	46,848	53,541	1.00	0	0.00	53,541	0		53,541	0					53,541
51000654	HEALTH AIDE	28,953	34,000	21,070	33,742	33,743	1.00	0	0.00	33,743	0		33,743	0					33,743
51000785	NUTRITION EDUCATOR	16,249	12,291	0	33,742	33,743	1.00	0	0.00	33,743	0		33,743	0					33,743
51600	LONGEVITY	0	0	0	1,545	1,495	0.00	0	0.00	1,495	0		1,495	0					1,495
51999	PERSONAL SERVICES	232,487	239,751	153,823	310,530	265,309	6.90	0	0.00	265,309	0		265,309	0					265,309
52206	COMPUTER EQUIPMENT	0	2,705	936	0	1,600		0		1,600	0		1,600	0					1,600
52214	OFFICE FURNISHINGS	0	0	0	0	2,392		0		2,392	0		2,392	0					2,392

WOMEN, INFANTS & CHILDREN (NYS Unit 4012)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
52220	DEPARTMENTAL EQUIPMENT	847	3,399	0	550	2,400		0		2,400	0	2,400	0	2,400
52222	COMMUNICATIONS EQUIP	0	0	0	0	2,995		0		2,995	0	2,995	0	2,995
52230	COMPUTER SOFTWARE	0	299	303	400	0		0		0	0	0	0	0
52231	VEHICLES	14,228	0	0	0	0		0		0	0	0	0	0
R52220	DEPARTMENTAL EQUIPMENT	0	0	359	420	0		0		0	0	0	0	0
52299	EQUIPMENT	15,075	6,403	1,598	1,370	9,387		0		9,387	0	9,387	0	9,387
54303	OFFICE SUPPLIES	1,184	4,261	628	1,634	2,207		0		2,207	0	2,207	0	2,207
54306	AUTOMOTIVE SUPPLIES	272	0	0	0	0		0		0	0	0	0	0
54310	AUTOMOTIVE FUEL	0	405	133	705	1,077		0		1,077	0	1,077	0	1,077
54330	PRINTING	805	1,931	1,980	2,700	2,165		0		2,165	0	2,165	0	2,165
54332	BOOKS	408	20	32	500	690		0		690	0	690	0	690
54333	EDUCATION AND PROMOTION	4,864	22,898	4,657	7,043	407		0		407	0	407	0	407
54342	FOOD	0	0	41	0	0		0		0	0	0	0	0
54354	MEDICAL	1,826	4,602	140	2,828	1,840		0		1,840	0	1,840	0	1,840
54399	SUPPLIES	9,359	34,117	7,611	15,410	8,386		0		8,386	0	8,386	0	8,386
54400	PROGRAM EXPENSE	3,989	7,334	10,088	4,000	9,409		0		9,409	0	9,409	0	9,409
54412	TRAVEL/TRAINING	865	418	1,322	4,818	12,767		0		12,767	0	12,767	0	12,767
54414	LOCAL MILEAGE	930	137	68	150	1,125		0		1,125	0	1,125	0	1,125
54416	MEMBERSHIP DUES	50	0	0	50	55		0		55	0	55	0	55
54421	AUTO MAINTENANCE/REPAIRS	65	477	223	200	548		0		548	0	548	0	548
54432	RENT	9,787	9,832	8,757	13,136	19,686		0		19,686	0	19,686	0	19,686
54442	PROFESSIONAL SERVICES	0	140	190	0	0		0		0	0	0	0	0
54452	POSTAGE	1,452	973	442	1,600	1,890		0		1,890	0	1,890	0	1,890
54462	INSURANCE	1,819	1,831	1,640	2,000	1,975		0		1,975	0	1,975	0	1,975
54472	TELEPHONE	3,691	3,426	1,348	3,900	4,572		0		4,572	0	4,572	0	4,572
57100	CONTRACTUAL	22,648	24,568	24,078	29,854	52,027		0		52,027	0	52,027	0	52,027
58800	FRINGES	90,346	0	0	109,344	107,450		0		107,450	0	107,450	0	107,450
58900	EMPLOYEE BENEFITS	90,346	0	0	109,344	107,450		0		107,450	0	107,450	0	107,450
	TOTAL EXPENSE	369,915	304,839	187,110	466,508	442,559		0		442,559	0	442,559	0	442,559

WOMEN, INFANTS & CHILDREN (NYS Unit 4012)						2010								
						2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req
REVENUE														
44402	WIC	377,857	388,198	216,243	459,290	442,559		0		442,559	0	442,559	0	442,559
44999	FEDERAL AID	377,857	388,198	216,243	459,290	442,559		0		442,559	0	442,559	0	442,559
	TOTAL REVENUE	377,857	388,198	216,243	459,290	442,559		0		442,559	0	442,559	0	442,559
Total NYS Unit Cost		-7,942	-83,359	-29,492	6,798	0		0		0	0	0	0	0
WOMENS, INFANTS, CHILDREN PROGRAM COST		-7,942	-83,359	-29,492	6,798	0		0		0	0	0	0	0

1400 COMMUNITY HEALTH SERVICES Funding Type: Locally Controlled Spending

The Division for Community Health includes the following programs: Health Promotion, Maternal/Child Services, Medicaid Obstetric & Maternal Services (MOMS), HIV Anonymous Counseling and Testing, Communicable Disease case investigation and follow up, childhood and adult immunizations, and a Certified Home Health Care Agency (CHHA). Programs meet the public need for nursing, therapeutic and supportive home visits for medical conditions; information, education and referrals for income eligible pregnant families; cancer, diabetes and heart disease prevention; and tobacco control education and health promotion. The division maintains data on local health services and population health that help to set local health priorities.

DIVISION FOR COMMUNITY HEALTH (NYS Unit 4016)						2010								
						2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req
EXPENSE														
51000	REGULAR PAY	6	0	0	74,634	76,313	0.00	0	0.00	76,313	0	76,313	0	76,313
51000049	PROJECT ASSISTANT	2,485	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000230	DIR OF PAT. SRVCS.	74,865	77,442	47,625	78,392	78,392	1.00	0	0.00	78,392	0	78,392	0	78,392
51000507	KEYBD SPEC	10,884	1,627	0	0	0	0.00	0	0.00	0	0	0	0	0
51000513	ACCT. CLERK/TYPIST	65,590	106,221	71,654	121,853	121,852	4.00	0	0.00	121,852	0	121,852	0	121,852
51000518	SENIOR CLERK	32,469	2,980	0	0	0	0.00	0	0.00	0	0	0	0	0
51000529	SR. ACCOUNT CLERK/TYPIST	98,716	93,615	58,345	108,442	101,489	3.00	5,050	0.00	106,539	0	101,489	0	101,489
51000579	PHYS. THERAPIST	86,207	104,407	62,791	103,070	103,070	2.00	0	0.00	103,070	0	103,070	0	103,070
51000580	COMM HEALTH NURSE	781,170	793,513	472,688	746,683	694,176	13.27	51,535	1.00	745,711	51,535	745,711	51,535	745,711
51000601	SUPV COMM HLTH NUR	125,504	131,096	79,004	124,710	124,710	2.00	0	0.00	124,710	0	124,710	0	124,710
51000654	HEALTH AIDE	3,781	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000656	TEAM LEADER	229,113	230,496	144,238	226,747	226,745	4.00	0	0.00	226,745	0	226,745	0	226,745
51000672	PLANNER/EVALUATOR	44,501	45,986	28,218	46,848	46,848	1.00	0	0.00	46,848	0	46,848	0	46,848
51000716	HLTH ED PROMO DIR	49,403	51,115	31,213	51,535	51,535	1.00	0	0.00	51,535	0	51,535	0	51,535
51000763	PUB HLTH EDUCATOR	0	0	0	18,209	43,583	1.00	0	0.00	43,583	0	43,583	0	43,583
51200601	SUPV COMM HLTH NUR	0	0	25	0	0	0.00	0	0.00	0	0	0	0	0
51600	LONGEVITY	0	0	0	7,620	8,160	0.00	0	0.00	8,160	0	8,160	0	8,160
51999	PERSONAL SERVICES	1,604,694	1,638,498	995,801	1,708,743	1,676,873	32.27	56,585	1.00	1,733,458	51,535	1,728,408	51,535	1,728,408

DIVISION FOR COMMUNITY HEALTH (NYS Unit 4016)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
52206 COMPUTER EQUIPMENT	22,281	22,088	4,190	13,065	2,200		0		2,200	0	2,200	0	2,200
52214 OFFICE FURNISHINGS	1,238	367	0	0	0		0		0	0	0	0	0
52220 DEPARTMENTAL EQUIPMENT	3,845	1,639	1,684	1,135	200		0		200	0	200	0	200
52230 COMPUTER SOFTWARE	2,750	8,732	316	12,000	0		0		0	0	0	0	0
52231 VEHICLES	25,806	34,107	0	0	0		0		0	0	0	0	0
52299 EQUIPMENT	55,920	66,933	6,190	26,200	2,400		0		2,400	0	2,400	0	2,400
54303 OFFICE SUPPLIES	11,078	8,493	4,882	8,928	10,718		0		10,718	0	10,718	0	10,718
54306 AUTOMOTIVE SUPPLIES	12,361	0	0	0	0		0		0	0	0	0	0
54310 AUTOMOTIVE FUEL	0	14,132	4,262	20,000	13,500		0		13,500	0	13,500	0	13,500
54319 PROGRAM SUPPLIES	474	0	0	0	0		0		0	0	0	0	0
54330 PRINTING	7,685	11,651	11,355	25,910	22,827		0		22,827	0	22,827	0	22,827
54332 BOOKS	3,715	4,984	3,386	4,100	4,667		0		4,667	0	4,667	0	4,667
54333 EDUCATION AND PROMOTION	62,365	58,841	27,867	57,378	30,103		0		30,103	0	30,103	0	30,103
54342 FOOD	0	0	222	0	280		0		280	0	280	0	280
54353 BIOLOGICALS	93,405	85,207	66,371	134,515	135,754		21,534		157,288	21,534	157,288	21,534	157,288
54354 MEDICAL	18,592	42,354	25,381	29,500	32,400		0		32,400	0	32,400	0	32,400
R54332 BOOKS	0	0	153	153	0		0		0	0	0	0	0
54399 SUPPLIES	209,675	225,662	143,879	280,484	250,249		21,534		271,783	21,534	271,783	21,534	271,783
54400 PROGRAM EXPENSE	784	540	0	2,320	750		0		750	0	750	0	750
54412 TRAVEL/TRAINING	7,659	7,037	3,176	10,139	8,276		0		8,276	0	8,276	0	8,276
54414 LOCAL MILEAGE	11,276	10,824	4,858	15,500	16,063		0		16,063	0	16,063	0	16,063
54416 MEMBERSHIP DUES	1,405	195	1,295	2,785	675		0		675	0	675	0	675
54421 AUTO MAINTENANCE/REPAIRS	6,616	7,909	2,747	10,000	9,000		0		9,000	0	9,000	0	9,000
54425 SERVICE CONTRACTS	5,158	8,554	3,390	10,200	10,200		0		10,200	0	10,200	0	10,200
54432 RENT	57,168	57,168	40,634	54,179	49,128		0		49,128	0	49,128	0	49,128
54442 PROFESSIONAL SERVICES	584,241	608,332	313,171	702,744	643,603		0		643,603	0	643,603	0	643,603
54452 POSTAGE	1,966	2,405	3,454	10,360	6,860		0		6,860	0	6,860	0	6,860
54462 INSURANCE	17,525	18,314	19,667	20,284	22,027		0		22,027	0	22,027	0	22,027
54472 TELEPHONE	19,281	18,183	13,166	22,960	22,900		0		22,900	0	22,900	0	22,900
54499 HEALTH FACILITY ASSESSMNT	0	0	1,394	4,300	4,349		0		4,349	0	4,349	0	4,349
57100 CONTRACTUAL	713,079	739,461	406,952	865,771	793,831		0		793,831	0	793,831	0	793,831
58800 FRINGES	622,070	0	0	601,395	679,134		22,917		702,051	20,872	700,006	20,872	700,006

DIVISION FOR COMMUNITY HEALTH (NYS Unit 4016)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
58900 EMPLOYEE BENEFITS	622,070	0	0	601,395	679,134		22,917		702,051	20,872	700,006	20,872	700,006
TOTAL EXPENSE	3,205,438	2,670,554	1,552,822	3,482,593	3,402,487		101,036		3,503,523	93,941	3,496,428	93,941	3,496,428
REVENUE													
41603 CLINIC FEES	117,310	109,536	53,071	169,363	112,350		44,500		156,850	44,500	156,850	44,500	156,850
41608 MEDICAID CHHA - PCAP	46,230	0	0	0	0		0		0	0	0	0	0
41609 MEDICAID D&TC - PCAP	82,304	68,393	22,454	37,488	39,836		0		39,836	0	39,836	0	39,836
41610 HOME NURSING CHGS	1,022,040	1,341,757	841,501	1,243,254	1,242,635		0		1,242,635	0	1,242,635	0	1,242,635
41613 MCU-CHHA	20,495	81,517	73,688	135,520	127,218		0		127,218	0	127,218	0	127,218
41614 TBDOT -D&TC	-13,869	2,328	345	6,945	3,672		0		3,672	0	3,672	0	3,672
41689 OTHER HEALTH CHGS	1,082	13,785	1,033	0	0		0		0	0	0	0	0
42199 DEPARTMENTAL INCOME	1,275,592	1,617,316	992,092	1,592,570	1,525,711		44,500		1,570,211	44,500	1,570,211	44,500	1,570,211
42665 SALE OF EQUIPMENT	7,965	15,022	0	0	0		0		0	0	0	0	0
42699 SALE OF PROPERTY/COMPEN F	7,965	15,022	0	0	0		0		0	0	0	0	0
42701 REFUND OF PRIOR YR EXPENS	0	0	449	0	0		0		0	0	0	0	0
43489 OTHER HEALTH INCOME	163,352	143,829	82,835	203,024	250,201		0		250,201	0	250,201	0	250,201
43999 STATE AID	163,352	143,829	82,835	203,024	250,201		0		250,201	0	250,201	0	250,201
44959 FEDERAL AID	68,097	73,336	34,218	50,314	88,285		0		88,285	0	88,285	0	88,285
44999 FEDERAL AID	68,097	73,336	34,218	50,314	88,285		0		88,285	0	88,285	0	88,285
TOTAL REVENUE	1,515,006	1,849,503	1,109,594	1,845,908	1,864,197		44,500		1,908,697	-44,500	1,908,697	-44,500	1,908,697
Total NYS Unit Cost	1,690,432	821,051	443,075	1,636,532	1,538,290		56,536		1,594,826	49,441	1,587,731	49,441	1,587,731
COMMUNITY HEALTH SERVICES PROGRAM COST	1,690,432	821,051	443,075	1,636,532	1,538,290		56,536		1,594,826	49,441	1,587,731	49,441	1,587,731

1405 PLANNING AND COORDINATION HEALTH

Funding Type: Mandated Responsibility

This program provides resources and oversight to the Public Health Department for efficient and optimal functioning of each division and program, according to state and federal rules and regulations. The mission of the department is to promote, protect, preserve and improve the health of the people of Tompkins County consistent with public health law. Funds for Emergency (Bioterrorism) Preparedness are managed in this program.

PLANNING AND COORDINATION - HEALTH (NYS Unit 4010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000232 PUB. HEALTH ADMN.	65,656	67,868	41,777	68,592	68,592	1.00	0	0.00	68,592	0	68,592	0	68,592
51000250 PUBLIC HLTH. DIR.	79,291	81,967	50,447	82,999	82,999	1.00	0	0.00	82,999	0	82,999	0	82,999
51000254 MEDICAL DIRECTOR	24,775	25,426	15,538	25,686	25,545	0.25	0	0.00	25,545	0	25,545	0	25,545

PLANNING AND COORDINATION - HEALTH
(NYS Unit 4010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000507 KEYBD SPEC	44,426	44,114	28,133	46,305	43,412	1.50	0	0.00	43,412	0	43,412	0	43,412	
51000513 ACCT. CLERK/TYPIST	19,913	5,596	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000529 SR. ACCOUNT CLERK/TYPIST	0	28,756	21,771	35,513	35,513	1.00	0	0.00	35,513	0	35,513	0	35,513	
51000535 ADMIN. ASSISTANT	23,534	28,949	17,304	28,985	20,703	0.50	8,281	0.20	28,984	0	20,703	0	20,703	
51000671 SECRETARY	8,866	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51000674 ADMIN COORDINATOR	42,158	43,355	26,227	43,583	43,583	1.00	0	0.00	43,583	0	43,583	0	43,583	
51000719 SYSTEMS ANALYST	44,489	46,424	28,192	46,848	37,478	0.80	9,370	0.20	46,848	9,370	46,848	9,370	46,848	
51000780 BIO TERR PREP COORD	49,569	50,615	25,061	51,535	41,228	0.80	0	0.00	41,228	0	41,228	0	41,228	
51600 LONGEVITY	0	0	0	3,298	3,348	0.00	190	0.00	3,538	80	3,428	80	3,428	
51999 PERSONAL SERVICES	402,677	423,070	254,450	433,344	402,401	7.85	17,841	0.40	420,242	9,450	411,851	9,450	411,851	
52206 COMPUTER EQUIPMENT	0	7,999	549	23,600	0		0		0	0	0	0	0	
52214 OFFICE FURNISHINGS	280	0	0	0	0		0		0	0	0	0	0	
52220 DEPARTMENTAL EQUIPMENT	0	262	0	0	0		0		0	0	0	0	0	
52230 COMPUTER SOFTWARE	0	2,392	0	0	0		0		0	0	0	0	0	
52231 VEHICLES	0	0	91,656	120,000	0		0		0	0	0	0	0	
52299 EQUIPMENT	280	10,653	92,205	143,600	0	0	0	0	0	0	0	0	0	
54303 OFFICE SUPPLIES	5,106	3,858	3,165	5,500	7,150		0		7,150	0	7,150	0	7,150	
54330 PRINTING	3,164	3,408	1,768	5,500	5,500		0		5,500	0	5,500	0	5,500	
54332 BOOKS	847	672	816	1,000	1,000		0		1,000	0	1,000	0	1,000	
54333 EDUCATION AND PROMOTION	61	0	0	0	0		0		0	0	0	0	0	
54342 FOOD	0	0	335	0	772		0		772	0	772	0	772	
54354 MEDICAL	34	0	723	200	200		0		200	0	200	0	200	
54399 SUPPLIES	9,212	7,938	6,807	12,200	14,622	0	0	0	14,622	0	14,622	0	14,622	
54999 ROLLOVER	0	0	0	0	0		0		0	-9,943	-9,943	-9,943	-9,943	
55000 ROLLOVER	0	0	0	0	0	0	0	0	0	-9,943	-9,943	-9,943	-9,943	
54400 PROGRAM EXPENSE	0	0	2,604	5,687	4,304		0		4,304	0	4,304	0	4,304	
54412 TRAVEL/TRAINING	1,888	1,804	117	3,666	2,400		0		2,400	0	2,400	0	2,400	
54414 LOCAL MILEAGE	1,490	1,424	673	1,950	2,178		0		2,178	0	2,178	0	2,178	
54416 MEMBERSHIP DUES	1,664	1,682	1,682	1,682	1,682		0		1,682	0	1,682	0	1,682	
54425 SERVICE CONTRACTS	2,289	2,535	1,551	2,580	2,580		0		2,580	0	2,580	0	2,580	
54432 RENT	95,477	95,477	71,608	95,477	61,739		0		61,739	0	61,739	0	61,739	
54442 PROFESSIONAL SERVICES	48,278	47,974	24,472	48,030	44,361		0		44,361	0	44,361	0	44,361	

PLANNING AND COORDINATION - HEALTH
(NYS Unit 4010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54452	POSTAGE	10,279	11,268	7,198	11,084	11,466		0		11,466	0	11,466	0	11,466
54472	TELEPHONE	6,871	5,186	2,211	10,900	7,200		0		7,200	0	7,200	0	7,200
57100	CONTRACTUAL	168,236	167,350	112,116	181,056	137,910		0		137,910	0	137,910	0	137,910
58800	FRINGES	156,411	0	0	152,598	162,972		7,225		170,197	3,827	166,799	3,827	166,799
58900	EMPLOYEE BENEFITS	156,411	0	0	152,598	162,972		7,225		170,197	3,827	166,799	3,827	166,799
	TOTAL EXPENSE	736,816	609,011	465,578	922,798	717,905		25,066		742,971	3,334	721,239	3,334	721,239
REVENUE														
41689	OTHER HEALTH CHGS	160	85	544	150	150		0		150	0	150	0	150
42199	DEPARTMENTAL INCOME	160	85	544	150	150		0		150	0	150	0	150
42665	SALE OF EQUIPMENT	0	0	0	29,500	0		0		0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	0	0	0	29,500	0		0		0	0	0	0	0
42701	REFUND OF PRIOR YR EXPENS	0	228	0	0	0		0		0	0	0	0	0
42799	MISCELL LOCAL SOURCES	0	228	0	0	0		0		0	0	0	0	0
43489	OTHER HEALTH INCOME	0	31,214	63,440	0	0		0		0	0	0	0	0
43999	STATE AID	0	31,214	63,440	0	0		0		0	0	0	0	0
44959	FEDERAL AID	156,254	117,286	21,350	154,201	137,361		0		137,361	0	137,361	0	137,361
44999	FEDERAL AID	156,254	117,286	21,350	154,201	137,361		0		137,361	0	137,361	0	137,361
	TOTAL REVENUE	156,414	148,813	85,334	183,851	137,511		0		137,511	0	137,511	0	137,511
	Total NYS Unit Cost	580,402	460,198	380,244	738,947	580,394		25,066		605,460	3,334	583,728	3,334	583,728
	PLANNING AND COORDINATION HEALTH PROGRAM COST	580,402	460,198	380,244	738,947	580,394		25,066		605,460	3,334	583,728	3,334	583,728

This program reflects the Public Health Work State Aid for the Department. State Aid is calculated based on approved activities in our Municipal Health Services Plan and based on our State Aid Application.

PUBLIC HEALTH STATE AID (NYS Unit 4095)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE														
43401	PUBLIC HEALTH WORK	1,402,253	1,348,137	322,044	1,431,759	1,280,445		42,319		1,322,764	13,413	1,293,858	13,413	1,293,858
43999	STATE AID	1,402,253	1,348,137	322,044	1,431,759	1,280,445		42,319		1,322,764	13,413	1,293,858	13,413	1,293,858
	TOTAL REVENUE	1,402,253	1,348,137	322,044	1,431,759	1,280,445		42,319		1,322,764	-13,413	1,293,858	-13,413	1,293,858
	Total NYS Unit Cost	-1,402,253	-1,348,137	-322,044	-1,431,759	-1,280,445		-42,319		-1,322,764	-13,413	-1,293,858	-13,413	-1,293,858
	PUBLIC HEALTH STATE AID PROGRAM COST	-1,402,253	-1,348,137	-322,044	-1,431,759	-1,280,445		-42,319		-1,322,764	-13,413	-1,293,858	-13,413	-1,293,858
	Total County Cost	4,170,740	2,941,597	2,941,534	4,987,728	5,224,911	78.79	86,294	6.40	5,311,205	39,362	5,264,273	39,362	5,264,273

OTR Requests For Health Department

Priority # 1

OTR Number 038 One full-time Community Health Nurse (35 hrs/wk)

Reason for Request

The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share as imposed by the Legislature.

If Not Funded

The Community Health Nurse based in Community Health Services (CHS) provides disease prevention immunizations including seasonal influenza for infants, children and adults; breastfeeding education and counseling; childbirth education classes and maternal child home visits to newborns and young families identified at risk by health providers. Loss of this position will reduce CHS to 4.5 Community Health Nurses and will significantly impact ability to provide essential public health services. CHS would be out of compliance with MOMS (Medicaid Obstetrical and Maternal Services) state requirements to provide health supportive home visits for low-income pregnant women at 20, 28 and 36 weeks and at postpartum for the mom and newborn. CHS will have to wait list immunization appointments and will be unable to provide current level of community-wide flu clinics to the elderly and other vulnerable populations in community and home settings. CHS will be unable to adequately respond to a public health emergency such as the need for novel influenza H1N1 mass vaccination clinics or other emergent communicable disease or bioterrorism agent. If not funded, CHS will lose provision of the following services: --350 maternal child home visits for mothers to provide prenatal, postpartum and newborn, pediatric assessment, education and support, -400 childhood and adult immunizations given at weekly and evening clinics (30% reduction), --8 educational and follow-up home visits for parents of newborns born with Hepatitis B infection (50% reduction), --12 Childbirth Education classes for low-income eligible women and their partners, --expertise of a certified lactation counselor in response to breastfeeding questions from women and agencies such as Cooperative Extension, --over 900 seasonal flu vaccinations (40% reduction in service).

County Administrator Recommendation

Approve department's request.

			Department Requested	County Administrator Recommended
4016	BIOLOGICALS	Target	21,534	Target 21,534
4016	CLINIC FEES	Target	-44,500	Target -44,500
4016	COMM HEALTH NURSE	Target	51,535	Target 51,535
4016	FRINGES	Target	20,872	Target 20,872
4095	PUBLIC HEALTH WORK	TARGET	-10,079	Target -10,079
Total Target			39,362	39,362
Total OTR Request			39,362	39,362

Priority # 2

OTR Number 039 One full time Public Health Sanitarian (35 hrs/wk)

Reason for Request

The funding request for this position is a result of the need to submit a budget with the 6.25% reduction imposed by the Legislature.

If Not Funded

The loss of 1.1 FTE Public Health Sanitarians (PHS) represents a 12.5% reduction in the PHS staff and nearly an 8% reduction in total Division staff (note: .1 FTE is lost due to a reduction in the Water Grant). With the restoration of 1.0 FTE PHS, services will be reduced in all program areas. For programs such as our on-site sewage program and activities including responding to garbage and other complaints, the effect will be longer response times and delays in issuing permits and conducting site visits. Other changes anticipated include: --significantly curtailing weekend inspection of temporary food service establishments; --reducing the frequency of high risk food service establishment inspections from twice to once per year; --eliminating field visits for homeowners and other individual water systems; --conducting public water supply inspections at most municipal and other non-permitted facilities every other year instead of annually; --limiting the scope of inspections at mobile home parks to their water and sewage systems; --significantly restricting the scope and frequency of inspections at hotels and motels; and --eliminating field responses to open burning complaints, relying instead on outreach and education. We are waiting further guidance from the New York State Department of Health (NYSDOH) regarding implementation of these changes. Other changes may need to be made depending on the direction we receive from NYSDOH. Additionally, at least four PHS or Senior PHS in the Division are or will be eligible for retirement in the next year or two. We have been training staff to be knowledgeable in programs where these retirements are anticipated. The loss of the PHS position will exacerbate the difficulties we will face as these retirements transpire.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
4090	FRINGES	Target	18,973	0
4090	PUB HEALTH SANIT.	TARGET	46,848	0
4095	PUBLIC HEALTH WORK	Target	-16,528	0
Total Target			49,293	
Total OTR Request			49,293	0

Priority # 3

OTR Number 040 One full-time Account Clerk Typist (35 hrs/wk)

Reason for Request

The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share as imposed by the Legislature.

If Not Funded

Responsibilities of the Account Clerk Typist (ACT) include timely and accurate review of contract provider billing vouchers to ensure internal and regulatory processes are met. This person also routinely enters all required data from the Early Intervention Individualized Family Service Plans and Amendments into the NYS KIDS database system. Other duties include the transcription of dictated EI Service Coordination notes, filing and phone coverage. Elimination of this position would require the high volume of contract provider billing, EI data entry and transcription work, etc. be divided among the rest of the support staff who are currently stretched to capacity.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
4047	ACCT. CLERK/TYPIST	Target	30,463	0
4047	FRINGES	Target	12,338	0
4095	PUBLIC HEALTH WORK	Target	-10,747	0
Total Target			32,054	
Total OTR Request			32,054	0

Priority # 4

OTR Number 041 Reclass of Sr. Account Clerk Typist to Account Clerk Typist

Reason for Request

The funding request for this position is a result of the need to submit a budget with the 6.25% reduction imposed by the Legislature.

If Not Funded

This full-time (35 hrs/wk) Senior Account Clerk Typist (SACT) provides clerical support for activities of four Health Promotion staff and the Director of Patient Services (DPS). These higher level clerical duties enable the DPS to focus more time on critical program and patient care concerns. The current position is responsible for the following duties: --Review and maintenance of a variety of complex financial documents such as oversight of the \$160,000 Tobacco Community Partnership Grant and the \$9,000 Diabetes Prevention & Control Grant. This includes a working knowledge of Health Department, Tompkins County and New York State requirements for grant expenditures and timelines. --Collection of statistical and qualitative data, creation of report format and development of summary reports, for example-uses a high level computer program to summarize survey results of special needs populations in the community for planning of emergency shelters. --Constructs statistical charts for comparing data to assess trends over time to better evaluate program need and activity such as Board of Health reports. --Coordinates mandatory training for Health Department staff on CPR Certification, Blood borne Pathogens, Tuberculosis, Patient Confidentiality, Workplace Violence Prevention, HIPAA and others. --Supervises the preparation of monthly, quarterly and annual reports which are compiled into summary reports for state aid reimbursement, for example-creates reports to summarize nursing hours reimbursed by NYSDOH to better review and assess nursing time for efficiency.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
4016	FRINGES	Target	2,045	0
4016	SR. ACCOUNT CLERK/TYPIST	Target	5,050	0
4095	PUBLIC HEALTH WORK	Target	-1,782	0
Total Target			5,313	
Total OTR Request			5,313	0

Priority # 5

OTR Number 042 .20 FTE Administrative Assistant (currently works .7 FTE)

Reason for Request

The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share imposed by the Legislature.

If Not Funded

This position provides clerical support for four key positions (Public Health Director, Public Health Administrator, Medical Director and Health & Safety Coordinator) and the Board of Health in the Planning & Coordination unit. This position also provides coverage for reception and medical examiner administrative support. Over the years this originally full-time position has eroded to part-time. Further erosion of the hours for this position will require the four staff members listed above to do more of their own clerical work which is not an appropriate or efficient use of high level professional staff time. In addition, the unit is facing the loss of additional clerical support (.5 FTE) through the Preparedness grant.

County Administrator Recommendation

In light of current fiscal conditions, not recommended.

			Department Requested	County Administrator Recommended
4010	ADMIN. ASSISTANT	Target	8,281	0
4010	FRINGES	Target	3,398	0
4010	LONGEVITY	Target	110	0
4095	PUBLIC HEALTH WORK	Target	-2,960	0
Total Target			8,829	
Total OTR Request			8,829	0

Priority # 6

OTR Number 043 .20 FTE Systems Analyst (currently works 35 hrs/wk)

Reason for Request

The funding request for this position is a result of the need to submit a budget with the 6.25% reduction in local share as imposed by the Legislature.

If Not Funded

The department has one 35 hour per week System Analyst to provide technical support for approximately 100 staff and contractors. This position is responsible for set-up of new computers and related equipment, maintenance of existing equipment, troubleshooting software issues, help desk (computer and telephone). The department currently maintains three servers, two with custom software (McGinnis for Preschool and Cerner for Community Health programs). A reduction to 28 hours per week for this position will result in increased requests to the ITS department for critical needs and delays in responding to routine service requests. The ability to develop custom programs to save staff time and improve record keeping activities will also be diminished.

County Administrator Recommendation

Approve department's request in order to support maintenance and operation of productivity-enhancing technology.

		Department Requested		County Administrator Recommended	
4010	FRINGES	Target	3,827	Onetime	3,827
4010	LONGEVITY	Target	80	Onetime	80
4010	ROLLOVER		0	Onetime	-9,943
4010	SYSTEMS ANALYST	Target	9,370	Onetime	9,370
4095	PUBLIC HEALTH WORK	Target	-3,334	Onetime	-3,334
Total Onetime					0
Total Target			9,943		
Total OTR Request			9,943		0

Priority # 7

OTR Number 044 Creation of Evaluation Team (1.0 Speech Language Pathologist-Pediatric, 1.0 Physical Therapist-Pediatric, 1.0 Special Education Teacher)

Reason for Request

To ensure compliance with U.S. Department of Education, Office of Special Education (OSEP) Federal Compliance Indicators and Early Intervention Program regulation NYCRR 6904.11(a)(1) and the EI Administrative contract with the NYS Department of Health Bureau of Early Intervention - "to ensure that initial IFSP's are completed with adequate timeliness so that they are in compliance with the 45-day timeline from date of referral..."

If Not Funded

In the Early Intervention Program (EI), from date of referral to the completion of the Initial Individualized Family Service Plan (IFSP) Federal regulation allows 45 days for process completion. The U.S. Department of Education OSEP standard is 100% compliance. This federal standard is now monitored annually by the NYSDOH Bureau of Early Intervention. Due to the limited availability of approved EI evaluators in our county, the Tompkins County EI program is not able to meet the OSEP standard. As a Division we have implemented major paradigm shifts in staff responsibilities to facilitate increased program compliance. We have had numerous meetings with our primary evaluating agency, which has resulted in further program changes for the agency and the division. In our latest Corrective Action Plan (CAP) to the NYSDOH Bureau of EI, we have proposed the development and implementation of an EI Evaluation Team pending County Legislature approval. NYSDOH is very aware of our dilemma and has accepted our CAP. No approval of this OTR may result in NYS penalizing the Tompkins County EI program through policy and eventual financial implications.

County Administrator Recommendation

Not recommended. Efficacy of adding a three-person team not certain.

			Department Requested	County Administrator Recommended
4047	EARLY INTERVENTION	Target	-57,714	0
4047	FRINGES	Target	62,615	0
4047	INSURANCE	Target	1,500	0
4047	LOCAL MILEAGE	Target	10,000	0
4047	MEDICAID INS PYMTS	Target	-175,917	0
4047	OFFICE SUPPLIES	Target	500	0
4047	PHYSICAL THERAPIST/PED	Target	51,535	0
4047	SPECIAL EDUCATION TEACHER	Target	51,535	0
4047	SPEECH LANGUAGE PATH/PEI	Target	51,535	0
4047	TELEPHONE	Target	1,300	0
4054	EARLY INTERVENTION	Target	54,000	0
4054	MEDICAID INS PYMTS	Target	112,500	0
4054	PROGRAM EXPENSE	Target	-225,000	0
4095	PUBLIC HEALTH WORK	Target	3,111	0
Total Target			-58,500	
Total OTR Request			-58,500	0

Health Department

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
SDG	Program Consulting Services	1,200	1,200	1,200	1,200
TBD	Subregistrar	0	0	0	100
Early Intervention Service Providers	Early Intervention Services	1,500,000	1,579,166	1,700,000	1,700,000
BeyondNow Technologies, Inc./Cerner	Software Maintenance	38,993	39,500	41,423	43,974
Ecospect, Cayuga Medical Center at Ithaca	Lead Testing	2,219	1,500	1,300	1,600
Cayuga Medical Center at Ithaca	Sterilization, Med Waste, etc.	6,000	200	200	0
Cornell Cooperative Extension of Tompkins County	Lead Education	7,000	8,000	10,000	10,000
Planned Parenthood of Tompkins County	STD Clinic	109,407	110,811	141,985	141,985
Quest Diagnostics	STD Labs	17,000	15,000	0	0
Cayuga Medical Center at Ithaca/Arrowhead	Radiology, Consulting, Rabies Rx, Lab, etc.	32,050	32,050	32,000	32,000
Cornell Cooperative Extension of Tompkins County	Radon Grant	0	4,454	4,925	5,071
Home Health Aide Service Providers	Home Health Aides	272,000	312,000	304,590	231,000
Various - To be determined	Water Grant Services/Projects	8,333	4,000	0	300
Bangs Ambulance/Tompkins County Funeral Directors	Removals	28,000	30,000	41,562	58,024
Various Laboratories	Forensic Labs	8,500	9,000	9,000	10,000
Our Lady of Lourdes/Twin Tier Pathology	Autopsies - shared\$\$	31,000	32,000	31,950	42,020

Health Department
CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Dryden Family Practice	Medical Examiner	30,036	30,936	31,890	31,890
All Ears Hearing	Hearing Consultant/Evaluations	600	600	600	300
CDD Lab	STD Labs	0	0	22,430	22,430
TBD	Tobacco Grant	0	0	0	28,000
Stericycle	Medical Waste Disposal	0	0	0	1,200
TBD	Subregistrar	0	0	0	100
Rehab Service Providers	Rehab Services (PT, OT, ST)	75,000	63,994	85,330	91,580
Tompkins County	Maintenance in Lieu of Rent	57,168	57,168	54,179	49,128
Tompkins County SPCA	Rabies Program	0	10,362	11,398	11,398
TBD	Diabetes Grant - Speaker	0	900	900	900
TBD	Medical Social Worker	0	17,500	16,500	0
Birnie Bus	Transportation - Preschool Special Ed	0	775,055	782,100	727,100
Birnie Bus	Transportation - Early Intervention	0	115,937	77,000	10,000
Lansing Medical, IVANS, J. Venesky, & others TBD	TBMD, Interpreter, Indirect Cost, Med Rec, etc.	12,340	10,779	11,429	16,434
Onondaga County Health Department	Epi Services	7,000	7,000	3,000	1,500
McCarthy & Conlon, LLC	Mcare/Mcaid Cost Rept-CHHA, Mcaid Cost Rept-D&TC	20,000	17,000	22,000	22,000
Hearing Officer, Robert Spitzer	Hearings	3,400	3,050	3,400	2,750
Nancy Peckenpaugh, others as needed	MOMS Provider Services	500	500	500	500
Pre-school Service Providers	Pre-school Services	3,500,000	3,521,412	4,233,230	4,656,553
Tompkins County	Maintenance in Lieu of Rent	11,870	11,870	11,870	23,714
John Andersson, PE	Engineering Consultant	0	5,000	3,000	1,000
Tompkins County	Maintenance in Lieu of Rent	3,961	3,961	3,961	1,840
Tompkins County	Maintenance in Lieu of Rent	1,600	1,600	1,600	662
Tompkins County	Maintenance in Lieu of Rent	6,547	6,547	9,536	12,586
Town of Dryden/Groton	Subregistrar	100	100	100	0
Time Warner Cable	Road Runner/Cable	2,159	2,700	2,759	600
Department of Social Services	Dental Grant	0	42,284	42,271	42,261
Various Churches/Community Centers	WIC Leases	3,060	3,240	3,600	7,100
Tompkins County	Maintenance in Lieu of Rent	95,477	95,477	95,477	61,739
Microbac NY/Others as needed	Environmental Lab Services	12,150	16,700	10,200	6,200
Tompkins County	Maintenance in Lieu of Rent	23,377	23,377	23,377	35,632

Health Department

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
American Water Works	0	0	165	165
Rural Health Network	0	3,000	3,000	3,000
Immunization Action Coalition	75	75	1,295	80
Beacon Institute	995	1,295	1,295	400
American Public Health Association	160	180	195	195
NYS Assoc. of County Coroners & ME's	100	100	125	125
National WIC Association	55	61	50	55
NYS Assoc. of County Health Officers	1,622	1,715	1,682	1,682

Human Rights Commission

Shawn Martel-Moore, Deputy County Administrator
120 W State Street Ithaca, NY, 14850

Phone: 277-4080

Web: <http://www.tompkins-co.org/departments>

Email: smoore@tompkins-co.org

The Human Rights Commission is charged with filing complaints and conducting investigations of discrimination under federal, state, and local law within Tompkins County, as well as conducting educational advocacy regarding human rights law, affirmative action, diversity initiatives, and discrimination. The Commission is also charged with implementation and monitoring equal opportunity and affirmative action contract compliance program. The Commission offers telephone or in-office consultation regarding questions of rights, disputes, and alleged violations of anti-discrimination laws which provide protection in the areas of employment, housing, credit, public accommodation, and public non-sectarian educational institutions. The Commission investigators attempt to conciliate disputes on the local level and to assist complainants in filing formal complaints with state or federal agencies.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Director	0.60	0.60	1.00	1.00	Paralegal	1.00	1.00	1.00	1.00	
Receptionist	1.00	1.00	1.00	1.00	Senior Paralegal	1.00	1.00	1.00	1.00	
Total:						3.60	3.60	4.00	4.00	

2300 HUMAN RIGHTS

Funding Type: Locally Controlled Spending

Charged with filing complaints, conducting investigations, and alternative dispute resolution of discrimination cases under federal, state and local law within Tompkins County, program management, legislative, and educational advocacy regarding human rights law, equal opportunity laws, affirmative action, diversity initiatives, and contract compliance.

HUMAN RIGHTS (NYS Unit 8040)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	3,980	14,246	10,332	0	0	0.00	0	0.00	0	0	0	0	0	0
51000284 DIR. OF HUMAN RIGHTS	44,791	0	6,010	78,392	78,392	1.00	0	0.00	78,392	0	78,392	0	78,392	78,392
51000506 RECEPTIONIST	22,684	28,006	17,416	28,941	28,941	1.00	0	0.00	28,941	0	28,941	0	28,941	28,941
51000619 PARALEGAL AIDE	13,270	0	0	37,381	18,104	0.48	19,277	0.52	37,381	19,277	37,381	19,277	37,381	37,381
51000736 SR PARALEGAL AIDE	50,859	52,585	32,220	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541	53,541
51999 PERSONAL SERVICES	135,584	94,837	65,978	198,255	178,978	3.48	19,277	0.52	198,255	19,277	198,255	19,277	198,255	198,255
52206 COMPUTER EQUIPMENT	100	0	2,335	0	0		0		0	0	0	0	0	0
52210 OFFICE EQUIPMENT	212	5,179	0	0	0		0		0	0	0	0	0	0
52214 OFFICE FURNISHINGS	0	361	0	0	0		0		0	0	0	0	0	0
52230 COMPUTER SOFTWARE	0	0	81	0	0		0		0	0	0	0	0	0
52299 EQUIPMENT	312	5,540	2,416	0	0	0	0	0	0	0	0	0	0	0
54303 OFFICE SUPPLIES	2,101	2,313	1,133	3,200	3,200		0		3,200	0	3,200	0	3,200	3,200
54330 PRINTING	2,504	1,917	848	1,600	1,600		0		1,600	0	1,600	0	1,600	1,600

HUMAN RIGHTS (NYS Unit 8040)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
54332	BOOKS	3,653	2,985	2,404	3,000	3,000			0		3,000	0	3,000	0	3,000
54333	EDUCATION AND PROMOTION	0	60	108	300	300			0		300	0	300	0	300
54342	FOOD	1,189	765	406	0	0			0		0	0	0	0	0
54399	SUPPLIES	9,447	8,040	4,899	8,100	8,100			0		8,100	0	8,100	0	8,100
54999	ROLLOVER	0	0	0	0	0			-27,084		-27,084	-27,084	-27,084	-27,084	-27,084
55000	ROLLOVER	0	0	0	0	0			-27,084		-27,084	-27,084	-27,084	-27,084	-27,084
54400	PROGRAM EXPENSE	3,944	752	1,355	2,200	2,200			0		2,200	0	2,200	0	2,200
54412	TRAVEL/TRAINING	4,991	8,978	3,284	1,000	1,000			0		1,000	0	1,000	0	1,000
54414	LOCAL MILEAGE	0	413	-114	339	339			0		339	0	339	0	339
54416	MEMBERSHIP DUES	1,066	1,044	864	896	896			0		896	0	896	0	896
54425	SERVICE CONTRACTS	2,344	0	0	0	0			0		0	0	0	0	0
54442	PROFESSIONAL SERVICES	990	-2,967	423	1,717	1,717			0		1,717	0	1,717	0	1,717
54452	POSTAGE	1,173	807	498	800	800			0		800	0	800	0	800
54472	TELEPHONE	3,632	3,579	2,162	5,923	5,923			0		5,923	0	5,923	0	5,923
R54442	PROFESSIONAL SERVICES	0	0	11,109	10,000	0			0		0	0	0	0	0
57100	CONTRACTUAL	18,140	12,606	19,581	22,875	12,875			0		12,875	0	12,875	0	12,875
58800	FRINGES	51,618	0	0	0	72,486		7,807			80,293	7,807	80,293	7,807	80,293
58900	EMPLOYEE BENEFITS	51,618	0	0	0	72,486		7,807			80,293	7,807	80,293	7,807	80,293
TOTAL EXPENSE		215,101	121,023	92,874	229,230	272,439		0			272,439	0	272,439	0	272,439
Total NYS Unit Cost		215,101	121,023	81,765	219,230	272,439		0			272,439	0	272,439	0	272,439
HUMAN RIGHTS PROGRAM COST		215,101	121,023	81,765	219,230	272,439		0			272,439	0	272,439	0	272,439
Total County Cost		215,101	121,023	81,765	219,230	272,439	3.48	0	0.52		272,439	0	272,439	0	272,439

OTR Requests For Human Rights Commission

Priority # 1

OTR Number 045 Paralegal Aide FTE - Certified Rollover Request \$27,084 (Represents Salary/Fringe Differential) - To Maintain 1.0 FTE

Reason for Request

Department Directed Reduction: To maintain target the Paralegal Aide FTE represents the 6.25% and the 40.5% fringe rate reductions.

If Not Funded

FTE funding reduction will result in the inability to maintain statutory local, state, and federal complaint processing requirements currently set at six-months under the human rights law and within the state/federal legal requirements.

County Administrator Recommendation

In light of current fiscal conditions, recommend the department's request as a one-time funded position.

		Department Requested		County Administrator Recommended	
8040	FRINGES	Target	7,807	Onetime	7,807
8040	PARALEGAL AIDE	Target	19,277	Onetime	19,277
8040	ROLLOVER	Onetime	-27,084	Onetime	-27,084
Total Onetime			-27,084		0
Total Target			27,084		
Total OTR Request			<u><u>0</u></u>		<u><u>0</u></u>

Human Rights Commission

CONTRACTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
IKON Office Solution Rental of Canon Copier	2,200	2,200	0	0

Human Rights Commission

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
NYS Affirmative Action Committee	135	80	80	80
International Ass. Official Human Rights Agencies	250	250	250	250
New York State Bar Association	250	250	250	250
American Bar Association	206	206	206	206
Association of Local NYS Human Rights Commission	75	75	75	75
Southern Poverty Law Center	35	35	35	35

Human Services Coalition

Kathy Schlather, Executive Director

100 West Seneca Street, Suite 300 Ithaca, NY,14850

Phone: 273-8686

Web: <http://www.hsctc.org>

Email: kschlather@hsctc.org nburston@hsctc.org

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private not-for-profit corporation focusing on the efficient, effective planning and delivery of health and human service programs. The three programs of the Coalition, Human Service Planning, Health Planning Council and Information and Referral (2-1-1 Tompkins) work together to enhance consumer access to services, to facilitate cooperation among service providers, and to advise community funders. The Human Services Coalition provides technical assistance and advocacy to and for Tompkins County agencies, funders and policy-makers.

The Human Services Coalition oversees the following programs:

Human Service Planning (HSP) provides oversight and coordination of County and City funding for community human service agencies and makes recommendations for action. It encourages collaboration and coordination among service providers to develop well-organized delivery systems. HSP documents gaps in services and works to identify resources both in the community and outside of the community to fill those gaps. The program also provides technical and organizational support and training for provider organizations to help ensure a strong, efficient service delivery system in Tompkins County.

The Health Planning Council (HPC) strengthens services and networks to improve the health of Tompkins County residents. The program identifies gaps in the service network and seeks funds to improve services. The HPC leads the Tompkins Health Network which facilitates the integration of components into a functioning, cost-effective system.

Information & Referral Service (2-1-1/I&R) On October 1, 2007, I&R Services became available to Tompkins County residents by dialing "2-1-1" 24 hours/day, 7 days/week, 52 weeks/year. 2-1-1/I&R maintains the most comprehensive database of human services and programs in the County and provides information and referral services through its information phone line, web site, chat line (8:30 am to 5:00 pm, Mon-Fri) and resource publications. 2-1-1/I&R publishes community services information in its web based Services Directory (at www.211tompkins.org or www.hsctc.org), 2-1-1 Community Services Guide, Unemployment Resources Guide and Working Families Resource Guide.

<u>Agency Budget History</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010 Req</u>	<u>City Share</u>	<u>Local Share</u>
Health Planning Council	69,696	73,196	76,147	79,180	76,873	0	76,873
Human Services Planning	216,787	226,787	240,485	254,161	242,743	0	242,743
Information and Referral	78,505	78,005	80,845	83,925	81,615	0	81,615
Grand Total:	364,988	377,988	397,477	417,266	401,231	0	401,231

2600 HUMAN SERVICE PLANNING Funding Type: Locally Controlled Spending

- HUMAN SERVICE PLANNING -
 Base Request: \$238,062 Fiscal Target Increase: \$4,681 Total Request \$242,743

1. What specifically, will the County money requested through this process be used?
 County funding supports the overall operations of the Human Service Planning Program and administrative support for the Human Services Coalition. Core services include: review of agencies' requests for County, City, Social Service League, and FEMA funding; provision of ongoing, technical and organizational support for the not-for-profit community; facilitation of cooperative grant writing, including overseeing the complex HUD Continuum of Care (CoC) process, involving the Federal, State, County, City and other not-for-profit organizations that provide housing and support services for homeless and low-income residents; timely identification of emerging community needs and facilitation of appropriate agency response; facilitation of both the Human Services Coalition Forum and the Homeless and Housing Task Force, where providers can exchange information, coordinate services, and develop collaborations in an open forum; management of the Stop Violence Against Women grant for victims of sexual assault and domestic violence; and maintenance of the unique Health and Human Services List Serve, with over 1,500 subscribers (saving the community money in both time, marketing and mailing costs) and interactive web site (www.hsctc.org), with agency information such as Emergency Shelter Utilization in Tompkins County, as well as its web-based calendar of events. In addition, HSP provides tools and publications to support agencies and the community, such as this year's seventh addition of the Salary and Benefits Survey, Foundation Directory, and the Meeting Space Directory. During this past year HSP continued its successful series of workshops to strengthen non-profit agencies and their boards and staff. The Coalition had its busiest training year in its history, providing 17 workshops and serving 216 people in approximately 60 organizations. We will continue this series in the fall of 2009 and spring of 2010. During 2009-2010 we will also be completing the second COMPASS community wide needs and asset

assessment (COMPASS II - 2.0). The first COMPASS survey data were used widely to assure that resources were targeted at identified community needs and by many organization to support applications for state and national funding.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

The goals of the program for which this funding is requested are to: 1) increase the capacity of organizations by providing organizational support and technical assistance and training to the not-for-profit community to assure an efficient, strong, well-coordinated, non-duplicative, service delivery system for all county residents; 2) improve service delivery by providing a venue for planning and coordination; 3) assure the best use of community resources by providing accurate and up-to-date data to better advise City, County and local funders; and 4) to strengthen the delivery of services by identifying and facilitating the acquisition of outside resources. Outcome objectives over time include: an increase in coordination among public and private sectors, including an increase in sustainable resources brought into the county; and an improvement in individual agency and board functioning by the provision of intensive technical assistance and workshops.

3. What community need does this program(s) address? What groups are targeted for receiving service?

By providing planning and coordination across service areas and populations, efforts to meet community needs can be coordinated to assure collaboration among providers, consolidation of services where duplication occurs, and efficiency in management and service delivery. Planning helps assure that services are targeted at populations most in need and resources are combined to maximize impact and minimize duplication of effort. HSP provides its services to staff and boards, local governments, municipalities and funders. The support provided to these groups helps assure the provision of evidence-based programming, ongoing evaluation of services, avoidance of duplication, identification of emerging needs, and the pursuit of funding to meet identified community priorities. Human Service Planning's ability to respond quickly to a changing environment allows it to intervene in a timely and efficient manner and to respond to emerging needs as they appear. The existence of the Human Service Planning Program, in part, is responsible for the efficient service delivery in Tompkins County which contributes to the quality of life for Tompkins County residents.

4. Describe County funding being requested other than through this process.

NONE

5. What significant changes, if any, are planned for your program this year?

In the fall of 2009 and spring of 2010, we will continue our workshops, refining our offerings to meet the specific requests for assistance identified by those who have attended the workshops this past year. We will make them more directed and targeted to individual agency needs. For the third year in the fall, we will continue to offer our Board Basics for new board members. The intent is that eventually all those who sit on boards will have a good basic understanding of the rules and responsibilities of a board member. This allows organizations to concentrate on educating potential board members on the specifics of their agency and assures that the board members come equipped to discharge his or her duties.

In 2010 COMPASS II - 2.0 will be completed. This report will provide current information on the state of our community and what issues are of greatest concern to Tompkins County residents. The results are used to focus efforts to best meet the needs of all residents.

2010 will see the redesigned HSC website which will be more user friendly and accessible to community residents and organizations. The redesign will allow us to make our publications available on line, provide templates and tools for agencies, and provide information about services to community members.

If funding is awarded, HSC will be the point of entry for the Rapid Rehousing funds applied for by TCDSS in collaboration with, HSC, TCAAction and Catholic Charities, Tompkins/Tioga. This funding will provide case management and financial support for residents in danger of becoming homeless due to an inability to pay rent or utilities. This HUD funding that will be provided due to the existence of the 40+ member Ithaca/Tompkins County Continuum of Care (CoC) which Human Service Planning chairs and for which we provide all staff support. Areas of concentration for the CoC include developing housing for women returning from institutional care (where they can live with their children in a supportive environment), and developing housing for those transitioning from jail back to the community.

We will continue to explore ways to support agencies, including looking into ways to share services. These activities will be conducted in conjunction with continuing our essential goals and core activities as stated above.

HUMAN SERVICE PLANNING (NYS Unit 6308)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget					
EXPENSE													
54400	PROGRAM EXPENSE	0	0	0	210,735	238,062	4,681		242,743	0	238,062	0	238,062
54442	PROFESSIONAL SERVICES	226,787	240,485	148,261	43,426	0	0		0	0	0	0	0
57100	CONTRACTUAL	226,787	240,485	148,261	254,161	238,062	4,681		242,743	0	238,062	0	238,062
	TOTAL EXPENSE	226,787	240,485	148,261	254,161	238,062	4,681		242,743	0	238,062	0	238,062
Total NYS Unit Cost		226,787	240,485	148,261	254,161	238,062	4,681		242,743	0	238,062	0	238,062
HUMAN SERVICE PLANNING PROGRAM COST		226,787	240,485	148,261	254,161	238,062	4,681		242,743	0	238,062	0	238,062
2605	HEALTH PLANNING COUNCIL	Funding Type: Locally Controlled Spending											

- HEALTH PLANNING COUNCIL -

Base Request: \$75,181 Fiscal Target Increase: \$1,692 Total Request: \$76,873

1. What specifically, will the County money requested through this process be used?

County funding will be used to support the overall operation of the Health Planning Council (HPC) program, including office expenses and one full-time position (Program Director). The Program Director provides leadership for concerned citizens and health care providers to come together to address current health care problems and needs of Tompkins County residents. The Program Director also supports the involvement of the 25-member Advisory Board, 30-member Long Term Care Committee, and the 15-member Acute/Primary Care Committee. County funds support the oversight of the Tompkins County Rural Health Network which brings in \$142,993 in State funding to the community.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

The goals are to conduct community-wide health planning, to promote the development of needed health services and resources, and to improve the health status of Tompkins County residents. In addition, HPC increases access to needed services and helps agencies coordinate the provision of services. The objectives include the following: 1) Increase access to prescription medications by continuing outreach and distribution for Tompkins Rx (savings of about \$250,000 per year since it began in January 05); 2) Partner with COFA and DSS on the Long Term Care recommendations for the NY Connects grant; this includes working with Lakeside Nursing and Rehabilitation Center as they reconfigure to provide Assisted Living level which is less expensive; 3) Help other groups secure funds through technical assistance and letters of support; 4) Provide 10 or more educational programs for the community on health issues and health care costs; and 5) Reduce the burden and cost of chronic disease through evidence-based programs to support self-management and 6) Collaborate with COFA, TC3biz and Workforce Development to implement programs to train and retain additional health care providers, including home health aides and 7) manage special-project grants we secured to support chronic disease management, asthma control for children, advance care planning and medical safety equipment.

The HPC also provides direction and oversight to the Tompkins Health Network grant that a) in 2008 helped 1,100 people fill 2,502 prescriptions valued at \$57,250 to people with no insurance who received care at the Ithaca Free Clinic and Cayuga Medical Center; we provide Urgent Rx in partnership with the United Way and Kinney Drugs and conduct follow-up outreach to explore other potential sources for any ongoing medication needs; b) provided information about insurance options to more than 250 people; experienced an upswing in calls due to people losing jobs c) coordinates the Tompkins Health Network PMAP (Prescription Meds Access Program) which serves more than 200 individual clients, garnering about \$72,000 a year in free medications from pharmaceutical companies.

3. What community need does this program(s) address? What groups are targeted for receiving service?

All County residents need access to health care at an affordable cost. The HPC is the only agency working on a community-wide basis to reduce duplication of services in the health system and to help individuals, the government, and the private sector make the best use of the dollars spent. All residents of Tompkins County benefit from HPC's accomplishments. Particular emphasis is placed on reaching health care providers, low/moderate income families, the elderly, and the business community. U.S. health expenditures per person in 2007 were more than \$7,600 (Federal statistics); if the Tompkins County population mirrored this pattern, the total is more than \$752 million per year. Reducing this by even 1% saves more than 7 million dollars.

4. Describe County funding being requested other than through this process.

NONE

5. What significant changes, if any, are planned for your program this year?

In 2009 the TC Health Department and Cayuga Medical Center will complete the community health assessment (which includes a community survey and findings by the HPC). In 2010 we will

2605 HEALTH PLANNING COUNCIL

partner with them and numerous other agencies/businesses to work on the top three health care priorities identified through this process. We will also increase outreach to maximize bringing in non-County dollars to pay for health care needed by residents. The 6.25% reduction in support will directly affect our ability to respond promptly and effectively to requests from citizens and from County staff.

HEALTH PLANNING COUNCIL (NYS Unit 4080)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	73,196	76,147	46,188	79,180	75,181		1,692		76,873	0	75,181	0	75,181
57100 CONTRACTUAL	73,196	76,147	46,188	79,180	75,181		1,692		76,873	0	75,181	0	75,181
TOTAL EXPENSE	73,196	76,147	46,188	79,180	75,181		1,692		76,873	0	75,181	0	75,181
Total NYS Unit Cost	73,196	76,147	46,188	79,180	75,181		1,692		76,873	0	75,181	0	75,181
HEALTH PLANNING COUNCIL PROGRAM COST	73,196	76,147	46,188	79,180	75,181		1,692		76,873	0	75,181	0	75,181

2610 HSC INFO. & REFERRAL

Funding Type: Locally Controlled Spending

- INFORMATION AND REFERRAL (I&R/2-1-1 Tompkins) -

Base Request: \$79,819

Fiscal Target Increase: \$1,796

Total Request: \$81,615

1. What specifically, will the County money requested through this process be used?

The County money requested through this process will substantially support the operation of the 2-1-1/ Information & Referral Program (2-1-1/I&R), including office expenses and one full-time position (Program Director). 2-1-1/I&R provides this critical community service through the development and maintenance of the most comprehensive database of community services information in the County and management of the 2-1-1 Tompkins Call Center. County residents, and those who work in the county, have access to the 2-1-1 telephone service 24 hours/ day, 7 days/ week, 365 days/ year. Access to community services information from the 2-1-1/I&R database is available to the public on line at 211tompkins.org. I&R is staffed by the Director who supervises a 2-1-1 Call Center Manager responsible for the 2-1-1 information line and the recruitment, training, supervision, and scheduling of I&R Specialists who are community volunteers, college interns and "Experience Works" participants. The I&R Director also supervises a Database Specialist who is responsible for maintenance of the 2-1-1/I&R database, 2-1-1/I&R web site, and Volunteer Tompkins Web site and data. The 2-1-1/ I&R database is the source from which information is compiled to produce the Tompkins County Community Services Guide, Unemployment Resources Guide and Working Families Resource guide. 2-1-1/I&R staff and volunteers continually work to keep the information up-to-date and available in a variety of formats to meet the various information needs of the community. The Human Services Directory on the Human Services Coalition's web site (www.211tompkins.org), (www.hsctc.org) allows internet access to community services information on the web.

The 2-1-1/I&R Service also staffs the Volunteer Tompkins Partnership Project (VT): a collaboration of the Retired and Senior Volunteer Project (RSVP) of Tompkins County, On-Site Volunteer Services, Ithaca College Community Service Program, Cornell Public Service Center, and Information and Referral for Tompkins County. The 2-1-1/I&R database contains the data that supports the volunteertompkins.org web site.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

The goals and outcome objectives of the program(s) for which this funding is requested are to provide quick, accurate, and up-to-date information about available services to all Tompkins County residents around the clock; to assure that Tompkins County residents are quickly referred to the most appropriate services; to analyze data gleaned from 2-1-1/I&R contacts to identify trends and areas of unmet need; to inform County and City policy-makers; and to maintain the 2-1-1/I&R database, publications, website and phone desk functions as a seamless system where database changes become immediately available to both the public and internal operations. 2-1-1/I&R's overall goal is to continue improvement of information services delivery to Tompkins County residents and organizations. These improvements will be accomplished through on-going recruitment and training of quality volunteer staff, including student interns; continued upgrading of the technical capabilities of the program; and continued involvement of 2-1-1/I&R staff to maintain professional credentials and standards compliant with Alliance of Information and Referral Systems (AIRS) and 2-1-1 New York standards.

Outreach and marketing efforts to educate the public about I&R and the community services available currently include distribution of 2-1-1/I&R posters and bookmarks with 24-hour emergency

services information in book stores, municipal offices, libraries, and medical offices, and refrigerator magnets distributed through multiple venues. Increased marketing and publicity around the introduction of 2-1-1 Service in Tompkins County required a large investment of staff time and resources. These efforts were underwritten by mostly private sources to support broadcast and other media purchases to increase visibility of the 2-1-1 Tompkins County service.

3. What community need does this program(s) address? What groups are targeted for receiving service?

Now available 24 hour/ day, 365 days/ year. 2-1-1/I&R provides residents of Tompkins County with information to help solve problems and connect with community resources. Often people do not seek information until they have an immediate need. 2-1-1/I&R's existence assures residents of Tompkins Co. that they will be able to access services when needed. Thus, avoiding complications and costly interventions that could arise from a delay in obtaining assistance. I&R receives thousands of calls and contacts per year. Requests for assistance with housing, financial problems, medical costs, legal problems, and basic subsistence needs are most common. Information & Referral serves all people who call or access its web site. When staff is available, 2-1-1/I&R provides walk-in consultation. Not-for-profit organizations, public agencies, and elected officials also make use of 2-1-1/I&R's databases, print, web, and phone information services to more quickly help their constituents. In the first two quarters of 2008, enhanced visibility of the 2-1-1/I&R program through marketing 2-1-1/I&R resulted in a doubling of call volume over the same period in 2007. Getting people connected to appropriate services early before situations turn into crises allows the services system to operate most effectively.

4. Describe County funding being requested other than through this process.
None.

5. What significant changes, if any, are planned for your program this year?

If successfully funded, 2-1-1/I&R will be the point of entry for the Rapid Re-housing initiative proposed by TCDSS. This is a proposed collaboration between; HSC, TCAction and Catholic Charities of Tompkins/Tioga. This funding will provide case management and financial support for residents in danger of becoming homeless due to an inability to pay rent or utilities.

HSC INFO. & REFERRAL (NYS Unit 6311)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54442 PROFESSIONAL SERVICES	78,005	80,845	48,956	83,925	79,819		1,796		81,615	0	79,819	0	79,819
57100 CONTRACTUAL	78,005	80,845	48,956	83,925	79,819		1,796		81,615	0	79,819	0	79,819
TOTAL EXPENSE	78,005	80,845	48,956	83,925	79,819		1,796		81,615	0	79,819	0	79,819
Total NYS Unit Cost	78,005	80,845	48,956	83,925	79,819		1,796		81,615	0	79,819	0	79,819
HSC INFO. & REFERRAL PROGRAM COST	78,005	80,845	48,956	83,925	79,819		1,796		81,615	0	79,819	0	79,819
Total County Cost	377,988	397,477	243,405	417,266	393,062	0.00	8,169	0.00	401,231	0	393,062	0	393,062

OTR Requests For Human Services Coalition

Priority # 0

OTR Number 046 Partial cost of living increase for five county supported positions. No request is being made for expected increases in health insurance premiums, space costs, mileage, postage, and general supplies which support these positions.

Reason for Request

The planning work of HSP (Human Service Planning) helps the County achieve one of its goals of providing a cost effective human services delivery system for local residents. There is no other primary human service provider that provides the type of planning, support, and technical assistance that we do. HSP has the ability to respond quickly to requests for particular services from legislators, funders, boards, and organizations. The budget for the Human Service Planning Program includes all administrative personnel costs for running the Human Services Coalition, including support and oversight of the Health Planning Council and Information and Referral Programs. Administrative costs also include the employer's share of stipends for Work Study interns. The students enable us to produce the volume of work that we do, with minimal additional professional staff.

If Not Funded

If not funded, there would be a reduction in time for staff to do programming which would result in less time for planning and coordination of groups such as the Continuum of Care, the Human Services Forum, the Homeless and Housing Task Force and the VAWA sexual assault and domestic violence groups. This reduction could result in less Federal and State funding flowing to the County. Additionally, there would be less time to offer the individual assistance and support that agencies require to function efficiently which could impact the quality of services offered to County residents.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

		Department Requested	County Administrator Recommended
6308	PROGRAM EXPENSE Target	4,681	0
	Total Target	4,681	
	Total OTR Request	4,681	0

OTR Number 047 Partial cost of living increase for one county supported position. No request is being made for expected increases in health insurance premiums, space costs, mileage, postage, and general supplies which support this position.

Reason for Request

The Information and Referral 2-1-1 program has been cut from the State budget and although we are actively seeking other funding, rising costs in health care and general overhead expenses require at least a partial increase in the cost of living allowance.

If Not Funded

County funding supports one of three current positions. Without this funding staff hours will have to be cut. A reduction in staff hours will affect the program's ability to keep the 2-1-1 database current and accurate as well as, put constraints on the 2-1-1 requirement for certified supervisory staff in the call center at all times.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

		Department Requested	County Administrator Recommended
6311	PROFESSIONAL SERVICES Target	1,796	0
	Total Target	1,796	
	Total OTR Request	1,796	0

OTR Number 048 Partial cost of living increase for one county supported position. No request is being made for expected increases in health insurance premiums, space costs, mileage, postage, and general supplies which support this position.

Reason for Request

The planning work of the Health Planning Council (HPC) helps the County achieve one of its goals of providing a cost effective human services delivery system for local residents. The Program has only one full-time paid staff person who coordinates a variety of program and is available to respond quickly to requests for particular services from legislators, funders, boards, and organizations.

If Not Funded

If not funded, there would be a reduction in time for staff to do programming, oversee advisory board, and staff. Additionally, there would be less time to offer the individual assistance and support that agencies require to function efficiently which could impact the quality of services offered to County residents.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
4080	PROGRAM EXPENSE	Target	1,692	0
	Total Target		1,692	
	Total OTR Request		1,692	0

Human Services Coalition - Community Agencies

Kathy Schlather, Executive Director
100 W Seneca Street Ithaca, NY, 14850

Phone: 273-8686

Web: <http://www.hsctc.org>

Email: kschlather@hsctc.org nburston@hsctc.org

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private non-profit corporation focusing on efficient, effective planning and delivery of human service programs. The programs of the Coalition work together to enhance consumer access to services, to identify service needs, and to promote sharing of information. HSC provides technical assistance and advocacy to and for Tompkins County organizations, funders and policy makers; recommends and coordinates County funding to community human service agencies that provide or enhance services the County does not offer. Community Agencies are listed below:

The Advocacy Center of Tompkins County

The mission of The Advocacy Center is to prevent and reduce sexual and domestic abuse through supportive services and education in the community. Services are provided to youth and adults who have been impacted by domestic violence, sexual assault, rape or child sexual abuse. Free services are provided to youth and adult victims as well as non-offending family members and friends. Services include: 24-hour hotline, emotional support, emergency shelter at confidential domestic violence safe house, legal advocacy, accompaniment to services (such as hospital or police), support groups, Sexual Assault Nurse Examiner (SANE) program at Cayuga Medical Center, therapy services and referral. The Education Department provides violence prevention education and professional trainings for youth, community members and professionals on topics such as domestic and dating violence, child sexual abuse prevention, supporting youth and adult victims, teaching violence prevention and related topics.

Alternatives Venture Fund

The goal of the Alternatives Venture Fund (AVF), which is affiliated with Alternatives Federal Credit Union, is to help people move out of poverty through education about money and how to use it wisely, and by offering products and services that help with this process. The Volunteer Income Tax Assistance Program (VITA) provides free income tax preparation for low-income households in Tompkins County, and increases awareness and utilization of the Earned Income Tax Credit and other financial strategies and asset-building opportunities. The program saves households tax preparation and tax refund loan fees. The program also brings additional dollars into the local economy through tax refunds and earned income credits.

American Red Cross of Tompkins County

The American Red Cross is a humanitarian organization that provides relief to victims of disasters and helps people prevent, prepare and respond to emergencies. The Tompkins County Chapter of the American Red Cross provides the following lines of services: Homeless Services (Shelter Program, Friendship Center, Food Pantry and Case Management), Emergency Services (Disaster Relief, Services to Armed Forces and Project Share, International Social Services), Health & Safety (courses in CPR/First Aid, Swimming and Water Safety, Baby Sitting, Latch Key Child Program, Pet First Aid) and Blood Donation Services. The Tompkins County Health & Human Services County grant supports the Friendship Center, a daytime drop-in center and safe haven for disadvantaged persons. The Center provides street-level outreach, homeless prevention services and hospitality services such as food, phones, a shower, information and referral, workshops, and emotional support.

Better Housing of Tompkins County

Better Housing is a not-for-profit corporation dedicated to improving rural housing through assistance with home buying questions, home ownership counseling and education in relation to the Tompkins County Homeownership Program. The agency assists with the preparation of applications for home buying and home improvement loans, and provides maintenance and repair services to low income seniors and disabled homeowners. Housing Rehabilitation helps homeowners in targeted areas by providing access to grants, preparing work write-ups and cost estimates, and assisting homeowners with the bidding process, contractor selection and work progress inspections. The agency owns and maintains four senior housing projects, an Elder Cottage Program, and one family apartment building.

Cancer Resource Center of the Finger Lakes

The mission of the Cancer Resource Center of the Fingerlakes is to create and sustain a community of support for people living with and affected by cancer. The organization exists so that "no one has to face cancer alone". The center is dedicated to providing support, information and advocacy for all people diagnosed with cancer or going through a cancer scare. Programs include; One-to-one Information and Support, Networking and Support Groups, Wellness Programs, Free Cancer Screenings, Education and Community Information, and the Resource Center for written materials and a "Boutique" with wigs and clothing.

Catholic Charities of Tompkins/Tioga

The mission of Catholic Charities of Tompkins/Tioga (CCTT) is to help build communities that care for all people by reducing poverty, promoting healthy individual and family life, collaborating with community agencies and faith communities, and advocating for social justice. CCTT works in partnership with local human service agencies, community coalitions, the local diocese, local faith communities, and interfaith groups, addressing gaps in service in a collaborative fashion to respond to urgent needs of individuals, families, and the community. CCTT has a history of helping all those in need with great empathy and compassion. Recently, the Immigrant Services Program provided new and already established immigrant and refugee families and individuals with a supportive environment in which to learn about social services, food and housing programs, school information, and advocacy programs. Their work is guided by two main objectives: to address the needs of the community's most vulnerable people and to challenge conditions that cause poverty and despair.

Community Dispute Resolution Center

The Community Dispute Resolution Center (CDRC) provides mediation services to individuals who are unable to resolve situations on their own. Mediation allows people to improve communication, make better decisions and resolve conflicts. Mediation is available to families, friends, separated or divorced parents, consumers and merchants, landlords and tenants, and neighbors. CDRC provides state mandated mediation services to people in serious conflict so that they can resolve situations independently and stay out of costly court proceedings.

Drop-In Children's Center

The Drop-In Children's Center is a not-for-profit New York State licensed and accredited childcare center. The Drop-In Children's Center provides a multicultural, child-centered environment dedicated to the empowerment of children and families. The mission of DICC is to provide high quality, safe, full-time, short-term and emergency child care to Tompkins County area children ages six weeks to five years. The service is accessible to people from all economic situations but places a special emphasis on serving families with low to moderate income. The Drop-In Center program is designed to encourage the growth of each individual child in a warm, informal environment. Children are provided with a variety of developmentally appropriate materials and experiences which enable them to learn naturally, through exploration and discovery. The Full-Day Program serves 64 and the Drop-In Program provides 18 spaces for flexible, short-term and emergency care.

Food Distribution Network, Tompkins County

The Food Distribution Network supplies 16 food pantries across Tompkins County with the common goal to eliminate hunger and to provide the best quality food to meet that goal. The pantries serve people who are unemployed or underemployed, senior citizens, people in crisis, people with disabilities, people who are homeless or who are receiving mental health services, and anyone else who needs food. Loaves and Fishes, a congregate meal site, also receives County support through this request. They provide free meals each weekday to those in need, as well as providing a place of hospitality, advocacy, referral, and social interaction.

Ithaca Health Alliance

The mission of the Ithaca Health Alliance is to facilitate access to health care for all, with a focus on the needs of the un- and under- insured. The Health Alliance strives to provide access to health care based on need, not on ability to pay. The Alliance includes four primary programs: The Ithaca Health Fund, a cooperatively funded model of healthcare cost assistance; the Community Grants Program, which supports other non-profit organizations (with small grants) that conduct health-related and illness prevention projects; the Education and Outreach Program; and the Ithaca Free Clinic. The Alliance is requesting funds from the County to support operating costs for the Free Clinic, specifically to support retention of staff positions.

Ithaca Neighborhood Housing Services

Ithaca Neighborhood Housing Services revitalizes Ithaca's neighborhoods, encourages stability and diversity, and assists low and moderate income people to obtain quality and affordable housing on a long-term basis. Rapid changes in the local housing market have resulted in equally rapid changes to the INHS mission and programs. As housing affordability jumps to the forefront of serious community issues in Tompkins County, INHS is responding with new efforts to produce more housing and ensure that it remains permanently affordable. INHS is transitioning from an organization with a central focus on neighborhood revitalization into a major developer of affordable housing. INHS is committed to the notion that housing is a regional issue and solutions must be regional in nature. INHS will be developing new partnerships with local governments, local employers, and other non-profit agencies to pursue this mission. It should be noted, however, that even as INHS expands to develop new initiatives, it continues to provide the same services it always has. These include assistance to first time homebuyers; financing and repair services for existing homeowners; rental property management; and real estate development. Loans, house recycling, rentals, and home-buyer education/counseling are also available.

Lifelong

Lifelong (formerly the Senior Citizen's Council) seeks to enhance the lives of adults in Tompkins County who are in the second half of life (age 50 and over). Lifelong's mission is

achieved through health and wellness programming including exercise classes, art and social activities, lifelong learning, and volunteer activities that provide meaningful civic engagement for volunteers and a positive impact on the community.

Multicultural Resource Center:

The Multicultural Resource Center, Inc. (MRC) seeks information about, focuses attention on, and creates dialogue around diversity issues. MRC strives to facilitate community work on these issues by sharing its cultural resources and seeking additional resources. MRC provides information, contacts, support, workshops, training, books, tapes, and cultural celebrations to the community. Employers may also seek assistance from the Resource Center to diversify personnel.

Neighborhood Legal Services, Tompkins/Tioga

Tompkins/Tioga Neighborhood Legal Services provides legal assistance to low-income individuals in civil cases only. NLS priorities focus on issues essential to low-income residents' abilities to secure decent, affordable housing, to obtain adequate food and health care, and to maintain a subsistence income sufficient to preserve shelter, nutrition, and health. Legal services are available for issues involving housing (such as evictions, utility shut-offs, and subsidies) and public benefits (such as social security, public assistance, Medicaid, and unemployment). NLS provides legal education presentations and consultations to community groups or agencies about welfare and benefits matters, housing issues, and self-advocacy.

Southside Community Center

The Southside Community Center (SSCC) is a not-for-profit community center incorporated in 1934 in Ithaca to serve the cultural, political, social, recreation, and educational needs of the areas African American community. Although still a hub for African American issues, concerns, culture and education, the center is open to all and provides services to youth, adults, seniors, and the community at large. Programs include the Senior Shopper Program, a computer lab, and RIBS (Recycle Ithaca's Bicycles). The center is an active place, providing space for recreational activities, homework assistance, after school programs, support groups, and a vet clinic. The center hosts various community forums and several annual cultural events.

Tompkins Learning Partners

Tompkins Learning Partners provides local adults with free, confidential small group learning, computer assisted learning, and individual tutoring. Tompkins Learning Partners offers instruction in Adult Basic Education, which includes reading, writing, basic math and computer skills, as well as pre-GED preparation. Instruction is also offered in English as a second language as well as Citizenship preparation. All tutoring is focused on helping students meet their educational goals in real life situations. Speakers on adult literacy issues are available for the community, businesses, and civic groups.

Women's Opportunity Center:

The Women's Opportunity Center (WOC) provides information and help for individuals who are going through transitions in their lives due to a change in their personal or economic situations. WOC offers job training, resume creation and revision, and job search assistance as well as career and educational counseling. The Education and Training program offers information on returning to school and financial aid. Need-based, non-traditional small scholarships are available to assist returning adult students. The retail training boutique (Seconds on Court) provides internship opportunities. Computer workshops are provided along with one-on-one tutoring sessions. The Dressing Room provides individuals with a complete interview outfit for an interview, and assistance in developing a professional image.

ADVOCACY CENTER OF TOMPKINS COUNTY

Base Request: \$58,750 One Time Increase: \$0 Total Request: \$58,750
City Share: \$24,493 County Local Share: \$34,257

1. What specifically, will the County money requested through this process be used? County money requested through this process is allocated to three of the four agency programs to support operations for each program. These budget line items include: rent and utilities, telephone, hotline expenses, office and program supplies, postage, printing, education materials, volunteer trainings and production of outreach materials to adult and child victims of abuse and their family members.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? Domestic Violence 450 victims of domestic violence will make contact with an advocate and receive new information about abuse. 20 women will participate in Knowledge is Power classes and have tools to set goals. 75 women will use the criminal justice system or family court with the support of an AC advocate. 45 women and children will be safe from abuse during their stay at the confidential emergency shelter. 25 women will attend support groups and receive validation, information and support about DV and related issues. Adult Sexual Assault 50 victims of sexual assault will make contact with an advocate and receive information, support and validation about their experience. 12 victims of sexual assault will receive ongoing therapy services with an agency-contracted therapist. 20 victims will receive SANE exams at Cayuga Medical Center with the support and accompaniment of an AC advocate. Child Sexual Abuse 75 sexually abuse youth will not be isolated during the post disclosure period. 100 adults affected by child sexual abuse are not isolated in coping with their trauma. 40 abused youth will follow through with the response system with the support of an AC advocate. 5 youth and adult survivors of child sexual abuse will receive ongoing therapy with one of the agency's contract therapists. 10 adult survivors of child sexual abuse will participate in a support and empowerment group and find validation, support and information about the issue. Education 400 school children will receive information and prevention skills during presentations in their schools. 800 professionals who work with victims of abuse will read or hear information about domestic violence, sexual assault and child sexual abuse to assist them in supporting, treating and responding to reports of abuse.

3. What community need does this program(s) address? What groups are targeted for receiving service? The direct services of the domestic violence, child sexual abuse and adult sexual assault programs address the need for victim safety, support and advocacy by knowledgeable, competent and nonjudgmental advocates. These programs also address the need for victims to be informed and empowered to regain control of their lives following trauma and abuse. The groups targeted to receive these services are adult victims of domestic violence (age 16 and older) and their dependent children, child/youth victims of sexual abuse and their non-offending family members, children/youth affected by domestic violence at home or in dating relationships, adult victims of sexual assault and adult survivors of child sexual abuse.

The agency also addresses the community need for public education, prevention and harm reduction services for the entire community with special emphasis on reaching

children not yet victimized, those at risk for victimization, and those at risk for becoming perpetrators or victims.

4. Describe County funding being requested other than through this process.

The agency has contracts with Tompkins County DSS for the following services:
- Shelter per diems (local, state, and federal money)
- Domestic Violence non-residential services contract and after hours pay contract

5. What significant changes, if any, are planned for your program this year? We have continued to add new support and education groups for a variety of our client needs. We now are simultaneously running at least four groups at most times except for a summer hiatus.

ALTERNATIVES VENTURE FUND

Base Request: \$0 One Time Increase: \$9,200 Total Request: \$9,200
City Share: \$9,200 County Share: \$0

1. What specifically, will the County money requested through this process be used? County money will help pay for a Coordinator for the Community Tax Program, and keep the program operating in 2010 while we work to secure ongoing funding. In 2009, we prepared state and federal returns for 1,398 low-income households, bringing more than \$2.7 million in state and federal refunds and Earned Income Tax Credit into the county. These households also saved almost \$190,000 in tax preparation and loan fees. County funding will allow us to maintain rural satellite sites in Dryden and Caroline, and consider adding sites in other parts of the county.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? Goal-To provide free income tax preparation for low-income households in Tompkins County, and increase awareness and utilization of the Earned Income Tax Credit and other financial benefits. Objectives-Prepare returns for at least 1500 low-income households; Provide credit score review and other financial education for all interested filers; Maintain previous levels of EITC receipt.

3. What community need does this program(s) address? What groups are targeted for receiving service? The IRS estimates that more than \$1 million in EITC goes unclaimed in Tompkins County each year. At the same time, low-income tax filers spend much of their refunds on tax preparation fees and rapid refund loans. The VITA program brings money into the community, which is circulated through spending and the associated sales tax revenue. The program is limited to low income people, with this year's filers having an average household adjusted gross income of \$16,475.

This year, because of layoffs and reduced hours, we saw more filers working multiple jobs (serially and/or simultaneously) and using self-employment income to make ends meet. For these people, it's essential to get all of the refunds and tax credits, and save money by not paying fees for tax preparation and loans.

4. Describe County funding being requested other than through this process. The Department of Social Services provides a full-time Assistant Site Coordinator for the project during the tax season, and has provided part-time clerical assistance for the program. This is in lieu of Department staff having to do the tax preparation for their clients.

5. What significant changes, if any, are planned for your program this year? The major change in 2009 was having 2-1-1 handle much of the appointment scheduling, freeing up our volunteers to focus on tax preparation and financial counseling. We also opened two rural tax preparation sites and one for low-wage workers at Cornell. In 2010, we hope to expand our rural satellite sites, and increase outreach to employers with significant numbers of low-wage workers.

AMERICAN RED CROSS, TOMPKINS COUNTY CHAPTER

Base Request: \$50,396 One Time Increase: \$0 Total Request: \$50,396
City Share: \$21,009 County Share: \$29,387

1. What specifically, will the County money requested through this process be used? (1) Offset the operational expenses of the Friendship Center component of the Homeless Services Program and (2) to fulfill a local match for the NTS OTDA HIP (Homeless Intervention Program and SHIP (Supplemental Homeless Intervention Program) grant that supports 60% of the personal cost of the Friendship Center and 15% of the personal cost of the Re-Housing Case Management component. The Friendship Center is a daytime drop-in center and safe haven for the disadvantaged persons. The Center provides (1) street level outreach, (2) homeless prevention services and (3) hospitality services such as coffee, bag lunches, food give-a-ways, phones to search for housing or employment, a shower for anyone to use, information and referral, workshops and emotional support. Rehabilitation and expansion work was completed at this site providing a renovated space for the Center, office space for all the programs' Case Managers, a second shelter that will add 18 beds to the program (bringing the total to 31 beds) and 6 Single Room Occupancy (SRO) beds for the chronically homeless. The additional on-site shelter beds will allow for fewer people to be placed in the off site motel beds. This will then decrease the overall length of stay for individuals and families in the shelter program.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? The purpose of the Homeless Services Program is to help homeless and at-risk households secure safe, affordable, stable housing and the financial resources to maintain their housing. The County grant will help support the Friendship Center and the services that it provides. Our staff assists their clients to take the steps needed to improve their lives, set realistic goals and take the responsibility to be successful in meeting their goals. In FY 2008, this grant helped provide operating funding so 453 unduplicated individuals could visit the Center 8,653 times. Our Prevention Case Manager worked with 128 households facing evictions and successfully prevented 116 (90%) from becoming homeless and needing to enter the shelter. Our goal was to prevent 75% from becoming homeless. The Friendship Center provided 7,454 lunches on Tuesdays and Thursdays during FY 2008. Depending on the length of stay of an individual or family in the shelter, Prevention Case Management

saved the community and the Department of Social Services about \$300,000 for FY 2008.

3. What community need does this program(s) address? What groups are targeted for receiving service? During FY 2008 the Emergency Services Program provided 9,244 nights of shelter with 4,971 of those being in motel rooms. The addition of 18 on-site shelter beds will allow us to be less dependent on local motels and improve the quality of services. Case Management effectiveness will be better as clients will have better and more request access to them. The end result is shorter lengths of stay in the shelter and a saving in cost for the county taxpayers and the Department of Social Services. The Friendship center provides a safe positive place for people to go. The Center helps to minimize the number of homeless people living on the streets, hanging-out and panhandling. Services are provided to assist people in finding and maintaining housing and the resources to keep that housing. The Center is a gateway to services in the community that anyone can connect with without restrictions and boundaries. It is cost-effective and an alternative to the shelter. The Friendship Center serves the at-risk individuals who generally have low or no income. They are current or former shelter clients who are generally single adults or unrelated couples. Some have children but for the majority, they have none. The clients that frequent the Center live in poverty and depend on public assistance. Some have SSI or SSD. They depend on the food pantries. Their social networks are very limited and will turn to panhandling, dealing drugs or other crimes. Many are SNA and TANF recipients. There are some that have jobs but the majority are either unemployed or under employed. About half of the caseload of the Prevention Case Manager is single adults, most with at least one child, who are working but are having difficulty affording safe affordable housing. Our Outreach Case Manager works with single adults or unmarried couples, some with children and others without. A large number of clients served by the Friendship Center are mentally ill, chemically addicted or both (MICA). There are individuals serving probation or parole but we do limit access to sex offenders because of the number of children who visit the Center.

4. Describe County funding being requested other than through this process.
(1) The Department of Social Services for shelter and non-funded Re-Housing Case Management Services
(2) The Mental Health Department for Re-Housing Case Management Services to individuals with a mental illness

5. What significant changes, if any, are planned for your program this year? Our new HIP/SHIP grant from NYS OTDA will allow our Re-Housing and Prevention Programs to provide follow-up services for 12 months. The previous contract only allowed for 9 months of follow-up services.

BETTER HOUSING FOR TOMPKINS COUNTY

Base Request: \$50,751 One Time Increase: \$0 Total Request: \$50,752
City Share: \$21,157 County Share: \$29,595

1. What specifically, will the County money requested through this process be used? Tompkins County Home Repair Program

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? To complete 120 home repairs addressing health and safety issues for 105 senior and/or disabled rural homeowners in Tompkins County

3. What community need does this program(s) address? What groups are targeted for receiving service? Rural senior and disabled homeowners requiring small home repairs to keep them safe and independent in their own homes.

4. Describe County funding being requested other than through this process. No other County funding is being requested. COFA does provide \$9,027 in support for rural seniors through this program. That number has been unchanged for the past 8 years.

5. What significant changes, if any, are planned for your program this year? No significant changes are planned.

**CANCER RESOURCE CENTER OF THE FINGER LAKES
(Formerly Ithaca Breast Cancer Alliance)**

Base Request: \$24,715 One Time Increase: \$0 Total Request: \$24,715
City Share: \$10,303 County Share: \$14,412

1. What specifically, will the County money requested through this process be used? Information, support, and assistance to women and men throughout Tompkins County with all types of cancer. One-to-one meetings where we share our expertise, especially in identifying the most useful resources; education programs; support groups; support companions; exercise programs; survivorship programs; website; resource library. We begin by asking, "how can we help?" rather than listing our services.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? To provide timely and meaningful information and support to individuals affected by cancer. Our motto sums it up: "Because no one should face cancer alone."

3. What community need does this program(s) address? What groups are targeted for receiving service? More than 400 individuals in Tompkins County are diagnosed with cancer each year, and there are more than 3,000 people in our county who count themselves as cancer survivors. In addition, we serve the loved ones of people with cancer. Cancer doesn't affect others - it affects all of us in one way or another.

4. Describe County funding being requested other than through this process. None

5. What significant changes, if any, are planned for your program this year? Several new initiatives were undertaken in 2008 (e.g., collaboration with Cayuga Medical Center, Wellness Programming, and Cancer Screenings). During 2009 and 2010, our focus is on continuing to develop and nurture those programs.

CATHOLIC CHARITIES OF TOMPKINS

Base Request: \$54,775 Fiscal Target Increase: \$0 Total Request: \$54,775
City Share: \$22,835 County Share: \$31,940

1. What specifically, will the County money requested through this process be used? Operational support of Samaritan Center: Salaries, fringe, occupancy, and insurance. Some funds used for purchase of personal care products, direct emergency financial assistance for low-income individuals (utility payments, transportation, prescriptions). Funding will also be used to supplement City of Ithaca IURA funding, to make the new Immigrant Services program fully operational in 2010.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? Staff provide guidance and support for low-income individuals and families to determine emergency needs and long-term solutions. Outcomes from provision of emergency services are immediate relief from crises. Services are best characterized as "preventive." Security deposit assistance prevents homelessness; car repairs maintain employment and prevent joblessness, utility payments prevent illness and damage to homes. Emergency services provide a "safety net" enabling county residents to maintain at least a subsistence level of daily living, preventing further disintegration of the family unit and reducing risk of greater chaos. Services provided save the county money by preventing families from entering shelters; and improving nutrition through the Food Stamp program, generating local economic activity.

The Immigrant Services Program provides in-depth case management to local immigrants and refugees and their families, most of whom are not native English speakers and unaccustomed to local modes of service delivery. Specific assistance will be provided to obtain Sheriff's ID, apply for DSS benefits, find and retain employment, purchase a car, open a bank account, etc. Program participants unable to locate appropriate services available to them will be directed to local, state and/or federal programs that address their needs. Emergency financial support will alleviate immediate crises. Ongoing case management will resolve the multitude of issues that arise for those who have language and cultural barriers. Long-term outcomes: Participants will have fewer instances of crises, and be more connected with the community. The community will benefit from the wealth of skills, artistry, and culture that immigrants offer as they become more integrated into the social structure.

3. What community need does this program(s) address? What groups are targeted for receiving service? People who come to the Samaritan Center for services have needs tied to inadequate protection or attention from a larger system. The high cost of rents in Tompkins County is well documented. Entry-level jobs that do

not pay a living wage defy intentions of the most creative and determined heads of household to balance budgets and meet recurring expenses such as an insurance premium and utility bills. To presume to save for emergencies is wishful thinking. When emergencies arise, people often have to choose not to pay other bills in order to meet the emergency. Their situation then becomes more fragile and the risk of a demand for expanding services increases. The majority of residents who receive this assistance are either living on fixed incomes (e.g., SSI) or can be best described as "working poor," patching together support from part time and/or low-paying jobs and assistance from various government programs.

No other local agencies offer a comprehensive set of services suited to the unique needs of immigrants and refugees. A central community-based support program is needed to offer guidance and support to navigate our culture. Participants are immigrant and refugee individuals and families who live and/or work in Tompkins County. Outreach to target populations is coordinated through local civic associations and ESL programs. All immigrants and refugees are eligible for support, not just those who are new to the community, as cultural, economic and other issues are ongoing and linger long after people first settle in this country.

4. Describe County funding being requested other than through this process: We continue to seek restoration of DSS funding for the Samaritan Center for emergency services.

5. What significant changes, if any, are planned for your program this year? Increase ability and capacity to provide follow-up services for our clients; become completely computerized, with the ability to access all documents and client files electronically; research and develop innovative and proven means to move people out of poverty; increase private and organizational donations to increase delivery capacity of our services.

COMMUNITY DISPUTE RESOLUTION CENTER (CDRC)

Base Request: \$45,476 One Time Increase: \$0 Total Request: \$45,476
City Share: \$18,958 County Share: \$26,518

1. For what specifically, will the County money requested through this process be used? County funding provides the bulk of the required local match to qualify CDRC for state dollars. The funds pay for mediation services available to all county residents, supporting salaries and employee benefits, the training of mediators, intake services at the courthouse and related program expenses.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? CDRC's mission is to cultivate constructive responses to conflict. Thanks to the cost effectiveness of mediation as compared with litigation or adjudication in the courts, an important by-product of the mission is saving taxpayers money. The key 2010 mediation program objectives are: Goal 1 - To serve 1,020 individuals; Goal 2 - 335 individuals in conflict in Tompkins County will choose mediation; Goal 3 - 50 % of individuals served will attempt resolution through mediation.

3. What community need does this program(s) address? What groups are targeted for receiving service? CDRC mediation programs typically address conflicts involving custody and visitation, the placement and care of elderly citizens, workplace disputes and disagreements between neighbors. Conflict is inevitable. Poorly handled, it is costly, financially and otherwise. Managed well in the expert hands of CDRC mediators, conflict becomes an empowering process of life-long skill building that results in constructive, satisfying, long-term and affordable resolution for all participating parties. CDRC mediation services are available free of charge to all residents of Tompkins County, and the majority of those who take advantage of our services are of low income. All benefit from CDRC services in that mediation saves taxpayers money and fosters a community culture of constructive conflict resolution.

4. Describe County funding being requested other than through this process. No other county funding supports CDRC's mediation programs.

5. What significant changes, if any, are planned for your program this year? There are no significant programmatic changes planned for 2010.

DROP IN CHILDREN'S CENTER

Base Request: \$120,997 One Time Increase: \$0 Total Request: \$120,997
City Share: \$50,442 County Share: \$70,555

1. For what specifically, will the County money requested through this process be used? To subsidize daycare costs for low-income families.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? To allow families to afford daycare so that they can obtain employment.

3. What community need does this program(s) address? What groups are targeted for receiving service? The critical and ever increasing need for daycare.

4. Describe County funding being requested other than through this process. None

5. What significant changes, if any, are planned for your program this year? None

TOMPKINS COUNTY FOOD DISTRIBUTION NETWORK/LOAVES & FISHES

Base Request: \$43,353 One Time Increase: \$0 Total Request: \$43,353
City Share: \$18,073 County Share: \$25,280

1. For what specifically, will the County money requested through this process be used? The total amount will be allocated directly to the Food Bank of the Southern Tier of which all member agencies of the network must remain in good standing, as lines of credit for all 16 food pantries and one soup kitchen. Each program will be allocated \$2000; remaining balance will be distributed via the food bank based on the number of clients served by data gathered by the food bank of the Southern Tier (see attached list of Tompkins County Food Pantries). The County funds allow the network to leverage additional funds by allowing the network to show this revenue as a match when applying for HPNAP (Hunger Prevention Nutrition Assistance Program) funding through the Food Bank.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? The Network's goal is to reduce and eliminate hunger and food insecurity within the Tompkins County borders by providing quality, nutritious food to meet that goal.

All Food Pantries in the Network have continued to see an increased demand. We continue to coordinate with additional sources of food products, primarily the local food markets and farmers. As we continue to glean additional products we have seen the increase in demand remain steady, as the economy continues to struggle and clients are still being forced to make difficult choices between purchasing food and paying bills. Our goal is to empower clients to plan ahead and utilize food stamp benefits to extend their incomes to stabilize their households with the hope of impacting their overall living situations. The network's goal is to provide information and education to clients along with food with the goal of giving the clients more knowledge and giving them more power to control their lives. The Network understands that the food we provide is also a means to an end with regards to the contact and bonding that happens around meals between the clients and the providing agencies. The final goal is to reach as many County residents as possible. Last calendar year (2007) the network served 30,558 households consisting of 41,917 adults, 11,542 seniors and 25,977 children for a total of 79,436 duplicated individuals providing for 714,924 meals. In CY 2008 the Network served 28,022 households, consisting of 75,581 adults, 15,322 seniors and 29,540 children for a total of 120,444 duplicated individuals providing for 1,806,645 meals.

3. What community need does this program(s) address? What groups are targeted for receiving service? The TCFDN is addressing the growing need for residents to provide quality, nutritious meals to their families in this ever increasing time of economic uncertainty. The network is on the front line of the impact of the economic downturn; we see the working poor and those on fixed incomes. Many of the clients that we serve are experiencing hunger insecurity for the first time and are struggling with issues of pride and generational traditions which makes how we deliver our services that much more important. We are conscious of this and make visiting our pantries as pleasant and unobtrusive as possible.

4. Describe County funding being requested other than through this process. Being that all of the pantries represented in the network have their own organizational affiliations, some of us have other county funding for our programs. However this funding does not go towards supporting our food pantries.

5. What significant changes, if any, are planned for your program this year? The TCFDN continues to become even further organized by forming subcommittees that can meet in between the bi-monthly network coalition meetings to follow up on ideas that are presented during the bi-monthly meetings. The TCFDN meets 6 times per year on the third Wednesday of the month (Jan, March, May, July, Sept, Nov). During the month of November we hold our annual meeting during which we elect our board officers and distribute annual reports and officer updates. The network is one of six that the Food Bank of the Southern Tier represents; the others are Chemung, Steuben, Schulyer, Tioga and Broome Counties.

The Tompkins County Network was requested to provide a workshop presentation at the May 2009 annual Food Bank of the Southern Tier annual agency conference on "Best Practices for operating a County Coalition" the benefits of a good County Network.

ITHACA HEALTH ALLIANCE

Base Request: \$10,000 One Time Increase: \$9,247 Total Request: \$19,247
City Share: \$13,416 County Share: \$5,831

1. What specifically, will the County money requested through this process be used? Funds will be used to support operating costs for Ithaca Free Clinic, in order to sustain current and provide for expanded healthcare services for un- and under-insured county residents. Specifically, the Ithaca Health Alliance intends to apply these funds to support retention of staff positions.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? Funds will facilitate provision of conventional and complementary care services for 1,600+ individuals at no cost to them, ensuring that patients will seek help for health problems rather than deferring treatment out of fear of the cost, and saving low-income uninsured consumers and the hospital \$150,000 or more in irredeemable medical debt.

3. What community need does this program(s) address? What groups are targeted for receiving service? An estimated 10,000-12,000 Tompkins County residents have no health insurance coverage, and an equivalent number are under-insured with limited benefit policies, high deductibles, low lifetime payment caps and other problems that limit access to health care services. Of these, a majority are the working poor, whose earnings place them just out of reach of state funded insurance eligibility thresholds and far from being able to afford independent coverage. Ithaca Free Clinic provides immediate primary care services, and complementary/alternative therapeutic services, for uninsured low-income County residents.

4. Describe County funding being requested other than through this process. N/A

5. What significant changes, if any, are planned for your program this year?

Demand for services at the Free Clinic is expected to continue to rise at a rate of 10%-15% per year. Program changes consequently focus on building capacity to meet this need: recruitment of additional medical professionals into the Clinic's volunteer pool, developing a more complete array of preventive and therapeutic services and creation of programs which can satisfy the regular care needs of Clinic patients with chronic or frequent health concerns. Acquisition of a larger, more accessible Free Clinic location is also of high priority, contingent upon acquisition of adequate funding.

ITHACA NEIGHBORHOOD HOUSING SERVICES, INC.

Base Request: \$5,000 One Time Increase: \$0 Total Request: \$5,000
City Share: \$2,084 County Share: \$2,916

1. What specifically, will the County money requested through this process be used? These funds will be used for the following activities: 1) Housing development that produces new or substantially renovated rental or homeowner housing. 2) First time homebuyer assistance, including homebuyer education, low-interest loans, loan packaging and counseling. 3) Rehabilitation assistance to existing homeowners includes loans or grants and technical assistance for energy improvements, structural repairs and deferred maintenance projects. 4) Home repair services that allow seniors or disabled homeowners to remain in safely in their homes.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? INHS seeks to provide comprehensive solutions to the housing issues faced by working families in Tompkins County. Housing affordability and the preservation of existing housing, and energy conservation are the three biggest problems confronted by low-income households. INHS has established the following production goals for 2010: 1) construction of 51 new housing units and 2 renovated housing units; 2) assistance to at least 35 first time homebuyers; 3) completion of 65 homeowner rehabilitation projects; and 4) completion of 150 home repair projects under the INHS SHARP (Senior Housing Assistance and Repair Program) initiative.

3. What community need does this program(s) address? What groups are targeted for receiving service? Tompkins County faces an urgent and well-documented need for more affordable housing for both renters and buyers. Tompkins County's recent housing needs assessment documented the need for over 3,000 additional housing units, the majority of which should be affordable to low-income households. This need is growing due to rising housing costs and stagnant incomes for low-income households. All of the programs operated by INHS target low-income households earning less than 80% of the area median income for Tompkins County. Many of the recipients of INHS services are very-low (<50% AMI) or extremely-low (<30% AMI) income households.

4. Describe County funding being requested other than through this process. INHS collaborates with Better Housing for Tompkins County in the Tompkins County Home Repair Program, which provides small repairs to senior and disabled

homeowners. Some of the funding received by Better Housing is passed through to INHS under a contract for services in the City of Ithaca.

5. What significant changes, if any, are planned for your program this year?

INHS continues to expand its efforts to respond to unmet housing needs in Tompkins County. INHS provides Energy Smart loans and grants to all low-income residents of Tompkins County for energy conservation projects. New funding obtained in 2009 will also allow INHS to provide housing rehabilitation services throughout Tompkins County. In 2010, INHS will fully roll out its Community Housing Trust program, which provides permanently affordable housing for low-income homebuyers. INHS is also continuing to ramp up its real estate development program. The 39-unit Cedar Creek project will open in late 2009. INHS is also building 12 new homes that will be sold to low-income homebuyers under the Community Housing Trust program. These homes will all be highly energy efficient and will be certified LEED gold or platinum by the U.S. Green Building Council.

LIFELONG (TOMPKINS COUNTY SENIOR CITIZEN'S COUNCIL, INC.)

Base Request: \$65,599 One Time Increase: \$0 Total Request: \$65,599
City Share: \$27,347 County Share: \$38,252

1. What specifically, will the County money requested through this process be used? County funding supports 3 programs and some administrative overhead. Funding for RSVP (Retired Senior Volunteer Program) helps to meet required match for federal funds of \$39,635. This program also brings in state funds of \$11,394 and IRS funds of \$5,552. Public funding for our on-going activities helps to assure that any senior may participate regardless of his or her ability to pay fees or make donations. County funding for the Countywide program again helps to meet required local matches for the Northside/Southside program and our Senior Walk program both of which bring in state funding through contracts with the County Office for the Aging.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? RSVP's goal is to recruit more senior volunteers and place them throughout the county. In 2008, 410 active volunteers gave 61,338 hours of service valued by the Independent Sector to be worth \$1,605,829. Volunteering helps both the programs where volunteers work and helps to keep volunteers themselves civically engaged. The goals of our on-going activities and Countywide programs are to help seniors stay active, engaged socially, mentally, and physically to increase/maintain both physical and mental health.

3. What community need does this program(s) address? What groups are targeted for receiving service? Lifelong addresses the needs of older adults, the fastest growing segment of the population. The Northside/Southside program is targeted to African American seniors. The Tax Counseling for the Elderly program targets senior citizens, persons with disabilities, and people with low income. Arthritis is the most often cited disease among older adults. We serve people with Arthritis in our EnhanceFitness® classes certified by the CDC as an evidence based intervention for Arthritis and in our Arthritis Support Group offered in collaboration with Finger Lakes Independence Center.

4. Describe County funding being requested other than through this process. We have four contracts with the County Office for the Aging: Senior Circle, the Northside/Southside program (State Funded), the Senior Walk Program (State Funded), and HIICAP - Health Insurance Counseling (Federal & State Funds). NYS eliminated funding for the Long Term Care Insurance Education and Outreach Program (\$11,000 - cut).

5. What significant changes, if any, are planned for your program this year? We are investigating the possibility of expanding our physical plant to provide space for the County Office for the Aging and to provide more space for our programs and services to seniors.

MULTICULTURAL RESOURCE CENTER

Base Request: \$41,066 One Time Increase: \$0 Total Request: \$41,066
City Share: \$17,123 County Share: \$23,943

1. What specifically, will the County money requested through this process be used? County funds are used to support our operating budget which includes 1 FTE Director, a part-time assistant, payroll expenses, staff development, diversity programming and training, cultural events, and special projects such as Sister Friends. These funds allow MRC to advocate for disenfranchised populations, provide diversity and inclusion training and consultations to area programs, organizations and county schools and to maintain its resource library.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? The goals are to advocate for social justice and systems change; provide educational outreach to increase inclusion in our community and to build multicultural alliances across cultural differences.

MRC will accomplish its goals by offering workshops on building diversity and inclusion and through our Talking Circles program to bring diverse people together for discussions on race relations and by speaking up for disenfranchised communities, organizing special events that highlight ethnicity and other cultures, collaborate with agencies/organizations to sponsor large-scale events such as Sister-Friends.

3. What community need does this program(s) address? What groups are targeted for receiving service? The need addressed is primarily diversity and inclusion, forms of bias and race relations. As local populations become increasingly diverse, the need to work together to build bridges and paths across our cultural differences becomes more critical. MRC recognizes that cultural identity is formed around such factors as race, ethnic identity, sexual orientation, disability, religion, socio-economic status, gender, and age or any other social indicators that marginalize a group of people. Services are available to all adult and youth county and city residents, schools, not-for-profits, employers and all those interested in expanding their knowledge base of diversity and inclusion.

4. Describe County funding being requested other than through this process. N/A
We do not receive other funding from the County.

5. What significant changes, if any, are planned for your program this year? We will continue to seek funding for the Talking Circles in which we currently have 88 people on our wait list. The Circles allow for meaningful dialogue on racism and privilege.

NEIGHBORHOOD LEGAL SERVICES, TOMPKINS/TIOGA

Base Request: \$47,043 (includes \$10,000 Multi Year) Total Request: \$47,043
City Share: \$15,443 County Share: \$31,600

1. What specifically, will the County money requested through this process be used? We advise and represent eligible low-income clients to preserve housing, to prevent homelessness and to facilitate equal access to justice in various administrative and judicial review proceedings through direct representation (advising clients, defending eviction cases, negotiating with landlords, and appearing before administrative agencies regarding various types of income maintenance and emergency assistance), community legal education (seminars and publications regarding the rights and responsibilities of tenants and public assistance recipients), and community networking. For the past four years, we have received an additional \$10,000 per year, which has allowed us to cover the local share of expenses for two full-time AmeriCorps paralegals that serve as our Intake/Helpline Unit, screening clients for eligibility, performing intake interviews and providing brief service under attorney supervision.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? We again plan to serve 150 households with landlord-tenant problems (approximately 450 people), and another 300 households with public benefits problems. Our goals are to avert homelessness, to secure entitlement to benefits, and to provide information and advice through direct contact with clients. In 2008, we did intakes for 194 clients with housing issues; we closed 154 housing cases, including 99 brief service cases. We prevented or delayed evictions in 41 extended service cases and secured favorable outcomes in 12 other tenant's rights cases. We also did intakes for 225 new clients with public benefits issues (in addition to 207 cases already opened as of 1/1/08); we closed 263 public benefits and health-related cases, including 151 brief service cases. We obtained benefits for clients who had previously been denied in 70 extended service cases. Our outcome objectives are to maintain the same rate of success in our extended service cases and to continue to provide counsel and advice, brief service, and appropriate referral service to our brief service caseload.

3. What community need does this program(s) address? What groups are targeted for receiving service? We provide legal advice and representation for clients faced with eviction and homelessness. We advise and represent clients regarding their procedural and substantive rights in the administration of public benefit programs, including fundamental issues of due process and equal protection. We provide information and community education to clients and human service providers regarding housing and public benefits issues so that problems can be prevented or avoided before they result in adjudicatory proceedings. Our target population includes any of those

low-income (less than 125% of poverty) residents of Tompkins County with legal problems related to housing, access to justice, or eligibility for public benefits.

4. Describe County funding being requested other than through this process.

Neighborhood Legal Services contracts with the Tompkins County Office for the Aging to provide free legal advice in civil matters to seniors, regardless of income. The contract provides for reimbursement at an hourly rate (with a 10% match by the agency) up to a total of approximately \$5300 for 2009.

5. What significant changes, if any, are planned for your program this year? Our AmeriCorps funded Law Students in Action Program has doubled the number of student interns in our office and is conducting Pro Se Divorce clinics and a program focusing on re-entry issues for ex-offenders, including employment related legal advocacy in addition to our usual emphasis on housing and benefits. We have also hired a new attorney in September 2008 to conduct an Employment Law Project in concert with the other LAWNY offices; the addition of an employment law attorney has enabled us to triple the number of unemployment cases we can accept for our clients (we opened 9 unemployment cases from January to August 2008, we opened 12 new unemployment cases from September through December 2008 and have already opened 19 UIB cases in the first four months of 2009).

SOUTHSIDE COMMUNITY CENTER

Base Request: \$5,131 One Time Increase: \$2,000 Total Request: \$7,131
City Share: \$4,139 County Share: \$2,992

1. For what, specifically, will the County money requested through this process be used? This request maintains the Center to the funding levels experienced in FY 2009. The request would allow the SSCC to continue to provide its broad range of services at a comparable level to where the services are now.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? Maintain current service levels.

3. What community need does this program(s) address? What groups are targeted for receiving services? The Center serves the Greater Ithaca Community with a variety of services including youth activities, cultural events, community / senior /education advocacy, and community meeting space.

4. Describe County funding being requested other than through this process. N/A

5. What significant changes, if any, are planned for your program in 2010? None

TOMPKINS LEARNING PARTNERS, INC.

Base Request: \$90,855 One Time Increase: \$0 Total Request: \$90,855
City Share: \$37,876 County Share: \$52,979

1. What specifically, will the County money requested through this process be used? Tompkins Learning Partners provides local adults with free, confidential, small-group learning; computer assisted learning and individual tutoring. We offer instruction in reading, writing, math, computer skills, and English. We are the only program resource for people who have less than a fifth grade reading ability. We serve adults who are age 18 and over who live permanently or work in Tompkins County. The agency's two program coordinators supervise 129 volunteer tutors. Funds from the county are used to pay for costs associated with recruiting, training and supporting the volunteers. Due to the high number of volunteers and the few staff - the program is very cost effective. In calendar year 2008, 138 volunteer tutors provided 4,547 hours to 160 students.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested? The goals or objectives are for students to meet an individual learning goal and to be able to read, write or speak English at a measurably higher level. In academic year 2007-08 (54%) or 65 of 120 students attained individual achievements such as improving their reading ability, learned to use a computer, learned/improved math ability or improved speaking ability. 22 (or 33%) of the 65 students increased one NRS (Department of Education National Reporting Standard) level.

These are particularly significant levels when you consider that many of our students have no, or below fifth grade English reading skills, and some have learning disabilities. Many of our students are the hardest to reach and the hardest to teach. Many of our students come to us speaking no English or have very low reading levels (1st to 3rd Grade). Making progress with these students takes even more time and effort.

3. What community need does this program(s) address? What groups are targeted for receiving service? Community Needs: Conservative estimates are that about 3,000 adults in Tompkins County lack basic reading skills. Local employers are concerned about the lack of basic skills among their pool of job applicants. Target Population: Tompkins Learning Partners serves adults who are unemployable, in danger of losing their jobs, or lacking survival skills due to low levels of reading, writing, math or English. Our students include those who cannot learn in a large classroom, a conventional classroom, or whose work and home responsibilities prevent them from attending regular classes to gain literacy skills that they need. Because many of our students have learning disabilities they must have individual attention in order to make progress.

4. Describe County funding being requested other than through this process. None

5. What significant changes, if any, are planned for your program this year? None

WOMEN'S OPPORTUNITY CENTER (DHC)

Base Request: \$53,488 One Time Increase: \$0 Total Request: \$53,488
City Share: \$22,298 County Share: \$31,190

1. What, specifically, will the County money requested through this process be used? County funding closes our funding gap and provides us with the flexibility that we need to address the ever-changing needs of participants and the job market, which makes it possible for us to remove their barriers and assist them in finding employment. County funding is a proof of local recognition of our program, which helps us to bring state funding to provide career readiness services to our participants. County funding allows WOC to continue to bring Federal funding to Tompkins County to serve low-income adult family members to secure employment by using local funding as the mandated 'Match Funding'. For every Federal \$60 WOC has to show a local match of \$40 (60:40) to secure the Federal grant.

2. What are Goals and outcome objectives of the program(s) for which this funding is requested? The goal of the agency is to maintain a comprehensive program, including vocational training, for a minimum of 400 displaced homemakers and low income families who are seeking employment, including offering career counseling, job search, placement assistance, and training opportunities. A minimum of 140 participants will secure employment using our extensive Job Readiness Programs. Our goal is to generate sufficient income in five years from the Retail Training boutique to be able to cover the cost of the trainer. Our last year goal was to be able to cover the cost of the internships and we are currently able to provide two paid internships for two participants.

3. What community need does this program(s) address? What groups are targeted for receiving service? The Women's Opportunity Center (WOC) offers individualized job readiness services to displaced homemakers and adult members of low-income families to find employment. WOC offers one-on-one training and case management services to assist these individuals, who have no work experience, to learn skills to compete in the current job market and secure employment. WOC staff work with each of our participants and find ways to remove their barriers to employment. WOC offers non-traditional scholarships to our participants to remove some of their barriers to employment including transportation and training fees. A displaced homemaker is an individual who took care of the family, was dependent on the income of another family member, and lost such support. A majority of the participants have multiple barriers that prevent them from finding employment. Transportation and childcare are two of the major barriers they need to overcome before they secure employment. WOC delivers services to our rural communities. Our Retail training Boutique provides customer service training and internship and networking opportunities.

4. Describe County funding being requested other than through this process.

-None

5. What significant changes, if any, are planned for your program for this year?

This year, we have expanded our Computer Training program by adding computer training on many levels including web designing and Quick Books in response to the increased demand. We have recognized the increased demand for computer training and were able to secure some short-term funds from the SUNY Research Foundation to hire a full-time computer trainer for six months on a consulting basis. We are also focusing on expanding our rural outreach efforts. We were able to use the increased level of County funding (over target) as match money to get funding for the Computer Trainer.

We are seeing an increased number of visits and phone calls from women who recently lost their jobs due to the current economic downturn. Most of them do not fall under the guidelines of any of our State or Federal funders. Our staff currently provides them services as time permits them and make appropriate referrals. We requested additional funds from the United Way to hire a part-time staff member to help these women. This year, we increased the training hours at the Seconds on Court by opening the training Center on Saturdays. We were able to expand the hours as a result of having a dedicated staff member at the boutique located at 110 West Court Street. We continue to provide paid internship opportunities to our participants who have no or minimal work experience to gain skills and work experience.

Agency Budget History

	2006	2007	2008	2009	2010 Req	City Share	Local Share
Advocacy Center of Tompkins County	60,798	60,798	60,798	61,791	58,750	24,493	34,257
Alternatives Venture Fund—Community Tax Program	0	0	10,000	0	0	0	0
American Red Cross	47,977	50,977	50,977	50,977	50,396	21,009	29,387
Better Housing for Tompkins County	63,378	48,378	53,378	53,378	50,752	21,157	29,595
Cancer Resource Center of Finger Lakes (AKA Ithaca Breast Cancer Alliance)	25,000	25,000	27,805	25,000	24,715	10,303	14,412
Catholic Charities of Tompkins/Tioga Samaritan Center	22,791	37,791	40,291	65,541	54,775	22,835	31,940
Community Dispute Resolution Center	0	51,143	47,297	48,697	45,476	18,958	26,518
Drop-In Children's Center	86,391	101,391	137,391	122,391	120,997	50,442	70,555
Food Distribution Network, Tompkins County	46,597	47,597	45,597	52,740	43,353	18,073	25,280
Ithaca Health Alliance/Free Clinic	0	0	0	0	10,000	4,169	5,831
Ithaca Neighborhood Housing	17,769	12,769	12,769	12,769	5,000	2,084	2,916
Lifelong	66,355	66,355	71,355	66,355	65,599	27,347	38,252
Multicultural Resource Center	21,365	17,865	41,539	41,539	41,066	17,123	23,943
Neighborhood Legal Services, Tompkins/Tioga	47,470	47,470	47,470	47,470	47,043	15,443	31,600
Rollover - Additional Sales Tax	-13,219	-31,579	-12,805	-27,393	0	0	0
Southside Community Center	0	23,710	9,131	9,131	5,131	2,139	2,992
Tompkins Learning Partners	74,771	77,771	81,902	91,902	90,855	37,876	52,979
Women's Opportunity Center	61,604	61,604	57,104	69,104	53,488	22,298	31,190
Grand Total:	629,047	699,040	781,999	791,392	767,396	315,749	451,647

Funding Type: Locally Controlled Spending

**HUMAN SERVICES COALITION -
AGENCIES (NYS Unit 6305)**

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54999 ROLLOVER	0	0	0	0	0	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447
55000 ROLLOVER	0	0	0	0	0	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447	-20,447
54400 PROGRAM EXPENSE	800,619	794,804	566,498	839,232	767,396	51,494	818,890	20,447	787,843	20,447	787,843	20,447	787,843	787,843
R54400 PROGRAM EXPENSE	15,401	0	0	0	0	0	0	0	0	0	0	0	0	0
57100 CONTRACTUAL	816,020	794,804	566,498	839,232	767,396	51,494	818,890	20,447	787,843	20,447	787,843	20,447	787,843	787,843
TOTAL EXPENSE	816,020	794,804	566,498	839,232	767,396	31,047	798,443	0	767,396	0	767,396	0	767,396	767,396
REVENUE														
41110 SALES TAX 3%	267,909	295,302	0	315,749	315,749	0	315,749	0	315,749	0	315,749	0	315,749	315,749
41199 NON PROPERTY TAXES	267,909	295,302	0	315,749	315,749	0	315,749	0	315,749	0	315,749	0	315,749	315,749
TOTAL REVENUE	267,909	295,302	0	315,749	315,749	0	315,749	0	315,749	0	315,749	0	315,749	315,749
Total NYS Unit Cost	532,710	499,502	566,498	523,483	451,647	31,047	482,694	0	451,647	0	451,647	0	451,647	451,647
HUMAN SERVICE AGENCIES PROGRAM COST	532,710	499,502	566,498	523,483	451,647	31,047	482,694	0	451,647	0	451,647	0	451,647	451,647
Total County Cost	532,710	499,502	566,498	523,483	451,647	0.00	31,047	0.00	482,694	0	451,647	0	451,647	451,647

OTR Requests For Human Services Coalition - Community Agencies

Priority # 0

OTR Number 049 Southside Community Center One-time Over-Target Request

Reason for Request

The Center needs more time to make progress on its program development and in achieving its stated outcomes. Statistics on Center usage need to be developed in order to show the participation of county-wide participants.

If Not Funded

If the Center does not receive County funding the Board and staff will need to focus more energy on reaching out to other potential sources of revenue.

County Administrator Recommendation

Approve request.

		Department Requested		County Administrator Recommended	
6305	PROGRAM EXPENSE	Onetime	2,000	Onetime	2,000
6305	ROLLOVER	ONETIME	-2,000	Onetime	-2,000
Total Onetime			0		0
Total OTR Request			<u>0</u>		<u>0</u>

OTR Number 050 Ithaca Health Alliance One-time Over-target request for the Ithaca Free Clinic.

Reason for Request

With steadily increasing demand for services at the Free Clinic, and a financing structure almost wholly derived from community support, the Ithaca Free Clinic project serves more patients, and requires more resources, with each year. Support from Tompkins County will both address the program's immediate financial needs, and incite other potential contributions.

If Not Funded

The agency will continue its efforts to secure funds from diverse sources, under every funding scenario. Scaling back the work of Clinic staff and volunteers during these difficult economic and social times will have deleterious effects on the poor, marginalized populations we serve.

County Administrator Recommendation

Approve request

		Department Requested		County Administrator Recommended	
6305	PROGRAM EXPENSE	ONETIME	9,247	Onetime	9,247
6305	ROLLOVER	ONETIME	-9,247	Onetime	-9,247
Total Onetime			0		0
Total OTR Request			<u>0</u>		<u>0</u>

OTR Number 051 2.25% COLA on the County share of funding for 15 Basic Subsistence Community Agencies

Reason for Request

Increases in operating costs are anticipated in 2010. Decreases are expected in funding streams, including the County's 6.25% reduction in target. This Maintenance of Effort increase could help offset the increases in expenses.

If Not Funded

Each of the individual agencies in this pool would address this short-fall in it's own unique way. Probable strategies would include reducing staff and/or reducing staff compensation, reducing hours, and consequently impacting the delivery of services and the benefits to County residents.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested		County Administrator Recommended
6305	PROGRAM EXPENSE	Target	31,047		0
	Total Target		31,047		
	Total OTR Request		<u><u>31,047</u></u>		<u><u>0</u></u>

OTR Number 052 Alternatives Venture Fund One-time Over-target request for the Community Tax Program.

Reason for Request

This program was supported by grant funding from non-local sources from 2003-2007. We have worked to identify ongoing funding sources, but some of these have diminished or disappeared as other needs became more pressing or fashionable.

If Not Funded

We would have to limit the days or hours the program is available, and the number of people it can serve. We would not be able to expand to new rural sites, and would have to eliminate the sites in Dryden and Caroline that we started in 2009.

County Administrator Recommendation

Approve request based on a strong cost-benefit case (federal tax returns secured for low income clients and subsequently circulated in the local economy significantly exceeds the program's cost.)

			Department Requested		County Administrator Recommended
6305	PROGRAM EXPENSE	ONETIME	9,200	Onetime	9,200
6305	ROLLOVER	ONETIME	-9,200	Onetime	-9,200
	Total Onetime		0		0
	Total OTR Request		<u><u>0</u></u>		<u><u>0</u></u>

Mental Health Department

Robert De Luca, Commissioner
201 E Green Street Ithaca, NY,14850

Phone: 274-6300

Web: <http://www.tompkins-co.org/departments>

Email: rdeluca@tompkins-co.org

The Tompkins County Mental Health Department provides assessment, counseling, individual and group therapies, medication management, treatment, case management and crisis services to adults, children, and families with mental health challenges. All Tompkins County residents can receive these services regardless of ability to pay, based on a sliding fee scale. The department also provides court-ordered evaluations for family court; services to drug courts; and evaluates, provides or monitors mental health services for jail inmates. To provide these services it utilizes psychiatrists (MDs), psychiatric social workers, nurse practitioners, nurses, and other service providers. The Mental Health Department also sets policy for a comprehensive system of community-based preventative, rehabilitative, and treatment services for individuals and families affected by mental illness, chemical use disorders, and mental retardation/developmental disabilities. To accomplish this, the department administers state aid to mental health professionals and not-for-profit agencies with whom it contracts to provide a full array of additional mental health programs including advocacy, education, respite, 24-hour crisis counseling, outreach, referral, training, case management, employment, housing, alcohol and substance abuse services, and homeless services. In addition, the department contracts for a full range of services to individuals affected by mental retardation/developmental disabilities. These services include recreation mainstreaming, employment, speech therapy, occupational therapy, physical therapy, and counseling.

Job Title	Full Time Equivalent								
	2007	2008	2009	2010					
Administrative and Support Staff	12.70	12.50	12.50	13.50	Case Aide	6.00	6.00	6.00	5.50
Case Manager	13.86	14.00	14.00	12.50	Commissioner	1.00	1.00	1.00	1.00
Community Mental Health Nurse	7.70	7.70	7.70	7.00	Continuing Treatment Specialist	3.71	3.71	2.71	2.71
Deputy Commissioner	1.00	1.00	1.00	1.00	Dual Recovery Coordinator	1.00	1.00	1.00	1.00
Forensic Counselor	2.00	2.00	2.00	2.00	Nurse Practitioner	2.00	2.00	2.00	2.00
Psychiatric Social Worker	12.00	13.00	13.00	13.00	Psychiatrist	2.74	2.60	2.60	2.60
Supervising Psychologist	1.00	1.00	1.00	0.00	Supervisor	7.00	7.00	6.00	4.00
System Analyst	1.00	1.00	1.00	1.00					
					Total:	74.71	75.51	73.51	68.81

This program of the Mental Health Department is responsible for planning, developing, monitoring, improving and expanding all community-based preventative, rehabilitative and treatment services to persons with mental illness, mental retardation/developmental disabilities and alcohol/substance abuse or dependence. This program makes policy for such services and administers state aid to private not-for-profit agencies, which provides some of these services.

M.H. ADMINISTRATION (NYS Unit 4310)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	270	8,973	4,537	0	0	0.00	0	0.00	0	0	0	0	0	0
51000196 DEP COMM MENT HLTH	0	0	0	86,229	86,229	1.00	0	0.00	86,229	0	86,229	0	86,229	86,229
51000285 COMM MH SVCS	99,118	102,482	62,793	104,345	104,345	1.00	0	0.00	104,345	0	104,345	0	104,345	104,345
51000503 CLERK	7,922	13,511	8,221	13,750	13,750	0.50	0	0.00	13,750	0	13,750	0	13,750	13,750
51000511 CASE AIDE	103,221	125,895	87,684	134,970	159,070	5.00	0	0.00	159,070	0	159,070	0	159,070	159,070
51000519 SENIOR TYPIST	33,692	33,640	20,306	33,742	33,742	1.00	0	0.00	33,742	0	33,742	0	33,742	33,742
51000529 SR. ACCOUNT CLERK/TYPIST	65,097	74,101	46,824	72,547	76,100	2.00	0	0.00	76,100	0	76,100	0	76,100	76,100
51000535 ADMIN. ASSISTANT	176,597	160,225	82,467	136,049	136,049	3.00	0	0.00	136,049	0	136,049	0	136,049	136,049
51000671 SECRETARY	63,829	36,651	22,440	37,381	37,380	1.00	0	0.00	37,380	0	37,380	0	37,380	37,380
51000673 PRIN ACCT CLK TYP	76,771	80,861	51,348	80,376	76,825	1.80	0	0.00	76,825	0	76,825	0	76,825	76,825
51000674 ADMIN COORDINATOR	0	23,624	30,274	49,811	49,811	1.00	0	0.00	49,811	0	49,811	0	49,811	49,811
51000719 SYSTEMS ANALYST	49,575	48,430	32,015	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541	53,541
51000770 CORD DUAL RECOVERY SRVS	61,688	56,234	35,985	64,784	64,783	1.00	0	0.00	64,783	0	64,783	0	64,783	64,783
51000782 FISCAL COORDINATOR	50,835	52,610	32,220	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541	53,541
51200529 SR ACCOUNT CLERK/TYPIST	5	70	167	0	0	0.00	0	0.00	0	0	0	0	0	0
51200535 ADMIN. ASSISTANT	152	199	72	0	0	0.00	0	0.00	0	0	0	0	0	0
51200673 PRIN ACCT CLK TYP	1	5	92	0	0	0.00	0	0.00	0	0	0	0	0	0
51200674 ADMIN COORDINATOR	0	0	170	0	0	0.00	0	0.00	0	0	0	0	0	0
51200719 SYSTEMS ANALYST	0	56	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51600 LONGEVITY	0	0	0	4,350	5,150	0.00	0	0.00	5,150	0	5,150	0	5,150	5,150
51999 PERSONAL SERVICES	788,773	817,567	517,615	925,416	950,316	20.30	0	0.00	950,316	0	950,316	0	950,316	950,316
52206 COMPUTER EQUIPMENT	11,551	16,578	1,736	11,200	0		0		0	0	0	0	0	0
52210 OFFICE EQUIPMENT	0	139	0	0	0		0		0	0	0	0	0	0
52214 OFFICE FURNISHINGS	1,181	741	561	6,000	1,200		0		1,200	0	1,200	0	1,200	1,200
52220 DEPARTMENTAL EQUIPMENT	379	933	471	0	0		0		0	0	0	0	0	0
52222 COMMUNICATIONS EQUIP	0	1,399	901	0	0		0		0	0	0	0	0	0
52230 COMPUTER SOFTWARE	897	10,214	2,500	0	0		0		0	0	0	0	0	0
52299 EQUIPMENT	14,008	30,004	6,169	17,200	1,200		0		1,200	0	1,200	0	1,200	1,200

M.H. ADMINISTRATION (NYS Unit 4310)

					2010										
					2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
					Modified	Budget									
					2007	2008	2009	2009							
					Actual	Actual	YTD	Modified							
								Budget							
EXPENSE															
54303	OFFICE SUPPLIES	9,777	6,291	5,557	4,000	4,000			4,000	0	4,000	0	4,000		
54306	AUTOMOTIVE SUPPLIES	308	0	0	300	300			300	0	300	0	300		
54310	AUTOMOTIVE FUEL	0	273	59	500	500			500	0	500	0	500		
54319	PROGRAM SUPPLIES	1,032	1,529	1,282	1,200	1,200			1,200	0	1,200	0	1,200		
54330	PRINTING	4,536	4,120	1,939	2,000	2,000			2,000	0	2,000	0	2,000		
54332	BOOKS	181	183	218	300	300			300	0	300	0	300		
R54303	CENTRAL SERVICE SUPPLIES	0	0	16	849	0			0	0	0	0	0		
54399	SUPPLIES	15,834	12,396	9,071	9,149	8,300			8,300	0	8,300	0	8,300	8,300	
54400	PROGRAM EXPENSE	0	30	0	0	0			0	0	0	0	0		
54412	TRAVEL/TRAINING	702	2,214	880	1,000	1,000			1,000	0	1,000	0	1,000		
54414	LOCAL MILEAGE	1,292	818	0	1,000	1,000			1,000	0	1,000	0	1,000		
54416	MEMBERSHIP DUES	855	881	0	875	875			875	0	875	0	875		
54425	SERVICE CONTRACTS	0	0	0	350	350			350	0	350	0	350		
54442	PROFESSIONAL SERVICES	33,575	40,314	43,303	107,306	36,500			36,500	0	36,500	0	36,500		
54452	POSTAGE	6,319	5,344	3,308	3,600	3,600			3,600	0	3,600	0	3,600		
54470	BUILDING REPAIRS	0	7,254	0	0	0			0	0	0	0	0		
54472	TELEPHONE	5,523	-205	4,274	6,000	6,000			6,000	0	6,000	0	6,000		
54606	ADM & OVERHEAD	-1,043,841	-1,010,934	0	-768,676	-1,026,902			-1,026,902	0	-1,026,902	0	-1,026,902		
54618	INTERDEPARTMENTAL CHARGE	25	0	0	0	0			0	0	0	0	0		
57100	CONTRACTUAL	-995,550	-954,284	51,765	-648,545	-977,577			-977,577	0	-977,577	0	-977,577	-977,577	
58800	FRINGES	307,117	0	0	0	384,877			384,877	0	384,877	0	384,877		
58900	EMPLOYEE BENEFITS	307,117	0	0	0	384,877			384,877	0	384,877	0	384,877	384,877	
	TOTAL EXPENSE	130,182	-94,317	584,620	303,220	367,116			367,116	0	367,116	0	367,116	367,116	
REVENUE															
42701	REFUND OF PRIOR YR EXPENS	940	2,190	1,354	0	0			0	0	0	0	0		
42799	MISCELL LOCAL SOURCES	940	2,190	1,354	0	0			0	0	0	0	0	0	
43485	OHM COM REINVESTMETN	30,932	20,061	0	30,558	45,290			45,290	0	45,290	0	45,290		
43486	OMH FLEX	9,378	6,937	0	10,957	94,472			94,472	0	94,472	0	94,472		
43493	MENTAL RETARDATION OT 620	45,916	47,168	-14,234	47,168	41,343			41,343	0	41,343	0	41,343		
43495	MH DAAA	11,854	17,144	0	20,540	28,968			28,968	0	28,968	0	28,968		
43499	OMH CONTRACT REVENUE	0	0	0	78,700	0			0	0	0	0	0		
43999	STATE AID	98,080	91,310	-14,234	187,923	210,073			210,073	0	210,073	0	210,073	210,073	

M.H. ADMINISTRATION (NYS Unit 4310)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
REVENUE													
44490	FED AID MH	359,595	318,066	0	233,043	271,043		0	271,043	0	271,043	0	271,043
44999	FEDERAL AID	359,595	318,066	0	233,043	271,043		0	271,043	0	271,043	0	271,043
	TOTAL REVENUE	458,615	411,566	-12,880	420,966	481,116		0	481,116	0	481,116	0	481,116
Total NYS Unit Cost					-328,433	-505,883	597,484	-118,595	-114,000	0	-114,000	0	-114,000

CATHOLIC CHARITY (NYS Unit 4336)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
EXPENSE													
54400	PROGRAM EXPENSE	5,357	5,518	0	5,516	5,183		0	5,183	0	5,183	0	5,183
57100	CONTRACTUAL	5,357	5,518	0	5,516	5,183		0	5,183	0	5,183	0	5,183
	TOTAL EXPENSE	5,357	5,518	0	5,516	5,183		0	5,183	0	5,183	0	5,183
REVENUE													
43484	OMH COMMISSIONERS PERFORM	5,357	5,518	0	5,516	5,183		0	5,183	0	5,183	0	5,183
43999	STATE AID	5,357	5,518	0	5,516	5,183		0	5,183	0	5,183	0	5,183
	TOTAL REVENUE	5,357	5,518	0	5,516	5,183		0	5,183	0	5,183	0	5,183
Total NYS Unit Cost					0	0	0	0	0	0	0	0	0
MENTAL HEALTH PLANNING AND COORDINATION PROGRAM COST					-328,433	-505,883	597,484	-118,595	-114,000	0	-114,000	0	-114,000

0706 MENTAL HEALTH AGENCIES

Funding Type: Locally Controlled Spending

The Mental Health Department contracts for mental health services with the following not-for-profit community agencies:

- Family and Children's Services to provide emergency outreach services to children and adolescents, specialized mental health services to children from 0-5 and their families, and respite and supportive counseling for older adults affected by mental illness and their families.

- The Mental Health Association to provide advocacy, support groups, peer services, respite services to children and families, education, information and referral concerning mental health issues and services to adults and families.

- Suicide Prevention to provide a 24-hour hotline for individuals in crisis, educational programs regarding stress, trauma and suicide prevention, and post-vention services for individuals and groups affected by traumatic events.

- The Tompkins County Chapter of the American Red Cross operates a homeless shelter. County funding provides additional short-term case management for individuals who come to the shelter and who may have mental health problems. These individuals frequently have multiple problems, and this service works cooperatively with other services and mental health providers as well as managing the immediate crisis needs associated with homelessness.

- Lakeview Mental Health Services to provide direct rent subsidies and support services for persons affected by serious and persistent mental illness. The department also plans for residential services provided by Lakeview MHS.

- Catholic Charities to provide a parent advocate to assist parents of children affected by serious emotional disturbance.

0706 MENTAL HEALTH AGENCIES

- Youth Alternatives Program-The Department contracts with this agency to facilitate the SPOA (Single Point of Accountability Program) for children/youth that may have mental health challenges and be involved in various systems. The goal of this program is to insure that that individual children receive the most appropriate level of care in the least restrictive environment.

UNITY HOUSE (NYS Unit 4321)

					2010										
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	Total Rec	Leg	Leg App	Total
	Actual	Actual	YTD	Modified Budget	Budget										
54400	PROGRAM EXPENSE	0	-1,906	0	0	0		0		0	0	0	0		0
57100	CONTRACTUAL	0	-1,906	0	0	0		0		0	0	0	0		0
	TOTAL EXPENSE	0	-1,906	0	0	0		0		0	0	0	0		0
43485	OHM COM REINVESTMETN	0	-268	0	0	0		0		0	0	0	0		0
43999	STATE AID	0	-268	0	0	0		0		0	0	0	0		0
44492	HOMELESS	0	-1,906	0	0	0		0		0	0	0	0		0
44999	FEDERAL AID	0	-1,906	0	0	0		0		0	0	0	0		0
	TOTAL REVENUE	0	-2,174	0	0	0		0		0	0	0	0		0
Total NYS Unit Cost		0	268	0	0	0		0		0	0	0	0		0

MENTAL HEALTH ASSOC. (NYS Unit 4324)

					2010										
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	Total Rec	Leg	Leg App	Total
	Actual	Actual	YTD	Modified Budget	Budget										
EXPENSE															
54400	PROGRAM EXPENSE	405,866	415,410	0	415,400	392,057		0		392,057	0	392,057	0		392,057
57100	CONTRACTUAL	405,866	415,410	0	415,400	392,057		0		392,057	0	392,057	0		392,057
	TOTAL EXPENSE	405,866	415,410	0	415,400	392,057		0		392,057	0	392,057	0		392,057
REVENUE															
43485	OHM COM REINVESTMETN	248,511	255,256	0	254,712	240,152		0		240,152	0	240,152	0		240,152
43486	OMH FLEX	98,186	100,111	0	100,111	151,905		0		151,905	0	151,905	0		151,905
43499	OMH CONTRACT REVENUE	59,169	60,577	0	60,577	0		0		0	0	0	0		0
43999	STATE AID	405,866	415,944	0	415,400	392,057		0		392,057	0	392,057	0		392,057
	TOTAL REVENUE	405,866	415,944	0	415,400	392,057		0		392,057	0	392,057	0		392,057
Total NYS Unit Cost		0	-534	0	0	0		0		0	0	0	0		0

SUICIDE PREVENTION (NYS Unit 4327)

					2010										
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	Total Rec	Leg	Leg App	Total
	Actual	Actual	YTD	Modified Budget	Budget										
EXPENSE															
54400	PROGRAM EXPENSE	187,670	191,243	8,446	191,341	180,436		0		180,436	0	180,436	0		180,436
57100	CONTRACTUAL	187,670	191,243	8,446	191,341	180,436		0		180,436	0	180,436	0		180,436

SUICIDE PREVENTION (NYS Unit 4327)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
TOTAL EXPENSE	187,670	191,243	8,446	191,341	180,436		0		180,436	0	180,436	0	180,436
REVENUE													
43485 OHM COM REINVESTMETN	57,903	59,624	0	59,622	59,766		0		59,766	0	59,766	0	59,766
43486 OMH FLEX	109,497	111,349	0	111,449	107,096		0		107,096	0	107,096	0	107,096
43999 STATE AID	167,400	170,973	0	171,071	166,862		0		166,862	0	166,862	0	166,862
TOTAL REVENUE	167,400	170,973	0	171,071	166,862		0		166,862	0	166,862	0	166,862
Total NYS Unit Cost	20,270	20,270	8,446	20,270	13,574		0		13,574	0	13,574	0	13,574

EMERGENCY COMM. SHELTER (NYS Unit 4328)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	70,233	71,620	0	71,619	66,905		0		66,905	0	66,905	0	66,905
57100 CONTRACTUAL	70,233	71,620	0	71,619	66,905		0		66,905	0	66,905	0	66,905
TOTAL EXPENSE	70,233	71,620	0	71,619	66,905		0		66,905	0	66,905	0	66,905
REVENUE													
43486 OMH FLEX	51,184	55,030	0	53,856	49,142		0		49,142	0	49,142	0	49,142
43999 STATE AID	51,184	55,030	0	53,856	49,142		0		49,142	0	49,142	0	49,142
44492 HOMELESS	19,049	16,590	0	17,763	17,763		0		17,763	0	17,763	0	17,763
44999 FEDERAL AID	19,049	16,590	0	17,763	17,763		0		17,763	0	17,763	0	17,763
TOTAL REVENUE	70,233	71,620	0	71,619	66,905		0		66,905	0	66,905	0	66,905
Total NYS Unit Cost	0	0	0	0	0		0		0	0	0	0	0

FAMILY & CHILDREN'S SERVICES (NYS Unit 4333)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	170,775	154,787	0	172,148	162,169		0		162,169	0	162,169	0	162,169
57100 CONTRACTUAL	170,775	154,787	0	172,148	162,169		0		162,169	0	162,169	0	162,169
TOTAL EXPENSE	170,775	154,787	0	172,148	162,169		0		162,169	0	162,169	0	162,169
REVENUE													
43485 OHM COM REINVESTMETN	170,775	154,787	0	172,148	162,169		0		162,169	0	162,169	0	162,169
43999 STATE AID	170,775	154,787	0	172,148	162,169		0		162,169	0	162,169	0	162,169
TOTAL REVENUE	170,775	154,787	0	172,148	162,169		0		162,169	0	162,169	0	162,169
Total NYS Unit Cost	0	0	0	0	0		0		0	0	0	0	0

FRANZISKA RACKER CENTER (NYS Unit 6301)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	0	0	0	187,520	191,000		0	191,000	0	191,000	0	191,000
54404	PASS THRU EXPENSE	139,206	140,704	150,016	0	0		0	0	0	0	0	0
57100	CONTRACTUAL	139,206	140,704	150,016	187,520	191,000		0	191,000	0	191,000	0	191,000
	TOTAL EXPENSE	139,206	140,704	150,016	187,520	191,000		0	191,000	0	191,000	0	191,000
REVENUE													
42797	OTHER LOCAL GOVT CONTRIBU	139,206	140,704	150,016	187,520	191,000		0	191,000	0	191,000	0	191,000
42799	MISCELL LOCAL SOURCES	139,206	140,704	150,016	187,520	191,000		0	191,000	0	191,000	0	191,000
	TOTAL REVENUE	139,206	140,704	150,016	187,520	191,000		0	191,000	0	191,000	0	191,000
Total NYS Unit Cost		0	0	0	0	0		0	0	0	0	0	0
MENTAL HEALTH AGENCIES PROGRAM COST		20,270	20,004	8,446	20,270	13,574		0	13,574	0	13,574	0	13,574
0716	DEVEL. DISABIL. AGENCIES												

Funding Type: Locally Controlled Spending

The Mental Health Department contracts with the following agencies for provision of services to individuals affected by mental retardation and/or developmental disabilities:

- Challenge Industries provides support and training to individuals affected by severe mental illness to identify and achieve employment related goals. The range of services offered are: career exploration, values clarification, skill and interest identification, exposure to work settings, pre-employment skill building, resume development, interviewing skills, community employer networking, work try-outs, job placement, volunteer placement, on- and off-work site support, benefits advisement, and referrals to other employment related services.
- The Ithaca Youth Bureau operates the recreation mainstreaming services that provide programming for youth and adults with developmental disabilities. Activities include highly structured day camp opportunities, mainstream camp opportunities, mainstream fitness activities for adults, and choral and dance opportunities for youth and adults.
- The Franziska Racker Centers provide a wide range of services to children and adults who face the challenges of mental retardation and developmental disabilities as well as mental illness. This funding provides a variety of clinical and rehabilitative services as well as specialized housing services for persons affected by mental retardation and developmental disabilities.

FRANZISKA RACKER CENTERS (NYS Unit 4322)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	231,843	172,062	-319	209,869	214,906		0	214,906	0	214,906	0	214,906
57100	CONTRACTUAL	231,843	172,062	-319	209,869	214,906		0	214,906	0	214,906	0	214,906
	TOTAL EXPENSE	231,843	172,062	-319	209,869	214,906		0	214,906	0	214,906	0	214,906
REVENUE													
43493	MENTAL RETARDATION OT 620	231,843	172,062	-319	209,869	214,906		0	214,906	0	214,906	0	214,906
43999	STATE AID	231,843	172,062	-319	209,869	214,906		0	214,906	0	214,906	0	214,906
	TOTAL REVENUE	231,843	172,062	-319	209,869	214,906		0	214,906	0	214,906	0	214,906
Total NYS Unit Cost		0	0	0	0	0		0	0	0	0	0	0

<i>ITHACA YOUTH BUREAU (NYS Unit 4326)</i>					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	129,511	139,511	93,007	139,511	136,334		0		136,334	0	136,334	0	136,334
57100 CONTRACTUAL	129,511	139,511	93,007	139,511	136,334		0		136,334	0	136,334	0	136,334
TOTAL EXPENSE	129,511	139,511	93,007	139,511	136,334		0		136,334	0	136,334	0	136,334
REVENUE													
41111 SALES TAX 1%	78,673	88,673	0	88,673	88,673		0		88,673	0	88,673	0	88,673
41199 NON PROPERTY TAXES	78,673	88,673	0	88,673	88,673		0		88,673	0	88,673	0	88,673
TOTAL REVENUE	78,673	88,673	0	88,673	88,673		0		88,673	0	88,673	0	88,673
Total NYS Unit Cost	50,838	50,838	93,007	50,838	47,661		0		47,661	0	47,661	0	47,661

<i>CHALLENGE INDUSTRIES (NYS Unit 4329)</i>					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	661,066	758,228	17,516	722,381	702,485		0		702,485	0	702,485	0	702,485
57100 CONTRACTUAL	661,066	758,228	17,516	722,381	702,485		0		702,485	0	702,485	0	702,485
TOTAL EXPENSE	661,066	758,228	17,516	722,381	702,485		0		702,485	0	702,485	0	702,485
REVENUE													
43485 OHM COM REINVESTMETN	74,294	76,504	0	76,501	76,686		0		76,686	0	76,686	0	76,686
43486 OMH FLEX	366,464	364,122	0	364,115	349,201		0		349,201	0	349,201	0	349,201
43493 MENTAL RETARDATION OT 620	151,042	248,336	-17,117	212,499	217,599		0		217,599	0	217,599	0	217,599
43999 STATE AID	591,800	688,962	-17,117	653,115	643,486		0		643,486	0	643,486	0	643,486
TOTAL REVENUE	591,800	688,962	-17,117	653,115	643,486		0		643,486	0	643,486	0	643,486
Total NYS Unit Cost	69,266	69,266	34,633	69,266	58,999		0		58,999	0	58,999	0	58,999
DEVEL. DISABIL. AGENCIES PROGRAM COST	120,104	120,104	127,640	120,104	106,660		0		106,660	0	106,660	0	106,660

The Mental Health Department contracts for alcohol/substance abuse/dependence and prevention services with the following not-for-profit community agencies:

- The Alcohol and Drug Council provides a range of alcohol/substance abuse/dependency services including outpatient alcoholism and substance abuse services, some psychiatry services for individuals with mental health and chemical addictions and prevention education programs for the community at large.

- The Board of Cooperative Educational Services (BOCES) provides school-based prevention and education programs dealing with the use, effects and risks associated with alcohol and other drug use and abuse. This program serves children and adolescents within various Tompkins County school districts.

- Cayuga Addiction Recovery Services provides a range of alcohol/substance abuse/dependency services. Services provided include outpatient alcoholism and substance abuse services, long term residential treatment services and a supportive apartment program.

BOCES (NYS Unit 4323)

						2010								
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
54400	PROGRAM EXPENSE	103,319	100,525	0	104,475	105,291		0		105,291	0	105,291	0	105,291
57100	CONTRACTUAL	103,319	100,525	0	104,475	105,291		0		105,291	0	105,291	0	105,291
	TOTAL EXPENSE	103,319	100,525	0	104,475	105,291		0		105,291	0	105,291	0	105,291
REVENUE														
43495	MH DAAA	103,319	100,525	0	104,475	105,291		0		105,291	0	105,291	0	105,291
43999	STATE AID	103,319	100,525	0	104,475	105,291		0		105,291	0	105,291	0	105,291
	TOTAL REVENUE	103,319	100,525	0	104,475	105,291		0		105,291	0	105,291	0	105,291
Total NYS Unit Cost		0	0	0	0	0		0		0	0	0	0	0

ALCOHOLISM COUNCIL (NYS Unit 4325)

						2010								
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
54400	PROGRAM EXPENSE	357,350	371,293	33,705	366,273	368,683		0		368,683	0	368,683	0	368,683
57100	CONTRACTUAL	357,350	371,293	33,705	366,273	368,683		0		368,683	0	368,683	0	368,683
	TOTAL EXPENSE	357,350	371,293	33,705	366,273	368,683		0		368,683	0	368,683	0	368,683
REVENUE														
43495	MH DAAA	299,570	313,513	0	308,493	310,903		0		310,903	0	310,903	0	310,903
43999	STATE AID	299,570	313,513	0	308,493	310,903		0		310,903	0	310,903	0	310,903
	TOTAL REVENUE	299,570	313,513	0	308,493	310,903		0		310,903	0	310,903	0	310,903
Total NYS Unit Cost		57,780	57,780	33,705	57,780	57,780		0		57,780	0	57,780	0	57,780

ALPHA HOUSE (NYS Unit 4331)

					2010											
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	Leg App	Total
	Actual	Actual	YTD	Modified Budget	Budget									OTR	OTR	
EXPENSE																
54400	PROGRAM EXPENSE	832,123	1,105,228	0	942,438	942,438		0		942,438	0	942,438	0	0		942,438
57100	CONTRACTUAL	832,123	1,105,228	0	942,438	942,438		0		942,438	0	942,438	0	0		942,438
	TOTAL EXPENSE	832,123	1,105,228	0	942,438	942,438		0		942,438	0	942,438	0	0		942,438
REVENUE																
43495	MH DAAA	139,250	410,212	0	210,947	210,947		0		210,947	0	210,947	0	0		210,947
43999	STATE AID	139,250	410,212	0	210,947	210,947		0		210,947	0	210,947	0	0		210,947
44495	OASAS, FEDERAL	692,873	695,016	0	731,491	731,491		0		731,491	0	731,491	0	0		731,491
44999	FEDERAL AID	692,873	695,016	0	731,491	731,491		0		731,491	0	731,491	0	0		731,491
	TOTAL REVENUE	832,123	1,105,228	0	942,438	942,438		0		942,438	0	942,438	0	0		942,438
Total NYS Unit Cost		0	0	0	0	0		0		0	0	0	0	0		0

MATS (NYS Unit 4338)

					2010											
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	Leg App	Total
	Actual	Actual	YTD	Modified Budget	Budget									OTR	OTR	
EXPENSE																
51000562	CASEWORKER	44,933	46,809	11,766	46,848	0	0.00	0	0.00	0	0	0	0	0	0	0
51000591	COMM MENT HLT NURSE	49,383	51,098	12,999	51,535	0	0.00	0	0.00	0	0	0	0	0	0	0
51000653	CLINIC SUPERVISOR	7,443	5,247	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0
51600	LONGEVITY	0	0	0	920	0	0.00	0	0.00	0	0	0	0	0	0	0
51999	PERSONAL SERVICES	101,759	103,154	24,765	99,303	0	0.00	0	0.00	0	0	0	0	0	0	0
52206	COMPUTER EQUIPMENT	462	0	0	500	0		0		0	0	0	0	0	0	0
52210	OFFICE EQUIPMENT	0	0	0	2,632	0		0		0	0	0	0	0	0	0
52214	OFFICE FURNISHINGS	427	0	0	0	0		0		0	0	0	0	0	0	0
52230	COMPUTER SOFTWARE	0	0	0	600	0		0		0	0	0	0	0	0	0
52299	EQUIPMENT	889	0	0	3,732	0		0		0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	463	395	0	1,500	0		0		0	0	0	0	0	0	0
54306	AUTOMOTIVE SUPPLIES	491	0	0	1,750	0		0		0	0	0	0	0	0	0
54310	AUTOMOTIVE FUEL	0	1,100	181	3,000	0		0		0	0	0	0	0	0	0
54319	PROGRAM SUPPLIES	679	300	0	3,200	0		0		0	0	0	0	0	0	0
54330	PRINTING	366	453	55	0	0		0		0	0	0	0	0	0	0
54332	BOOKS	285	0	0	0	0		0		0	0	0	0	0	0	0
54354	MEDICAL	1,344	0	0	0	0		0		0	0	0	0	0	0	0
54399	SUPPLIES	3,628	2,248	236	9,450	0		0		0	0	0	0	0	0	0
54400	PROGRAM EXPENSE	3,091	6,004	1,311	9,012	0		0		0	0	0	0	0	0	0

MATS (NYS Unit 4338)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54412 TRAVEL/TRAINING	834	507	28	8,400	0		0		0	0	0	0	0
54414 LOCAL MILEAGE	102	150	0	800	0		0		0	0	0	0	0
54421 AUTO MAINTENACE/REPAIRS	869	1,479	28	1,200	0		0		0	0	0	0	0
54442 PROFESSIONAL SERVICES	1,782	7,704	0	0	0		0		0	0	0	0	0
54452 POSTAGE	445	0	0	0	0		0		0	0	0	0	0
54462 INSURANCE	1,440	3,682	0	0	0		0		0	0	0	0	0
54472 TELEPHONE	631	873	0	500	0		0		0	0	0	0	0
54606 ADM & OVERHEAD	9,327	7,505	0	0	0		0		0	0	0	0	0
57100 CONTRACTUAL	18,521	27,904	1,367	19,912	0		0		0	0	0	0	0
58800 FRINGES	39,533	0	0	0	0		0		0	0	0	0	0
58900 EMPLOYEE BENEFITS	39,533	0	0	0	0		0		0	0	0	0	0
TOTAL EXPENSE	164,330	133,306	26,368	132,397	0		0		0	0	0	0	0
REVENUE													
43495 MH DAAA	145,622	132,652	0	162,048	0		0		0	0	0	0	0
43999 STATE AID	145,622	132,652	0	162,048	0		0		0	0	0	0	0
TOTAL REVENUE	145,622	132,652	0	162,048	0		0		0	0	0	0	0
Total NYS Unit Cost	18,708	654	26,368	-29,651	0		0		0	0	0	0	0
ALC/SUBSTANCE AGENCIES PROGRAM COST	76,488	58,434	60,073	28,129	57,780		0		57,780	0	57,780	0	57,780
0736 CLINIC SERVICES													

Funding Type: Locally Controlled Spending

The Mental Health Clinic provides a wide variety of mental health services for the citizens of Tompkins County. These services include: individual and group therapy, medication management, psychiatric evaluations, psychological testing, emergency outreach, forensic services. It is highly integrated with various levels of case management and day treatment services that are also County-operated and in the same facility. This program provides services to people of all ages, from children to older adults, affected by a wide range of mental health challenges. It is the primary provider of clinical services to families and individuals affected by serious mental illness in Tompkins County.

MENTAL HEALTH CLINIC (NYS Unit 4311)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000 REGULAR PAY	4,900	-200	4,744	13,000	13,000	0.00	0	0.00	13,000	0	13,000	0	13,000
51000088 M HLTH ASSESS SPEC	0	0	61,099	0	0	0.00	0	0.00	0	0	0	0	0
51000089 M HLTH THERAP SPEC	0	0	30,022	0	0	0.00	0	0.00	0	0	0	0	0
51000237 DIR MENT. HLT CLIN	34,011	0	0	86,229	0	0.00	0	0.00	0	0	0	0	0
51000260 PSYCHIATRIST	270,893	266,982	163,148	237,951	271,563	1.60	0	0.00	271,563	0	271,563	0	271,563

MENTAL HEALTH CLINIC (NYS Unit 4311)

					2010																	
					2007	2008	2009	2009														
					Actual	Actual	YTD	Modified	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
								Budget	Budget													
EXPENSE																						
51000294	PROGRAM DIR. CSS	65,706	67,918	41,277	68,592	68,592	1.00	0	0.00	68,592	0	68,592	0	68,592	0	68,592	0	68,592	0	68,592	0	68,592
51000298	MEDICAL DIRECTOR/MH	160,740	166,183	101,578	168,796	168,796	1.00	0	0.00	168,796	0	168,796	0	168,796	0	168,796	0	168,796	0	168,796	0	168,796
51000503	CLERK	2,948	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
51000506	RECEPTIONIST	1,669	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
51000511	CASE AIDE	64,575	66,770	35,624	67,485	50,613	1.50	0	0.00	50,613	0	50,613	0	50,613	0	50,613	0	50,613	0	50,613	0	50,613
51000562	CASEWORKER	89,571	92,175	73,912	93,696	117,120	2.50	0	0.00	117,120	0	117,120	0	117,120	0	117,120	0	117,120	0	117,120	0	117,120
51000581	SR. CASEWORKER	49,503	51,137	44,586	51,535	0	0.00	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
51000591	COMM MENT HLT NURSE	226,551	237,810	161,988	242,215	257,675	5.00	0	0.00	257,675	0	257,675	0	257,675	0	257,675	0	257,675	0	257,675	0	257,675
51000599	PSYCH. SOC. WORKER	575,727	613,851	311,990	680,237	566,860	10.00	56,686	1.00	623,546	0	566,860	0	566,860	0	566,860	0	566,860	0	566,860	0	566,860
51000611	SUPV. PSYCHOLOGIST	76,198	0	0	86,229	0	0.00	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
51000653	CLINIC SUPERVISOR	283,626	279,863	146,705	303,768	235,176	3.00	0	0.00	235,176	0	235,176	0	235,176	0	235,176	0	235,176	0	235,176	0	235,176
51000675	FORENSIC COUNSEL	114,992	124,449	81,008	129,569	129,568	2.00	0	0.00	129,568	0	129,568	0	129,568	0	129,568	0	129,568	0	129,568	0	129,568
51000712	NURSE PRAC/PHYS ASST	130,473	135,279	83,180	137,185	137,186	2.00	0	0.00	137,186	0	137,186	0	137,186	0	137,186	0	137,186	0	137,186	0	137,186
51000750	CASEWORKER ASST	37,794	39,074	24,073	39,345	39,345	1.00	0	0.00	39,345	0	39,345	0	39,345	0	39,345	0	39,345	0	39,345	0	39,345
51200675	FORENSIC COUNSEL	0	15	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
51600	LONGEVITY	0	0	0	7,700	9,550	0.00	0	0.00	9,550	0	9,550	0	9,550	0	9,550	0	9,550	0	9,550	0	9,550
51999	PERSONAL SERVICES	2,189,877	2,141,306	1,364,934	2,413,532	2,065,044	30.60	56,686	1.00	2,121,730	0	2,065,044	0	2,065,044	0	2,065,044	0	2,065,044	0	2,065,044	0	2,065,044
52206	COMPUTER EQUIPMENT	-232	0	0	0	0		0		0	0	0	0	0	0	0	0	0	0	0	0	0
52210	OFFICE EQUIPMENT	766	0	106	0	0		0		0	0	0	0	0	0	0	0	0	0	0	0	0
52214	OFFICE FURNISHINGS	1,192	1,264	741	1,200	1,200		0		1,200	0	1,200	0	1,200	0	1,200	0	1,200	0	1,200	0	1,200
52220	DEPARTMENTAL EQUIPMENT	0	766	0	0	0		0		0	0	0	0	0	0	0	0	0	0	0	0	0
52221	SAFETY/RESCUE/EMERG EQUIP	0	5,415	0	0	0		0		0	0	0	0	0	0	0	0	0	0	0	0	0
52231	VEHICLES	14,547	0	21,544	22,000	0		0		0	0	0	0	0	0	0	0	0	0	0	0	0
R52214	OFFICE FURNISHINGS	0	199	0	0	0		0		0	0	0	0	0	0	0	0	0	0	0	0	0
R52222	COMMUNICATIONS EQUIP	0	0	206	206	0		0		0	0	0	0	0	0	0	0	0	0	0	0	0
52299	EQUIPMENT	16,273	7,644	22,597	23,406	1,200		0		1,200	0	1,200	0	1,200	0	1,200	0	1,200	0	1,200	0	1,200
54303	OFFICE SUPPLIES	5,415	6,170	3,572	3,000	3,000		0		3,000	0	3,000	0	3,000	0	3,000	0	3,000	0	3,000	0	3,000
54306	AUTOMOTIVE SUPPLIES	3,327	36	41	500	500		0		500	0	500	0	500	0	500	0	500	0	500	0	500
54310	AUTOMOTIVE FUEL	0	4,276	1,319	4,000	4,000		0		4,000	0	4,000	0	4,000	0	4,000	0	4,000	0	4,000	0	4,000
54319	PROGRAM SUPPLIES	2,807	4,984	781	2,200	2,200		0		2,200	0	2,200	0	2,200	0	2,200	0	2,200	0	2,200	0	2,200
54330	PRINTING	4,355	5,833	3,270	4,300	4,300		0		4,300	0	4,300	0	4,300	0	4,300	0	4,300	0	4,300	0	4,300
54332	BOOKS	573	1,039	312	2,000	2,000		0		2,000	0	2,000	0	2,000	0	2,000	0	2,000	0	2,000	0	2,000

MENTAL HEALTH CLINIC (NYS Unit 4311)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
54354	MEDICAL	32,012	23,319	5,768	28,814	14,407			0		14,407	0	14,407	0	14,407
R54303	CENTRAL SERVICE SUPPLIES	0	0	0	216	0			0		0	0	0	0	0
54399	SUPPLIES	48,489	45,657	15,063	45,030	30,407			0		30,407	0	30,407	0	30,407
54400	PROGRAM EXPENSE	6,570	6,757	2,454	4,194	4,194			0		4,194	0	4,194	0	4,194
54402	LEGAL ADVERTISING	0	0	0	525	525			0		525	0	525	0	525
54412	TRAVEL/TRAINING	6,609	4,276	1,236	4,212	4,212			0		4,212	0	4,212	0	4,212
54414	LOCAL MILEAGE	2,448	1,340	933	1,200	1,200			0		1,200	0	1,200	0	1,200
54416	MEMBERSHIP DUES	1,222	1,258	0	500	500			0		500	0	500	0	500
54421	AUTO MAINTENACE/REPAIRS	9,326	10,488	5,094	8,000	8,000			0		8,000	0	8,000	0	8,000
54425	SERVICE CONTRACTS	0	0	0	800	800			0		800	0	800	0	800
54442	PROFESSIONAL SERVICES	70,324	137,818	86,399	157,824	103,907		38,913			142,820	38,913	142,820	38,913	142,820
54452	POSTAGE	2,170	2,442	1,092	3,000	3,000			0		3,000	0	3,000	0	3,000
54462	INSURANCE	34,432	32,190	35,456	35,457	35,457			0		35,457	0	35,457	0	35,457
54472	TELEPHONE	15,994	16,589	6,947	12,000	12,000			0		12,000	0	12,000	0	12,000
54485	CONFIDENTIAL INVESTIGATIO	0	3,900	2,400	15,000	0			0		0	0	0	0	0
54606	ADM & OVERHEAD	781,984	742,992	0	561,284	762,475			0		762,475	0	762,475	0	762,475
R54442	PROFESSIONAL SERVICES	0	0	0	54	0			0		0	0	0	0	0
R54472	TELEPHONE	0	0	0	1,661	0			0		0	0	0	0	0
57100	CONTRACTUAL	931,079	960,050	142,011	805,711	936,270		38,913			975,183	38,913	975,183	38,913	975,183
58800	FRINGES	850,963	0	0	0	836,343		22,958			859,301	0	836,343	0	836,343
58900	EMPLOYEE BENEFITS	850,963	0	0	0	836,343		22,958			859,301	0	836,343	0	836,343
	TOTAL EXPENSE	4,036,681	3,154,657	1,544,605	3,287,679	3,869,264		118,557			3,987,821	38,913	3,908,177	38,913	3,908,177
REVENUE															
41607	MEDICAID INS PYMTS	1,866,858	1,839,804	1,137,874	2,325,917	2,056,690			0		2,056,690	0	2,056,690	0	2,056,690
41620	MENTAL HEALTH FEES	521,139	553,562	372,791	520,000	553,677			0		553,677	0	553,677	0	553,677
42199	DEPARTMENTAL INCOME	2,387,997	2,393,366	1,510,665	2,845,917	2,610,367			0		2,610,367	0	2,610,367	0	2,610,367
42701	REFUND OF PRIOR YR EXPENS	424	75	3	0	0			0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	16	13,380	0	43,680			0		43,680	0	43,680	0	43,680
42799	MISCELL LOCAL SOURCES	424	91	13,383	0	43,680			0		43,680	0	43,680	0	43,680
43485	OHM COM REINVESTMETN	64,328	-136,096	0	66,238	61,891			0		61,891	0	61,891	0	61,891
43486	OMH FLEX	257,428	374,489	0	254,533	262,652			0		262,652	0	262,652	0	262,652
43495	MH DAAA	0	15,750	0	0	0			0		0	0	0	0	0
43999	STATE AID	321,756	254,143	0	320,771	324,543			0		324,543	0	324,543	0	324,543

MENTAL HEALTH CLINIC (NYS Unit 4311)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
44492 HOMELESS	17,762	22,202	0	17,764	17,764		0		17,764	0	17,764	0	17,764
44999 FEDERAL AID	17,762	22,202	0	17,764	17,764		0		17,764	0	17,764	0	17,764
TOTAL REVENUE	2,727,939	2,669,802	1,524,048	3,184,452	2,996,354		0		2,996,354	0	2,996,354	0	2,996,354
Total NYS Unit Cost	1,308,742	484,656	20,351	101,090	872,910		118,557		991,467	38,913	911,823	38,913	911,823

SATELLITE CLUB (NYS Unit 4315)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54330 PRINTING	-87	0	0	0	0		0		0	0	0	0	0
54399 SUPPLIES	-87	0	0	0	0		0		0	0	0	0	0
TOTAL EXPENSE	-87	0	0	0	0		0		0	0	0	0	0
Total NYS Unit Cost	-87	0	0	0	0		0		0	0	0	0	0

YAP/SPOA (NYS Unit 4330)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54330 PRINTING	0	114	0	0	0		0		0	0	0	0	0
54399 SUPPLIES	0	114	0	0	0		0		0	0	0	0	0
54400 PROGRAM EXPENSE	0	0	0	0	22,974		0		22,974	0	22,974	0	22,974
57100 CONTRACTUAL	0	0	0	0	22,974		0		22,974	0	22,974	0	22,974
TOTAL EXPENSE	0	114	0	0	22,974		0		22,974	0	22,974	0	22,974
Total NYS Unit Cost	0	114	0	0	22,974		0		22,974	0	22,974	0	22,974
CLINIC SERVICES PROGRAM COST	1,308,655	484,770	20,351	101,090	895,884		118,557		1,014,441	38,913	934,797	38,913	934,797

The Skylight Club is a Mental Health Department day treatment program that provides a comprehensive array of services to address the needs of adults who have severe and persistent mental illness. This program helps them to improve, restore and sustain clients' functioning so that they can live productively in the community. It also addresses the needs of their families and support systems, helping them to manage more effectively the short- and long-term effects of their family member's mental illness. Individuals can participate up to five hours a day, five days a week.

SKY LIGHT CLUB (NYS Unit 4312)

						2010								
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
51000591	COMM MENT HLT NURSE	96,463	101,685	62,369	103,070	103,070	2.00	0	0.00	103,070	0	103,070	0	103,070
51000599	PSYCH. SOC. WORKER	54,296	56,124	34,112	56,685	56,686	1.00	0	0.00	56,686	0	56,686	0	56,686
51000621	CONT TREATMT SPEC	121,634	125,547	76,870	173,808	126,958	2.71	0	0.00	126,958	0	126,958	0	126,958
51600	LONGEVITY	0	0	0	1,750	1,750	0.00	0	0.00	1,750	0	1,750	0	1,750
51999	PERSONAL SERVICES	272,393	283,356	173,351	335,313	288,464	5.71	0	0.00	288,464	0	288,464	0	288,464
52206	COMPUTER EQUIPMENT	0	178	0	0	0		0		0	0	0	0	0
52210	OFFICE EQUIPMENT	0	0	204	0	0		0		0	0	0	0	0
52214	OFFICE FURNISHINGS	6,691	5,610	0	2,200	1,200		0		1,200	0	1,200	0	1,200
52220	DEPARTMENTAL EQUIPMENT	0	499	426	6,500	0		0		0	0	0	0	0
52231	VEHICLES	0	17,488	0	0	0		0		0	0	0	0	0
52299	EQUIPMENT	6,691	23,775	630	8,700	1,200		0		1,200	0	1,200	0	1,200
54303	OFFICE SUPPLIES	2,019	1,229	751	550	550		0		550	0	550	0	550
54306	AUTOMOTIVE SUPPLIES	154	28	14	500	500		0		500	0	500	0	500
54310	AUTOMOTIVE FUEL	0	256	115	2,000	2,000		0		2,000	0	2,000	0	2,000
54319	PROGRAM SUPPLIES	3,887	4,523	3,032	4,000	4,000		0		4,000	0	4,000	0	4,000
54330	PRINTING	864	511	365	1,000	1,000		0		1,000	0	1,000	0	1,000
54332	BOOKS	49	194	0	200	200		0		200	0	200	0	200
54354	MEDICAL	296	234	54	500	500		0		500	0	500	0	500
R54303	CENTRAL SERVICE SUPPLIES	0	0	0	256	0		0		0	0	0	0	0
54399	SUPPLIES	7,269	6,975	4,331	9,006	8,750		0		8,750	0	8,750	0	8,750
54400	PROGRAM EXPENSE	653	749	0	100	100		0		100	0	100	0	100
54402	LEGAL ADVERTISING	0	0	0	200	200		0		200	0	200	0	200
54412	TRAVEL/TRAINING	193	367	0	50	50		0		50	0	50	0	50
54414	LOCAL MILEAGE	1,036	937	105	500	500		0		500	0	500	0	500
54416	MEMBERSHIP DUES	467	478	0	475	475		0		475	0	475	0	475
54421	AUTO MAINTENACE/REPAIRS	925	89	8	1,200	1,200		0		1,200	0	1,200	0	1,200
54442	PROFESSIONAL SERVICES	924	2,638	480	1,800	1,800		0		1,800	0	1,800	0	1,800
54452	POSTAGE	62	81	71	400	400		0		400	0	400	0	400

SKY LIGHT CLUB (NYS Unit 4312)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54462	INSURANCE	2,237	3,213	6,083	6,754	6,754		0		6,754	0	6,754	0	6,754
54472	TELEPHONE	1,347	1,004	427	400	400		0		400	0	400	0	400
54606	ADM & OVERHEAD	92,653	95,213	0	106,205	96,837		0		96,837	0	96,837	0	96,837
57100	CONTRACTUAL	100,497	104,769	7,174	118,084	108,716		0		108,716	0	108,716	0	108,716
58800	FRINGES	105,802	0	0	0	116,828		0		116,828	0	116,828	0	116,828
58900	EMPLOYEE BENEFITS	105,802	0	0	0	116,828		0		116,828	0	116,828	0	116,828
	TOTAL EXPENSE	492,652	418,875	185,486	471,103	523,958		0		523,958	0	523,958	0	523,958
REVENUE														
41607	MEDICAID INS PYMTS	390,851	373,066	199,959	520,920	373,067		0		373,067	0	373,067	0	373,067
41620	MENTAL HEALTH FEES	235	-73	0	0	0		0		0	0	0	0	0
41621	SKYLIGHT FEES	23,573	3,907	3,165	76,788	3,810		0		3,810	0	3,810	0	3,810
42199	DEPARTMENTAL INCOME	414,659	376,900	203,124	597,708	376,877		0		376,877	0	376,877	0	376,877
43485	OHM COM REINVESTMETN	0	3,959	0	0	0		0		0	0	0	0	0
43999	STATE AID	0	3,959	0	0	0		0		0	0	0	0	0
	TOTAL REVENUE	414,659	380,859	203,124	597,708	376,877		0		376,877	0	376,877	0	376,877
Total NYS Unit Cost		77,993	38,016	-17,638	-126,861	147,081		0		147,081	0	147,081	0	147,081
CONTINUING DAY TREATMENT PROGRAM COST		77,993	38,016	-17,638	-126,861	147,081		0		147,081	0	147,081	0	147,081

0756 CASE MANAGEMENT

Funding Type: Locally Controlled Spending

The Mental Health Department's Community Support Services (CSS) program provides comprehensive case management services to persons with significant mental health problems. Two levels of service are provided: Supported Case Management and Intensive Case Management. Direct services include financial management, assistance with finding and maintaining housing, nutrition, referrals to and coordination of medical and other mental health services, protection, advocacy, supportive counseling, and any other supportive services that assist clients in maintaining a higher quality of life in the community and foster the ability to live as independently as possible. This program provides services to adults (18+) including persons with multiple disabilities such as mental illness and chemical addictions and/or mental retardation. Issues such as homelessness, repeat hospitalizations, and legal difficulties are common problems. Virtually all clients are affected by a serious and persistent mental illness.

CLIENT FISCAL MGMT. (NYS Unit 4314)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000529	SR. ACCOUNT CLERK/TYPIST	3,422	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000673	PRIN ACCT CLK TYP	3,736	2,468	0	7,486	7,486	0.20	0	0.00	7,486	0	7,486	0	7,486
51999	PERSONAL SERVICES	7,158	2,468	0	7,486	7,486	0.20	0	0.00	7,486	0	7,486	0	7,486
54606	ADM & OVERHEAD	2,487	1,797	0	727	1,848		0		1,848	0	1,848	0	1,848
57100	CONTRACTUAL	2,487	1,797	0	727	1,848		0		1,848	0	1,848	0	1,848

CLIENT FISCAL MGMT. (NYS Unit 4314)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
58800	FRINGES	2,155	0	0	0	3,032		0		3,032	0	3,032	0	3,032
58900	EMPLOYEE BENEFITS	2,155	0	0	0	3,032		0		3,032	0	3,032	0	3,032
TOTAL EXPENSE		11,800	4,265	0	8,213	12,366		0		12,366	0	12,366	0	12,366
REVENUE														
43488	ICM MH	5,017	7,008	0	5,606	7,529		0		7,529	0	7,529	0	7,529
43999	STATE AID	5,017	7,008	0	5,606	7,529		0		7,529	0	7,529	0	7,529
TOTAL REVENUE		5,017	7,008	0	5,606	7,529		0		7,529	0	7,529	0	7,529
Total NYS Unit Cost		6,783	-2,743	0	2,607	4,837		0		4,837	0	4,837	0	4,837

INTENSIVE CASE MGMT. (NYS Unit 4316)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
51000	REGULAR PAY	0	-100	0	0	0	0.00	0	0.00	0	0	0	0	0
51000562	CASEWORKER	179,419	186,096	114,126	187,392	187,392	4.00	0	0.00	187,392	0	187,392	0	187,392
51000581	SR. CASEWORKER	49,503	51,165	31,013	51,535	51,535	1.00	0	0.00	51,535	0	51,535	0	51,535
51600	LONGEVITY	0	0	0	2,450	2,450	0.00	0	0.00	2,450	0	2,450	0	2,450
51999	PERSONAL SERVICES	228,922	237,161	145,139	241,377	241,377	5.00	0	0.00	241,377	0	241,377	0	241,377
54306	AUTOMOTIVE SUPPLIES	2,793	0	0	1,200	1,200		0		1,200	0	1,200	0	1,200
54310	AUTOMOTIVE FUEL	0	3,443	1,112	2,400	2,400		0		2,400	0	2,400	0	2,400
54399	SUPPLIES	2,793	3,443	1,112	3,600	3,600		0		3,600	0	3,600	0	3,600
54400	PROGRAM EXPENSE	371	0	0	0	0		0		0	0	0	0	0
54412	TRAVEL/TRAINING	5	2	80	0	0		0		0	0	0	0	0
54414	LOCAL MILEAGE	0	5	0	0	0		0		0	0	0	0	0
54472	TELEPHONE	0	0	0	100	100		0		100	0	100	0	100
54606	ADM & OVERHEAD	75,630	77,385	0	46,010	78,661		0		78,661	0	78,661	0	78,661
57100	CONTRACTUAL	76,006	77,392	80	46,110	78,761		0		78,761	0	78,761	0	78,761
58800	FRINGES	88,955	0	0	0	97,758		0		97,758	0	97,758	0	97,758
58900	EMPLOYEE BENEFITS	88,955	0	0	0	97,758		0		97,758	0	97,758	0	97,758
TOTAL EXPENSE		396,676	317,996	146,331	291,087	421,496		0		421,496	0	421,496	0	421,496

<i>INTENSIVE CASE MGMT. (NYS Unit 4316)</i>						2010							
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
41607	MEDICAID INS PYMTS	323,198	291,920	175,513	319,375	331,376		0	331,376	0	331,376	0	331,376
42199	DEPARTMENTAL INCOME	323,198	291,920	175,513	319,375	331,376		0	331,376	0	331,376	0	331,376
43488	ICM MH	46,944	2,150	0	98,140	49,517		0	49,517	0	49,517	0	49,517
43999	STATE AID	46,944	2,150	0	98,140	49,517		0	49,517	0	49,517	0	49,517
	TOTAL REVENUE	370,142	294,070	175,513	417,515	380,893		0	380,893	0	380,893	0	380,893
Total NYS Unit Cost		26,534	23,926	-29,182	-126,428	40,603		0	40,603	0	40,603	0	40,603

<i>I.C.M. CHILDREN'S NEEDS (NYS Unit 4318)</i>						2010							
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	28,141	29,169	8,749	29,451	29,451		0	29,451	0	29,451	0	29,451
57100	CONTRACTUAL	28,141	29,169	8,749	29,451	29,451		0	29,451	0	29,451	0	29,451
	TOTAL EXPENSE	28,141	29,169	8,749	29,451	29,451		0	29,451	0	29,451	0	29,451
REVENUE													
43485	OHM COM REINVESTMETN	4,371	4,501	0	4,501	4,512		0	4,512	0	4,512	0	4,512
43488	ICM MH	24,996	360	0	31,859	24,509		0	24,509	0	24,509	0	24,509
43999	STATE AID	29,367	4,861	0	36,360	29,021		0	29,021	0	29,021	0	29,021
	TOTAL REVENUE	29,367	4,861	0	36,360	29,021		0	29,021	0	29,021	0	29,021
Total NYS Unit Cost		-1,226	24,308	8,749	-6,909	430		0	430	0	430	0	430

<i>I.C.M. ADULT'S NEEDS (NYS Unit 4319)</i>						2010							
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	44,163	35,982	15,214	48,120	48,120		0	48,120	0	48,120	0	48,120
R54400	PROGRAM EXPENSE	0	0	10,792	13,792	0		0	0	0	0	0	0
57100	CONTRACTUAL	44,163	35,982	26,006	61,912	48,120		0	48,120	0	48,120	0	48,120
	TOTAL EXPENSE	44,163	35,982	26,006	61,912	48,120		0	48,120	0	48,120	0	48,120

I.C.M. ADULT'S NEEDS (NYS Unit 4319)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
REVENUE														
43488	ICM MH	48,723	44,726	0	43,633	48,120		0		48,120	0	48,120	0	48,120
43999	STATE AID	48,723	44,726	0	43,633	48,120		0		48,120	0	48,120	0	48,120
TOTAL REVENUE		48,723	44,726	0	43,633	48,120		0		48,120	0	48,120	0	48,120
Total NYS Unit Cost		-4,560	-8,744	15,214	4,487	0		0		0	0	0	0	0

ADULT SUPPORTIVE HOUSING (NYS Unit 4332)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
54400	PROGRAM EXPENSE	129,819	649,630	0	355,574	872,932		0		872,932	0	872,932	0	872,932
57100	CONTRACTUAL	129,819	649,630	0	355,574	872,932		0		872,932	0	872,932	0	872,932
TOTAL EXPENSE		129,819	649,630	0	355,574	872,932		0		872,932	0	872,932	0	872,932
REVENUE														
43485	OHM COM REINVESTMETN	129,819	649,630	0	355,574	872,932		0		872,932	0	872,932	0	872,932
43999	STATE AID	129,819	649,630	0	355,574	872,932		0		872,932	0	872,932	0	872,932
TOTAL REVENUE		129,819	649,630	0	355,574	872,932		0		872,932	0	872,932	0	872,932
Total NYS Unit Cost		0	0	0	0	0		0		0	0	0	0	0

SUPPORTIVE CASE MGMT (NYS Unit 4335)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
51000562	CASEWORKER	172,293	184,847	112,937	187,392	187,392	4.00	0	0.00	187,392	0	187,392	0	187,392
51000581	SR. CASEWORKER	49,453	51,115	31,013	51,535	51,535	1.00	0	0.00	51,535	0	51,535	0	51,535
51600	LONGEVITY	0	0	0	1,400	1,400	0.00	0	0.00	1,400	0	1,400	0	1,400
51999	PERSONAL SERVICES	221,746	235,962	143,950	240,327	240,327	5.00	0	0.00	240,327	0	240,327	0	240,327
52214	OFFICE FURNISHINGS	0	0	0	1,200	1,200		0		1,200	0	1,200	0	1,200
52299	EQUIPMENT	0	0	0	1,200	1,200		0		1,200	0	1,200	0	1,200
54303	OFFICE SUPPLIES	0	0	0	100	100		0		100	0	100	0	100
54306	AUTOMOTIVE SUPPLIES	3,779	0	0	200	200		0		200	0	200	0	200
54310	AUTOMOTIVE FUEL	0	3,039	954	3,300	3,300		0		3,300	0	3,300	0	3,300
54330	PRINTING	0	0	0	300	300		0		300	0	300	0	300
54399	SUPPLIES	3,779	3,039	954	3,900	3,900		0		3,900	0	3,900	0	3,900
54400	PROGRAM EXPENSE	32,446	31,295	12,376	47,936	47,936		0		47,936	0	47,936	0	47,936
54412	TRAVEL/TRAINING	185	1,955	579	500	500		0		500	0	500	0	500

SUPPORTIVE CASE MGMT (NYS Unit 4335)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE		Total Req		Leg OTR		Leg App Total	
		Actual	Actual	YTD	Modified Budget	Budget		Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	
EXPENSE															
54421	AUTO MAINTENANCE/REPAIRS	2,715	3,249	1,423	2,000	2,000		0			2,000	0	2,000	0	2,000
54472	TELEPHONE	0	0	0	100	100		0			100	0	100	0	100
54606	ADM & OVERHEAD	81,760	86,042	0	54,450	87,081		0			87,081	0	87,081	0	87,081
R54400	PROGRAM EXPENSE	0	0	560	9,673	0		0			0	0	0	0	0
57100	CONTRACTUAL	117,106	122,541	14,938	114,659	137,617		0			137,617	0	137,617	0	137,617
58800	FRINGES	86,147	0	0	0	97,332		0			97,332	0	97,332	0	97,332
58900	EMPLOYEE BENEFITS	86,147	0	0	0	97,332		0			97,332	0	97,332	0	97,332
	TOTAL EXPENSE	428,778	361,542	159,842	360,086	480,376		0			480,376	0	480,376	0	480,376
REVENUE															
41607	MEDICAID INS PYMTS	294,766	282,518	163,086	292,334	332,614		0			332,614	0	332,614	0	332,614
42199	DEPARTMENTAL INCOME	294,766	282,518	163,086	292,334	332,614		0			332,614	0	332,614	0	332,614
42680	INSURANCE RECOVERIES	3,844	0	0	0	0		0			0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	3,844	0	0	0	0		0			0	0	0	0	0
43485	OHM COM REINVESTMETN	77,636	43,522	0	0	0		0			0	0	0	0	0
43488	ICM MH	51,798	147,110	0	83,583	147,762		0			147,762	0	147,762	0	147,762
43999	STATE AID	129,434	190,632	0	83,583	147,762		0			147,762	0	147,762	0	147,762
	TOTAL REVENUE	428,044	473,150	163,086	375,917	480,376		0			480,376	0	480,376	0	480,376
Total NYS Unit Cost		734	-111,608	-3,804	-25,504	0		0			0	0	0	0	0
CASE MANAGEMENT PROGRAM COST		28,265	-74,861	-9,023	-151,747	45,870		0			45,870	0	45,870	0	45,870

This budget item provides mandated county payment for the cost of hospitalizing persons considered to be incompetent to stand trial, Tompkins County jail inmates that require forensic hospitalization and mandated ambulance costs associated with certain involuntary hospitalization orders.

PSYCHIATRIC EXPENSE (NYS Unit 4390)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	36,087	75,045	12,939	80,000	80,000		0		80,000	0	80,000	0	80,000
R54400 PROGRAM EXPENSE	4,319	27,944	0	0	0		0		0	0	0	0	0
57100 CONTRACTUAL	40,406	102,989	12,939	80,000	80,000		0		80,000	0	80,000	0	80,000
TOTAL EXPENSE	40,406	102,989	12,939	80,000	80,000		0		80,000	0	80,000	0	80,000
Total NYS Unit Cost	36,087	75,045	12,939	80,000	80,000		0		80,000	0	80,000	0	80,000
PSYCHIATRIC EXPENSE PROGRAM COST	36,087	75,045	12,939	80,000	80,000		0		80,000	0	80,000	0	80,000
Total County Cost	1,339,429	215,629	800,272	-47,610	1,232,849	66.81	118,557	1.00	1,351,406	38,913	1,271,762	38,913	1,271,762

OTR Requests For Mental Health Department

Priority # 1

OTR Number 053 CHILD PSYCHIATRIST SERVICES: Multi-year request for a certified psychiatrist providing services specifically for children.

Amount requested: \$38,913

Reason for Request

The Mental Health Department provides mental health treatment, screening and intervention services to Children and Youth. In 2008, the department provided therapeutic services to 285 children and youth. At the current point in time the caseload (July of 2009) is 219. A total of 2999 visits for children were provided in 2008. As of July 31, 2009 a total of 2,134 visits were completed. These services are either supervised, provided and/or sanctioned by the Board Certified Child and Adolescent Psychiatrist (Dr. Auguste Duplan). Dr. Duplan personally worked with 123 different children. This position has been in place and partially supported by the County, as an over target request, for the last six years. The county is extremely fortunate to have a Board Certified Child Psychiatrist as part of a collaborative arrangement with Cayuga Medical Center. As a certified Office of Mental Health Clinic Plus program, this remains a critical service. There is a national health shortage in the area of child psychiatry that is of nearly crisis proportions. There are various initiatives on the state and national level that are trying to deal with this issue, especially in smaller and more rural communities. Many communities do not have any access to Board Certified Doctors with this specific expertise. Epidemiologically, Mental Health problems are a leading health problem for children that lead to physical health problems as adults. This is a high community priority. NOTE: As requested by the County Legislature, the department has absorbed 100% of the costs of the 6.25% across the board reduction and the 4.5% increase in overall fringe costs, totaling \$244,280. We are requesting funding for this critical program that the county has historically funded as a multi-year request. The department has made significant changes to accomplish this --- principally through program reductions, efficiencies, and to a lesser extent, aid reallocations. Internally, there are a number of positions (e.g., Case Manager, Community Mental Health Nurse, Psychiatric Social Worker and part-time contract general practice Psychiatrist) that have been removed from the budget. We are increasing expectations of lateral professionals to absorb the clinical work and income production. In addition, we are pursuing an increase in Federal Salary Funds as well as an increase in revenue through increased clinical units of service through restructuring and increased individual expectations. Total county department reduction: \$187,272. In addition, the department has reduced County funds and reallocated State OMH funds from contract agencies thus affecting programs/funding that are a part of our overall system of care. Affected agencies include Suicide Prevention, Challenge Industries, American Red Cross, Family and Children's Services, Mental Health Association, Lakeview Mental Health Services and the Ithaca Youth Bureau. At this time, total contract reductions will be \$80,280.

If Not Funded

The County Legislature has had the wisdom to help underwrite this position for 6 years. If funding for this contractual service is not approved by the County, the therapeutic and assessment services to the children and youth will be greatly diminished. Expertise in the area of medication management will be reduced. Many of the children served are from low income families. The county makes this service affordable to members of the community. In this area, private sector doctors usually do not take Medicaid or other insurances, because of the demand for services. Losing the funding for this position will require additional system of care reductions. County dollars will only fund a portion of the position as the balance is paid through billable units of services produced through this position. The cost of providing this service has grown from \$112 per hour to \$135 per hour (still very low given this specialty area) and the department's request has remained flat over the 6 years. The department makes up the difference in cost (actual cost per anum is \$56,160 as opposed to the requested amount of \$38,913) through medical billing services.

County Administrator Recommendation

Approve request based on both the need for child psychiatric services and risk of losing access to these services at a time of an acute national shortage of child psychiatrists.

		Department Requested	County Administrator Recommended
4311	PROFESSIONAL SERVICES multiyear	38,913	Target 38,913
	Total Target		38,913
	Total MultiYear	38,913	
	Total OTR Request	<u><u>38,913</u></u>	<u><u>38,913</u></u>

Priority # 2

OTR Number 054 PSYCHIATRIC SOCIAL WORKER assigned to Emergency Outreach Services; Total Salary and Fringe: \$79,644

Reason for Request

The Psychiatric Social Worker assigned to Emergency Outreach Services is dedicated to providing community based crisis and engagement services with individuals with extremely serious and potentially life threatening mental illness. This program has been supported by the county for the past three years. This is a critical program that works with multiple community systems including police departments, DSS adult protective services, hospitals, families, agencies, businesses and others. This service enables the department to respond in the community to suicidal and, at times, physically threatening situations. These interventions can take several hours. Engagement in treatment with individuals who are not cognizant that they are experiencing symptoms of a serious mental illness (auditory hallucination, delusions, self-destructive behavior) can take weeks or longer. In addition, this program gives the department the increased ability to respond in the community to individuals in distress who are existing clients of Tompkins County Mental Health or other agencies or psychiatric medical providers. This increases the department's ability to provide necessary hospital orders and other interventions. Having staff dedicated to providing this service guarantees that when an emergency arises, that there will be a staff member on call to respond and act. It is the only service of its kind in the community. Note: As requested by the County Legislature, the department has absorbed 100% of the costs of the 6.25% across the board reduction and the 4.5% increase in overall fringe costs, totaling \$244,280. The department has made significant changes to accomplish this -- principally through program reductions, efficiencies, and to a lesser extent, aid reallocations. Internally, there are a number of positions (e.g. Case Manager, Community Mental Health Nurse, Psychiatric Social Worker and part-time contract general practice Psychiatrist) that have been removed from the budget. We are increasing expectations of lateral professionals to absorb the clinical work and income production. In addition, we are pursuing the increase in Federal Salary funds as well as an increase in revenue through increased clinical units of service through restructuring and increased individual expectations. Total County department reduction: \$187,272. In addition, the department has reduced County funds and reallocated State OMH funds from contract agencies thus affecting programs/funding that are a part of our overall system of care. Affected agencies include Suicide Prevention, Challenge Industries, American Red Cross, Family and Children's Services, Mental Health Association, Lakeview Mental Health Services and the Ithaca Youth Bureau. At this time, total contract agency reduction will be \$80,280.

If Not Funded

Non-dedicated EOS staffing does not provide the level of support and service needed for emergency outreach. Although the department provides excellent access to individuals who come into the clinic in severe distress, clinical staff typically has regularly scheduled individuals seeking treatment and therefore are not available in times of crisis to travel into the community to assess needs for hospitalization or provide other interventions. Not having the dedicated PSW/EOS will diminish the quality for service to the community. Many entities (other human service agencies, police and sheriff's departments) work closely with and depend upon the emergency outreach service provided by Tompkins County Mental Health.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
4311	FRINGES	multiyear	22,958	0
4311	PSYCH. SOC. WORKER	multiyear	56,686	0
Total MultiYear			79,644	0
Total OTR Request			79,644	0

Mental Health Department

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Gadabout and various	Transportation and Interpreting Services	0	3,600	3,600	3,600
Auguste Duplan	Contractual Child Psychiatric Services	0	40,000	56,160	17,247
Robert Mendola	Contractual Psychiatric Services	0	23,480	23,400	0
Stuart Grinnell	Contractual Childrens Services	0	39,200	38,304	36,260
Shredding Services	Shredding Services	0	1,500	1,500	1,500
Information Management Associates	Upgrades and Additional Modules	10,000	0	0	0
Info Mgmt Associates	Contractual Billable Services Quarterly	6,013	9,883	10,872	35,000
SPOA with Youth Advocacy	Assessment Coordination	8,170	16,340	17,974	0
Information Management Associates	Billing Software Monthly Service	8,640	9,600	10,560	0
Supervising Psychologist	Contractual Supervising Psychologist Services	0	0	29,640	39,520
Alice Damp	Contratual Utilization Review Services	0	0	6,720	7,280

Mental Health Department

MEMBERSHIP

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
DBSA Fingerlakes Association			0	0	0
EMRD International Association			0	0	0
NYS Conference of Local MH Hygiene Directors			0	0	0
The Consortium of Continuing Day Treatment Program			0	0	0

Office for the Aging

Lisa Holmes, Director
320 North Tioga Street Ithaca, NY, 14850

Phone: 274-5485

Web: <http://www.tompkins-co.org/cofa>

Email: lhomes@tompkins-co.org

The mission of the Tompkins County Office for the Aging (COFA) is to assist the senior population of Tompkins County to remain independent in their homes as long as possible and appropriate, and with a decent quality of life. COFA seeks to make life better for older people, and with the help of its advisory committee, to keep seniors informed about events and issues that affect their lives. Through close cooperation with other community organizations, COFA strives for a network of services that promotes independent living for all seniors. Services are offered directly through the Office for the Aging and through subcontracts with community agencies. The needs of minorities, low income persons, frail elderly, and those who living alone are of special concern. COFA receives funding from the Federal government through the Older American's Act, the New York State Office for the Aging, Tompkins County, fees, and charitable contributions.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested								
	2007	2008	2009	2010					
Account Clerk/Typist	0.60	0.60	0.60	0.60	Aging Services Planner	1.00	1.00	1.00	1.00
Aging Services Specialist	3.20	3.20	3.20	2.80	Dietitian	0.23	0.23	0.23	0.23
Director	1.00	1.00	1.00	1.00	Outreach Worker	2.00	2.40	2.40	2.60
Principal Account Clerk/Typist	1.00	1.00	1.00	1.00	Senior Account Clerk/Typist	1.07	1.07	1.07	1.07
Total:						10.10	10.50	10.50	10.30

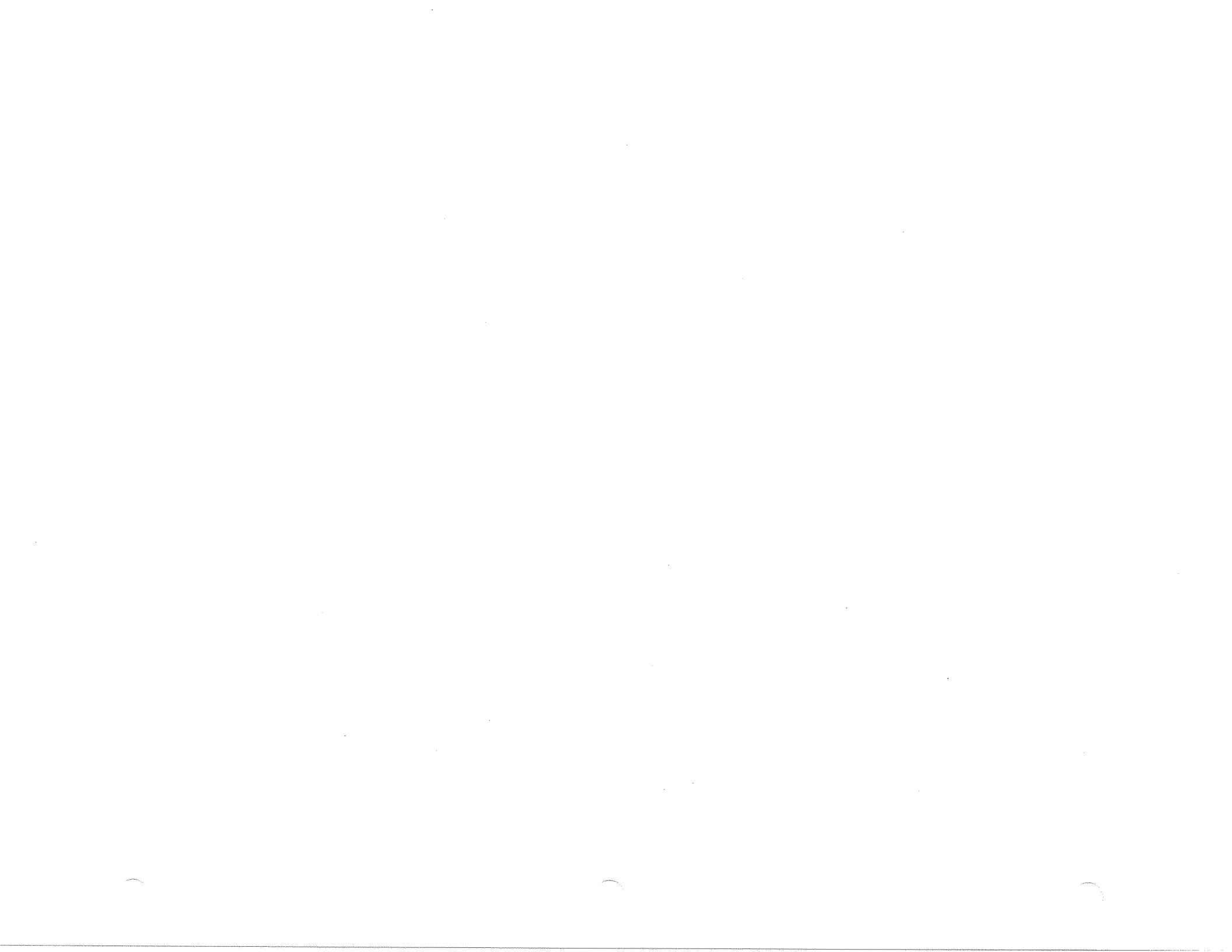
2200 SUPPORTIVE SERVICES

Funding Type: Locally Controlled Spending

Supportive services offered by the Office for the Aging and its subcontractors work together to help seniors remain in independent living with dignity. These services include: information and referral; legal assistance; services and benefits counseling; advocacy; public information and outreach; caregiver counseling and Alzheimer's support; home repairs; food shopping; and employment. Also included is the administrative and clerical support for all office programs.

LONG TERM CARE OMBUDSMAN (NYS Unit 6771)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010											
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App	Total
EXPENSE																
51000559 AGING SVCS SPECIAL	2,874	2,618	1,567	2,935	3,562	0.06	0	0.00		3,562	0	3,562	0			3,562
51999 PERSONAL SERVICES	2,874	2,618	1,567	2,935	3,562	0.06	0	0.00		3,562	0	3,562	0			3,562
54330 PRINTING	82	35	1,187	1,051	82		0			82	0	82	0			82
54399 SUPPLIES	82	35	1,187	1,051	82		0			82	0	82	0			82
54412 TRAVEL/TRAINING	0	0	0	0	447		0			447	0	447	0			447
54414 LOCAL MILEAGE	0	0	0	0	308		0			308	0	308	0			308
54416 MEMBERSHIP DUES	0	0	45	45	0		0			0	0	0	0			0
54452 POSTAGE	81	81	47	81	81		0			81	0	81	0			81
54472 TELEPHONE	81	81	40	81	81		0			81	0	81	0			81



TITLE III-B (NYS Unit 6772)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
EXPENSE													
54999	ROLLOVER	0	0	0	0	-6,000			-6,000	0	0	0	0
55000	ROLLOVER	0	0	0	0	-6,000			-6,000	0	0	0	0
54400	PROGRAM EXPENSE	3,217	1,082	1,081	5,249	500	0	500	500	0	500	0	500
54402	LEGAL ADVERTISING	11	13	0	25	25	0	25	25	0	25	0	25
54412	TRAVEL/TRAINING	1,212	2,014	678	900	900	0	900	900	0	900	0	900
54414	LOCAL MILEAGE	1,781	1,716	961	1,508	2,871	0	2,871	2,871	0	2,871	0	2,871
54416	MEMBERSHIP DUES	785	810	860	860	860	0	860	860	0	860	0	860
54442	PROFESSIONAL SERVICES	0	40	0	1,250	1,250	0	1,250	1,250	0	1,250	0	1,250
54452	POSTAGE	1,087	1,196	559	1,330	1,330	0	1,330	1,330	0	1,330	0	1,330
54472	TELEPHONE	252	260	93	952	952	0	952	952	0	952	0	952
54491	SUBCONTRACTS	18,363	18,463	7,466	18,463	18,463	0	18,463	18,463	0	18,463	0	18,463
57100	CONTRACTUAL	26,708	25,594	11,698	30,537	27,151	0	27,151	27,151	0	27,151	0	27,151
58800	FRINGES	59,112	0	0	0	54,564	0	54,564	54,564	0	54,564	0	54,564
58900	EMPLOYEE BENEFITS	59,112	0	0	0	54,564	0	54,564	54,564	0	54,564	0	54,564
	TOTAL EXPENSE	240,676	196,814	107,033	213,190	219,926	0	219,926	219,926	0	219,926	0	219,926
REVENUE													
42665	SALE OF EQUIPMENT	0	1,753	0	0	0	0	0	0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	0	1,753	0	0	0	0	0	0	0	0	0	0
42705	GIFTS & DONATIONS	1,039	1,194	2,831	21,169	100	0	100	100	0	100	0	100
42770	OTHER MISCELL REVENUES	0	0	20,000	0	0	0	0	0	0	0	0	0
42799	MISCELL LOCAL SOURCES	1,039	1,194	22,831	21,169	100	0	100	100	0	100	0	100
44772	OFA FEDERAL AID	67,194	64,874	30,831	64,413	64,952	0	64,952	64,952	0	64,952	0	64,952
44999	FEDERAL AID	67,194	64,874	30,831	64,413	64,952	0	64,952	64,952	0	64,952	0	64,952
	TOTAL REVENUE	68,233	67,821	53,662	85,582	65,052	0	65,052	65,052	0	65,052	0	65,052
Total NYS Unit Cost		172,426	128,977	53,341	127,403	154,874	0	154,874	154,874	0	154,874	0	154,874

COMMUNITY LIVING (NYS Unit 6773)

					2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget											
EXPENSE														
51000215	DIR, OFF. FOR AGING	0	0	0	0	7,822	0.12	0	0.00	7,822	0	7,822	0	7,822
51000571	AGING SVCS PLANNER	0	0	0	0	9,245	0.20	0	0.00	9,245	0	9,245	0	9,245
51999	PERSONAL SERVICES	0	0	0	0	17,067	0.32	0	0.00	17,067	0	17,067	0	17,067
54412	TRAVEL/TRAINING	0	0	0	0	1,021		0		1,021	0	1,021	0	1,021

COMMUNITY LIVING (NYS Unit 6773)

					2010										
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	Total Rec	Leg	Leg App	Total
	Actual	Actual	YTD	Modified Budget	Budget								OTR		
EXPENSE															
57100	CONTRACTUAL	0	0	0	0	1,021		0		1,021	0	1,021	0		1,021
58800	FRINGES	0	0	0	0	6,912		0		6,912	0	6,912	0		6,912
58900	EMPLOYEE BENEFITS	0	0	0	0	6,912		0		6,912	0	6,912	0		6,912
	TOTAL EXPENSE	0	0	0	0	25,000		0		25,000	0	25,000	0		25,000
REVENUE															
44772	OFA FEDERAL AID	0	0	0	0	25,000		0		25,000	0	25,000	0		25,000
44999	FEDERAL AID	0	0	0	0	25,000		0		25,000	0	25,000	0		25,000
	TOTAL REVENUE	0	0	0	0	25,000		0		25,000	0	25,000	0		25,000
Total NYS Unit Cost		0	0	0	0	0		0		0	0	0	0		0

TITLE V (NYS Unit 6775)

					2010										
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	Total Rec	Leg	Leg App	Total
	Actual	Actual	YTD	Modified Budget	Budget								OTR		
EXPENSE															
51000060	TITLE V COFA	11,786	16,794	15,126	21,425	26,033	0.00	0	0.00	26,033	0	26,033	0		26,033
51000529	SR. ACCOUNT CLERK/TYPIST	288	352	246	301	303	0.01	0	0.00	303	0	303	0		303
51000559	AGING SVCS SPECIAL	4,433	4,633	2,750	4,609	4,535	0.10	0	0.00	4,535	0	4,535	0		4,535
51000673	PRIN ACCT CLK TYP	319	390	272	311	336	0.01	0	0.00	336	0	336	0		336
51999	PERSONAL SERVICES	16,826	22,169	18,394	26,646	31,207	0.11	0	0.00	31,207	0	31,207	0		31,207
54303	OFFICE SUPPLIES	0	0	55	50	50		0		50	0	50	0		50
54330	PRINTING	100	8	50	100	100		0		100	0	100	0		100
54399	SUPPLIES	100	8	105	150	150		0		150	0	150	0		150
54400	PROGRAM EXPENSE	1,073	0	0	0	0		0		0	0	0	0		0
54402	LEGAL ADVERTISING	0	78	0	0	0		0		0	0	0	0		0
54442	PROFESSIONAL SERVICES	0	0	0	49	49		0		49	0	49	0		49
54452	POSTAGE	275	275	150	275	275		0		275	0	275	0		275
54472	TELEPHONE	150	150	75	150	150		0		150	0	150	0		150
57100	CONTRACTUAL	1,498	503	225	474	474		0		474	0	474	0		474
58800	FRINGES	3,140	0	0	0	4,806		0		4,806	0	4,806	0		4,806
58900	EMPLOYEE BENEFITS	3,140	0	0	0	4,806		0		4,806	0	4,806	0		4,806
	TOTAL EXPENSE	21,564	22,680	18,724	27,270	36,637		0		36,637	0	36,637	0		36,637

TITLE V (NYS Unit 6775)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
44772 OFA FEDERAL AID	29,888	22,949	17,586	30,205	36,637		0		36,637	0	36,637	0	36,637
44999 FEDERAL AID	29,888	22,949	17,586	30,205	36,637		0		36,637	0	36,637	0	36,637
TOTAL REVENUE	29,888	22,949	17,586	30,205	36,637		0		36,637	0	36,637	0	36,637
Total NYS Unit Cost	-8,324	-269	1,138	-2,935	0		0		0	0	0	0	0

CSEP (NYS Unit 6777)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000215 DIR, OFF. FOR AGING	0	202	1,180	0	4,519	0.07	0	0.00	4,519	0	4,519	0	4,519
51000559 AGING SVCS SPECIAL	8,698	9,368	5,657	9,068	8,937	0.19	0	0.00	8,937	0	8,937	0	8,937
51000571 AGING SVCS PLANNER	44,501	44,009	25,678	43,616	32,918	0.71	0	0.00	32,918	0	32,918	0	32,918
51999 PERSONAL SERVICES	53,199	53,579	32,515	52,684	46,374	0.97	0	0.00	46,374	0	46,374	0	46,374
54330 PRINTING	50	4	25	50	50		0		50	0	50	0	50
54399 SUPPLIES	50	4	25	50	50		0		50	0	50	0	50
54400 PROGRAM EXPENSE	0	0	5,379	8,141	0		0		0	0	0	0	0
54412 TRAVEL/TRAINING	762	0	485	700	700		0		700	0	700	0	700
54414 LOCAL MILEAGE	385	27	229	232	232		0		232	0	232	0	232
54452 POSTAGE	300	300	160	300	300		0		300	0	300	0	300
54472 TELEPHONE	50	50	33	50	50		0		50	0	50	0	50
54491 SUBCONTRACTS	69,311	78,373	36,973	80,216	78,770		0		78,770	0	78,770	0	78,770
R54491 SUBCONTRACTS	3,772	6,715	7,871	3,033	0		0		0	0	0	0	0
57100 CONTRACTUAL	74,580	85,465	51,130	92,672	80,052		0		80,052	0	80,052	0	80,052
58800 FRINGES	20,681	0	0	0	18,781		0		18,781	0	18,781	0	18,781
58900 EMPLOYEE BENEFITS	20,681	0	0	0	18,781		0		18,781	0	18,781	0	18,781
TOTAL EXPENSE	148,510	139,048	83,670	145,406	145,257		0		145,257	0	145,257	0	145,257

CSEP (NYS Unit 6777)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
42705	GIFTS & DONATIONS	34	8	0	50	50		0		50	0	50	0	50
42799	MISCELL LOCAL SOURCES	34	8	0	50	50		0		50	0	50	0	50
43803	PROGRAMS FOR AGING	87,110	109,905	41,359	98,547	98,447		0		98,447	0	98,447	0	98,447
43999	STATE AID	87,110	109,905	41,359	98,547	98,447		0		98,447	0	98,447	0	98,447
44772	OFA FEDERAL AID	7,494	10,006	6,808	14,000	5,000		0		5,000	0	5,000	0	5,000
44999	FEDERAL AID	7,494	10,006	6,808	14,000	5,000		0		5,000	0	5,000	0	5,000
	TOTAL REVENUE	94,638	119,919	48,167	112,597	103,497		0		103,497	0	103,497	0	103,497
Total NYS Unit Cost		50,100	12,414	27,632	29,776	41,760		0		41,760	0	41,760	0	41,760

HEAP (NYS Unit 6778)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000517	OUTREACH WORKER	15,068	23,100	12,235	15,729	16,199	0.29	9,308	0.17	25,507	9,308	25,507	9,308	25,507
51000529	SR. ACCOUNT CLERK/TYPIST	0	370	404	0	0	0.00	0	0.00	0	0	0	0	0
51000559	AGING SVCS SPECIAL	4,214	4,635	3,178	4,422	4,402	0.09	0	0.00	4,402	0	4,402	0	4,402
51600	LONGEVITY	0	0	0	400	400	0.00	0	0.00	400	0	400	0	400
51999	PERSONAL SERVICES	19,282	28,105	15,817	20,551	21,001	0.38	9,308	0.17	30,309	9,308	30,309	9,308	30,309
54999	ROLLOVER	0	0	0	0	0		-13,078		-13,078	-13,078	-13,078	-13,078	-13,078
55000	ROLLOVER	0	0	0	0	0		-13,078		-13,078	-13,078	-13,078	-13,078	-13,078
54414	LOCAL MILEAGE	30	115	0	35	35		0		35	0	35	0	35
54452	POSTAGE	392	450	245	450	450		0		450	0	450	0	450
57100	CONTRACTUAL	422	565	245	485	485		0		485	0	485	0	485
58800	FRINGES	7,469	0	0	0	8,505		3,770		12,275	3,770	12,275	3,770	12,275
58900	EMPLOYEE BENEFITS	7,469	0	0	0	8,505		3,770		12,275	3,770	12,275	3,770	12,275
	TOTAL EXPENSE	27,173	28,670	16,062	21,036	29,991		0		29,991	0	29,991	0	29,991
REVENUE														
41972	CHGS-PROGRAMS FOR AGING	12,363	22,363	13,704	12,363	22,363		0		22,363	0	22,363	0	22,363
42199	DEPARTMENTAL INCOME	12,363	22,363	13,704	12,363	22,363		0		22,363	0	22,363	0	22,363
	TOTAL REVENUE	12,363	22,363	13,704	12,363	22,363		0		22,363	0	22,363	0	22,363
Total NYS Unit Cost		14,810	6,307	2,358	8,673	7,628		0		7,628	0	7,628	0	7,628

HOUSING OPTIONS (HOST) (NYS Unit 6779)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000	REGULAR PAY	0	0	0	4,303	0	0.00	0	0.00	0	0	0	0	0
51000215	DIR, OFF. FOR AGING	234	523	736	0	1,049	0.02	0	0.00	1,049	0	1,049	0	1,049
51000517	OUTREACH WORKER	731	717	1,227	0	954	0.03	0	0.00	954	0	954	0	954
51000529	SR. ACCOUNT CLERK/TYPIST	133	453	860	0	666	0.02	0	0.00	666	0	666	0	666
51000673	PRIN ACCT CLK TYP	147	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	1,245	1,693	2,823	4,303	2,669	0.06	0	0.00	2,669	0	2,669	0	2,669
54303	OFFICE SUPPLIES	239	0	0	0	0		0		0	0	0	0	0
54399	SUPPLIES	239	0	0	0	0		0		0	0	0	0	0
54400	PROGRAM EXPENSE	37,692	23,357	40,521	91,556	71,250		0		71,250	0	71,250	0	71,250
57100	CONTRACTUAL	37,692	23,357	40,521	91,556	71,250		0		71,250	0	71,250	0	71,250
58800	FRINGES	486	0	0	0	1,081		0		1,081	0	1,081	0	1,081
58900	EMPLOYEE BENEFITS	486	0	0	0	1,081		0		1,081	0	1,081	0	1,081
	TOTAL EXPENSE	39,662	25,050	43,344	95,859	75,000		0		75,000	0	75,000	0	75,000
REVENUE														
43803	PROGRAMS FOR AGING	40,000	25,049	0	95,859	75,000		0		75,000	0	75,000	0	75,000
43999	STATE AID	40,000	25,049	0	95,859	75,000		0		75,000	0	75,000	0	75,000
	TOTAL REVENUE	40,000	25,049	0	95,859	75,000		0		75,000	0	75,000	0	75,000
Total NYS Unit Cost		-338	1	43,344	0	0		0		0	0	0	0	0

TITLE III-E (NYS Unit 6781)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000529	SR. ACCOUNT CLERK/TYPIST	480	344	184	502	506	0.01	0	0.00	506	0	506	0	506
51000559	AGING SVCS SPECIAL	24,986	31,303	22,147	30,127	28,744	0.61	0	0.00	28,744	0	28,744	0	28,744
51999	PERSONAL SERVICES	25,466	31,647	22,331	30,629	29,250	0.62	0	0.00	29,250	0	29,250	0	29,250
54303	OFFICE SUPPLIES	42	47	12	50	50		0		50	0	50	0	50
54330	PRINTING	143	165	175	350	350		0		350	0	350	0	350
54399	SUPPLIES	185	212	187	400	400		0		400	0	400	0	400
54400	PROGRAM EXPENSE	100	0	263	1,072	536		0		536	0	536	0	536
54414	LOCAL MILEAGE	253	210	30	214	174		0		174	0	174	0	174
54452	POSTAGE	300	300	163	300	300		0		300	0	300	0	300
54472	TELEPHONE	165	165	82	165	165		0		165	0	165	0	165
54491	SUBCONTRACTS	10,558	10,179	4,620	15,235	14,500		0		14,500	0	14,500	0	14,500

TITLE III-E (NYS Unit 6781)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
R54491	1,167	781	1,725	1,885	0		0		0	0	0	0	0
57100	12,543	11,635	6,883	18,871	15,675		0		15,675	0	15,675	0	15,675
58800	10,703	0	0	0	9,066		0		9,066	0	9,066	0	9,066
58900	10,703	0	0	0	9,066		0		9,066	0	9,066	0	9,066
TOTAL EXPENSE	48,897	43,494	29,401	49,900	54,391		0		54,391	0	54,391	0	54,391
REVENUE													
42705	1,858	734	790	1,000	1,000		0		1,000	0	1,000	0	1,000
42799	1,858	734	790	1,000	1,000		0		1,000	0	1,000	0	1,000
44772	33,359	31,286	14,881	33,077	31,896		0		31,896	0	31,896	0	31,896
44999	33,359	31,286	14,881	33,077	31,896		0		31,896	0	31,896	0	31,896
TOTAL REVENUE	35,217	32,020	15,671	34,077	32,896		0		32,896	0	32,896	0	32,896
Total NYS Unit Cost	12,513	10,693	12,005	13,938	21,495		0		21,495	0	21,495	0	21,495

CARE GIVERS TRAINING (NYS Unit 6782)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000559	19,865	19,861	10,600	21,170	26,171	0.56	0	0.00	26,171	0	26,171	0	26,171
51600	0	0	0	450	450	0.00	0	0.00	450	0	450	0	450
51999	19,865	19,861	10,600	21,620	26,621	0.56	0	0.00	26,621	0	26,621	0	26,621
54303	214	109	234	250	250		0		250	0	250	0	250
54330	760	868	314	800	800		0		800	0	800	0	800
54332	124	109	25	125	125		0		125	0	125	0	125
54399	1,098	1,086	573	1,175	1,175		0		1,175	0	1,175	0	1,175
54400	0	2,446	0	0	0		0		0	0	0	0	0
54414	119	193	174	174	174		0		174	0	174	0	174
54442	390	7,175	1,435	825	0		0		0	0	0	0	0
54452	370	400	252	400	400		0		400	0	400	0	400
54472	100	100	50	100	100		0		100	0	100	0	100
57100	979	10,314	1,911	1,499	674		0		674	0	674	0	674
58800	6,910	0	0	0	10,782		0		10,782	0	10,782	0	10,782
58900	6,910	0	0	0	10,782		0		10,782	0	10,782	0	10,782
TOTAL EXPENSE	28,852	31,261	13,084	24,294	39,252		0		39,252	0	39,252	0	39,252

CARE GIVERS TRAINING (NYS Unit 6782)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
42701	REFUND OF PRIOR YR EXPENS	13	0	0	0		0		0	0	0	0	0	0
42705	GIFTS & DONATIONS	780	3,012	3,456	0	0		0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	6,000	5,000	0	0		0		0	0	0	0	0
42799	MISCELL LOCAL SOURCES	793	9,012	8,456	0	0		0		0	0	0	0	0
43803	PROGRAMS FOR AGING	19,839	20,111	9,814	20,436	19,611		0		19,611	0	19,611	0	19,611
43999	STATE AID	19,839	20,111	9,814	20,436	19,611		0		19,611	0	19,611	0	19,611
	TOTAL REVENUE	20,632	29,123	18,270	20,436	19,611		0		19,611	0	19,611	0	19,611
Total NYS Unit Cost		8,220	2,138	-5,186	3,858	19,641		0		19,641	0	19,641	0	19,641

ADRC (NYS Unit 6783)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000215	DIR, OFF. FOR AGING	0	0	0	0	6,478	0.10	0	0.00	6,478	0	6,478	0	6,478
51000529	SR. ACCOUNT CLERK/TYPIST	0	0	0	0	1,250	0.03	0	0.00	1,250	0	1,250	0	1,250
51000571	AGING SVCS PLANNER	0	0	0	0	4,685	0.10	0	0.00	4,685	0	4,685	0	4,685
51000673	PRIN ACCT CLK TYP	0	0	0	0	1,250	0.05	0	0.00	1,250	0	1,250	0	1,250
51999	PERSONAL SERVICES	0	0	0	0	13,663	0.29	0	0.00	13,663	0	13,663	0	13,663
54303	OFFICE SUPPLIES	0	0	0	0	100		0		100	0	100	0	100
54330	PRINTING	0	0	0	0	100		0		100	0	100	0	100
54399	SUPPLIES	0	0	0	0	200		0		200	0	200	0	200
54412	TRAVEL/TRAINING	0	0	0	0	-3,500		0		3,500	0	3,500	0	3,500
54491	SUBCONTRACTS	0	0	0	0	27,103		0		27,103	0	27,103	0	27,103
57100	CONTRACTUAL	0	0	0	0	30,603		0		30,603	0	30,603	0	30,603
58800	FRINGES	0	0	0	0	5,534		0		5,534	0	5,534	0	5,534
58900	EMPLOYEE BENEFITS	0	0	0	0	5,534		0		5,534	0	5,534	0	5,534
	TOTAL EXPENSE	0	0	0	0	50,000		0		50,000	0	50,000	0	50,000
REVENUE														
44772	OFA FEDERAL AID	0	0	0	0	50,000		0		50,000	0	50,000	0	50,000
44999	FEDERAL AID	0	0	0	0	50,000		0		50,000	0	50,000	0	50,000
	TOTAL REVENUE	0	0	0	0	50,000		0		50,000	0	50,000	0	50,000
Total NYS Unit Cost		0	0	0	0	0		0		0	0	0	0	0

LONG TERM CARE (NYS Unit 6790)

					2010									
					Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
2007	2008	2009	2009	2009	Budget									
Actual	Actual	YTD	Modified	Budget										
EXPENSE														
51000215	DIR, OFF. FOR AGING	796	394	214	862	0	0.00	0	0.00	0	0	0	0	
51000529	SR. ACCOUNT CLERK/TYPIST	506	378	161	511	0	0.00	0	0.00	0	0	0	0	
51000559	AGING SVCS SPECIAL	23,024	19,629	9,898	19,713	0	0.00	0	0.00	0	0	0	0	
51000673	PRIN ACCT CLK TYP	503	419	178	511	0	0.00	0	0.00	0	0	0	0	
51999	PERSONAL SERVICES	24,829	20,820	10,451	21,597	0	0.00	0	0.00	0	0	0	0	
52206	COMPUTER EQUIPMENT	1,087	0	0	0	0		0		0	0	0	0	
52299	EQUIPMENT	1,087	0	0	0	0		0		0	0	0	0	
54303	OFFICE SUPPLIES	526	875	80	1,082	0		0		0	0	0	0	
54319	PROGRAM SUPPLIES	41	0	0	0	0		0		0	0	0	0	
54330	PRINTING	146	24	72	292	0		0		0	0	0	0	
54332	BOOKS	161	0	0	300	0		0		0	0	0	0	
54399	SUPPLIES	874	899	152	1,674	0		0		0	0	0	0	
54400	PROGRAM EXPENSE	0	9	3,266	2,615	0		0		0	0	0	0	
54402	LEGAL ADVERTISING	5,066	6,480	950	4,250	0		0		0	0	0	0	
54414	LOCAL MILEAGE	102	201	0	151	0		0		0	0	0	0	
54452	POSTAGE	270	270	67	270	0		0		0	0	0	0	
54472	TELEPHONE	154	154	51	154	0		0		0	0	0	0	
54491	SUBCONTRACTS	7,305	7,895	3,105	11,000	0		0		0	0	0	0	
R54491	SUBCONTRACTS	3,829	3,601	0	0	0		0		0	0	0	0	
57100	CONTRACTUAL	16,726	18,610	7,439	18,440	0		0		0	0	0	0	
58800	FRINGES	9,683	0	0	0	0		0		0	0	0	0	
58900	EMPLOYEE BENEFITS	9,683	0	0	0	0		0		0	0	0	0	
	TOTAL EXPENSE	53,199	40,329	18,042	41,711	0		0		0	0	0	0	
REVENUE														
43803	PROGRAMS FOR AGING	56,830	49,085	15,642	49,000	0		0		0	0	0	0	
43999	STATE AID	56,830	49,085	15,642	49,000	0		0		0	0	0	0	
	TOTAL REVENUE	56,830	49,085	15,642	49,000	0		0		0	0	0	0	
Total NYS Unit Cost		-7,460	-12,357	2,400	-7,289	0		0		0	0	0	0	

HEALTH INSURANCE COUNS. (NYS Unit 6793)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000559 AGING SVCS SPECIAL	16,558	17,591	10,266	20,267	19,340	0.41	0	0.00	19,340	0	19,340	0	19,340	
51999 PERSONAL SERVICES	16,558	17,591	10,266	20,267	19,340	0.41	0	0.00	19,340	0	19,340	0	19,340	
54491 SUBCONTRACTS	11,043	15,736	0	15,000	17,540		0		17,540	0	17,540	0	17,540	
R54491 SUBCONTRACTS	5,341	3,957	3,906	3,906	0		0		0	0	0	0	0	
57100 CONTRACTUAL	16,384	19,693	3,906	18,906	17,540		0		17,540	0	17,540	0	17,540	
58800 FRINGES	6,458	0	0	0	7,833		0		7,833	0	7,833	0	7,833	
58900 EMPLOYEE BENEFITS	6,458	0	0	0	7,833		0		7,833	0	7,833	0	7,833	
TOTAL EXPENSE	39,400	37,284	14,172	39,173	44,713		0		44,713	0	44,713	0	44,713	
REVENUE														
43803 PROGRAMS FOR AGING	8,958	13,818	0	14,700	19,901		0		19,901	0	19,901	0	19,901	
43999 STATE AID	8,958	13,818	0	14,700	19,901		0		19,901	0	19,901	0	19,901	
44772 OFA FEDERAL AID	23,867	31,003	10,967	15,870	15,000		0		15,000	0	15,000	0	15,000	
44999 FEDERAL AID	23,867	31,003	10,967	15,870	15,000		0		15,000	0	15,000	0	15,000	
TOTAL REVENUE	32,825	44,821	10,967	30,570	34,901		0		34,901	0	34,901	0	34,901	
Total NYS Unit Cost	1,234	-11,494	-701	4,697	9,812		0		9,812	0	9,812	0	9,812	

CARE GIVERS DEMO PROJ (NYS Unit 6794)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000529 SR. ACCOUNT CLERK/TYPIST	672	746	492	692	708	0.02	0	0.00	708	0	708	0	708	
51000559 AGING SVCS SPECIAL	8,257	7,794	4,751	5,810	8,261	0.18	0	0.00	8,261	0	8,261	0	8,261	
51999 PERSONAL SERVICES	8,929	8,540	5,243	6,502	8,969	0.20	0	0.00	8,969	0	8,969	0	8,969	
54303 OFFICE SUPPLIES	89	165	64	100	100		0		100	0	100	0	100	
54319 PROGRAM SUPPLIES	38	0	0	0	0		0		0	0	0	0	0	
54330 PRINTING	218	512	93	370	370		0		370	0	370	0	370	
54399 SUPPLIES	345	677	157	470	470		0		470	0	470	0	470	
54400 PROGRAM EXPENSE	197	241	104	150	150		0		150	0	150	0	150	
54414 LOCAL MILEAGE	144	145	101	173	173		0		173	0	173	0	173	
54442 PROFESSIONAL SERVICES	3,667	5,297	2,092	4,556	4,184		0		4,184	0	4,184	0	4,184	
54452 POSTAGE	300	300	163	300	300		0		300	0	300	0	300	
54472 TELEPHONE	180	180	90	180	180		0		180	0	180	0	180	
57100 CONTRACTUAL	4,488	6,163	2,550	5,359	4,987		0		4,987	0	4,987	0	4,987	
58800 FRINGES	3,482	0	0	0	3,632		0		3,632	0	3,632	0	3,632	

CARE GIVERS DEMO PROJ (NYS Unit 6794)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
58900	EMPLOYEE BENEFITS	3,482	0	0	0	3,632	0	0	0.00	3,632	0	3,632	0	3,632
	TOTAL EXPENSE	17,244	15,380	7,950	12,331	18,058	0	0	0.00	18,058	0	18,058	0	18,058
REVENUE														
43803	PROGRAMS FOR AGING	15,067	13,204	8,816	14,618	14,618	0	0	0.00	14,618	0	14,618	0	14,618
43999	STATE AID	15,067	13,204	8,816	14,618	14,618	0	0	0.00	14,618	0	14,618	0	14,618
	TOTAL REVENUE	15,067	13,204	8,816	14,618	14,618	0	0	0.00	14,618	0	14,618	0	14,618
Total NYS Unit Cost		2,177	2,176	-866	-2,287	3,440	0	0	0.00	3,440	0	3,440	0	3,440

TITLE III D/HEALTH PROMO. (NYS Unit 6795)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000559	AGING SVCS SPECIAL	4,567	4,931	3,243	4,788	4,669	0.10	0	0.00	4,669	0	4,669	0	4,669
51999	PERSONAL SERVICES	4,567	4,931	3,243	4,788	4,669	0.10	0	0.00	4,669	0	4,669	0	4,669
58800	FRINGES	1,781	0	0	0	1,891	0	0	0.00	1,891	0	1,891	0	1,891
58900	EMPLOYEE BENEFITS	1,781	0	0	0	1,891	0	0	0.00	1,891	0	1,891	0	1,891
	TOTAL EXPENSE	6,348	4,931	3,243	4,788	6,560	0	0	0.00	6,560	0	6,560	0	6,560
REVENUE														
42705	GIFTS & DONATIONS	215	100	100	100	100	0	0	0.00	100	0	100	0	100
42799	MISCELL LOCAL SOURCES	215	100	100	100	100	0	0	0.00	100	0	100	0	100
44772	OFA FEDERAL AID	4,619	4,449	1,233	4,405	4,259	0	0	0.00	4,259	0	4,259	0	4,259
44999	FEDERAL AID	4,619	4,449	1,233	4,405	4,259	0	0	0.00	4,259	0	4,259	0	4,259
	TOTAL REVENUE	4,834	4,549	1,333	4,505	4,359	0	0	0.00	4,359	0	4,359	0	4,359
Total NYS Unit Cost		1,514	382	1,910	283	2,201	0	0	0.00	2,201	0	2,201	0	2,201

WRAP (NYS Unit 6796)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000	REGULAR PAY	0	0	0	2,214	0	0.00	0	0.00	0	0	0	0	0
51000517	OUTREACH WORKER	20,726	20,696	10,496	19,934	18,885	0.53	0	0.00	18,885	0	18,885	0	18,885
51999	PERSONAL SERVICES	20,726	20,696	10,496	22,148	18,885	0.53	0	0.00	18,885	0	18,885	0	18,885
54303	OFFICE SUPPLIES	37	0	0	0	0	0	0	0.00	0	0	0	0	0
54330	PRINTING	84	7	42	84	84	0	0	0.00	84	0	84	0	84
54399	SUPPLIES	121	7	42	84	84	0	0	0.00	84	0	84	0	84

WRAP (NYS Unit 6796)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
54400	PROGRAM EXPENSE	5,085	29,764	11,429	15,382	6,723			0		6,723	0	6,723	0	6,723
54414	LOCAL MILEAGE	1,060	1,247	966	1,220	1,194			0		1,194	0	1,194	0	1,194
54452	POSTAGE	50	50	29	50	50			0		50	0	50	0	50
57100	CONTRACTUAL	6,195	31,061	12,424	16,652	7,967			0		7,967	0	7,967	0	7,967
58800	FRINGES	8,033	0	0	0	7,648			0		7,648	0	7,648	0	7,648
58900	EMPLOYEE BENEFITS	8,033	0	0	0	7,648			0		7,648	0	7,648	0	7,648
TOTAL EXPENSE		35,075	51,764	22,962	38,884	34,584			0		34,584	0	34,584	0	34,584
REVENUE															
42705	GIFTS & DONATIONS	100	0	0	0	0			0		0	0	0	0	0
42799	MISCELL LOCAL SOURCES	100	0	0	0	0			0		0	0	0	0	0
43803	PROGRAMS FOR AGING	0	0	2,904	10,000	0			0		0	0	0	0	0
43999	STATE AID	0	0	2,904	10,000	0			0		0	0	0	0	0
44772	OFA FEDERAL AID	28,360	26,109	14,884	29,403	34,584			0		34,584	0	34,584	0	34,584
44999	FEDERAL AID	28,360	26,109	14,884	29,403	34,584			0		34,584	0	34,584	0	34,584
TOTAL REVENUE		28,460	26,109	17,788	39,403	34,584			0		34,584	0	34,584	0	34,584
Total NYS Unit Cost		6,615	25,655	5,174	-519	0			0		0	0	0	0	0

TITLE VII (NYS Unit 6798)

					2010										
		2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE															
51000559	AGING SVCS SPECIAL	5,846	6,950	4,120	6,629	6,536		0.14	0	0.00	6,536	0	6,536	0	6,536
51999	PERSONAL SERVICES	5,846	6,950	4,120	6,629	6,536		0.14	0	0.00	6,536	0	6,536	0	6,536
52230	COMPUTER SOFTWARE	1,197	1,224	0	1,224	1,224			0		1,224	0	1,224	0	1,224
52299	EQUIPMENT	1,197	1,224	0	1,224	1,224			0		1,224	0	1,224	0	1,224
54330	PRINTING	65	5	33	65	65			0		65	0	65	0	65
54399	SUPPLIES	65	5	33	65	65			0		65	0	65	0	65
54400	PROGRAM EXPENSE	328	30	44	1,673	125			0		125	0	125	0	125
54412	TRAVEL/TRAINING	539	661	162	800	800			0		800	0	800	0	800
54414	LOCAL MILEAGE	1,066	494	351	1,740	1,740			0		1,740	0	1,740	0	1,740
57100	CONTRACTUAL	1,933	1,185	557	4,213	2,665			0		2,665	0	2,665	0	2,665
58800	FRINGES	2,280	0	0	0	686			0		686	0	686	0	686
58900	EMPLOYEE BENEFITS	2,280	0	0	0	686			0		686	0	686	0	686
TOTAL EXPENSE		11,321	9,364	4,710	12,131	11,176			0		11,176	0	11,176	0	11,176

TITLE VII (NYS Unit 6798)

					2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget											
REVENUE														
42705	GIFTS & DONATIONS	25	0	0	0		0		0	0	0	0	0	
42799	MISCELL LOCAL SOURCES	25	0	0	0		0		0	0	0	0	0	
44772	OFA FEDERAL AID	10,987	12,068	0	11,848	10,592	0		10,592	0	10,592	0	10,592	
44999	FEDERAL AID	10,987	12,068	0	11,848	10,592	0		10,592	0	10,592	0	10,592	
	TOTAL REVENUE	11,012	12,068	0	11,848	10,592	0		10,592	0	10,592	0	10,592	
Total NYS Unit Cost		309	-2,704	4,710	283	584	0		584	0	584	0	584	
SUPPORTIVE SERVICES PROGRAM COST		254,150	161,203	146,680	175,946	261,435	0		261,435	0	261,435	0	261,435	
2205	FOOD (INDEP. LIVING)	Funding Type: Locally Controlled Spending												

This is one of three programs (See also Nutrition for the Elderly, #6776; and Cash in Lieu, #6784) administered by the Office for the Aging that supports Foodnet, Inc. Foodnet provides hot noontime meals delivered five days a week to the homes of frail, disabled and infirm seniors who are unable to prepare or have others prepare their daily main meals. Foodnet meals are also provided at four congregate sites throughout the County to promote nutritional health and relief from isolation. Nutrition counseling and education are offered to all clients. These efforts help seniors remain healthy and in independent living.

As the budget indicates, Federal reimbursement offsets part of the cost of this program.

SNAP (NYS Unit 6774)

					2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget											
EXPENSE														
51000513	ACCT. CLERK/TYPIST	741	623	307	729	1,301	0.04	0	0.00	1,301	0	1,301	0	1,301
51000752	DIETITIAN	8,999	8,300	2,429	9,433	9,523	0.23	0	0.00	9,523	0	9,523	0	9,523
51999	PERSONAL SERVICES	9,740	8,923	2,736	10,162	10,824	0.27	0	0.00	10,824	0	10,824	0	10,824
52231	VEHICLES	0	33,300	0	12,000	0		0		0	0	0	0	
52299	EQUIPMENT	0	33,300	0	12,000	0		0		0	0	0	0	
54999	ROLLOVER	0	0	0	0	0		-9,200		-9,200	-9,200	-9,200	-9,200	
55000	ROLLOVER	0	0	0	0	0		-9,200		-9,200	-9,200	-9,200	-9,200	
54400	PROGRAM EXPENSE	0	0	0	0	0		9,200		9,200	9,200	9,200	9,200	
54452	POSTAGE	100	100	58	100	0		0		0	0	0	0	
54491	SUBCONTRACTS	176,285	211,407	163,307	219,880	219,880		0		219,880	0	219,880	0	219,880
57100	CONTRACTUAL	176,385	211,507	163,365	219,980	219,880		9,200		229,080	9,200	229,080	9,200	229,080
58800	FRINGES	3,782	0	0	0	1,527		0		1,527	0	1,527	0	1,527
58900	EMPLOYEE BENEFITS	3,782	0	0	0	1,527		0		1,527	0	1,527	0	1,527
	TOTAL EXPENSE	189,907	253,730	166,101	242,142	232,231	0		232,231	0	232,231	0	232,231	

SNAP (NYS Unit 6774)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE														
43803	PROGRAMS FOR AGING	176,269	200,239	48,587	215,729	218,785		0		218,785	0	218,785	0	218,785
43999	STATE AID	176,269	200,239	48,587	215,729	218,785		0		218,785	0	218,785	0	218,785
	TOTAL REVENUE	176,269	200,239	48,587	215,729	218,785		0		218,785	0	218,785	0	218,785
Total NYS Unit Cost		13,638	53,491	117,514	26,413	13,446		0		13,446	0	13,446	0	13,446

NUTRITION FOR THE ELDERLY (NYS Unit 6776)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
51000513	ACCT. CLERK/TYPIST	2,800	3,028	0	0	0	0.00	0	0.00	0	0	0	0	0
51000673	PRIN ACCT CLK TYP	0	506	25	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	2,800	3,534	25	0	0	0.00	0	0.00	0	0	0	0	0
54452	POSTAGE	100	100	0	0	0		0		0	0	0	0	0
54491	SUBCONTRACTS	376,106	369,674	268,305	389,651	373,332		0		373,332	0	373,332	0	373,332
57100	CONTRACTUAL	376,206	369,774	268,305	389,651	373,332		0		373,332	0	373,332	0	373,332
58800	FRINGES	1,092	0	0	0	0		0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	1,092	0	0	0	0		0		0	0	0	0	0
	TOTAL EXPENSE	380,098	373,308	268,330	389,651	373,332		0		373,332	0	373,332	0	373,332
REVENUE														
44772	OFA FEDERAL AID	117,090	118,054	48,619	135,715	122,005		0		122,005	0	122,005	0	122,005
44999	FEDERAL AID	117,090	118,054	48,619	135,715	122,005		0		122,005	0	122,005	0	122,005
	TOTAL REVENUE	117,090	118,054	48,619	135,715	122,005		0		122,005	0	122,005	0	122,005
Total NYS Unit Cost		263,008	255,254	219,711	253,936	251,327		0		251,327	0	251,327	0	251,327

CASH IN LIEU (NYS Unit 6784)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54491	SUBCONTRACTS	108,898	122,869	101,847	122,000	122,000		0	0.00	122,000	0	122,000	0	122,000
57100	CONTRACTUAL	108,898	122,869	101,847	122,000	122,000		0	0.00	122,000	0	122,000	0	122,000
	TOTAL EXPENSE	108,898	122,869	101,847	122,000	122,000		0	0.00	122,000	0	122,000	0	122,000
REVENUE														
44772	OFA FEDERAL AID	108,898	122,869	85,753	122,000	122,000		0	0.00	122,000	0	122,000	0	122,000
44999	FEDERAL AID	108,898	122,869	85,753	122,000	122,000		0	0.00	122,000	0	122,000	0	122,000
	TOTAL REVENUE	108,898	122,869	85,753	122,000	122,000		0	0.00	122,000	0	122,000	0	122,000
Total NYS Unit Cost		0	0	16,094	0	0		0	0.00	0	0	0	0	0
FOOD (INDEP. LIVING) PROGRAM COST		276,646	308,745	353,319	280,349	264,773		0	0.00	264,773	0	264,773	0	264,773

2210 EXPANDED IN-HOME SERVICES

Funding Type: Locally Controlled Spending

The Expanded In-Home Services for the Elderly Program (EISEP) is a program of the Office for the Aging that provides case management, personal care and housekeeping/chore services to maintain frail seniors in their homes as long as possible. Client income must be above the Medicaid-eligible level, with program costs shared according to an income-based sliding fee scale. Since EISEP clients are, with very few exceptions, nursing-home eligible, this program saves the County Medicaid dollars which would be incurred in nursing home placements.

EISEP (NYS Unit 6780)

		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
51000513	ACCT. CLERK/TYPIST	14,216	14,661	9,271	14,599	14,114	0.47	0	0.00	14,114	0	14,114	0	14,114
51000673	PRIN ACCT CLK TYP	851	6,168	4,085	5,595	5,490	0.14	0	0.00	5,490	0	5,490	0	5,490
51600	LONGEVITY	0	0	0	300	300	0.00	0	0.00	300	0	300	0	300
51999	PERSONAL SERVICES	15,067	20,829	13,356	20,494	19,904	0.61	0	0.00	19,904	0	19,904	0	19,904
54303	OFFICE SUPPLIES	0	0	0	0	1,400		0	0.00	1,400	0	1,400	0	1,400
54330	PRINTING	50	4	25	50	50		0	0.00	50	0	50	0	50
54399	SUPPLIES	50	4	25	50	1,450		0	0.00	1,450	0	1,450	0	1,450
54400	PROGRAM EXPENSE	8,206	0	0	0	0		0	0.00	0	0	0	0	0
54452	POSTAGE	420	420	232	420	420		0	0.00	420	0	420	0	420
54472	TELEPHONE	130	130	65	130	130		0	0.00	130	0	130	0	130
54491	SUBCONTRACTS	251,908	308,572	116,299	383,510	404,658		0	0.00	404,658	0	404,658	0	404,658
R54491	SUBCONTRACTS	107,836	87,813	75,686	75,686	0		0	0.00	0	0	0	0	0
57100	CONTRACTUAL	368,500	396,935	192,282	459,746	405,208		0	0.00	405,208	0	405,208	0	405,208
58800	FRINGES	5,830	0	0	0	8,061		0	0.00	8,061	0	8,061	0	8,061
58900	EMPLOYEE BENEFITS	5,830	0	0	0	8,061		0	0.00	8,061	0	8,061	0	8,061
	TOTAL EXPENSE	389,447	417,768	205,663	480,290	434,623		0	0.00	434,623	0	434,623	0	434,623

EISEP (NYS Unit 6780)

					2010														
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget													
REVENUE																			
42705	GIFTS & DONATIONS	1,510	728	390	1,500	500			0		500	0		500	0				500
42799	MISCELL LOCAL SOURCES	1,510	728	390	1,500	500			0		500	0		500	0				500
43803	PROGRAMS FOR AGING	162,141	222,715	50,811	208,753	208,753			0		208,753	0		208,753	0				208,753
43999	STATE AID	162,141	222,715	50,811	208,753	208,753			0		208,753	0		208,753	0				208,753
TOTAL REVENUE		163,651	223,443	51,201	210,253	209,253			0		209,253	0		209,253	0				209,253
Total NYS Unit Cost		117,960	106,512	78,776	194,351	225,370			0		225,370	0		225,370	0				225,370
EXPANDED IN-HOME SERVICES PROGRAM COST		117,960	106,512	78,776	194,351	225,370			0		225,370	0		225,370	0				225,370

2215 PERSONAL EMERGENCY RESPONSE Funding Type: Locally Controlled Spending

The Personal Emergency Response System (PERS) Program provides medical alert equipment to at-risk seniors, enabling those in danger of falling or becoming unconscious to summon emergency medical assistance. This service helps seniors remain in independent living as long as possible. Client fees are determined through an income-based sliding scale.

PERS (NYS Unit 6787)

					2010														
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																			
51000517	OUTREACH WORKER	25,339	33,408	26,317	41,884	49,217	1.39		0	0.00	49,217	0		49,217	0				49,217
51000529	SR. ACCOUNT CLERK/TYPIST	2,400	2,632	1,721	2,485	2,427	0.06		0	0.00	2,427	0		2,427	0				2,427
51000673	PRIN ACCT CLK TYP	2,369	2,336	1,430	2,570	2,577	0.07		0	0.00	2,577	0		2,577	0				2,577
51999	PERSONAL SERVICES	30,108	38,376	29,468	46,939	54,221	1.52		0	0.00	54,221	0		54,221	0				54,221
52206	COMPUTER EQUIPMENT	0	354	0	0	0			0		0	0		0	0				0
52210	OFFICE EQUIPMENT	0	333	199	743	743			0		743	0		743	0				743
52219	PERS UNITS	52,975	21,706	0	24,658	7,725			0		7,725	0		7,725	0				7,725
52230	COMPUTER SOFTWARE	0	0	0	1,125	0			0		0	0		0	0				0
52299	EQUIPMENT	52,975	22,393	199	26,526	8,468			0		8,468	0		8,468	0				8,468
54303	OFFICE SUPPLIES	725	476	314	501	501			0		501	0		501	0				501
54330	PRINTING	143	166	191	400	400			0		400	0		400	0				400
54399	SUPPLIES	868	642	505	901	901			0		901	0		901	0				901
54400	PROGRAM EXPENSE	0	0	19	0	0			0		0	0		0	0				0
54402	LEGAL ADVERTISING	628	120	0	0	0			0		0	0		0	0				0
54414	LOCAL MILEAGE	2,774	3,496	1,988	3,532	4,222			0		4,222	0		4,222	0				4,222
54425	SERVICE CONTRACTS	1,280	2,461	2,040	3,406	2,300			0		2,300	0		2,300	0				2,300
54452	POSTAGE	509	580	297	580	2,300			0		2,300	0		2,300	0				2,300

PERS (NYS Unit 6787)

					2010									
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54472	TELEPHONE	277	259	175	350	350		0	350	0	350	0	350	
57100	CONTRACTUAL	5,468	6,916	4,519	7,868	9,172		0	9,172	0	9,172	0	9,172	
58800	FRINGES	11,742	0	0	0	21,960		0	21,960	0	21,960	0	21,960	
58900	EMPLOYEE BENEFITS	11,742	0	0	0	21,960		0	21,960	0	21,960	0	21,960	
	TOTAL EXPENSE	101,161	68,327	34,691	82,234	94,722		0	94,722	0	94,722	0	94,722	
REVENUE														
41650	PERS CHGS	69,501	76,207	60,390	80,000	93,322		0	93,322	0	93,322	0	93,322	
42199	DEPARTMENTAL INCOME	69,501	76,207	60,390	80,000	93,322		0	93,322	0	93,322	0	93,322	
42705	GIFTS & DONATIONS	1,300	1,279	1,282	1,200	1,400		0	1,400	0	1,400	0	1,400	
42799	MISCELL LOCAL SOURCES	1,300	1,279	1,282	1,200	1,400		0	1,400	0	1,400	0	1,400	
43803	PROGRAMS FOR AGING	10,000	10,000	0	0	0		0	0	0	0	0	0	
43999	STATE AID	10,000	10,000	0	0	0		0	0	0	0	0	0	
	TOTAL REVENUE	80,801	87,486	61,672	81,200	94,722		0	94,722	0	94,722	0	94,722	
Total NYS Unit Cost		20,360	-19,159	-26,981	1,034	0		0	0	0	0	0	0	
PERSONAL EMERGENCY RESPONSE PROGRAM COST		20,360	-19,159	-26,981	1,034	0		0	0	0	0	0	0	
Total County Cost		669,116	557,301	551,794	651,680	751,578	10.09	0	0.17	751,578	0	751,578	0	751,578

OTR Requests For Office for the Aging

Priority # 1

OTR Number 055 Part-Time Temporary Outreach Worker

Reason for Request

Request to use one-time rollover funds to support a part-time outreach worker at 20 hours per week for 6 months to assist with the Home Energy Assistance Program (HEAP). The number of FTE's available to assist with the Office for the Aging's HEAP program decreased in 2009 due to state budget cuts. At the same time, the volume of HEAP applications processed on behalf of seniors and people with disabilities has increased by 24% over the last three years.

If Not Funded

If not funded, we risk the creation of a backlog of HEAP applications, the diminished capacity to meet critical deadlines by which HEAP applications must be processed, and the burnout of current Outreach staff.

County Administrator Recommendation

Approve request for onetime funding

		Department Requested	County Administrator Recommended		
6778	FRINGES	Onetime	3,770	Onetime	3,770
6778	OUTREACH WORKER	ONETIME	9,308	Onetime	9,308
6778	ROLLOVER	onetime	-9,308	Onetime	-9,308
6778	ROLLOVER	onetime	-3,770	Onetime	-3,770
Total Onetime			0		0
Total OTR Request			0		0

Priority # 2

OTR Number 056 Replacement of Kitchen Equipment for Foodnet Nutrition Program

Reason for Request

Request to apply one-time rollover funds toward the replacement of kitchen equipment critical for maintenance of operations for Foodnet Meals on Wheels. Equipment includes water heater, reach-in freezer and ice machine, all of which are showing signs of wear.

If Not Funded

If the water heater tank is not replaced and begins to leak, it would lead to an emergency situation forcing Foodnet's central kitchen to close for a few days and disrupting meal service. The break down of the reach-in freezer would result in the loss of frozen food commodities. The break down of the ice machine would result in the inability to maintain safe food temperatures, causing a disruption in safe food production.

County Administrator Recommendation

Approve request for onetime funding

		Department Requested	County Administrator Recommended		
6774	PROGRAM EXPENSE	ONETIME	9,200	Onetime	9,200
6774	ROLLOVER	ONETIME	-9,200	Onetime	-9,200
Total Onetime			0		0
Total OTR Request			0		0

Priority # 3

OTR Number 057 Expenses Associated with Move to New Offices

Reason for Request

The Office for the Aging is expected to move into leased office space in 2010, and funding will be necessary to cover related expenses, such as the reprinting of office brochures and publications, signage and employee business cards with the new office address.

If Not Funded

If not funded through rollover, we will likely need to request contingency funds to cover these basic expenses of doing business and serving the public.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

		Department Requested		County Administrator Recommended	
6772	PRINTING	ONETIME	6,000	Onetime	0
6772	ROLLOVER	ONETIME	-6,000	Onetime	0
Total Onetime			0		0
Total OTR Request			0		0

**Office for the Aging
CONTRACTS**

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Lifelong	Northside/Southside Program	6,830	9,508	9,508	9,423
Foodnet	Congregate & Home Delivered Meals (Cash-In-Lieu Subcontract)	118,295	123,600	122,000	122,000
Lifelong	Health Insurance Counseling	7,350	15,000	15,000	17,540
Legal Aid of Western New York	Legal Services	5,359	5,359	5,359	5,359
Lifelong	Senior Circle Newsletter	10,823	10,823	10,823	10,823
Longview	Adult Day Care	1,781	2,281	2,281	2,281
Tompkins County Office of Employment and Training	Employment	500	0	0	0
Foodnet	Home Delivered Meals (SNAP Subcontract)	140,976	176,439	219,880	219,880
Foodnet	Home Delivered Meals (Foodnet Select)	6,500	6,500	6,500	6,500
Foodnet	Congregate & Home Delivered Meals (Title III C 1&2 Contract)	351,347	361,961	366,832	366,832
Foodnet	Home Delivered Meals	23,727	24,245	31,166	30,887
TC Department of Social Services-ADRC	Planning & Implementation of ADRC Grant	0	0	0	27,103
Gadabout	Transportation	0	10,000	9,900	4,605
Lifelong	Senior Walks	3,247	3,248	3,184	3,018
Southside Community Center	Food Shopping	3,651	6,629	6,279	6,223
Women's Opportunity Center	Registry	8,843	11,521	11,521	11,418
Caregivers, StafKings, All Metro, Redmoon	Home Care	272,444	277,758	291,827	308,795
TC Department of Social Services-EISEP	Long Term Care Unit Case Management	95,863	95,863	95,863	95,863
Caregivers, StafKings, Redmoon& Com. Keep	Caregiver Respite & Home Care	10,000	10,000	13,000	14,500

Office for the Aging

CONTRACTS

Caregivers, StafKings, All Metro, Redmoon
 Long Term Insurance Education & Outreach
 Better Housing for Tompkins County

Office for the Aging

MEMBERSHIP

New York State Area Agencies on Aging

Home Health Care
 Long Term Care Insurance Counseling
 Home Repairs9027

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Home Health Care	1,500	1,500	1,500	0
Long Term Care Insurance Counseling	12,000	12,000	11,000	0
Home Repairs9027	9,027	12,927	13,315	13,196
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	750	785	860	860

Recreation Partnership- Youth Services Department

Nancy Zahler, Director
320 W. State Street Ithaca, NY, 14850

Phone: 274-5310
Email: nzahler@tompkins-co.org

Web: <http://www.tompkins-co.org/youth>

The Intermunicipal Recreation Partnership, comprised of ten municipalities and Tompkins County, enables 90% of the County's youth to be eligible to participate in a wide array of year-round recreation programs. With eleven municipal partners, it is one of the largest and most successful collaborations of its kind in the United States. The Recreation Partnership jointly plans, funds, and oversees a set of 40+ programs that no single community could afford to offer on its own. The Partnership is cost-effective by avoiding duplication of some programs and by centralizing others to achieve economies of scale. In 2008, the Partnership documented total registrations of 4,835 and served over 3,668 different young people from all municipalities in Tompkins County. The unduplicated count increased 39% over 2007 as more families take "stay cations" and seek high quality, affordable local programs. The Partnership provides the primary source of public recreation for some municipalities and unique offerings that complement the recreation programs of other communities.

The inter-municipal agreement establishing the Partnership commits the County to two forms of support. The County is the key financial partner that makes it possible for all other municipalities, especially smaller communities, to participate. A new partnership agreement was reauthorized in 2007 for 2008-2012. By a large majority, the County Legislature committed to contributing 25% of the total municipal cost of programs that are not covered by program fees or other revenues. The City of Ithaca and Town of Ithaca, as the largest users of the programs, also agree to each pay 25% of the net costs and the smaller municipal members agree to share the remaining 25% based on an approved cost-sharing formula.

The County Youth Services Department also provides in-kind staff support to the governing board of the Partnership that includes: collecting all municipal contributions, managing contracts with its primary provider the Ithaca Youth Bureau, and others as directed, making payments on behalf of the Partnership, and assisting committees in evaluating programs, soliciting requests for proposals as needed, analyzing expenditures and revenues, and generating alternative revenues. Staff support is included in the Planning & Coordination Program of the Youth Services Department.

Municipal partners often point to the Recreation Partnership as a great example of intermunicipal collaboration and have gone on record multiple times about the importance of the County's financial and technical assistance.

2401 RECREATION PARTNERSHIP		Funding Type: Locally Controlled Spending												
RECREATION PARTNERSHIP (NYS Unit 7021)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	216,724	225,971	154,096	231,143	231,907		5,071		236,978	3,612	235,519	3,612	235,519
57100	CONTRACTUAL	216,724	225,971	154,096	231,143	231,907		5,071		236,978	3,612	235,519	3,612	235,519
	TOTAL EXPENSE	216,724	225,971	154,096	231,143	231,907		5,071		236,978	3,612	235,519	3,612	235,519

RECREATION PARTNERSHIP (NYS Unit 7021)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
REVENUE														
42797 OTHER LOCAL GOVT CONTRIBU	162,785	167,670	94,318	173,357	177,733		0			177,733	0	177,733	0	177,733
42799 MISCELL LOCAL SOURCES	162,785	167,670	94,318	173,357	177,733		0			177,733	0	177,733	0	177,733
TOTAL REVENUE	162,785	167,670	94,318	173,357	177,733		0			177,733	0	177,733	0	177,733
Total NYS Unit Cost	53,939	58,301	59,778	57,786	54,174		5,071			59,245	3,612	57,786	3,612	57,786
RECREATION PARTNERSHIP PROGRAM COST	53,939	58,301	59,778	57,786	54,174		5,071			59,245	3,612	57,786	3,612	57,786
Total County Cost	53,939	58,301	59,778	57,786	54,174	0.00	5,071	0.00		59,245	3,612	57,786	3,612	57,786

**OTR Requests For Recreation Partnership- Youth Services Department
Priority # 1**

OTR Number 058 Recreation Partnership Keystone Support

Reason for Request

1. In 2007, the County Legislature strongly endorsed the County's on-going membership in a 5 year Intermunicipal Partnership Agreement for the period 2008-2012. That agreement calls for the Recreation Partnership Board, which includes representation from the Tompkins County, to recommend a budget with net costs to be shared using the following formula: Tompkins County, City of Ithaca & Town of Ithaca each pay one quarter and all of the smaller municipalities share the remaining one quarter based on an index of property tax value and participation averaged over three years.
2. After reviewing the impact of 0% and minus 3% budget scenarios, the municipal representatives on the Board felt the program reductions would be too drastic and negotiated a proposed budget that supports a set of 40 programs that will enroll over 4,800 youth in healthy activities that build physical and social skills, reduce risk behaviors and obesity, and create connections with positive peers across the racial, class, and geographic divides of our community. Fees were increased and 5 programs were eliminated to hold down the cost of core programs.
3. The other municipal partners have indicated a commitment to maintaining their support for a diverse set of services but have repeatedly documented the crucial need for core funding by the County to make this effective intermunicipal collaboration affordable for all.
4. Although a 7.6% increase is needed to fully support all programs that were offered to Recreation Partnership members in 2009, the Recreation Partnership Board proposed a 2010 budget that includes just a 2.5% cost of living increase to maintain all but 5 of the current programs. The County's share of this increase is \$1,469 more than its 2009 base allocation.
5. A modest increase in municipal contribution is needed because the Partnership has already reduced program administrative costs, raised user fees to help cover the costs of maintaining services, and increased fundraising.
6. \$3,612 of the \$5,081 requested is needed due to the automatic 6.25% cut from the County's approved 2009 appropriation of \$57,786. While this approach to budgeting does not comply with the budgeting guidelines included in the 2008-2012 Partnership Agreement, the Legislature required the Recreation Partnership budget to start with a cut of \$3,612 due to the County's unique fiscal challenges in 2010.

If Not Funded

1. If the County does not restore the 6.25% cut (\$3,612) and does not approve its share of the 2010 2.5% increase (\$1,469), it is likely to jeopardize the financial commitments being made by its municipal partners. If all partners follow the County's lead, the potential shortfall would be \$20,281.
2. Because there are economies of scale, a reduction of \$20,281 would result in the cancellation 15 programs (including Cass Park summer camp) that serve close to 1,000 youth.
3. If the County maintains its core support at \$57,786 by restoring the \$3,612 target cut, but denies the 2.5% increase needed to maintain a reduced set of services, the impact on the Partnership of a 0% change in municipal support would mean the potential loss of \$5,876. This scenario would eliminate 7 programs serving 325 youth.
4. The Recreation Partnership Board recognizes that many families are struggling in these difficult financial times. Indeed, families searching for affordable programs may have contributed to the 39% increase in unduplicated youth served in 2008. In these hard times, the Partnership Board felt that it would only exacerbate the stress on youth and families to deny 325 youth access to programs that offer them healthy opportunities to channel their stress and build their skills.
5. Even if this OTR is fully funded, 5 programs serving 123 youth will be eliminated due to unavoidable cost increases and municipal fiscal restraint.
6. The Recreation Partnership is often cited as an excellent example of inter-governmental collaboration that saves money and expands services by reducing duplication and offering diversity and economies of scale that no partner could provide alone. The goodwill earned by the County for making the Partnership possible is social capital far more valuable for future endeavors than this request for \$5,071.

County Administrator Recommendation

Approve OTR to bring funding up to 2009 level, thereby maintaining County effort and reducing the potential of reductions by others

			Department Requested	County Administrator Recommended	
7021	PROGRAM EXPENSE	target	5,071	Target	3,612
Total Target			5,071		3,612
Total OTR Request			5,071		3,612

Recreation Partnership- Youth Services Department

CONTRACTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
City of Ithaca	217,049	225,971	231,143	236,978
Recreation Partnership				

Social Services, Department of

Patricia Carey, Commissioner
320 W State Street Ithaca, NY, 14850

Phone: 607-274-5252

Web: <http://www.tompkins-co.org/departments>

Email: Patricia.Carey@dfa.state.ny.us

The Department of Social Services (DSS) provides benefits and services to sustain families and individuals in need. This is accomplished by meeting eligible recipients' basic needs for food, clothing, and shelter, and helping them to become self-sufficient through employment services, training, day care, paternity establishment and enforcement of child support, and other programs.

DSS also provides services to at-risk families, children, and adults, and both administers and subsidizes foster care and adoptions.

Lastly, DSS administers mandated Medicaid access to health care.

Job Title

**Full Time Equivalent
2007-2009 Actual and 2010 Requested**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>					
Account Clerk/Typist	5.00	4.00	4.00	4.00	Accounting Supervisor	1.00	1.00	1.00	1.00
Administrative Assistant	4.00	3.00	3.00	3.00	Case Aide	3.00	4.00	3.00	3.00
Case Supervisor "A"	0.00	1.00	1.00	1.00	Case Supervisor "B"	6.00	7.00	7.00	7.00
Casework Assistant	2.00	2.00	2.00	2.00	Caseworker	16.00	16.00	16.00	17.00
Clerk	1.00	2.00	2.00	1.00	Commissioner	1.00	1.00	1.00	1.00
Coordinator of Child Support Enforcement	1.00	1.00	1.00	1.00	Data Entry Machine Operator	2.00	2.00	2.00	2.00
Director of Administrative Services	1.00	1.00	1.00	1.00	Director of Services	1.00	1.00	1.00	1.00
Division Coordinator	4.00	4.00	4.00	4.00	Division Coordinator Trainee	1.00	1.00	0.00	0.00
Facilities and Security Manager	1.00	1.00	1.00	1.00	Family Services Coordinator	1.00	0.00	0.00	0.00
Financial Investigator	7.00	7.00	8.00	7.00	Housing Specialist	1.00	0.00	0.00	0.00
Keyboard Specialist	14.00	13.00	13.00	13.00	Legal Unit Administrator	1.00	1.00	1.00	1.00
Life Skills Coordinator	0.00	1.00	0.00	0.00	Long Term Care Coordinator	1.00	1.00	1.00	1.00
Long Term Care Specialist	0.00	0.00	1.00	1.00	Managed Care Coordinator	1.00	1.00	1.00	1.00
Microcomputer Specialist	2.00	2.00	2.00	2.00	Mobility Program Specialist	0.00	0.00	1.00	1.00
Paralegal Aide	0.00	1.00	1.00	1.00	Principal Account Clerk/Typist	1.00	1.00	1.00	1.00
Principal Social Welfare Examiner	0.00	0.00	0.00	0.50	Program Development Specialist	1.00	1.00	1.00	1.00
Project Assistant	0.00	0.00	4.00	4.00	Receptionist	6.00	7.00	6.00	7.00
Registered Professional Nurse	7.50	5.50	6.00	6.00	Secretary	2.00	3.00	3.00	2.00
Security Officer	1.00	1.00	1.20	1.00	Senior Account Clerk/Typist	3.00	4.00	3.00	2.00
Senior Caseworker	18.00	18.00	20.00	19.00	Senior Clerk	1.00	1.00	2.00	2.00
Senior Data Entry Operator	1.00	1.00	1.00	1.00	Senior Financial Investigator	1.00	1.00	2.00	2.00
Senior Social Welfare Examiner	16.00	17.00	19.00	19.00	Senior Typist	1.00	1.00	0.50	1.00
Social Services Attorney	3.00	3.00	3.00	3.00	Social Welfare Examiner	33.00	36.00	39.00	39.00
Staff Development and Quality Supervisor	1.00	1.00	1.00	1.00	Substance Abuse Evaluator	0.00	2.00	1.00	1.00
Supervised Visitation Program Coordinato	0.00	0.00	0.00	1.00	Systems Analyst	1.00	1.00	1.00	1.00
Transportation Specialist	1.00	1.00	1.00	1.00	Welfare Investigator	1.00	1.00	1.00	1.00
Youth and Family Services Coordinator	0.00	0.00	0.00	1.00					
					Total:	177.50	185.50	195.70	195.50

Economic Security comprises the following mandatory Federal and/or State programs: cash assistance for poor persons, (both families with children and childless adults); heating fuel assistance payments for low-income households; food subsidies; emergency assistance to aged, blind or disabled individuals who are eligible for or receiving federal supplemental security income benefits; and day care subsidies for children of working parents and those engaged in education or training to increase their self-sufficiency. The costs are shared by federal, state, and local governments.

DAYCARE (NYS Unit 6055)

					2010										
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
54400	PROGRAM EXPENSE	1,457,296	1,731,472	1,196,076	1,502,184	1,729,885		0		1,729,885	0		1,729,885	0	1,729,885
57100	CONTRACTUAL	1,457,296	1,731,472	1,196,076	1,502,184	1,729,885		0		1,729,885	0		1,729,885	0	1,729,885
	TOTAL EXPENSE	1,457,296	1,731,472	1,196,076	1,502,184	1,729,885		0		1,729,885	0		1,729,885	0	1,729,885
REVENUE															
41855	DAY CARE	-447	972	647	5,000	0		0		0	0		0	0	0
42199	DEPARTMENTAL INCOME	-447	972	647	5,000	0		0		0	0		0	0	0
42701	REFUND OF PRIOR YR EXPENS	5,044	1,104	3,298	0	0		0		0	0		0	0	0
42799	MISCELL LOCAL SOURCES	5,044	1,104	3,298	0	0		0		0	0		0	0	0
43655	NYSCCBG	1,389,154	1,647,573	870,794	1,373,729	1,659,133		0		1,659,133	0		1,659,133	0	1,659,133
43999	STATE AID	1,389,154	1,647,573	870,794	1,373,729	1,659,133		0		1,659,133	0		1,659,133	0	1,659,133
44615	JOBS ADM	0	0	0	0	50,000		0		50,000	0		50,000	0	50,000
44999	FEDERAL AID	0	0	0	0	50,000		0		50,000	0		50,000	0	50,000
	TOTAL REVENUE	1,393,751	1,649,649	874,739	1,378,729	1,709,133		0		1,709,133	0		1,709,133	0	1,709,133
Total NYS Unit Cost		63,545	81,823	321,337	123,455	20,752		0		20,752	0		20,752	0	20,752

FAMILY ASSISTANCE (NYS Unit 6109)

					2010										
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
54400	PROGRAM EXPENSE	3,690,321	4,835,793	3,334,990	4,665,592	4,702,225		0		4,702,225	0		4,702,225	0	4,702,225
57100	CONTRACTUAL	3,690,321	4,835,793	3,334,990	4,665,592	4,702,225		0		4,702,225	0		4,702,225	0	4,702,225
	TOTAL EXPENSE	3,690,321	4,835,793	3,334,990	4,665,592	4,702,225		0		4,702,225	0		4,702,225	0	4,702,225
REVENUE															
41809	REPAY AFDC	720,147	716,552	475,790	720,000	270,632		0		270,632	0		270,632	0	270,632
42199	DEPARTMENTAL INCOME	720,147	716,552	475,790	720,000	270,632		0		270,632	0		270,632	0	270,632
42701	REFUND OF PRIOR YR EXPENS	15,349	14,985	12,296	22,000	0		0		0	0		0	0	0
42799	MISCELL LOCAL SOURCES	15,349	14,985	12,296	22,000	0		0		0	0		0	0	0
43609	AFDC	621,902	652,366	324,212	656,683	614,391		0		614,391	0		614,391	0	614,391
43999	STATE AID	621,902	652,366	324,212	656,683	614,391		0		614,391	0		614,391	0	614,391

FAMILY ASSISTANCE (NYS Unit 6109)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
44609	AFDC	1,402,081	1,344,461	647,426	1,459,296	1,228,782		0	1,228,782	0	1,228,782	0	1,228,782
44615	JOBS ADM	508,307	1,066,463	442,790	1,005,000	808,988		0	808,988	0	808,988	0	808,988
44999	FEDERAL AID	1,910,388	2,410,924	1,090,216	2,464,296	2,037,770		0	2,037,770	0	2,037,770	0	2,037,770
	TOTAL REVENUE	3,267,786	3,794,827	1,902,514	3,862,979	2,922,793		0	2,922,793	0	2,922,793	0	2,922,793
Total NYS Unit Cost		422,535	1,040,966	1,432,476	802,613	1,779,432		0	1,779,432	0	1,779,432	0	1,779,432

SAFETY NET (NYS Unit 6140)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	2,631,237	2,792,954	1,998,359	2,837,188	3,212,000		0	3,212,000	0	3,212,000	0	3,212,000
57100	CONTRACTUAL	2,631,237	2,792,954	1,998,359	2,837,188	3,212,000		0	3,212,000	0	3,212,000	0	3,212,000
	TOTAL EXPENSE	2,631,237	2,792,954	1,998,359	2,837,188	3,212,000		0	3,212,000	0	3,212,000	0	3,212,000
REVENUE													
41840	REPAY HOME RELIEF	424,981	348,375	266,080	242,808	280,000		0	280,000	0	280,000	0	280,000
42199	DEPARTMENTAL INCOME	424,981	348,375	266,080	242,808	280,000		0	280,000	0	280,000	0	280,000
42701	REFUND OF PRIOR YR EXPENS	26,340	18,523	23,174	35,558	40,000		0	40,000	0	40,000	0	40,000
42799	MISCELL LOCAL SOURCES	26,340	18,523	23,174	35,558	40,000		0	40,000	0	40,000	0	40,000
43640	STATE SAFETY NET	1,006,434	1,123,616	616,150	1,263,411	1,434,000		0	1,434,000	0	1,434,000	0	1,434,000
43999	STATE AID	1,006,434	1,123,616	616,150	1,263,411	1,434,000		0	1,434,000	0	1,434,000	0	1,434,000
44640	FEDERAL SAFETY NET	57,094	37,289	18,792	32,000	24,000		0	24,000	0	24,000	0	24,000
44999	FEDERAL AID	57,094	37,289	18,792	32,000	24,000		0	24,000	0	24,000	0	24,000
	TOTAL REVENUE	1,514,849	1,527,803	924,196	1,573,777	1,778,000		0	1,778,000	0	1,778,000	0	1,778,000
Total NYS Unit Cost		1,116,388	1,265,151	1,074,163	1,263,411	1,434,000		0	1,434,000	0	1,434,000	0	1,434,000

FUEL CRISIS ASSIST. STATE (NYS Unit 6141)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	1,478,613	25,866	3,553	500,000	25,000		0	25,000	0	25,000	0	25,000
57100	CONTRACTUAL	1,478,613	25,866	3,553	500,000	25,000		0	25,000	0	25,000	0	25,000
	TOTAL EXPENSE	1,478,613	25,866	3,553	500,000	25,000		0	25,000	0	25,000	0	25,000
REVENUE													

FUEL CRISIS ASSIST. STATE (NYS Unit 6141)					2010												
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE																	
41841	REPAY HEAP	78,178	82,789	78,942	102,854	100,000		0		100,000	0	100,000	0	100,000			
42199	DEPARTMENTAL INCOME	78,178	82,789	78,942	102,854	100,000		0		100,000	0	100,000	0	100,000			
42701	REFUND OF PRIOR YR EXPENS	975	3,445	2,266	0	0		0		0	0	0	0	0			
42799	MISCELL LOCAL SOURCES	975	3,445	2,266	0	0		0		0	0	0	0	0			
44641	HEAP	1,403,186	-61,389	-57,370	397,146	-75,000		0		-75,000	0	-75,000	0	-75,000			
44999	FEDERAL AID	1,403,186	-61,389	-57,370	397,146	-75,000		0		-75,000	0	-75,000	0	-75,000			
	TOTAL REVENUE	1,482,339	24,845	23,838	500,000	25,000		0		25,000	0	25,000	0	25,000			
Total NYS Unit Cost		-3,726	1,021	-20,285	0	0		0		0	0	0	0	0			
EMERG. AID TO ADULTS (NYS Unit 6142)					2010												
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE																	
54400	PROGRAM EXPENSE	156,230	144,787	90,251	190,000	150,000		0		150,000	0	150,000	0	150,000	0	150,000	
57100	CONTRACTUAL	156,230	144,787	90,251	190,000	150,000		0		150,000	0	150,000	0	150,000	0	150,000	
	TOTAL EXPENSE	156,230	144,787	90,251	190,000	150,000		0		150,000	0	150,000	0	150,000	0	150,000	
REVENUE																	
41842	REPAY EMERGENCY AID	9,750	1,635	311	0	0		0		0	0	0	0	0	0	0	
42199	DEPARTMENTAL INCOME	9,750	1,635	311	0	0		0		0	0	0	0	0	0	0	
42701	REFUND OF PRIOR YR EXPENS	4,318	7,449	22	0	0		0		0	0	0	0	0	0	0	
42799	MISCELL LOCAL SOURCES	4,318	7,449	22	0	0		0		0	0	0	0	0	0	0	
43642	EMERGENCY ASST	71,482	67,799	33,129	95,000	75,000		0		75,000	0	75,000	0	75,000	0	75,000	
43999	STATE AID	71,482	67,799	33,129	95,000	75,000		0		75,000	0	75,000	0	75,000	0	75,000	
	TOTAL REVENUE	85,550	76,883	33,462	95,000	75,000		0		75,000	0	75,000	0	75,000	0	75,000	
Total NYS Unit Cost		70,680	67,904	56,789	95,000	75,000		0		75,000	0	75,000	0	75,000	0	75,000	
ECONOMIC SECURITY PROGRAM COST		1,669,422	2,456,865	2,864,480	2,284,479	3,309,184		0		3,309,184	0	3,309,184	0	3,309,184	0	3,309,184	

Through Services to At-Risk Children, Families, and Adults DSS pays for foster care, adoption subsidies, and miscellaneous expenditures made on behalf of children in foster care; detention for youths alleged to have committed a juvenile delinquent offense; and the special needs of residents of family-type homes.

SPECIAL NEEDS ADULT FAM. (NYS Unit 6106)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	0	0	0	2,000	2,000		0		2,000	0	2,000	0	2,000
57100	CONTRACTUAL	0	0	0	2,000	2,000		0		2,000	0	2,000	0	2,000
	TOTAL EXPENSE	0	0	0	2,000	2,000		0		2,000	0	2,000	0	2,000
REVENUE														
43606	MA OVERBURDEN	0	0	0	2,000	2,000		0		2,000	0	2,000	0	2,000
43999	STATE AID	0	0	0	2,000	2,000		0		2,000	0	2,000	0	2,000
	TOTAL REVENUE	0	0	0	2,000	2,000		0		2,000	0	2,000	0	2,000
Total NYS Unit Cost		0	0	0	0	0		0		0	0	0	0	0

CHILD CARE (NYS Unit 6119)		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
						Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	4,918,745	5,243,670	3,473,076	5,420,496	5,472,602		0		5,472,602	0	5,472,602	0	5,472,602
57100	CONTRACTUAL	4,918,745	5,243,670	3,473,076	5,420,496	5,472,602		0		5,472,602	0	5,472,602	0	5,472,602
	TOTAL EXPENSE	4,918,745	5,243,670	3,473,076	5,420,496	5,472,602		0		5,472,602	0	5,472,602	0	5,472,602
REVENUE														
41819	REPAY CHILD CARE	160,304	177,912	135,184	200,000	398,219		0		398,219	0	398,219	0	398,219
42199	DEPARTMENTAL INCOME	160,304	177,912	135,184	200,000	398,219		0		398,219	0	398,219	0	398,219
42701	REFUND OF PRIOR YR EXPENS	2,469	7,839	3,997	0	0		0		0	0	0	0	0
42799	MISCELL LOCAL SOURCES	2,469	7,839	3,997	0	0		0		0	0	0	0	0
43619	CHILD CARE	1,745,856	1,730,008	949,973	1,390,826	2,034,709		0		2,034,709	0	2,034,709	0	2,034,709
43999	STATE AID	1,745,856	1,730,008	949,973	1,390,826	2,034,709		0		2,034,709	0	2,034,709	0	2,034,709
44619	CHILD CARE	1,837,098	1,801,497	1,081,050	1,983,788	2,012,330		0		2,012,330	0	2,012,330	0	2,012,330
44999	FEDERAL AID	1,837,098	1,801,497	1,081,050	1,983,788	2,012,330		0		2,012,330	0	2,012,330	0	2,012,330
	TOTAL REVENUE	3,745,727	3,717,256	2,170,204	3,574,614	4,445,258		0		4,445,258	0	4,445,258	0	4,445,258
Total NYS Unit Cost		1,173,018	1,526,414	1,302,872	1,845,882	1,027,344		0		1,027,344	0	1,027,344	0	1,027,344

<i>DELINQUENT CARE (NYS Unit 6123)</i>					2010												
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE																	
54400	PROGRAM EXPENSE	790,214	436,247	139,448	651,122	400,000		0	400,000	0	400,000	0	400,000				
57100	CONTRACTUAL	790,214	436,247	139,448	651,122	400,000		0	400,000	0	400,000	0	400,000				
	TOTAL EXPENSE	790,214	436,247	139,448	651,122	400,000		0	400,000	0	400,000	0	400,000				
REVENUE																	
41823	REPAY JUVENILE DELQ	92,566	67,497	27,881	0	0		0	0	0	0	0	0				
42199	DEPARTMENTAL INCOME	92,566	67,497	27,881	0	0		0	0	0	0	0	0				
42701	REFUND OF PRIOR YR EXPENS	1,420	375	260	0	0		0	0	0	0	0	0				
42799	MISCELL LOCAL SOURCES	1,420	375	260	0	0		0	0	0	0	0	0				
43619	CHILD CARE	23,295	18,881	13,540	22,146	24,000		0	24,000	0	24,000	0	24,000				
43623	JUVENILE DELINQUENTS	32,953	1,846	0	91,157	56,000		0	56,000	0	56,000	0	56,000				
43999	STATE AID	56,248	20,727	13,540	113,303	80,000		0	80,000	0	80,000	0	80,000				
44619	CHILD CARE	0	0	0	0	128,084		0	128,084	0	128,084	0	128,084				
44623	JUVENILE DELIQUENTS	0	3,676	1,504	0	0		0	0	0	0	0	0				
44999	FEDERAL AID	0	3,676	1,504	0	128,084		0	128,084	0	128,084	0	128,084				
	TOTAL REVENUE	150,234	92,275	43,185	113,303	208,084		0	208,084	0	208,084	0	208,084				
	Total NYS Unit Cost	639,980	343,972	96,263	537,819	191,916		0	191,916	0	191,916	0	191,916				
<i>STATE TRAINING SCHOOLS (NYS Unit 6129)</i>					2010												
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE																	
54400	PROGRAM EXPENSE	186,862	78,908	160,943	122,098	125,939		0	125,939	0	125,939	0	125,939	0	125,939		
57100	CONTRACTUAL	186,862	78,908	160,943	122,098	125,939		0	125,939	0	125,939	0	125,939	0	125,939		
	TOTAL EXPENSE	186,862	78,908	160,943	122,098	125,939		0	125,939	0	125,939	0	125,939	0	125,939		
	Total NYS Unit Cost	186,862	78,908	160,943	122,098	125,939		0	125,939	0	125,939	0	125,939	0	125,939		
SERVICES TO CHILDREN, FAMILIES AND ADULTS PROGRAM COST		1,999,860	1,949,294	1,560,078	2,505,799	1,345,199		0	1,345,199	0	1,345,199	0	1,345,199	0	1,345,199		

Medical Assistance consists of the local cost of Federal- and State-mandated Medicaid program.

Note: NYS has capped the amount by which the net local cost of Medicaid will increase each year effective January of 2006.

MEDICAID (NYS Unit 6100)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	10,664,758	10,766,472	6,434,956	10,899,116	10,291,970		0		10,291,970	0	10,291,970	0	10,291,970
57100 CONTRACTUAL	10,664,758	10,766,472	6,434,956	10,899,116	10,291,970		0		10,291,970	0	10,291,970	0	10,291,970
TOTAL EXPENSE	10,664,758	10,766,472	6,434,956	10,899,116	10,291,970		0		10,291,970	0	10,291,970	0	10,291,970
REVENUE													
44489 FED AID OTHER HEALTH	0	0	610,650	0	0		0		0	0	0	0	0
TOTAL REVENUE	0	0	610,650	0	0		0		0	0	0	0	0
Total NYS Unit Cost	10,664,758	10,766,472	5,824,306	10,899,116	10,291,970		0		10,291,970	0	10,291,970	0	10,291,970

MEDICAL ASSISTANCE (NYS Unit 6101)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	216,030	218,786	153,965	191,334	230,000		0		230,000	0	230,000	0	230,000
57100 CONTRACTUAL	216,030	218,786	153,965	191,334	230,000		0		230,000	0	230,000	0	230,000
TOTAL EXPENSE	216,030	218,786	153,965	191,334	230,000		0		230,000	0	230,000	0	230,000
REVENUE													
41801 REPAY MEDICAL ASSISTANCE	589,504	857,724	356,852	505,076	513,694		0		513,694	0	513,694	0	513,694
42199 DEPARTMENTAL INCOME	589,504	857,724	356,852	505,076	513,694		0		513,694	0	513,694	0	513,694
42701 REFUND OF PRIOR YR EXPENS	0	27,926	1,136	0	0		0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	0	27,926	1,136	0	0		0		0	0	0	0	0
43601 MEDICAL ASSISTANCE	-210,776	-366,990	-122,216	-156,871	-108,967		0		-108,967	0	-108,967	0	-108,967
43999 STATE AID	-210,776	-366,990	-122,216	-156,871	-108,967		0		-108,967	0	-108,967	0	-108,967
44601 MEDICAL ASSISTANCE	-144,062	-271,946	-69,118	-156,871	-174,727		0		-174,727	0	-174,727	0	-174,727
44999 FEDERAL AID	-144,062	-271,946	-69,118	-156,871	-174,727		0		-174,727	0	-174,727	0	-174,727
TOTAL REVENUE	234,666	246,714	166,654	191,334	230,000		0		230,000	0	230,000	0	230,000
Total NYS Unit Cost	-18,636	-27,928	-12,689	0	0		0		0	0	0	0	0
MEDICAID ASSIST. & LONG TERM CARE PROGRAM COST	10,646,122	10,738,544	5,811,617	10,899,116	10,291,970		0		10,291,970	0	10,291,970	0	10,291,970

These are the expenditures and revenues associated with the operation and administration of the Department of Social Services. All the Department's personnel, equipment, and supply costs are budgeted here, as are nearly all contracts for non-commodity goods or services purchased for the direct benefit of our clients.

PLANNING AND COORDINATION - DSS
(NYS Unit 6010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
51000 REGULAR PAY	-1,076	-958	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000049 PROJECT ASSISTANT	160,410	90,084	24,163	109,688	0	0.00	109,200	4.00	109,200	0	0	0	0	0
51000076 SUBSTANCE ABUSE EVALUATOR	1,101	33,539	23,677	39,345	39,345	1.00	0	0.00	39,345	0	39,345	0	0	39,345
51000078 RECRD MGMT SPEC	2,998	6,120	0	0	0	1.00	0	0.00	0	0	0	0	0	0
51000079 CASE SUPERVISOR A	0	57,564	38,074	62,355	62,355	1.00	0	0.00	62,355	0	62,355	0	0	62,355
51000081 LONG TRM CARE SPEC	0	25,600	16,005	33,742	33,743	1.00	0	0.00	33,743	0	33,743	0	0	33,743
51000083 MOBILITY PROG SPEC	0	15,861	21,663	37,381	37,381	1.00	0	0.00	37,381	0	37,381	0	0	37,381
51000087 SUP VISIT PRG CORD	0	0	12,113	33,624	46,848	1.00	0	0.00	46,848	0	46,848	0	0	46,848
51000206 DIR. ADM SERVICES	82,310	85,140	52,341	86,229	86,229	1.00	0	0.00	86,229	0	86,229	0	0	86,229
51000233 SOC. SRVCS. ATTORN	193,305	195,295	104,613	200,877	207,766	3.00	0	0.00	207,766	0	207,766	0	0	207,766
51000247 COMM. SOC. SRVCS.	99,568	102,932	62,793	104,345	104,345	1.00	0	0.00	104,345	0	104,345	0	0	104,345
51000280 PROG DEVELOP SPEC	50,859	52,585	31,194	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	0	53,541
51000293 DIR. OF SVCS.	82,460	85,440	51,891	86,229	86,229	1.00	0	0.00	86,229	0	86,229	0	0	86,229
51000503 CLERK	35,836	40,191	16,511	54,998	0	0.00	27,499	1.00	27,499	0	0	0	0	0
51000506 RECEPTIONIST	174,650	173,738	106,779	173,645	202,587	7.00	0	0.00	202,587	0	202,587	0	0	202,587
51000507 KEYBD SPEC	348,259	339,443	205,307	376,231	376,234	13.00	0	0.00	376,234	0	376,234	0	0	376,234
51000509 DAT ENT MACH OPER	56,402	56,010	36,664	60,927	60,256	2.00	0	0.00	60,256	0	60,256	0	0	60,256
51000511 CASE AIDE	95,396	109,710	60,186	101,228	101,229	3.00	0	0.00	101,229	0	101,229	0	0	101,229
51000513 ACCT. CLERK/TYPIST	133,228	117,424	73,412	121,853	121,852	3.00	0	0.00	121,852	0	121,852	0	0	121,852
51000518 SENIOR CLERK	34,683	61,482	40,519	64,117	32,058	1.00	32,058	1.00	64,116	0	32,058	0	0	32,058
51000519 SENIOR TYPIST	15,982	16,570	19,918	16,871	33,743	1.00	0	0.00	33,743	0	33,743	0	0	33,743
51000529 SR. ACCOUNT CLERK/TYPIST	115,724	106,625	58,317	106,540	71,026	2.00	0	0.00	71,026	0	71,026	0	0	71,026
51000535 ADMIN. ASSISTANT	153,440	123,551	75,752	124,218	124,218	3.00	0	0.00	124,218	0	124,218	0	0	124,218
51000536 FINAN. INVEST.	274,225	272,307	152,167	320,379	275,415	7.00	0	0.00	275,415	0	275,415	0	0	275,415
51000538 SOC. WEL. EXAM.	1,285,187	1,450,091	921,428	1,534,447	1,495,112	38.00	39,345	1.00	1,534,457	39,345	1,534,457	39,345	0	1,534,457
51000558 SR SOC WEL EXAM	693,926	770,703	486,754	828,078	828,078	19.00	0	0.00	828,078	0	828,078	0	0	828,078
51000562 CASEWORKER	728,332	787,562	507,802	749,566	796,416	17.00	0	0.00	796,416	0	796,416	0	0	796,416
51000565 REG. PROF. NURSE	256,444	272,667	169,140	281,087	281,088	6.00	0	0.00	281,088	0	281,088	0	0	281,088
51000567 WELFARE INVEST.	37,823	39,092	23,677	39,345	0	0.00	39,345	1.00	39,345	0	0	0	0	0

PLANNING AND COORDINATION - DSS
(NYS Unit 6010)

					2010									
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
	Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE														
51000568	PRIN SOC WEL EXAM	0	0	0	0	23,424	0.50	0	0.00	23,424	0	23,424	0	23,424
51000574	COORD OF CHILD SUP	54,396	56,224	34,112	56,686	0	0.00	56,686	1.00	56,686	42,515	42,515	42,515	42,515
51000581	SR. CASEWORKER	1,005,473	1,041,244	645,670	1,038,063	986,528	19.00	0	0.00	986,528	0	986,528	0	986,528
51000592	ACCT. SUPERVISOR	54,321	56,224	34,662	56,686	56,686	1.00	0	0.00	56,686	0	56,686	0	56,686
51000594	CASE SUPERVISOR	364,233	405,649	252,258	396,805	396,802	7.00	0	0.00	396,802	0	396,802	0	396,802
51000619	PARALEGAL AIDE	0	27,691	22,495	37,381	37,381	1.00	0	0.00	37,381	0	37,381	0	37,381
51000638	MICROCOMPUTER SPEC	84,285	88,784	53,796	88,731	88,730	2.00	0	0.00	88,730	0	88,730	0	88,730
51000650	SECURITY OFFICER	22,493	28,917	17,818	48,704	35,513	1.00	0	0.00	35,513	0	35,513	0	35,513
51000657	YOUTH CARE WORKER	6,558	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000658	SR FINANCE INVEST	41,800	76,067	53,113	87,166	87,166	2.00	0	0.00	87,166	0	87,166	0	87,166
51000671	SECRETARY	71,015	84,251	62,740	112,142	74,762	2.00	0	0.00	74,762	0	74,762	0	74,762
51000673	PRIN ACCT CLK TYP	37,923	39,192	23,677	39,345	39,345	1.00	0	0.00	39,345	0	39,345	0	39,345
51000698	SR DATA ENTRY OPR	34,404	39,438	19,706	35,513	35,513	1.00	0	0.00	35,513	0	35,513	0	35,513
51000708	LEGAL UNIT ADMIN	54,346	56,144	34,144	56,686	56,686	1.00	0	0.00	56,686	0	56,686	0	56,686
51000719	SYSTEMS ANALYST	50,764	53,193	32,620	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541
51000722	MANAGED CARE COOR	25,696	41,457	28,642	46,848	46,848	1.00	0	0.00	46,848	0	46,848	0	46,848
51000728	LONGTERM CARE COOR	62,009	64,157	39,486	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784
51000741	FACIL & SECURITY MGR	45,350	46,876	28,900	47,321	47,321	1.00	0	0.00	47,321	0	47,321	0	47,321
51000750	CASEWORKER ASST	75,247	77,835	51,484	78,690	78,690	2.00	0	0.00	78,690	0	78,690	0	78,690
51000760	STAFF DEV QUAL COR	50,835	52,635	32,194	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541
51000762	YOUTH FAM SVC COORD	0	6,401	32,475	0	51,535	1.00	0	0.00	51,535	0	51,535	0	51,535
51000786	DIVISION COORD TRAINEE	34,049	52,972	32,220	0	0	0.00	0	0.00	0	0	0	0	0
51000787	HOUSING SPECI	16,935	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000788	TRANSSPEC-DSS	30,393	31,936	19,742	32,058	32,058	1.00	0	0.00	32,058	0	32,058	0	32,058
51000791	DIVISION COORD	245,722	256,573	157,024	259,134	259,136	4.00	0	0.00	259,136	0	259,136	0	259,136
51000795	FAM SVC CRD FAM CT	28,134	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000798	LIFE SKILLS COORDINATOR	19,355	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51200	OVERTIME PAY	0	0	0	0	63,345	0.00	0	0.00	63,345	0	63,345	0	63,345
51200049	PROJECT ASSISTANT	0	36	0	0	0	0.00	0	0.00	0	0	0	0	0
51200511	CASE AIDE	4	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51200513	ACCOUNT CLERK/TYPIST	0	0	8	0	0	0.00	0	0.00	0	0	0	0	0
51200535	ADMIN. ASSISTANT	16	0	0	0	0	0.00	0	0.00	0	0	0	0	0

PLANNING AND COORDINATION - DSS
(NYS Unit 6010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51200581 SR. CASEWORKER	30	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51200594 CASE SUPERVISOR	0	182	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51200638 MICROCOMPUTER SPEC	0	397	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51200719 SYSTEMS ANALYST	0	104	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51200741 FACIL & SECURITY MGR	0	0	11	0	0	0.00	0	0.00	0	0	0	0	0	0
51200786 DIV COORD TRNE	12	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51600 LONGEVITY	0	0	0	48,550	50,275	0.00	1,450	0.00	51,725	550	50,825	550	50,825	50,825
51999 PERSONAL SERVICES	7,627,270	8,170,947	5,101,857	8,539,261	8,276,704	186.50	305,583	9.00	8,582,287	82,410	8,359,114	82,410	8,359,114	8,359,114
52206 COMPUTER EQUIPMENT	1,972	1,901	4,848	6,000	5,000		0		5,000	0	5,000	0	5,000	5,000
52210 OFFICE EQUIPMENT	371	2,029	268	2,000	2,000		0		2,000	0	2,000	0	2,000	2,000
52214 OFFICE FURNISHINGS	46,695	6,599	1,385	19,020	19,020		0		19,020	0	19,020	0	19,020	19,020
52222 COMMUNICATIONS EQUIP	357	1,878	6,862	1,000	1,000		0		1,000	0	1,000	0	1,000	1,000
52230 COMPUTER SOFTWARE	28	85	5,366	10,000	2,000		0		2,000	0	2,000	0	2,000	2,000
52231 VEHICLES	22,714	24,590	0	38,000	0		25,000		25,000	0	0	0	0	0
R52206 COMPUTER EQUIPMENT	938	0	0	0	0		0		0	0	0	0	0	0
R52214 OFFICE FURNISHINGS	392	0	0	0	0		0		0	0	0	0	0	0
52299 EQUIPMENT	73,467	37,082	18,729	76,020	29,020		25,000		54,020	0	29,020	0	29,020	29,020
54303 OFFICE SUPPLIES	64,708	60,134	43,536	65,000	65,000		0		65,000	0	65,000	0	65,000	65,000
54305 CLIENT TRANSPORTATION	-24,985	-2,796	1,585	0	0		0		0	0	0	0	0	0
54306 AUTOMOTIVE SUPPLIES	19,169	640	55	1,675	500		0		500	0	500	0	500	500
54310 AUTOMOTIVE FUEL	0	25,113	8,039	22,000	18,000		0		18,000	0	18,000	0	18,000	18,000
54330 PRINTING	15,558	12,585	10,766	15,000	15,000		0		15,000	0	15,000	0	15,000	15,000
54332 BOOKS	11,639	12,829	8,481	15,000	11,300		3,010		14,310	0	11,300	0	11,300	11,300
R54303 CENTRAL SERVICE SUPPLIES	8	0	0	67	0		0		0	0	0	0	0	0
R54330 PRINTING	0	0	392	74	0		0		0	0	0	0	0	0
54399 SUPPLIES	86,097	108,505	72,854	118,816	109,800		3,010		112,810	0	109,800	0	109,800	109,800
54400 PROGRAM EXPENSE	31,405	79,234	19,331	33,500	22,160		0		22,160	0	22,160	0	22,160	22,160
54402 LEGAL ADVERTISING	2,896	1,551	815	2,000	2,000		0		2,000	0	2,000	0	2,000	2,000
54408 INDP LIVING	1,985	0	0	5,400	64,834		4,400		69,234	0	64,834	0	64,834	64,834
54412 TRAVEL/TRAINING	16,336	26,636	20,876	26,120	36,120		0		36,120	0	36,120	0	36,120	36,120
54414 LOCAL MILEAGE	5,928	6,360	4,702	7,000	7,000		0		7,000	0	7,000	0	7,000	7,000
54416 MEMBERSHIP DUES	3,835	35	3,939	4,119	4,119		0		4,119	0	4,119	0	4,119	4,119
54421 AUTO MAINTENANCE/REPAIRS	11,314	7,690	5,017	10,000	10,000		0		10,000	0	10,000	0	10,000	10,000

PLANNING AND COORDINATION - DSS
(NYS Unit 6010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54424	EQUIPMENT RENTAL	12,359	13,464	8,656	17,250	14,610		0		14,610	0	14,610	0	14,610
54425	SERVICE CONTRACTS	30,086	10,710	25,896	35,605	36,055		0		36,055	0	36,055	0	36,055
54432	RENT	0	0	50	0	0		0		0	0	0	0	0
54442	PROFESSIONAL SERVICES	719,680	742,534	498,743	914,503	824,421		1,000		825,421	0	824,421	0	824,421
54452	POSTAGE	49,365	49,438	33,997	48,000	48,000		0		48,000	0	48,000	0	48,000
54462	INSURANCE	0	0	0	3,000	0		0		0	0	0	0	0
54470	BUILDING REPAIRS	14,407	3,638	6,029	5,000	5,000		0		5,000	0	5,000	0	5,000
54472	TELEPHONE	59,185	59,294	29,981	60,000	58,940		0		58,940	0	58,940	0	58,940
54605	CENTRALLY DISTRIB. ITEMS	108	0	36	2,000	2,000		0		2,000	0	2,000	0	2,000
54618	INTERDEPARTMENTAL CHARGE	409	1,617	0	0	0		0		0	0	0	0	0
R54442	PROFESSIONAL SERVICES	111,505	47,311	0	15,906	0		0		0	0	0	0	0
57100	CONTRACTUAL	1,070,803	1,049,512	658,068	1,189,403	1,135,259		5,400		1,140,659	0	1,135,259	0	1,135,259
58800	FRINGES	2,912,979	0	0	0	3,352,065		90,455		3,442,520	33,321	3,385,386	33,321	3,385,386
58900	EMPLOYEE BENEFITS	2,912,979	0	0	0	3,352,065		90,455		3,442,520	33,321	3,385,386	33,321	3,385,386
	TOTAL EXPENSE	11,770,616	9,366,046	5,851,508	9,923,500	12,902,848		429,448		13,332,296	115,731	13,018,579	115,731	13,018,579
REVENUE														
41811	CHILD SUPPORT INCENTIVE	51,454	72,303	34,069	48,018	47,064		0		47,064	0	47,064	0	47,064
41894	SOCIAL SERVICES CHARGES	145,416	160,254	65,281	138,134	138,124		0		138,124	0	138,124	0	138,124
41989	OTHER ECON ASST	0	10,665	6,169	0	0		0		0	0	0	0	0
42199	DEPARTMENTAL INCOME	196,870	243,222	105,519	186,152	185,188		0		185,188	0	185,188	0	185,188
42401	INTEREST & EARNINGS	4,255	7,591	0	0	0		0		0	0	0	0	0
42499	USE OF MONEY & PROPERTY	4,255	7,591	0	0	0		0		0	0	0	0	0
42610	FINES, FORFEITURES, BAILS	750	900	0	0	0		0		0	0	0	0	0
42639	FINES & FORFEITURES	750	900	0	0	0		0		0	0	0	0	0
42665	SALE OF EQUIPMENT	5,130	4,770	0	5,000	0		0		0	0	0	0	0
42680	INSURANCE RECOVERIES	5,240	0	0	0	0		0		0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	10,370	4,770	0	5,000	0		0		0	0	0	0	0
42701	REFUND OF PRIOR YR EXPENS	277	918	7,232	0	0		0		0	0	0	0	0
42770	OTHER MISCELL REVENUES	5,000	1,800	175	0	0		0		0	0	0	0	0
42799	MISCELL LOCAL SOURCES	5,277	2,718	7,407	0	0		0		0	0	0	0	0
43389	OTHER PUBLIC SAFETY	0	0	0	28,166	25,552		0		25,552	0	25,552	0	25,552
43601	MEDICAL ASSISTANCE	-22,015	0	0	0	1,233,073		28,002		1,261,075	2,464	1,235,537	2,464	1,235,537
43610	DSS ADM	1,435,892	2,187,897	740,172	1,685,134	329,296		18,426		347,722	10,538	339,834	10,538	339,834

PLANNING AND COORDINATION - DSS
(NYS Unit 6010)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
43616 LAF	855,566	814,195	68,891	814,195	0		0		0	0	0	0	0
43619 CHILD CARE	640,569	511,804	372,259	659,786	568,558		0		568,558	0	568,558	0	568,558
43640 STATE SAFETY NET	0	0	0	0	30,000		0		30,000	0	30,000	0	30,000
43655 NYSCCBG	353,540	377,473	197,043	364,146	412,996		0		412,996	0	412,996	0	412,996
43670 SERVICES FOR RECIPIENTS	0	201,340	67,150	0	0		0		0	0	0	0	0
43671 PY SERVICE FOR RECIPIENT	503,567	64,172	698,278	218,647	0		0		0	0	0	0	0
43999 STATE AID	3,767,119	4,156,881	2,143,793	3,770,074	2,599,475		46,428		2,645,903	13,002	2,612,477	13,002	2,612,477
44389 OTHER PUBLIC SAFETY AID	0	0	0	63,849	310,054		0		310,054	0	310,054	0	310,054
44601 MEDICAL ASSISTANCE	0	0	0	1,040,489	2,105,395		44,900		2,150,295	3,954	2,109,349	3,954	2,109,349
44609 AFDC	1,616	0	0	0	103,033		0		103,033	0	103,033	0	103,033
44610 DSS ADM	3,772,800	2,258,189	2,042,641	3,302,800	907,553		66,573		974,126	0	907,553	0	907,553
44611 FOOD STAMPS	720,981	776,197	458,675	782,010	748,326		17,847		766,173	48,097	796,423	48,097	796,423
44615 JOBS ADM	1,509,243	1,607,430	887,970	999,524	2,347,680		0		2,347,680	0	2,347,680	0	2,347,680
44619 CHILD CARE	544	-3,145	0	0	723,744		14,947		738,691	0	723,744	0	723,744
44641 HEAP	0	0	0	0	262,209		0		262,209	0	262,209	0	262,209
44661 F&CS BLOCK GRANT	0	232,362	0	0	0		0		0	0	0	0	0
44670 SERVICES FOR RECIPIENTS	211,396	0	6,249	0	0		0		0	0	0	0	0
44999 FEDERAL AID	6,216,580	4,871,033	3,395,535	6,188,672	7,507,994		144,267		7,652,261	52,051	7,560,045	52,051	7,560,045
TOTAL REVENUE	10,201,221	9,287,115	5,652,254	10,149,898	10,292,657		190,695		10,483,352	-65,053	10,357,710	-65,053	10,357,710
Total NYS Unit Cost	1,456,552	31,620	198,862	-242,445	2,610,191		238,753		2,848,944	50,678	2,660,869	50,678	2,660,869

PURCHASE OF SERVICES (NYS Unit 6070)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	2,146,775	2,386,827	1,422,406	2,476,973	1,336,599		825,233		2,161,832	226,237	1,562,836	226,237	1,562,836
57100 CONTRACTUAL	2,146,775	2,386,827	1,422,406	2,476,973	1,336,599		825,233		2,161,832	226,237	1,562,836	226,237	1,562,836
TOTAL EXPENSE	2,146,775	2,386,827	1,422,406	2,476,973	1,336,599		825,233		2,161,832	226,237	1,562,836	226,237	1,562,836
REVENUE													
41870 REPAY PURCHASE OF SERV.	683	2,444	0	0	0		0		0	0	0	0	0
41894 SOCIAL SERVICES CHARGES	29,062	19,956	0	41,321	11,286		28,613		39,899	0	11,286	0	11,286
42199 DEPARTMENTAL INCOME	29,745	22,400	0	41,321	11,286		28,613		39,899	0	11,286	0	11,286
42701 REFUND OF PRIOR YR EXPENS	0	915	9,765	0	0		0		0	0	0	0	0

PURCHASE OF SERVICES (NYS Unit 6070)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42705 GIFTS & DONATIONS	22,850	11,425	0	55,865	0		11,425		11,425	0	0	0	0
42799 MISCELL LOCAL SOURCES	22,850	12,340	9,765	55,865	0		11,425		11,425	0	0	0	0
43670 SERVICES FOR RECIPIENTS	98,509	811,248	129,964	1,035,384	557,421		514,725		1,072,146	144,113	701,534	144,113	701,534
43671 PY SERVICE FOR RECIPIENT	807,677	69,520	1,053,142	217,438	0		0		0	0	0	0	0
43999 STATE AID	906,186	880,768	1,183,106	1,252,822	557,421		514,725		1,072,146	144,113	701,534	144,113	701,534
44609 AFDC	0	0	0	0	10,139		0		10,139	0	10,139	0	10,139
44610 DSS ADM	0	0	0	0	90,865		0		90,865	0	90,865	0	90,865
44615 JOBS ADM	0	598,138	0	750,000	349,237		0		349,237	0	349,237	0	349,237
44670 SERVICES FOR RECIPIENTS	1,565,281	113,708	1,034,399	0	0		0		0	0	0	0	0
44999 FEDERAL AID	1,565,281	711,846	1,034,399	750,000	450,241		0		450,241	0	450,241	0	450,241
TOTAL REVENUE	2,524,062	1,627,354	2,227,270	2,100,008	1,018,948		554,763		1,573,711	-144,113	1,163,061	-144,113	1,163,061
Total NYS Unit Cost	-377,287	759,473	-804,864	376,965	317,651		270,470		588,121	82,124	399,775	82,124	399,775
PLANNING AND COORDINATION - DSS PROGRAM COST	1,079,265	791,093	-606,002	134,520	2,927,842		509,223		3,437,065	132,802	3,060,644	132,802	3,060,644
Total County Cost	15,394,669	15,935,796	9,630,173	15,823,914	17,874,195	186.50	509,223	9.00	18,383,418	132,802	18,006,997	132,802	18,006,997

**OTR Requests For Social Services, Department of
Priority # 1**

OTR Number 059 Social Welfare Examiner (1.0 FTE) performing Intake/Case Management in Temporary Assistance, Food Stamps, and homeless services.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

Currently the average caseload for a Social Welfare Examiner is 400 cases, in addition the workers are handling 10 new food stamp intakes a day. Losing this position will mean higher caseloads, resulting in clients waiting longer for intake appointments and waiting longer before they receive their benefits (i.e.: housing and food). Currently appointments for benefits are booked one month out due to workload increases.

County Administrator Recommendation

Approve request based on expectation of continued high temporary assistance caseloads.

			Department Requested	County Administrator Recommended	
6010	FOOD STAMPS	Target	-7,422	Target	-7,422
6010	FRINGES	Target	15,935	Target	15,935
6010	MEDICAL ASSISTANCE	Target	-2,464	Target	-2,464
6010	MEDICAL ASSISTANCE	Target	-3,954	Target	-3,954
6010	SOC. WEL. EXAM.	Target	39,345	Target	39,345
Total Target			41,440		41,440
Total OTR Request			41,440		41,440

Priority # 2

OTR Number 060 Coordinator of Child Support Enforcement Unit (1.0 FTE) responsible for implementing state and federal regulations and ensuring that the Department is in compliance with child support regulations and laws, also acts as liaison with NYS Child Support Division.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

We will lose our ability to maintain oversight over our compliance with state and federal regulations and laws. We will lose a valuable resource to connect with NYS Child Support Division.

County Administrator Recommendation

Recommend using onetime transition funding to sustain this position through September 2010.

			Department Requested	County Administrator Recommended	
6010	COORD OF CHILD SUP	Target	56,686	Onetime	42,515
6010	DSS ADM	Target	-14,051	Onetime	-10,538
6010	DSS ADM	Target	-54,233	Onetime	-40,675
6010	FRINGES	Target	23,181	Onetime	17,386
6010	LONGEVITY	Target	550	Onetime	550
Total Onetime					9,238
Total Target			12,133		
Total OTR Request			12,133		9,238

Priority # 3

OTR Number 061 Senior Clerk (1.0 FTE) in Temporary Assistance provides clerical support for our Food Stamp unit. This unit has nearly 900 open cases. This position also does telephone food stamp interviews with clients.

Reason for Request

Reduced NYS reimbursement, increased fringe rate, reduced Fiscal Target

If Not Funded

The work performed by the Senior Clerk will be dispersed among the Social Welfare Examiners in the unit, increasing their workload . The result will be a longer wait before clients receive their benefits.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6010	FOOD STAMPS	Target	-6,124	0
6010	FRINGES	Target	13,145	0
6010	LONGEVITY	Target	400	0
6010	MEDICAL ASSISTANCE	Target	-2,033	0
6010	MEDICAL ASSISTANCE	Target	-3,262	0
6010	SENIOR CLERK	Target	32,058	0
Total Target			34,184	
Total OTR Request			34,184	0

Priority # 4

OTR Number 062 Project Assistants (4.0 FTEs) In the last few years we have increased staff diversity in our Department by hiring very talented and motivated Project Assistants. Several of the Project assistants later earned permanent employment with the County.

Reason for Request

These four positions were approved for 2009, but only on a one time basis and reduced NYS reimbursement, increased fringe rate, reduced Fiscal Target

If Not Funded

Our ability to increase staff diversity will be seriously impacted if these positions are not funded.. Workload will increase for all department clerical staff.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6010	CHILD CARE	Target	-6,482	0
6010	DSS ADM	Target	-6,682	0
6010	DSS ADM	Target	-2,367	0
6010	FOOD STAMPS	Target	-2,328	0
6010	FRINGES	Target	10,920	0
6010	MEDICAL ASSISTANCE	Target	-12,697	0
6010	MEDICAL ASSISTANCE	Target	-20,344	0
6010	PROJECT ASSISTANT	Target	109,200	0
Total Target			69,220	
Total OTR Request			69,220	0

Priority # 5

OTR Number 063 Welfare Fraud Investigator (1.0 FTE) is responsible for fraud investigations.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

Fraud investigations will be done by Social Welfare Examiners. This will result in slower case processing and fewer fraud investigations.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6010	CHILD CARE	Target	-3,021	0
6010	DSS ADM	Target	-3,113	0
6010	DSS ADM	Target	-1,104	0
6010	FOOD STAMPS	Target	-1,085	0
6010	FRINGES	Target	16,137	0
6010	LONGEVITY	Target	500	0
6010	MEDICAL ASSISTANCE	Target	-5,918	0
6010	MEDICAL ASSISTANCE	Target	-9,495	0
6010	WELFARE INVEST.	Target	39,345	0
Total Target			32,246	
Total OTR Request			32,246	0

Priority # 6

OTR Number 064 Clerk (1.0 FTE) in Administrative Services provides clerical support for DSS Administration, the Child Support Division, Children's Services, and Temporary Assistance Division.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

Clerical duties that have been the responsibility of this employee will be allocated among other workers, resulting in larger workloads.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6010	CHILD CARE	Target	-2,085	0
6010	CLERK	Target	27,499	0
6010	DSS ADM	Target	-762	0
6010	DSS ADM	Target	-2,149	0
6010	FOOD STAMPS	Target	-749	0
6010	FRINGES	Target	11,137	0
6010	MEDICAL ASSISTANCE	Target	-4,084	0
6010	MEDICAL ASSISTANCE	Target	-6,553	0
Total Target			22,254	
Total OTR Request			22,254	0

Priority # 7

OTR Number 065 Parenting Education - Preventive Services contract with Cooperative Extension. This is a program for parents/caregivers who want to improve their communication with their children. The workshops help parents understand how children's behavior is affected by the way a parent interacts with them. DSS refers parents who are working with child welfare caseworkers. This is a resource to help parents whose children are placed in foster care by the Family Court.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

This program will serve fewer DSS families. Losing this program as a referral resource will increase the time children are in foster care, decrease the quality of care for families served and increase caseload burden for DSS caseworkers.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

		Department Requested		County Administrator Recommended
6070	PROGRAM EXPENSE	Target	27,831	0
6070	SERVICES FOR RECIPIENTS	Target	-17,728	0
Total Target			10,103	
Total OTR Request			10,103	0

Priority # 8

OTR Number 066 Knowledge is Power - anti-domestic violence educational program run by the Advocacy Center. The program helps women deal with issues of family violence, the effects of violence on children, develop better communication skills, and ways to deal with anger. DSS caseworkers refer women to this program who are victims of domestic violence that has resulted in a CPS hotline call or a child neglect/ abuse petition being filed in Family Court.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

There are no alternatives to this service in this county. Losing this resource will mean children will be placed at further risk of violence in their home or some may need foster care that might otherwise might have stayed with their mother and will stay longer in foster care when placed.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

		Department Requested		County Administrator Recommended
6070	PROGRAM EXPENSE	Target	25,000	0
6070	SERVICES FOR RECIPIENTS	Target	-15,925	0
Total Target			9,075	
Total OTR Request			9,075	0

Priority # 9

OTR Number 067 Dispositional Alternatives Program - Preventive Services contract with Family and Children's Services. The program provides case management to address the needs of city and rural youth buy engaging youth in pro-social activities and providing support to families. Many of the referrals to the program come from Probation and DSS as a diversion from filing a Person In Need of Supervision (PINS) petition in Family Court.

Reason for Request

Reduced NYS reimbursement, increased fringe rate, reduced Fiscal Target. and our request for funding for this ongoing program was approved on only a one-time basis for 2009.

If Not Funded

This program serves youth at risk of involvement with the Family Court juvenile justice system (Person In Need of Supervision (PINS) or Juvenile Delinquent (JD)). Without the program there is a likelihood that more youth in our county will enter the juvenile justice system.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6070	PROGRAM EXPENSE	Target	250,783	0
6070	SERVICES FOR RECIPIENTS	Target	-159,749	0
Total Target			91,034	
Total OTR Request			91,034	0

Priority # 10

OTR Number 068 On-site Mental Health clinical services through Liberty Resources provides our Department with therapy and psycho-social evaluations for parents who have had their children placed in foster care. The program also runs a Support Group for parents who have abused alcohol and/or illegal drugs resulting in a neglect/abuse petition being filed in Family Court.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

This program is co-located at DSS thus enabling clients to be seen in an expedited manner. The loss of this program will mean parents will have less immediate access to mental health services, this will result in children entering foster care and children staying in foster care for longer periods of time.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6070	PROGRAM EXPENSE	Target	77,619	0
6070	SERVICES FOR RECIPIENTS	Target	-49,443	0
Total Target			28,176	
Total OTR Request			28,176	0

Priority # 11

OTR Number 069 Child and Family Development program - a Community Option Preventive Services contract with Day Care and Child Development Council designed to help parents and caregivers of young children by providing them with support and guidance before problems mount and become unmanageable. The program works to enhance children's growth and development by strengthening parent's nurturing qualities and reducing other factors which could lead to developmental delays, family dysfunction, and child abuse or neglect.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

If this program is not funded they will not serve as many families referred by DSS caseworkers. These families are in need of support and guidance in the early years of a child's life. Early intervention contributes greatly to healthier families and this program is a valuable resource for our child welfare cases when parents need hands on support.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6070	GIFTS & DONATIONS	Target	-11,425	0
6070	PROGRAM EXPENSE	Target	114,540	0
6070	SERVICES FOR RECIPIENTS	Target	-80,240	0
Total Target			22,875	0
Total OTR Request			22,875	0

Priority # 12

OTR Number 070 Primary School Family Support -- a Community Option Preventive Services program through Tompkins Community Action provides support to 60 families through home visits, advocacy in parent teacher conferences, mediation, classroom observation, home visits, and helping children and parents maintain success in school. The program is currently operating in the Dryden and Groton elementary schools.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

The program will serve fewer families who are referred by DSS. Parents who are involved with the child welfare system are in need of a range of community based supports. The program supports our child welfare preventive services and has demonstrated effective work with families in the Dryden and Groton schools.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6070	PROGRAM EXPENSE	Target	85,751	0
6070	SERVICES FOR RECIPIENTS	Target	-36,397	0
6070	SOCIAL SERVICES CHARGES	Target	-28,613	0
Total Target			20,741	0
Total OTR Request			20,741	0

Priority # 13

OTR Number 071 PINS Prevention -- Community Option Preventive Services provided by Tompkins County Probation Department this program provides pre-PINS diversion by placing Probation Officers in the schools. Probation Officers work to divert youth referred by school staff and parents from the juvenile justice system. Because of their on-site access Probation Officers are able to closely monitor youth who are displaying risky behaviors in school that could lead to PINS petitions and Family Court involvement.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

There will be no Probation pre-PINS Diversion program in the schools. There will be an increase in youth entering the juvenile justice system resulting in higher caseloads in Probation and the DSS Youth and Family Services Unit that works with PINS and JD youth.

County Administrator Recommendation

Approve request, which supports the cost of three Probation Officers in the County's Probation Department.

			Department Requested			County Administrator Recommended
6070	PROGRAM EXPENSE	Target	226,237		Target	226,237
6070	SERVICES FOR RECIPIENTS	Target	-144,113		Target	-144,113
Total Target			<u>82,124</u>			<u>82,124</u>
Total OTR Request			<u>82,124</u>			<u>82,124</u>

Priority # 14

OTR Number 072 Compensation for the Advocacy Center's After-hours Emergency Shelter staff who are available in the evenings and on weekends.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

Women and children residing at the shelter will be at risk of further violence. There will be a decrease in services available to battered women. Without on-sight shelter staff children may be exposed to further violence and physical harm resulting in DSS child protect services intervention.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested			County Administrator Recommended
6070	PROGRAM EXPENSE	Target	17,472			0
6070	SERVICES FOR RECIPIENTS	Target	-11,130			0
Total Target			<u>6,342</u>			<u>0</u>
Total OTR Request			<u>6,342</u>			<u>0</u>

Priority # 15

OTR Number 073 Replacement of 2 compact cars in vehicle fleet

Reason for Request

Funding for this ongoing need was only on a one-time basis in our 2009 budget.

If Not Funded

We will be forced to keep two of the oldest and most expensive to maintain and to operate vehicles in our 15 vehicle fleet.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6010	CHILD CARE	Target	-2,957	0
6010	DSS ADM	Target	-107	0
6010	DSS ADM	Target	-299	0
6010	FOOD STAMPS	Target	-105	0
6010	MEDICAL ASSISTANCE	Target	-616	0
6010	MEDICAL ASSISTANCE	Target	-987	0
6010	VEHICLES	Target	25,000	0
Total Target			19,929	
Total OTR Request			19,929	0

Priority # 16

OTR Number 074 Miscellaneous items reflecting on-going department needs. This request includes the purchase of books for foster parents, subscription to training periodicals and child welfare journals, funds for a celebration of success for children in foster care, and refreshments for meetings with families.

Reason for Request

Reduced NYS reimbursement, 5.5% fringe rate increase, and 6.25% Fiscal Target reduction.

If Not Funded

We will be unable to provide staff, foster families, and foster children with valuable resources that enhances the quality of the work that is done at DSS.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
6010	BOOKS	TARGET	3,010	0
6010	CHILD CARE	TARGET	-402	0
6010	DSS ADM	TARGET	-97	0
6010	DSS ADM	TARGET	-35	0
6010	FOOD STAMPS	TARGET	-34	0
6010	INDP LIVING	TARGET	4,400	0
6010	MEDICAL ASSISTANCE	TARGET	-305	0
6010	MEDICAL ASSISTANCE	TARGET	-190	0
6010	PROFESSIONAL SERVICES	TARGET	1,000	0
Total Target			7,347	
Total OTR Request			7,347	0

Social Services, Department of

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
William George Agency	Therapeutic Day Program	451,290	451,290	451,290	360,033
Day Care Council	In-home Daycare Quality Improvement	28,016	28,016	28,016	28,016
Day Care Council	Provider Recruitment, Training, and Development	83,432	83,432	8,343	8,343
Day Care Council	Provider Registration/Inspections/Investigation	107,751	107,751	107,751	107,751
Dr. Felch	Medical Consultation	0	1,200	1,200	1,200
Dr. Klepack	Local Professional Director	1,400	1,400	1,400	1,400
Eastern Copier	Copier leases	16,800	16,800	16,800	1,400
Eastern Copier	Copier Maintenance/supplies	14,700	20,000	20,000	20,000
Family and Children's Services	Dispositional Alternatives Program (DAP)	306,533	318,533	318,531	250,783
Behavioral Intentions	Sobriety maintenance/service	0	0	796	0
Foodnet	Home-Delivered Meals	64,000	72,000	72,000	74,000
ChoicePoint	Online Information Service Provider	1,200	1,600	1,600	600
Language Line	Information Service Provider	4,000	4,000	4,000	1,500
Liberty Resources	Mental Health	98,586	98,586	98,586	77,619
Liberty Resources	Multi-Systemic Therapy	181,059	181,059	181,059	142,551
LabCorp	Paternity Testing	12,000	12,000	12,000	7,000
Racker Center	Family Resolutions Project	51,500	51,500	51,500	51,500
Racker Center	Foster Parent Support Group (w/Counselor)	10,300	10,300	0	0
American Red Cross	SNAP: Re-housing and Post-Employment Services	36,000	35,000	35,000	30,000
FM Blake	Foster Care SSI Eligibility Establishment	6,410	6,410	0	0
ACTC & Alpha House	Drug & Alcohol/Employability Assessments	18,000	18,000	0	0
Advocacy Center	After-hour shelter staffing	17,472	17,472	17,472	17,472
Advocacy Center	Child Sexual Abuse Project	106,924	107,850	107,850	53,925
Advocacy Center	Knowledge is Power	25,000	25,000	25,000	25,000
Advocacy Center	Non-residential Domestic Violence Services	64,406	64,406	64,406	64,406
Albany Credit Bureau	Online Information Service Provider	350	350	350	300
BerNational Controls	Preventive Maintenance (Security System)	3,500	4,395	5,000	5,000
Day Care Council	Child and Family Development	114,530	114,530	114,530	114,530
Catholic Charities	Samaritan Center	34,104	34,104	34,104	34,104
Davelle / Wms Office Machines	Office equipment repair	500	500	500	800
Challenge Industries	Shredding	3,000	3,000	0	0
Cornell Cooperative Extension of Tompkins County	Food Stamp Nutrition Education	459,954	550,520	275,260	275,260
Cornell Cooperative Extension of Tompkins County	Facilitated Visitation	19,500	19,500	19,500	19,500
Cornell Cooperative Extension of Tompkins County	Parenting Education	26,831	27,831	27,831	27,831

Social Services, Department of

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
TC COFA	HEAP Administration	12,363	12,363	12,363	20,363
Catholic Charities	CPS Mentoring	41,000	41,000	41,000	41,000
Cayuga Home for Children	Functional Family Therapy	120,000	120,000	12,000	0
t.b.d.	Accountant: Single Audit	1,000	13,000	13,000	13,000
Xerox	Copier Maintenance/supplies	360	0	0	0
Arch Wireless	Pager leases	1,000	220	220	380
Behavioral Intervention Inc.	Four Sobrietors -- lease/maintenance/service	1,000	796	0	0
Behavior Intervention Inc	Sobriotor Monitoring Service	2,500	1,162	1,162	1,400
Liberty Resources	Respite Care	6,000	38,500	38,500	20,000
William George Agency	Respite Care	6,000	6,000	6,000	0
YAP	Time Bank	40,000	0	0	0
William George Agency	Youthful Sex Offender Evaluations	0	6,000	6,000	6,000
Tompkins County Personnel	4.0 Project Assistants	0	109,200	0	0
Tompkins Employees Credit Union	Money Order charges for client payors	0	750	0	0
Enterprise Rent-a-Car	Rental vehicles	0	750	0	0
Dr. Detail	Fleet vehicle cab cleaning	0	2,100	2,100	2,700
IBM	Maintenance agreement for network file server	0	800	800	765
to be determined	Foster Parent Recognition dinner	2,500	2,500	2,500	0
various attorneys	Legal Services	5,000	5,000	5,000	5,000
Accurlnt	Online credit ck/skip tracing	0	570	570	600
TC Probation	P.O. for Youth Preventive Services	70,665	365,513	371,566	226,237
TC Probation	Sr P.O. Family Treatment Court Services	85,503	84,888	86,711	91,584
TC Probation	SWAP	31,506	31,003	31,742	33,560
TC Public Health	Early Intervention	56,000	56,000	56,000	56,000
Tompkins Cortland Community College	DSS Staff - Continuing Education	53,000	53,000	53,000	53,000
TCA	HEAP Administration	15,853	15,853	15,853	15,853
TCA	Primary School Family Support	83,357	85,751	85,751	85,751
various foster parents	MAPP/GPS Co-leaders	3,000	3,000	3,000	2,000
various ASL interpreters	Interpreter Services	2,000	2,000	2,000	1,000
various professionals	Psychological Evaluations	70,000	70,000	70,000	70,000
various providers	Homemaker Services	5,000	5,000	5,000	5,000
Venesky & Assoc CPA	Accountant: Revenue Maximization	10,000	10,000	10,000	10,000
Tompkins County Office of Employment and Training	One-stop Center Partnership cost	20,000	0	0	0
YAP	Youth Advocacy Program	325,000	285,100	285,100	285,100

Social Services, Department of
CONTRACTS

various foster parents
 TCA

Foster Finder fees
 WRAP (Weatherization, Referral, and Packaging)

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
1,000	1,000	1,000	600
27,982	27,982	27,982	27,982

Social Services, Department of
MEMBERSHIP

Staff Development Association of New York
 National Association for Family-Based Services
 Upstate Network
 NYS Association of Fiscal Administrators
 Western Region Commissioner's Association
 New York Public Welfare Association (NYPWA)

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
15	15	15	15
50	50	50	50
100	100	100	100
15	15	15	15
25	25	25	25
3,800	3,800	3,914	3,914

Tompkins Community Action

Lee Dillon, Executive Director
701 Spencer Road Ithaca, NY, 14850

Phone: 273-8816
Email: lee.dillon@tcaction.org

Web: <http://www.tcaction.org/>

Tompkins Community Action (TCAction) is a private, not-for-profit charitable organization that began in 1964 as a grassroots effort to improve the lives of low-income children, families, and individuals in Tompkins County. The agency assists over 5,000 individuals through implementation of 15 to 20 programs annually, tailored to the needs of an ever-changing community. The agency leverages federal, state, county & private funds to provide services that include: rental housing assistance, subsidized and supportive, permanent and transitional homeless housing; energy reduction measures; early childhood education; family development and advocacy services; and afterschool enrichment activities for middle school youth.

Mission Statement: "Tompkins Community Action partners with low-income households and individuals as they develop to their full potential."

2700 TOMPKINS COMMUNITY ACTION, INC.

Funding Type: Locally Controlled Spending

1. What specifically, will the County money requested through this process be used for?

- A. Administrative expenses not covered by specific program regulations
- B. Operational expenses for our main offices at 701 Spencer Rd., Ithaca, NY

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

Housing Department: 1000 families will receive rental subsidies, and units must pass Housing Quality Standards for decent, safe affordable housing, of those, 120 households will participate in a Family Self Sufficiency Program to move from welfare dependence to self sufficiency. The Housing Choice Voucher Homeownership option is available to active Housing Choice Voucher participants; at least 1% of active participants will purchase a home in the next twelve months. Chartwell House will serve approximately 15 previously homeless men; helping them to maintain their sobriety in a supportive, subsidized, safe rooming house setting, focusing on obtaining services, employment and education. Corn Street Apartments Program and HUD Transitional Supportive Housing Program will serve approximately 15 previously homeless families with comprehensive family development services, focusing on life skills education, obtaining education and employment while living in stable, safe, affordable housing. 14 previously homeless women in recovery and their children will be served at a new facility in the City of Ithaca. 100 families will receive short term rental assistance through the Homelessness Prevention Rapid ReHousing Program.

Early Childhood Department: Head Start will provide quality preschool programming and comprehensive family development services to 254 children and their families. To extend family literacy in both the home and classroom, the Early Childhood Department participates in Reading is Fundamental (RIF) and Family Home Library (FHL). RIF programs offer enriching activities that spark children's interest in reading and every child involved with RIF gets to choose and keep new books, at no cost to the children or their families. FHL provides 10 new books and 20 activities to 405 children, promoting parent/child interaction and building the child's own personal library at home.

Energy Services Department: The Weatherization Program will serve 120 families with energy audits and approximately \$6500 of energy reduction measures each. In addition to serving single residential homes, our plan is to weatherize 7 Group Residential facilities and at least 20 units of multifamily housing. Empower Program will assist 180 households with electric reduction measures. Assisted Home Performance will serve 25 households with energy reduction measures. The Weatherization Resource Assistance Packager will assist 75 families with their utility resource needs. HEAP will serve households needing assistance for fuel bill relief, processing approximately 800 applications.

Family Resources Department: The Primary School Family Support Program (PSFSP) will serve 110 K-2nd grade children and their families in Trumansburg, Dryden and Groton school districts with comprehensive family development services through family advocates. TST Community School, Boynton and DeWitt After School Programs will serve 123 middle school students with safe, quality after school activities focusing on academic achievement, violence and pregnancy prevention. Food Pantry will serve approximately 170 families a month with 3 days nutritious food (or 1800 food boxes). Our JobsBuild Employment and Training Program will provide 25 low income youth with GED prep and testing, occupational skills training and employment skills necessary to move on to post secondary education or employment. These youth will earn wages working in Energy Crew teams, along with BPI certified technicians, to provide energy remediation services to homeowners qualifying for programs such as DOE Weatherization Assistance Program and NYSERDA Empower. These work sites will provide youth with training in insulation, electrical, heat and small scope construction as well as appliance replacement. We will send 3 staff and 5 JobsBuild participants through solar certification training this year. This will further our goal to bring renewable into low income households and provide job opportunities for trainees. New construction of energy efficient homes will provide work site experience from the ground up including general construction and state of the art energy efficiency construction. Our Rural Resource Center in Groton, NY will bring essential community services to one of our neediest rural communities.

3. What community need does this program(s) address? What groups are targeted for receiving service?

Tompkins Community Action's programs address the following community needs: lack of affordable child care, low literacy in families with children, lack of opportunities for parental involvement in their children's education, poorly insulated, energy inefficient homes, lack of energy education, lack of decent, safe, affordable housing, lack of asset development opportunities, lack of supportive, safe, affordable housing for homeless families and homeless men in recovery, lack of food, lack of resources to pay fuel bills, lack of access to community services, disparity of low income students' grades and participation in school activities versus their higher income counterparts, teenage violence and teenage pregnancies. The agency administers a variety of programs to benefit families and individuals; annually we serve approximately 5000 low-income individuals. Program eligibility guidelines range from 200% to 100% of the federal poverty guidelines.

4. Describe County funding being requested other than through this process.

We receive funding through TCDSS and TC Youth Services Department for the Primary School Family Support Program; through TCDSS for the Weatherization Resource Assistance Packager and HEAP application assistance for low income working families.

5. What significant changes, if any, are planned for your program this year?

Tompkins Community Action High Impact Strategies 2005-2010

Strategy 1: Build community to ensure all low income youth will receive a high quality education

Strategy 2: Build community and agency capacity so that all low-income people live in decent, safe, affordable housing

Strategy 3: Enhance the community's capacity to dismantle poverty across class and race lines

Strategy 4: Build a strategy focused agency of innovation and learning

These high impact strategies drive the following activities for 2010:

- Expand After School programming at TST Community School for 30 students

- Develop a Rural Outreach Center in Groton, NY

- We hope to expand Head Start services to 63 additional children and their families and Early Head Start to 72 children and their families

- Construct a permanent supportive housing for 14 women in recovery and their children (Magnolia House) and continue to collaborate with our community housing partners for the development of additional special needs housing.

- Implement 1st year of JobsBuild; engaging low income youth in employment while training in green jobs, early childhood education, construction and other demand occupation sectors

- Bring renewable energy resources to low income households

- Implement the Homelessness Prevention and Rapid ReHousing Program with our community partners

6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program. Tompkins Community Action has historically used County funding two fold; 1. To provide the non federal share match required for federal funding 2. To offset unfunded costs for administrative and operational expenses in federal grants. We are fortunate to be recipients of one time ARRA funds this year from NYS DOS OCS (CSBG One Time Funding). We will be able to offset reductions in County funding with these one-time funds. TCAction is rigorously seeking new funding opportunities, specifically to replace state funding that appears most vulnerable to our organization. None the less we remain dependent on County funding to provide non federal share and program gap funding.

County Target Awards/ TCAction Revenue (less County dollars)

2000 \$210,401	\$3,104,032
2001 \$198,401	\$2,917,631
2002 \$194,433	\$3,970,317
2003 \$173,045	\$4,260,600
2004 \$155,741	\$4,797,522
2005 \$173,045	\$4,891,913
2006 \$173,045	\$5,036,821
2007 \$178,236	\$5,674,740
2008 \$183,583	\$4,765,321
2009 \$172,109	\$4,816,417

TOMPKINS COMMUNITY ACTION (NYS Unit 6307)

					2010														
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																			
54442	PROFESSIONAL SERVICES	191,436	170,852	137,687	183,583	172,109			0		172,109	0		172,109	0				172,109
R54442	PROFESSIONAL SERVICES	0	0	0	56,951	0			0		0	0		0	0				0
57100	CONTRACTUAL	191,436	170,852	137,687	240,534	172,109			0		172,109	0		172,109	0				172,109
	TOTAL EXPENSE	191,436	170,852	137,687	240,534	172,109			0		172,109	0		172,109	0				172,109
Total NYS Unit Cost		191,436	170,852	137,687	183,583	172,109			0		172,109	0		172,109	0				172,109
TOMPKINS COMMUNITY ACTION, INC. PROGRAM COST		191,436	170,852	137,687	183,583	172,109			0		172,109	0		172,109	0				172,109
Total County Cost		191,436	170,852	137,687	183,583	172,109	0.00	0	0.00		172,109	0		172,109	0				172,109

Youth Services Department

Nancy Zahler, Director

Phone: 274-5310

Web: <http://www.tompkins-co.org/youth>

320 W. State Street Ithaca, NY, 14850

Email: nzahler@tompkins-co.org

The Tompkins County Youth Services Department was created to promote youth development and reduce delinquency and other risk behaviors among youth ages 0-20. The Tompkins County Charter charges the Department with assessing youth needs, recommending effective prevention and risk reduction programs to the Legislature, coordination of public and private youth programs, and assisting local municipalities to assess and address their local youth needs.

State-mandated services of the Department include: needs assessment- including a countywide survey of students in grades 6-12, collaborative planning with DSS and Probation, resource allocation, program monitoring and fiscal audits for both contract agencies and municipalities. In addition to the core services mandated by NYS, the Department must provide additional planning and coordination services to qualify for enhanced funding for runaway and homeless youth. NYS and the County Charter also require the Department to coordinate youth services. The Department also routinely inventories services and publishes guides to summer camps, employment programs, and teen activities and services to help connect thousands of youth to existing programs.

80% of the Department's resources support prevention and intervention services offered countywide through not-for-profit agencies and locally through municipalities. Programs target under-served youth and those at risk of child abuse, running away, homelessness, juvenile delinquency, substance abuse, pregnancy, dropping out, placement in foster care, jail, or institutions. Staff monitor contracts and work with agencies and municipalities to help them improve their performance and achieve positive outcomes in over 40 programs that serve over 8,000 youth per year.

The Department also administers the Municipal Youth Services Program created by the Legislature to assure access and equity of service for youth in all Tompkins County communities. This two-track program enables the County to plan and fund programs that complement the public and private youth programs available countywide. County Youth Services staff also work with local governments and volunteer planning groups to enable each community to identify its own needs and serve the young people who fall between the cracks and those not served by agencies, traditional youth programs, or schools. This component of the system decentralizes planning and delivery of services and centralizes administration of key programs to assure efficiencies and shared services.

As an outgrowth of the Department's collaborative work with municipalities, it helped broker and now provides financial and technical support to the Intermunicipal Recreation Partnership to assure that County youth have access to high quality, affordable recreational opportunities.

For the past eight years, the County Youth Services Department has served as the coordinator of the Community Coalition for Healthy Youth and for the last five years has managed a federal grant to enable the Coalition to prevent substance abuse among Ithaca School District students. A new five-year federal grant is anticipated to help the Coalition expand its efforts to prevent and reduce the use of alcohol, prescription drugs, marijuana, and tobacco to all County students in grades 6-12. Grant funded activities represent 7% of the department's proposed 2010 budget and pay for one full-time equivalent position.

Job Title

**Full Time Equivalent
2007-2009 Actual and 2010 Requested**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>					
Administrative Assistant	1.00	1.00	1.00	1.00	Coordinator of Community Youth Services	2.00	2.00	2.00	2.00
Director	1.00	1.00	1.00	1.00	Planner	1.00	1.00	1.00	1.00
Program Management Specialist	1.50	1.50	1.50	1.00					
					Total:	6.50	6.50	6.50	6.00

2400 PLANNING AND COORDINATION YOUTH

Funding Type: Locally Controlled Spending

New York State and the County Chart require County Youth Services to staff conduct countywide and local research on youth needs and services to help over 100 elected officials and volunteers serving on 13 different planning groups to use data, best practices, and local priorities to develop and fund over 40 programs serving more than 8,000 youth/year. Staff collaboratively prepare a three-year countywide plan with Social Services, Probation and others for all children, youth, and families, with special emphasis on preventing the need for detention, foster care, and expensive out-of-home rehabilitation programs for youth. In 2010, the Office of Children and Family Services will be overhauling its contract management system requiring the County to convert from the outdated paper-based to a more efficient web-based system. The conversion to the new state system will also require the Department to make corresponding changes at the County level.

To assure that public funds are used efficiently and effectively, Youth Services staff monitor and assist agencies and municipalities in achieving their contracted performance goals. As the County's Coordinator of Runaway and Homeless Youth Services, the Department is responsible for recruiting, certifying, and overseeing runaway programs and host homes that shelter runaway youth and for participating in the County's Continuum of Care for emergency and homeless services. In addition to coordinating runaway and homeless youth programs, the Department coordinates agencies serving youth at risk, a continuum of youth employment programs, the Family Court Advisory Council, and municipal youth service and recreation programs to enable them to share information and resources, avoid duplication, and to plan collaboratively. The Department also provides staff support to the Recreation Partnership and its committees as part of the Intermunicipal Partnership agreement signed by the County and its ten municipal partners.

Staff compile and disseminate information on summer camps, employment opportunities and youth programs through print and web-based media to help connect thousands of youth to services. In addition to publications, staff provide consultations as well as information and referral to help youth, parents, schools and agencies find the most appropriate services. Staff gather and share research on effective program models to improve the quality and performance of programs through training, networking, and technical assistance. As the "go to" resource for data on youth needs and services, the Department routinely assists county departments, municipalities, and agencies to locate and write grants to respond to community needs and priorities. In addition to these core functions, the Department provides grant management and coordination to the Community Coalition for Healthy Youth to help them reduce substance abuse among county youth.

80% of the department's total budget goes directly to help 8,000 youth who are served in programs operated by not-for-profit agencies and municipalities which are funded in Youth Agency grants, Ithaca Youth Bureau, Municipal Youth Services and Recreation Partnership programs.

In 2010 the Department will be working with agencies and municipalities to implement a nationally validated quality assessment initiative to assure that locally funded programs meet national effectiveness standards.

YOUTH BUREAU (NYS Unit 7020)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010										
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR
EXPENSE															
51000049 PROJECT ASSISTANT	0	5,350	0	1,595	0	0.00	0	0.00	0	0	0	0	0	0	0
51000220 YOUTH BUR. DIR.	62,088	64,177	38,986	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	0	64,784
51000535 ADMIN. ASSISTANT	45,400	46,938	28,977	47,321	47,321	1.00	0	0.00	47,321	0	47,321	0	47,321	0	47,321
51000634 YOUTH BUREAU PLANNER	44,501	45,999	28,205	46,848	45,216	0.97	1,631	0.03	46,847	1,631	46,847	1,631	46,847	1,631	46,847

YOUTH BUREAU (NYS Unit 7020)

						2010													
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																			
51000655	PROGRAM MGMT SPEC	62,799	64,924	39,458	65,375	43,583	0.80	0	0.20	43,583	0	43,583	0	43,583	0				43,583
51000711	COORD COMM YOUTH	89,890	92,960	57,951	99,196	93,696	2.00	0	0.00	93,696	0	93,696	0	93,696	0				93,696
51200535	ADMIN. ASSISTANT	0	6	0	0	0	0.00	0	0.00	0	0	0	0	0	0				0
51600	LONGEVITY	0	0	0	2,500	2,350	0.00	0	0.00	2,350	0	2,350	0	2,350	0				2,350
51999	PERSONAL SERVICES	304,678	320,354	193,577	327,619	296,950	5.77	1,631	0.23	298,581	1,631	298,581	1,631	298,581	1,631				298,581
52206	COMPUTER EQUIPMENT	2,669	2,352	0	1,440	0		0		0	0	0	0	0	0				0
52214	OFFICE FURNISHINGS	1,883	0	0	0	0		0		0	0	0	0	0	0				0
52230	COMPUTER SOFTWARE	299	0	0	0	0		0		0	0	0	0	0	0				0
52299	EQUIPMENT	4,851	2,352	0	1,440	0		0		0	0	0	0	0	0				0
54303	OFFICE SUPPLIES	6,816	5,867	960	3,900	3,620		835		4,455	835	4,455	835	4,455	835				4,455
54330	PRINTING	4,358	3,753	2,999	7,595	4,625		500		5,125	500	5,125	500	5,125	500				5,125
54332	BOOKS	3,478	140	174	3,700	0		200		200	200	200	200	200	200				200
54399	SUPPLIES	14,652	9,760	4,133	15,195	8,245		1,535		9,780	1,535	9,780	1,535	9,780	1,535				9,780
54999	ROLLOVER	0	0	0	0	0		-20,431		-20,431	-20,431	-20,431	-20,431	-20,431	-20,431				-20,431
55000	ROLLOVER	0	0	0	0	0		-20,431		-20,431	-20,431	-20,431	-20,431	-20,431	-20,431				-20,431
54400	PROGRAM EXPENSE	480	0	0	0	0		0		0	0	0	0	0	0				0
54412	TRAVEL/TRAINING	7,231	8,335	3,954	10,800	6,385		1,000		7,385	1,000	7,385	1,000	7,385	1,000				7,385
54414	LOCAL MILEAGE	1,724	2,832	937	1,953	1,395		500		1,895	500	1,895	500	1,895	500				1,895
54416	MEMBERSHIP DUES	620	620	320	620	620		0		620	0	620	0	620	0				620
54442	PROFESSIONAL SERVICES	24,082	39,632	2,188	35,802	51,508		14,604		66,112	14,604	66,112	14,604	66,112	14,604				66,112
54452	POSTAGE	2,155	1,400	837	2,035	3,331		500		3,831	500	3,831	500	3,831	500				3,831
54472	TELEPHONE	629	653	343	700	700		0		700	0	700	0	700	0				700
57100	CONTRACTUAL	36,921	53,472	8,579	51,910	63,939		16,604		80,543	16,604	80,543	16,604	80,543	16,604				80,543
58800	FRINGES	118,392	0	0	0	120,264		661		120,925	661	120,925	661	120,925	661				120,925
58900	EMPLOYEE BENEFITS	118,392	0	0	0	120,264		661		120,925	661	120,925	661	120,925	661				120,925
	TOTAL EXPENSE	479,494	385,938	206,289	396,164	489,398		0		489,398	0	489,398	0	489,398	0				489,398
REVENUE																			
42705	GIFTS & DONATIONS	0	500	0	0	0		0		0	0	0	0	0	0				0
42770	OTHER MISCELL REVENUES	0	0	319	0	0		0		0	0	0	0	0	0				0
42797	OTHER LOCAL GOVT CONTRIBU	14,956	17,152	14,699	24,680	16,500		0		16,500	0	16,500	0	16,500	0				16,500
42799	MISCELL LOCAL SOURCES	14,956	17,652	15,018	24,680	16,500		0		16,500	0	16,500	0	16,500	0				16,500
43820	PROGRAMS FOR YOUTH	53,275	50,304	28,105	52,209	43,501		0		43,501	0	43,501	0	43,501	0				43,501
43999	STATE AID	53,275	50,304	28,105	52,209	43,501		0		43,501	0	43,501	0	43,501	0				43,501

YOUTH BUREAU (NYS Unit 7020)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
REVENUE													
44820	PROGRAMS FOR YOUTH	99,417	100,000	61,951	100,000	125,000			125,000	0	125,000	0	125,000
44999	FEDERAL AID	99,417	100,000	61,951	100,000	125,000			125,000	0	125,000	0	125,000
	TOTAL REVENUE	167,648	167,956	105,074	176,889	185,001			185,001	0	185,001	0	185,001
<hr/>													
	Total NYS Unit Cost	311,846	217,982	101,215	219,275	304,397			304,397	0	304,397	0	304,397
<hr/>													
	PLANNING AND COORDINATION YOUTH PROGRAM COST	311,846	217,982	101,215	219,275	304,397			304,397	0	304,397	0	304,397
<hr/>													
2405	YOUTH PROGRAM GRANTS												

Funding Type: Locally Controlled Spending

While most of Tompkins County youth ages 0-20 get the love and support they need to be ready for college, life, and work, thousands struggle and need more help than parents and schools can provide. Their success is important to the whole community. When they develop the social and vocational skills they need to graduate and find jobs, they contribute financially to our community. When they learn compassion, anger management skills, and generosity, they commit fewer crimes and are better prepared to share their time and talents with others in the community. When they get the help they need to heal from abuse and neglect, they are less likely to act out or need more expensive services from Mental Health, DSS, Probation. For those that cannot afford private programs to meet their needs and for those whose needs are not so severe as to require institutional services, the Tompkins County Youth Services Department offers programs that fill the gaps and complement public and private services. The County has a strong track record in providing effective youth development, prevention and early intervention programs that divert hundreds of youth from more expensive service systems by successfully leveraging state and county funds to support a continuum of youth programs carefully monitored by the County Youth Services Department.

Matching grants of state and county funds recommended by the County Youth Services Board and approved by the Legislature are made to not-for-profit agencies to serve isolated, under-served youth, and those at risk of delinquency or foster care. Programs provide youth development and delinquency prevention services for children who are victims of sexual abuse that need counseling and advocacy; runaway and homeless youth in need of crisis and transition services; pregnant and parenting teens needing health, education and employment life skills; young people who need mentors for support, career exploration, and work experience skills; those that need extra support to succeed in K-2 grades in Dryden and Groton; and isolated youth who need safe, positive services and academic help afterschool during the "Prime Time for Crime" between 3-6 PM when youth are often the victims or perpetrators of crime. The programs, agencies, and allocation levels are detailed in the Contracts section of the Department's budget.

County Youth Services staff (budgeted in the Planning and Coordination program) negotiate outcomes, provide consultation to agencies on implementing successful programs, and monitor the performance of the 7 programs in this budget category that serve approximately 785 youth. Because County funds leverage nearly 3 dollars from other sources for every one county dollar, the cost to Tompkins County is only \$350/child/year. The Departments of Social Services and Probation and others depend on these programs to offer skill development, supervised afterschool activity, and preventive services that reduce the need for foster care, detention, or institutionalization that range in cost from \$39,420 - \$100,000/child/year.

YOUTH PROGRAMS (NYS Unit 7022)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
54400	PROGRAM EXPENSE	330,848	363,329	164,141	375,966	322,004		3,978		325,982	0	322,004	0	322,004
57100	CONTRACTUAL	330,848	363,329	164,141	375,966	322,004		3,978		325,982	0	322,004	0	322,004
	TOTAL EXPENSE	330,848	363,329	164,141	375,966	322,004		3,978		325,982	0	322,004	0	322,004
REVENUE														
43820	PROGRAMS FOR YOUTH	131,701	102,590	21,524	103,047	86,619		0		86,619	0	86,619	0	86,619
43999	STATE AID	131,701	102,590	21,524	103,047	86,619		0		86,619	0	86,619	0	86,619
	TOTAL REVENUE	131,701	102,590	21,524	103,047	86,619		0		86,619	0	86,619	0	86,619
Total NYS Unit Cost		199,147	260,739	142,617	272,919	235,385		3,978		239,363	0	235,385	0	235,385

YOUTH PROGRAMS SDPP (NYS Unit 7023)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
54400	PROGRAM EXPENSE	77,062	78,169	39,355	78,710	74,712		0		74,712	0	74,712	0	74,712
57100	CONTRACTUAL	77,062	78,169	39,355	78,710	74,712		0		74,712	0	74,712	0	74,712
	TOTAL EXPENSE	77,062	78,169	39,355	78,710	74,712		0		74,712	0	74,712	0	74,712
REVENUE														
43820	PROGRAMS FOR YOUTH	30,790	45,270	22,758	45,517	41,533		0		41,533	0	41,533	0	41,533
43999	STATE AID	30,790	45,270	22,758	45,517	41,533		0		41,533	0	41,533	0	41,533
	TOTAL REVENUE	30,790	45,270	22,758	45,517	41,533		0		41,533	0	41,533	0	41,533
Total NYS Unit Cost		46,272	32,899	16,597	33,193	33,179		0		33,179	0	33,179	0	33,179
YOUTH PROGRAM GRANTS PROGRAM COST		245,419	293,638	159,214	306,112	268,564		3,978		272,542	0	268,564	0	268,564

2410 MUNIC. YOUTH SERVICES GRANTS

Funding Type: Locally Controlled Spending

The Municipal Youth Services Program was created by the Tompkins County Legislature in 1988 to resolve inter-municipal conflicts by assuring that a continuum of youth development and prevention programs would be available to youth throughout Tompkins County. County funds were committed to both supporting Ithaca-based agencies that provide specialized countywide diversion services and local community programs closer to children and youth. The agency-sponsored programs appear in the Youth Program Grants and Ithaca Youth Bureau sections of the Youth Services Department's budget.

The Legislature also recognized the need to provide youth development and early intervention programs for over 3,000 youth who fall between the cracks, need more service than their families or schools can provide, but don't yet need the more specialized and expensive services of contract agencies, Social Services or Probation.

The local component of the Municipal Youth Services Program is designed to strengthen communities while meeting local youth needs. The Youth Services Department works with elected officials in every municipality and the volunteers they appoint to local youth planning groups. Department staff work with and help train lay leaders on ten local commissions to identify local needs and oversee youth programs designed to address local priorities. Matching funds from the County leverage municipal funds and community donations to support over 40 programs serving more than 3,000 youth/year. The program activities are very diverse to engage mixed groups of youth. They focus on developing social skills, relationships and life skills while providing safe and healthy programs that widen the horizons of participants during the out of school "Prime Time for Crime". In addition to enhancing individual and social skills, the Municipal Youth Services Program also helps connect young people to their communities, builds job skills and local employment opportunities, cultivates entrepreneurs, fosters inter-generational relationships,

2410 MUNIC. YOUTH SERVICES GRANTS

nurtures public service, and develops leadership among both youth participants and adult planning group members.

County Youth Services staff created and manage a very successful three-way partnership in which the County and municipalities fund 1.5 coordinators hired by Cornell Cooperative Extension who, in turn, employ, train, and supervise 8.25 FTE Program Managers that provide locally customized youth development programs for their assigned community. Together, the Rural Youth Services Program has enabled nine different communities to serve a total of 1,200 youth/year. Communities work closely with County Youth Services staff and state and federally funded job programs to create a continuum of service and employment opportunities. Program Managers assure that eligible youth are referred to countywide programs, they help arrange local worksites, and they use matching funds from the County and municipalities to train and hire 469 youth who do not meet the narrow eligibility guidelines of federal programs to give them the work experience they need to secure unsubsidized jobs.

To implement the Municipal Youth Services Program in compliance with the Tompkins County Charter, Youth Services staff assess the vitality of each local planning group, provide technical assistance as needed and routinely assist local volunteers and officials in monitoring local programs, help the planning groups make reports to their local elected officials, directly monitor the Rural Youth Services Program, and facilitate inter-municipal coordination among youth development and recreation programs.

MUNICIPAL YOUTH SERVICES (NYS Unit 7026)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
54400	PROGRAM EXPENSE	362,736	365,633	174,398	380,312	348,743		10,000		358,743	-45,473	303,270	-45,473	303,270
57100	CONTRACTUAL	362,736	365,633	174,398	380,312	348,743		10,000		358,743	-45,473	303,270	-45,473	303,270
	TOTAL EXPENSE	362,736	365,633	174,398	380,312	348,743		10,000		358,743	-45,473	303,270	-45,473	303,270
Total NYS Unit Cost		362,736	365,633	174,398	380,312	348,743		10,000		358,743	-45,473	303,270	-45,473	303,270
MUNIC. YOUTH SERVICES GRANTS PROGRAM COST		362,736	365,633	174,398	380,312	348,743		10,000		358,743	-45,473	303,270	-45,473	303,270

2415 CITY YOUTH BUREAU

Funding Type: Locally Controlled Spending

In addition to serving City youth with City funds, the Ithaca Youth Bureau is contracted to run three countywide youth development programs. The One to One Big Brother/Sister Program, the Youth Employment Service, and Recreation Support Services for youth with disabilities, reach a combined total of over 715 different youth each year from throughout Tompkins County. Based on city-county policy commitments made by the Legislature to the City of Ithaca in 1989 and 1997, the County is the primary funder of these programs. To assure programs meet their approved outcomes, their budgets and performance are tracked separately by County Youth Services staff.

NOTES:

- The City of Ithaca also qualifies for matching funds to serve local city youth as a municipality. These funds are budgeted separately in the Municipal Youth Services Program (2410).
- The County Youth Services Department also contracts with the Ithaca Youth Bureau as the primary provider of countywide recreation programs on behalf of the Recreation Partnership. That program is described separately in the Recreation Partnership budgeting unit.

CITY YOUTH BUREAU (NYS Unit 7028)

CITY YOUTH BUREAU (NYS Unit 7028)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
54400	PROGRAM EXPENSE	260,119	267,043	133,828	276,440	262,941		5,640		268,581	0	262,941	0	262,941
54666	CITY S/TAX AGMT	125,195	149,256	77,835	155,670	176,090		0		176,090	0	176,090	0	176,090
57100	CONTRACTUAL	385,314	416,299	211,663	432,110	439,031		5,640		444,671	0	439,031	0	439,031
	TOTAL EXPENSE	385,314	416,299	211,663	432,110	439,031		5,640		444,671	0	439,031	0	439,031

CITY YOUTH BUREAU (NYS Unit 7028)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
41110 SALES TAX 3%	125,195	149,256	0	155,670	176,090		0		176,090	0	176,090	0	176,090
41199 NON PROPERTY TAXES	125,195	149,256	0	155,670	176,090		0		176,090	0	176,090	0	176,090
43820 PROGRAMS FOR YOUTH	100,616	98,190	41,530	98,604	83,062		0		83,062	0	83,062	0	83,062
43999 STATE AID	100,616	98,190	41,530	98,604	83,062		0		83,062	0	83,062	0	83,062
TOTAL REVENUE	225,811	247,446	41,530	254,274	259,152		0		259,152	0	259,152	0	259,152

Total NYS Unit Cost 159,503 168,853 170,133 177,836 179,879 5,640 185,519 0 179,879 0 179,879

IYB SDPP (NYS Unit 7029)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	2,989	2,989	0	2,903	2,540		0		2,540	0	2,540	0	2,540
57100 CONTRACTUAL	2,989	2,989	0	2,903	2,540		0		2,540	0	2,540	0	2,540
TOTAL EXPENSE	2,989	2,989	0	2,903	2,540		0		2,540	0	2,540	0	2,540

REVENUE													
43820 PROGRAMS FOR YOUTH	0	2,810	0	2,903	2,540		0		2,540	0	2,540	0	2,540
43999 STATE AID	0	2,810	0	2,903	2,540		0		2,540	0	2,540	0	2,540
TOTAL REVENUE	0	2,810	0	2,903	2,540		0		2,540	0	2,540	0	2,540

Total NYS Unit Cost 2,989 179 0 0 0 0 0 0 0 0 0 0 0

CITY YOUTH BUREAU PROGRAM COST	162,492	169,032	170,133	177,836	179,879		5,640		185,519	0	179,879	0	179,879
Total County Cost	1,082,493	1,046,285	604,960	1,083,535	1,101,583	5.77	19,618	0.23	1,121,201	-45,473	1,056,110	-45,473	1,056,110

**OTR Requests For Youth Services Department
Priority # 0**

County Administrator Recommendation

Recommend the elimination of the youth employment component of Municipal Youth Services Program budget to provide resources to support highest priority OTR items.

	Department Requested	County Administrator Recommended
7026 PROGRAM EXPENSE	0	Target -45,473
Total Target		-45,473
Total OTR Request	<u>0</u>	<u>-45,473</u>

Priority # 1

OTR Number 076 Partial Restoration of Services for High Need Rural Youth

Reason for Request

1. National economic trends forced a combined total \$145,000 in State and County funding cuts for all youth programs.
2. After eliminating one program serving homeless youth and cutting back 47 other agency and municipal programs that will need to reduce services to 400 youth who are runaway, homeless, isolated, disabled, pregnant, vulnerable, aggressive and/or abused, the Tompkins County Youth Services Board still needed to cut more to meet the -6.25% target.
3. 5% cuts were needed from three more countywide programs to balance the Department's budget. 5% reductions would cause the One to One Big Brother/Big Sister Program, Youth Employment Service, and Learning Web's Community Career Exploration and Apprenticeship Program to severely reduce services to high need rural youth. Since it is more expensive to provide outreach and/or transportation to rural communities, retrenchment to essential services often can result in reductions to rural youth.
4. The Tompkins County Youth Board analyzed the impact of so many cuts and found that high need rural youth were hurt the most by multiple cutbacks from agencies and local programs.
5. The Youth Board believes that, in hard times, youth need access to the full continuum of prevention and intervention services the Department has been able to offer; however, they are most concerned about mitigating the most harmful effects of cuts by asking for:
 - A. Partial restoration of cuts from 5% to 2% for three agency programs serving rural youth and
 - B. Funding for a van that would be shared by Cooperative Extension staff contracted by nine communities to enable them to transport ~ 1,200 isolated youth/year to needed programs and services.

If Not Funded

1. The effects of cuts on each program are itemized below. The cumulative effects of a 5% cut which denies employment services and mentors to 130 of the County's most vulnerable youth, who are just outside the income guidelines for federal programs, include: a) Not being served by other programs due to wait lists or diminished capacity caused by cutbacks. b) 130 youth will lose the motivating support that helps them attend school regularly. Truancy and poor grades are significant predictors of problem behaviors. c) 130 youth will lose the positive adults, peer groups, and skill building opportunities that protect them from the risks and obstacles they face and prevent the need for more expensive services. d) Their families will face continued stress when their children are unable to work to help the family meet basic needs and are idle and unsupervised during the "Prime Time for Crime" from 3-6 PM.
2. If the OTR to partially restore services to 78 of the 130 with the greatest needs is not approved, we estimate that at least 10 are likely to need more expensive interventions from Probation and/or DSS which can cost up to \$39,420/youth/year for foster care. The cost to the County would be approximately \$394,200, rather than the \$9,618 needed to partially restore funds for the three agencies.
3. One to One's 5% cut will result in the loss of mentoring and support for 85 youth. This OTR would enable them to restore transportation service for 43 rural youth to be able to attend Saturday programs as part of the process for being matched with a mentor. 42 youth in Newfield would still lose service when their school-based peer mentoring program closes.
4. Learning Web's 5% cut would result in 21 rural youth losing intensive service with a stipend apprenticeship and group workshops to provide worker readiness skills. The OTR would restore the 21 apprenticeships but not the workshops.
5. Youth Employment Service's 5% cut would result in 24 rural youth losing intensive job search and coaching services through Job Net+. The OTR would enable 14 of the 24 to receive intensive services.
6. If a van cannot be leased for Rural Youth Services program staff serving youth in nine different communities to share, approximately 1,200 youth will need to be served solely in their home communities. Those who do not have transportation home will not be able to participate in some programs and others will miss out on opportunities to: a) experience social and cultural events that widen their horizons and lead many to develop educational aspirations that help them finish school, pursue post-secondary education and consider a wider range of career options, and b) meet people from different backgrounds and develop a greater appreciation for differences, which is needed more than ever to successfully engage in the civic life of our multi-cultural community.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
7022	PROGRAM EXPENSE	target	3,978	0
7026	PROGRAM EXPENSE	target	10,000	0
7028	PROGRAM EXPENSE	target	5,640	0
Total Target			19,618	
Total OTR Request			19,618	0

Priority # 2

OTR Number 077 Roll-over to Support Transitions

Reason for Request

1. State aid and county cuts to the Planning and Coordination portion of the budget equaled \$51,770. 2. The increase in the fringe rate from 36% to 40.5% further reduced the amount of the Department's budget available for personnel and operating expenses by \$14,498. 3. The Department has earmarked two years of administrative roll-over to plan for transitions at the conclusion of two grant cycles and to help agencies and municipalities re-structure services to adjust to funding cuts.

If Not Funded

1) Cuts that will occur even if OTR is approved: a). The equipment replacement plan is set aside and no computers will be updated. b). The Department will eliminate its half time Program Management Specialist position. Those grant funded duties will be distributed among staff and will cause ripple effect reductions in staff time available for updating needs data, finding grant sources, helping agencies and municipalities write grants, technical assistance to municipal youth commissions, the Recreation Partnership, and coordinating groups currently convened by the Department. The cuts also significantly reduce the Department's ability to bring community groups together to respond to new issues such as youth violence, cyber bullying etc. c). The elimination of funding for a Project Assistant means that the County loses an opportunity to hire new personnel with diverse perspectives and talents and the Department loses a resource to research best practices, update service inventories, and needs assessments on which others in the community depend. 2) County funding for the Planner has been eliminated through cuts and fringe increases and the position is now dedicated to grant-funded activities. \$2,292 in roll-over enables the Planner to remain at 35 hours/week. 3) \$14,604 in Roll-Over budgeted in Professional Services will be used to a) contract out for planning assistance to prepare a state-required 3-year plan for youth services since we have lost target funding for this function. b) pilot-test a nationally-recognized Program Quality Assessment initiative with community-based youth programs; c) offer one youth worker training program and d) pay for local share of a work study student. 4) NOTE: Only \$12,351 or 17% of the non-personnel portion of the budget is used to operate the Department. This represents a 42% reduction over 2009. The balance is federal grant funding dedicated for substance abuse prevention activities. Roll-over will be used in the core (non-grant) budget to temporarily offset a further 50% reduction in operating expenses while plans for restructuring services and/or generating alternative revenues can be developed during 2010: a). maintain reduced spending on supplies, printing, postage. Postage and printing costs have been reduced considerably in recent years as the Department transitions to more electronic communications. b). Local mileage is minimally maintained for 2010. c). Staff training and spending on best practice & grant resources are minimally maintained and eliminated in 2011.

County Administrator Recommendation

Approve request to apply onetime funding

			Department Requested	County Administrator Recommended	
7020	BOOKS	ONETIME	200	Onetime	200
7020	FRINGES	ONETIME	661	Onetime	661
7020	LOCAL MILEAGE	ONETIME	500	Onetime	500
7020	OFFICE SUPPLIES	ONETIME	835	Onetime	835
7020	POSTAGE	ONETIME	500	Onetime	500
7020	PRINTING	ONETIME	500	Onetime	500
7020	PROFESSIONAL SERVICES	ONETIME	14,604	Onetime	14,604
7020	ROLLOVER	ONETIME	-20,431	Onetime	-20,431
7020	TRAVEL/TRAINING	ONETIME	1,000	Onetime	1,000
7020	YOUTH BUREAU PLANNER	ONETIME	1,631	Onetime	1,631
Total Onetime			0		0
Total OTR Request			0		0

Youth Services Department

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Town of Ulysses	Matching funds for Municipal Youth Services	33,279	34,126	35,043	32,791
Cornell Cooperative Extension of Tompkins County	Urban Outreach Program	31,797	32,751	33,909	16,991
Cornell Cooperative Extension of Tompkins County	Program Managers in Danby, Enfield, Caroline	50,739	52,261	54,143	51,378
Cornell Cooperative Extension of Tompkins County	Staff supervision and training	53,521	51,121	52,961	60,256
Hillside Children's Center	Bridges Program	55,998	0	0	0
Learning Web	Youth Outreach Program for Homeless Youth	84,464	88,100	95,808	93,892
Day Care Council	Teen Pregnancy and Parenting Program	36,911	38,018	39,362	38,576
Town/Village Groton	Matching funds for Municipal Youth Services	35,148	36,058	37,001	34,474
Town of Dryden	Matching funds for Municipal Youth Services	45,930	47,186	48,404	44,763
Village of Dryden	Matching funds for Municipal Youth Services	1,244	1,289	1,289	1,027
Village of Freeville	Matching funds for Municipal Youth Services	340	353	353	282
American Red Cross	Case Management Program	20,019	25,054	21,349	0
Town of Newfield	Matching funds for Municipal Youth Services	24,469	25,074	25,666	20,014
Berkshire Farm Center/Services for Youth	Bridges Program for Runaway Youth	0	86,877	89,157	80,241
Town of Ithaca	Matching funds for Municipal Youth Services	48,638	50,040	51,109	46,169
Town of Caroline	Matching funds for Municipal Youth Services	5,537	5,609	5,609	5,012
Town of Danby	Matching funds for Municipal Youth Services	5,391	5,457	5,457	4,891
Town of Enfield	Matching funds for Municipal Youth Services	5,854	5,937	5,937	5,274
City of Ithaca	Matching funds for Municipal Youth Services	26,490	27,133	29,193	26,502

Youth Services Department

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
City of Ithaca Youth Bureau	Recreation Support Services	208,657	235,222	244,676	260,681
City of Ithaca Youth Bureau	One-to-One Program	110,331	113,641	117,660	115,307
City of Ithaca Youth Bureau	Youth Employment Program	66,326	67,436	69,774	68,683
City of Ithaca Youth Bureau	Youth Employment Program (SDDP)	2,989	2,989	2,903	2,540
Learning Web	Career Exploration & Apprenticeship Program	85,287	89,050	94,422	94,959
Learning Web	Career Exploration & Apprenticeship Program	40,151	40,151	39,348	36,136
Town of Lansing	Matching funds for Municipal Youth Services	26,840	27,526	28,147	25,911

Youth Services Department

MEMBERSHIP

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Community Anti-Drug Coalitons of America		300	300	300	300
Association of NYS Youth Bureaus		320	320	320	320

Content

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PLANNING, DEVELOPMENT & ENVIRON. QUALITY - Pam Mackesey, Chair
Community Celebrations

 This budget item supports activities such as Flag Day and Veterans Day memorial celebrations.

0205 CELEBRATIONS		Funding Type: Locally Controlled Spending												
CELEBRATIONS (NYS Unit 7550)		2007	2008	2009	2009	2010								
		Actual	Actual	YTD	Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54400	PROGRAM EXPENSE	6,814	5,453	3,348	4,726	4,649		0		4,649	0	4,649	0	4,649
R54400	PROGRAM EXPENSE	613	0	0	0	0		0		0	0	0	0	0
57100	CONTRACTUAL	7,427	5,453	3,348	4,726	4,649		0		4,649	0	4,649	0	4,649
	TOTAL EXPENSE	7,427	5,453	3,348	4,726	4,649		0		4,649	0	4,649	0	4,649
REVENUE														
42770	OTHER MISCELL REVENUES	0	0	0	3,500	3,500		0		3,500	0	3,500	0	3,500
42799	MISCELL LOCAL SOURCES	0	0	0	3,500	3,500		0		3,500	0	3,500	0	3,500
	TOTAL REVENUE	0	0	0	3,500	3,500		0		3,500	0	3,500	0	3,500
Total NYS Unit Cost		6,814	5,453	3,348	1,226	1,149		0		1,149	0	1,149	0	1,149
CELEBRATIONS PROGRAM COST		6,814	5,453	3,348	1,226	1,149		0		1,149	0	1,149	0	1,149
Total County Cost		6,814	5,453	3,348	1,226	1,149	0.00	0	0.00	1,149	0	1,149	0	1,149

Ithaca-Tompkins County Transportation Council

Fernando De Aragon, Director
121 E Court Street Ithaca, NY, 14850

Phone: 607-274-5570

Web: <http://www.tompkins-co.org/itctc>

Email: fdearagon@tompkins-co.org

The Ithaca-Tompkins County Transportation Council (ITCTC) is the Metropolitan Planning Organization (MPO) for Tompkins County. The ITCTC is charged with facilitating county-wide transportation planning and is responsible for working jointly and cooperatively with all transportation related agencies in Tompkins County, to promote comprehensive inter modal transportation planning; and providing transportation related information and analyses. The ITCTC is responsible for preparing and updating the Transportation Improvement Plan, a five year program of federally funded transportation projects; and the Transportation Long Rang Plan, a county-wide plan with a 20 year horizon. Tompkins County is the host organization for the ITCTC, which is wholly federally funded.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Administrative Assistant	1.00	1.00	1.00	1.00	Planning Analyst	1.00	1.00	1.00	1.00	
Transportation Analyst	1.00	1.00	1.00	1.00	Transportation Planning Director	1.00	1.00	1.00	1.00	
					Total:	4.00	4.00	4.00	4.00	

3155 ITHACA TOMPKINS TRANSP.

Funding Type: Locally Controlled Spending

This program provides federally-mandated metropolitan transportation planning services. The basic mission of this program is to provide interagency transportation and planning services that are "continuing, cooperative, and comprehensive" and are in compliance with 23 CFR 450. The ITCTC is governed by the ITCTC Policy Committee, made up of representatives from the 11 local governments, NYS, C.U., and USDOT. It operates under a separate memorandum of understanding among the participating entities. Tompkins County is the "Host Agency". The ITCTC annually adopts a Unified Planning Work Program which specifies and details activities to be accomplished using federal surface transportation funds.

No OTRs are requested. This program is 100% federally funded, zero county cost.

06/07 FHWA (NYS Unit 8669)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	370	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000295 TRANS PLANNING DIR	14,953	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000535 ADMIN. ASSISTANT	7,957	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000676 TRANS ANALYST	8,375	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000684 PLAN ANALYST	6,430	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51999 PERSONAL SERVICES	38,085	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
54303 OFFICE SUPPLIES	742	0	0	0	0	0	0	0	0	0	0	0	0	0
54332 BOOKS	239	0	0	0	0	0	0	0	0	0	0	0	0	0
54399 SUPPLIES	981	0	0	0	0	0	0	0	0	0	0	0	0	0
54402 LEGAL ADVERTISING	414	0	0	0	0	0	0	0	0	0	0	0	0	0

06/07 FHWA (NYS Unit 8669)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54412	TRAVEL/TRAINING	28	0	0	0	0	0	0	0	0	0	0	0	0
54414	LOCAL MILEAGE	146	0	0	0	0	0	0	0	0	0	0	0	0
54416	MEMBERSHIP DUES	367	0	0	0	0	0	0	0	0	0	0	0	0
54424	EQUIPMENT RENTAL	364	0	0	0	0	0	0	0	0	0	0	0	0
54442	PROFESSIONAL SERVICES	200	0	0	0	0	0	0	0	0	0	0	0	0
54452	POSTAGE	303	0	0	0	0	0	0	0	0	0	0	0	0
54472	TELEPHONE	275	0	0	0	0	0	0	0	0	0	0	0	0
54618	INTERDEPARTMENTAL CHARGE	180	0	0	0	0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	2,277	0	0	0	0	0	0	0	0	0	0	0	0
58800	FRINGES	14,784	0	0	0	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	14,784	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	56,127	0	0	0	0	0	0	0	0	0	0	0	0
REVENUE														
44959	FEDERAL AID	7,149	0	0	0	0	0	0	0	0	0	0	0	0
44999	FEDERAL AID	7,149	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	7,149	0	0	0	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost		48,978	0	0	0	0	0	0	0	0	0	0	0	0

10/11 FHWA (NYS Unit 8670)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000295	TRANS PLANNING DIR	0	0	0	0	79,366	1.00	0	0.00	79,366	0	79,366	0	79,366
51000535	ADMIN. ASSISTANT	0	0	0	0	48,386	1.00	0	0.00	48,386	0	48,386	0	48,386
51000676	TRANS ANALYST	0	0	0	0	44,564	1.00	0	0.00	44,564	0	44,564	0	44,564
51000684	PLAN ANALYST	0	0	0	0	34,216	1.00	0	0.00	34,216	0	34,216	0	34,216
51600	LONGEVITY	0	0	0	0	1,200	0.00	0	0.00	1,200	0	1,200	0	1,200
51999	PERSONAL SERVICES	0	0	0	0	207,732	4.00	0	0.00	207,732	0	207,732	0	207,732
52206	COMPUTER EQUIPMENT	0	0	0	0	2,000		0		2,000	0	2,000	0	2,000
52210	OFFICE EQUIPMENT	0	0	0	0	2,000		0		2,000	0	2,000	0	2,000
52214	OFFICE FURNISHINGS	0	0	0	0	1,000		0		1,000	0	1,000	0	1,000
52230	COMPUTER SOFTWARE	0	0	0	0	3,000		0		3,000	0	3,000	0	3,000
52299	EQUIPMENT	0	0	0	0	8,000		0		8,000	0	8,000	0	8,000
54303	OFFICE SUPPLIES	0	0	0	0	3,000		0		3,000	0	3,000	0	3,000

10/11 FHWA (NYS Unit 8670)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54330	0	0	0	0	1,500		0		1,500	0	1,500	0	1,500
54332	0	0	0	0	1,000		0		1,000	0	1,000	0	1,000
54399	0	0	0	0	5,500		0		5,500	0	5,500	0	5,500
54400	0	0	0	0	5,000		0		5,000	0	5,000	0	5,000
54402	0	0	0	0	3,000		0		3,000	0	3,000	0	3,000
54412	0	0	0	0	8,000		0		8,000	0	8,000	0	8,000
54414	0	0	0	0	3,000		0		3,000	0	3,000	0	3,000
54416	0	0	0	0	1,100		0		1,100	0	1,100	0	1,100
54424	0	0	0	0	4,500		0		4,500	0	4,500	0	4,500
54425	0	0	0	0	1,500		0		1,500	0	1,500	0	1,500
54432	0	0	0	0	1,000		0		1,000	0	1,000	0	1,000
54442	0	0	0	0	5,000		0		5,000	0	5,000	0	5,000
54452	0	0	0	0	3,000		0		3,000	0	3,000	0	3,000
54472	0	0	0	0	3,000		0		3,000	0	3,000	0	3,000
54601	0	0	0	0	2,000		0		2,000	0	2,000	0	2,000
54618	0	0	0	0	1,000		0		1,000	0	1,000	0	1,000
57100	0	0	0	0	41,100		0		41,100	0	41,100	0	41,100
58800	0	0	0	0	89,325		0		89,325	0	89,325	0	89,325
58900	0	0	0	0	89,325		0		89,325	0	89,325	0	89,325
	0	0	0	0	351,657		0		351,657	0	351,657	0	351,657
REVENUE													
44959	0	0	0	0	351,657		0		351,657	0	351,657	0	351,657
44999	0	0	0	0	351,657		0		351,657	0	351,657	0	351,657
	0	0	0	0	351,657		0		351,657	0	351,657	0	351,657
Total NYS Unit Cost													
	0	0	0	0	0		0		0	0	0	0	0

10/11 FTA (NYS Unit 8671)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000	0	367	0	0	0	0.00	0	0.00	0	0	0	0	0
51000049	0	392	0	0	0	0.00	0	0.00	0	0	0	0	0
51000295	50,432	16,545	0	0	0	0.00	0	0.00	0	0	0	0	0
51000535	27,151	8,979	0	0	0	0.00	0	0.00	0	0	0	0	0

10/11 FTA (NYS Unit 8671)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000676	TRANS ANALYST	28,103	9,174	0	0	0	0.00	0	0.00	0	0	0	0	0
51000684	PLAN ANALYST	21,508	7,218	0	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	127,194	42,675	0	0	0	0.00	0	0.00	0	0	0	0	0
52206	COMPUTER EQUIPMENT	2,600	0	0	0	0	0	0	0	0	0	0	0	0
52299	EQUIPMENT	2,600	0	0	0	0	0	0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	306	488	0	0	0	0	0	0	0	0	0	0	0
54330	PRINTING	832	121	0	0	0	0	0	0	0	0	0	0	0
54332	BOOKS	399	170	0	0	0	0	0	0	0	0	0	0	0
54399	SUPPLIES	1,537	779	0	0	0	0	0	0	0	0	0	0	0
54400	PROGRAM EXPENSE	12,695	0	0	0	0	0	0	0	0	0	0	0	0
54402	LEGAL ADVERTISING	1,500	62	0	0	0	0	0	0	0	0	0	0	0
54412	TRAVEL/TRAINING	223	1,251	0	0	0	0	0	0	0	0	0	0	0
54414	LOCAL MILEAGE	891	0	0	0	0	0	0	0	0	0	0	0	0
54416	MEMBERSHIP DUES	479	0	0	0	0	0	0	0	0	0	0	0	0
54424	EQUIPMENT RENTAL	1,048	373	0	0	0	0	0	0	0	0	0	0	0
54425	SERVICE CONTRACTS	995	0	0	0	0	0	0	0	0	0	0	0	0
54442	PROFESSIONAL SERVICES	2,077	180	0	0	0	0	0	0	0	0	0	0	0
54452	POSTAGE	1,460	421	0	0	0	0	0	0	0	0	0	0	0
54472	TELEPHONE	900	362	0	0	0	0	0	0	0	0	0	0	0
54618	INTERDEPARTMENTAL CHARGE	281	200	0	0	0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	22,549	2,849	0	0	0	0	0	0	0	0	0	0	0
58800	FRINGES	49,375	0	0	0	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	49,375	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	203,255	46,303	0	0	0	0	0	0	0	0	0	0	0
REVENUE														
42665	SALE OF EQUIPMENT	0	25	0	0	0	0	0	0	0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	0	25	0	0	0	0	0	0	0	0	0	0	0
44959	FEDERAL AID	202,294	58,459	0	0	0	0	0	0	0	0	0	0	0
44999	FEDERAL AID	202,294	58,459	0	0	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	202,294	58,484	0	0	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost		961	-12,181	0	0	0	0	0	0	0	0	0	0	0

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000295	TRANS PLANNING DIR	6,502	2,266	0	0	0	0.00	0	0.00	0	0	0	0	0
51000535	ADMIN. ASSISTANT	3,539	1,132	0	0	0	0.00	0	0.00	0	0	0	0	0
51000676	TRANS ANALYST	3,780	1,283	0	0	0	0.00	0	0.00	0	0	0	0	0
51000684	PLAN ANALYST	2,850	961	0	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	16,671	5,642	0	0	0	0.00	0	0.00	0	0	0	0	0
52206	COMPUTER EQUIPMENT	0	0	1,599	3,500	0	0	0	0	0	0	0	0	0
52210	OFFICE EQUIPMENT	0	0	0	1,000	0	0	0	0	0	0	0	0	0
52214	OFFICE FURNISHINGS	0	0	0	500	0	0	0	0	0	0	0	0	0
52230	COMPUTER SOFTWARE	0	0	0	1,000	0	0	0	0	0	0	0	0	0
52299	EQUIPMENT	0	0	1,599	6,000	0	0	0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	0	0	0	828	0	0	0	0	0	0	0	0	0
54330	PRINTING	0	0	0	300	0	0	0	0	0	0	0	0	0
54332	BOOKS	0	0	0	300	0	0	0	0	0	0	0	0	0
54399	SUPPLIES	0	0	0	1,428	0	0	0	0	0	0	0	0	0
54402	LEGAL ADVERTISING	0	0	0	700	0	0	0	0	0	0	0	0	0
54412	TRAVEL/TRAINING	0	0	0	1,500	0	0	0	0	0	0	0	0	0
54414	LOCAL MILEAGE	0	0	0	500	0	0	0	0	0	0	0	0	0
54416	MEMBERSHIP DUES	300	0	0	0	0	0	0	0	0	0	0	0	0
54432	RENT	0	0	0	500	0	0	0	0	0	0	0	0	0
54442	PROFESSIONAL SERVICES	675	0	0	3,000	0	0	0	0	0	0	0	0	0
54452	POSTAGE	0	0	0	600	0	0	0	0	0	0	0	0	0
54472	TELEPHONE	0	0	0	600	0	0	0	0	0	0	0	0	0
54486	2007 SCI FUNDS	0	22,520	9,080	9,080	0	0	0	0	0	0	0	0	0
54618	INTERDEPARTMENTAL CHARGE	0	0	0	300	0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	975	22,520	9,080	16,780	0	0	0	0	0	0	0	0	0
58800	FRINGES	6,502	0	0	0	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	6,502	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	24,148	28,162	10,679	24,208	0	0	0	0	0	0	0	0	0
REVENUE														
44959	FEDERAL AID	24,148	30,432	10,679	24,208	0	0	0	0	0	0	0	0	0
44999	FEDERAL AID	24,148	30,432	10,679	24,208	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	24,148	30,432	10,679	24,208	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost		0	-2,270	0	0	0	0	0	0	0	0	0	0	0

2007 SCI FUNDS (NYS Unit 8673)

					2010									
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54486	2007 SCI FUNDS	0	0	5,345	42,500	0		0		0	0	0	0	0
57100	CONTRACTUAL	0	0	5,345	42,500	0		0		0	0	0	0	0
	TOTAL EXPENSE	0	0	5,345	42,500	0		0		0	0	0	0	0
REVENUE														
44959	FEDERAL AID	0	0	5,345	42,500	0		0		0	0	0	0	0
44999	FEDERAL AID	0	0	5,345	42,500	0		0		0	0	0	0	0
	TOTAL REVENUE	0	0	5,345	42,500	0		0		0	0	0	0	0
Total NYS Unit Cost		0	0	0	0	0		0		0	0	0	0	0

06/07 FTA (NYS Unit 8674)

					2010									
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
51000295	TRANS PLANNING DIR	2,039	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000535	ADMIN. ASSISTANT	1,085	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000676	TRANS ANALYST	1,142	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51000684	PLAN ANALYST	877	0	0	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	5,143	0	0	0	0	0.00	0	0.00	0	0	0	0	0
54303	OFFICE SUPPLIES	0	0	183	1,000	0		0		0	0	0	0	0
54399	SUPPLIES	0	0	183	1,000	0		0		0	0	0	0	0
54402	LEGAL ADVERTISING	0	0	0	354	0		0		0	0	0	0	0
54412	TRAVEL/TRAINING	0	0	1,846	2,000	0		0		0	0	0	0	0
54414	LOCAL MILEAGE	0	0	0	800	0		0		0	0	0	0	0
54416	MEMBERSHIP DUES	0	0	0	800	0		0		0	0	0	0	0
54425	SERVICE CONTRACTS	0	0	995	995	0		0		0	0	0	0	0
54442	PROFESSIONAL SERVICES	0	500	0	0	0		0		0	0	0	0	0
54452	POSTAGE	0	0	481	500	0		0		0	0	0	0	0
54472	TELEPHONE	0	0	260	1,000	0		0		0	0	0	0	0
57100	CONTRACTUAL	0	500	3,582	6,449	0		0		0	0	0	0	0
58800	FRINGES	2,006	0	0	0	0		0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	2,006	0	0	0	0		0		0	0	0	0	0
	TOTAL EXPENSE	7,149	500	3,765	7,449	0		0		0	0	0	0	0
REVENUE														
44959	FEDERAL AID	56,201	500	3,153	7,449	0		0		0	0	0	0	0
44999	FEDERAL AID	56,201	500	3,153	7,449	0		0		0	0	0	0	0

06/07 FTA (NYS Unit 8674)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
TOTAL REVENUE	56,201	500	3,153	7,449	0		0		0	0	0	0	0	0
Total NYS Unit Cost	-49,052	0	612	0	0		0		0	0	0	0	0	0

08/09 FHWA (NYS Unit 8675)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000295 TRANS PLANNING DIR	0	51,680	15,643	15,950	0	0.00	0	0.00	0	0	0	0	0	0
51000535 ADMIN. ASSISTANT	0	27,607	9,382	9,870	0	0.00	0	0.00	0	0	0	0	0	0
51000676 TRANS ANALYST	0	29,073	8,834	8,950	0	0.00	0	0.00	0	0	0	0	0	0
51000684 PLAN ANALYST	0	21,864	6,541	6,830	0	0.00	0	0.00	0	0	0	0	0	0
51600 LONGEVITY	0	0	0	400	0	0.00	0	0.00	0	0	0	0	0	0
51999 PERSONAL SERVICES	0	130,224	40,400	42,000	0	0.00	0	0.00	0	0	0	0	0	0
52206 COMPUTER EQUIPMENT	0	280	99	180	0		0		0	0	0	0	0	0
52210 OFFICE EQUIPMENT	0	208	65	290	0		0		0	0	0	0	0	0
52214 OFFICE FURNISHINGS	0	0	234	500	0		0		0	0	0	0	0	0
52230 COMPUTER SOFTWARE	0	0	0	200	0		0		0	0	0	0	0	0
52299 EQUIPMENT	0	488	398	1,170	0		0		0	0	0	0	0	0
54303 OFFICE SUPPLIES	0	15	544	700	0		0		0	0	0	0	0	0
54330 PRINTING	0	41	0	660	0		0		0	0	0	0	0	0
54332 BOOKS	0	239	20	450	0		0		0	0	0	0	0	0
54399 SUPPLIES	0	295	564	1,810	0		0		0	0	0	0	0	0
54400 PROGRAM EXPENSE	0	20,247	0	1,753	0		0		0	0	0	0	0	0
54402 LEGAL ADVERTISING	0	857	262	1,000	0		0		0	0	0	0	0	0
54412 TRAVEL/TRAINING	0	1,365	143	200	0		0		0	0	0	0	0	0
54414 LOCAL MILEAGE	0	0	128	89	0		0		0	0	0	0	0	0
54416 MEMBERSHIP DUES	0	398	35	500	0		0		0	0	0	0	0	0
54424 EQUIPMENT RENTAL	0	977	363	2,500	0		0		0	0	0	0	0	0
54425 SERVICE CONTRACTS	0	995	0	500	0		0		0	0	0	0	0	0
54432 RENT	0	50	0	1,000	0		0		0	0	0	0	0	0
54442 PROFESSIONAL SERVICES	0	1,250	0	300	0		0		0	0	0	0	0	0
54452 POSTAGE	0	1,069	342	500	0		0		0	0	0	0	0	0
54472 TELEPHONE	0	1,023	366	550	0		0		0	0	0	0	0	0

08/09 FHWA (NYS Unit 8675)

					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54486	2007 SCI FUNDS	0	0	0	2,500	0	0		0	0	0	0	0
54618	INTERDEPARTMENTAL CHARGE	0	0	24	242	0	0		0	0	0	0	0
57100	CONTRACTUAL	0	28,231	1,663	11,634	0	0		0	0	0	0	0
58800	FRINGES	0	0	0	15,500	0	0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	0	0	0	15,500	0	0		0	0	0	0	0
	TOTAL EXPENSE	0	159,238	43,025	72,114	0	0		0	0	0	0	0
REVENUE													
44959	FEDERAL AID	0	209,207	60,081	72,114	0	0		0	0	0	0	0
44999	FEDERAL AID	0	209,207	60,081	72,114	0	0		0	0	0	0	0
	TOTAL REVENUE	0	209,207	60,081	72,114	0	0		0	0	0	0	0
	Total NYS Unit Cost	0	-49,969	-17,056	0	0	0		0	0	0	0	0

05/06 FTA (NYS Unit 8676)

					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54303	OFFICE SUPPLIES	0	799	0	0	0	0		0	0	0	0	0
54399	SUPPLIES	0	799	0	0	0	0		0	0	0	0	0
54402	LEGAL ADVERTISING	462	0	0	0	0	0		0	0	0	0	0
54412	TRAVEL/TRAINING	0	1,873	0	0	0	0		0	0	0	0	0
54414	LOCAL MILEAGE	0	912	0	0	0	0		0	0	0	0	0
57100	CONTRACTUAL	462	2,785	0	0	0	0		0	0	0	0	0
	TOTAL EXPENSE	462	3,584	0	0	0	0		0	0	0	0	0
REVENUE													
44959	FEDERAL AID	462	3,585	0	0	0	0		0	0	0	0	0
44999	FEDERAL AID	462	3,585	0	0	0	0		0	0	0	0	0
	TOTAL REVENUE	462	3,585	0	0	0	0		0	0	0	0	0
	Total NYS Unit Cost	0	-1	0	0	0	0		0	0	0	0	0

08/09 FTA (NYS Unit 8677)

					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000295	TRANS PLANNING DIR	0	6,143	1,995	2,200	0	0.00	0	0.00	0	0	0	0
51000535	ADMIN. ASSISTANT	0	3,415	1,109	1,150	0	0.00	0	0.00	0	0	0	0

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000676	TRANS ANALYST	0	3,594	1,074	1,200	0	0.00	0	0.00	0	0	0	0	0
51000684	PLAN ANALYST	0	2,898	941	950	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	0	16,050	5,119	5,500	0	0.00	0	0.00	0	0	0	0	0
52230	COMPUTER SOFTWARE	0	0	0	300	0		0		0	0	0	0	0
52299	EQUIPMENT	0	0	0	300	0		0		0	0	0	0	0
54303	OFFICE SUPPLIES	0	0	0	400	0		0		0	0	0	0	0
54330	PRINTING	0	0	0	300	0		0		0	0	0	0	0
54332	BOOKS	0	0	0	200	0		0		0	0	0	0	0
54399	SUPPLIES	0	0	0	900	0		0		0	0	0	0	0
54402	LEGAL ADVERTISING	0	0	0	400	0		0		0	0	0	0	0
54412	TRAVEL/TRAINING	0	1,219	0	1,500	0		0		0	0	0	0	0
54414	LOCAL MILEAGE	0	481	133	700	0		0		0	0	0	0	0
54416	MEMBERSHIP DUES	0	300	0	300	0		0		0	0	0	0	0
54424	EQUIPMENT RENTAL	0	0	0	550	0		0		0	0	0	0	0
54432	RENT	0	0	0	300	0		0		0	0	0	0	0
54442	PROFESSIONAL SERVICES	0	625	0	0	0		0		0	0	0	0	0
54452	POSTAGE	0	0	0	1,000	0		0		0	0	0	0	0
54472	TELEPHONE	0	0	0	1,000	0		0		0	0	0	0	0
54618	INTERDEPARTMENTAL CHARGE	0	281	0	200	0		0		0	0	0	0	0
57100	CONTRACTUAL	0	2,906	133	5,950	0		0		0	0	0	0	0
58800	FRINGES	0	0	0	2,000	0		0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	0	0	0	2,000	0		0		0	0	0	0	0
	TOTAL EXPENSE	0	18,956	5,252	14,650	0		0		0	0	0	0	0
REVENUE														
44959	FEDERAL AID	0	25,746	7,496	14,650	0		0		0	0	0	0	0
44999	FEDERAL AID	0	25,746	7,496	14,650	0		0		0	0	0	0	0
	TOTAL REVENUE	0	25,746	7,496	14,650	0		0		0	0	0	0	0
Total NYS Unit Cost		0	-6,790	-2,244	0	0		0		0	0	0	0	0

09/10 SPR (NYS Unit 8680)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
EXPENSE													
54452	POSTAGE	0	116	0	0	0		0	0	0	0	0	0
54601	RESCISSION RELIEF	0	915	4,656	0	0		0	0	0	0	0	0
57100	CONTRACTUAL	0	1,031	4,656	0	0		0	0	0	0	0	0
	TOTAL EXPENSE	0	1,031	4,656	0	0		0	0	0	0	0	0
REVENUE													
44959	FEDERAL AID	0	915	4,656	0	0		0	0	0	0	0	0
44999	FEDERAL AID	0	915	4,656	0	0		0	0	0	0	0	0
	TOTAL REVENUE	0	915	4,656	0	0		0	0	0	0	0	0
Total NYS Unit Cost		0	0	116	0	0		0	0	0	0	0	0

09/10 FHWA (NYS Unit 8681)

					2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget										
EXPENSE													
51000295	TRANS PLANNING DIR	0	26,283	68,998	0	0.00	0	0.00	0	0	0	0	0
51000535	ADMIN. ASSISTANT	0	16,273	42,046	0	0.00	0	0.00	0	0	0	0	0
51000676	TRANS ANALYST	0	14,019	38,720	0	0.00	0	0.00	0	0	0	0	0
51000684	PLAN ANALYST	0	11,253	29,767	0	0.00	0	0.00	0	0	0	0	0
51600	LONGEVITY	0	0	1,200	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	0	67,828	180,731	0	0.00	0	0.00	0	0	0	0	0
52214	OFFICE FURNISHINGS	0	0	500	0		0		0	0	0	0	0
52299	EQUIPMENT	0	0	0	500	0	0	0	0	0	0	0	0
54303	OFFICE SUPPLIES	0	0	750	0		0		0	0	0	0	0
54330	PRINTING	0	0	500	0		0		0	0	0	0	0
54332	BOOKS	0	210	800	0		0		0	0	0	0	0
54399	SUPPLIES	0	210	2,050	0	0	0	0	0	0	0	0	0
54402	LEGAL ADVERTISING	0	0	2,000	0		0		0	0	0	0	0
54412	TRAVEL/TRAINING	0	647	1,000	0		0		0	0	0	0	0
54414	LOCAL MILEAGE	0	0	750	0		0		0	0	0	0	0
54416	MEMBERSHIP DUES	0	0	200	0		0		0	0	0	0	0
54424	EQUIPMENT RENTAL	0	53	3,500	0		0		0	0	0	0	0
54425	SERVICE CONTRACTS	0	0	1,000	0		0		0	0	0	0	0
54432	RENT	0	0	1,000	0		0		0	0	0	0	0
54442	PROFESSIONAL SERVICES	0	0	1,000	0		0		0	0	0	0	0

09/10 FHWA (NYS Unit 8681)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54452	0	0	0	534	0		0		0	0	0	0	0
54472	0	0	201	615	0		0		0	0	0	0	0
54486	0	0	2,500	2,500	0		0		0	0	0	0	0
54618	0	0	149	500	0		0		0	0	0	0	0
54905	0	0	0	3,000	0		0		0	0	0	0	0
57100	0	0	3,550	17,599	0		0		0	0	0	0	0
58800	0	0	0	65,063	0		0		0	0	0	0	0
58900	0	0	0	65,063	0		0		0	0	0	0	0
	0	0	71,588	265,943	0		0		0	0	0	0	0
REVENUE													
44959	0	0	66,706	265,943	0		0		0	0	0	0	0
44999	0	0	66,706	265,943	0		0		0	0	0	0	0
	0	0	66,706	265,943	0		0		0	0	0	0	0
Total NYS Unit Cost													
	0	0	4,882	0	0		0		0	0	0	0	0

09/10 FTA (NYS Unit 8682)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000295	0	0	3,189	9,463	0	0.00	0	0.00	0	0	0	0	0
51000535	0	0	1,713	5,788	0	0.00	0	0.00	0	0	0	0	0
51000676	0	0	1,805	5,335	0	0.00	0	0.00	0	0	0	0	0
51000684	0	0	1,454	4,059	0	0.00	0	0.00	0	0	0	0	0
51999	0	0	8,161	24,645	0	0.00	0	0.00	0	0	0	0	0
54303	0	0	0	750	0		0		0	0	0	0	0
54330	0	0	0	500	0		0		0	0	0	0	0
54399	0	0	0	1,250	0		0		0	0	0	0	0
54412	0	0	0	1,500	0		0		0	0	0	0	0
54414	0	0	0	750	0		0		0	0	0	0	0
54416	0	0	0	500	0		0		0	0	0	0	0
54442	0	0	0	1,000	0		0		0	0	0	0	0
54452	0	0	0	1,466	0		0		0	0	0	0	0
54472	0	0	0	1,500	0		0		0	0	0	0	0
54618	0	0	0	500	0		0		0	0	0	0	0

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
57100	CONTRACTUAL	0	0	0	7,216	0	0	0	0	0	0	0	0
58800	FRINGES	0	0	0	8,872	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	0	0	0	8,872	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	0	0	8,161	41,983	0	0	0	0	0	0	0	0
REVENUE													
44959	FEDERAL AID	0	0	7,435	41,983	0	0	0	0	0	0	0	0
44999	FEDERAL AID	0	0	7,435	41,983	0	0	0	0	0	0	0	0
	TOTAL REVENUE	0	0	7,435	41,983	0	0	0	0	0	0	0	0
Total NYS Unit Cost		0	0	726	0	0	0	0	0	0	0	0	0
ITHACA TOMPKINS TRANSP. PROGRAM COST		887	-71,211	-12,964	0	0	0	0	0	0	0	0	0
Total County Cost		887	-71,211	-12,964	0	4.00	0	0.00	0	0	0	0	0

Ithaca-Tompkins County Transportation Council
CONTRACTS

Caliper Corporation

TransCAD technical support

	2007	2008	2009	2010
TransCAD technical support	1,200	1,200	1,500	1,500

Ithaca-Tompkins County Transportation Council
MEMBERSHIP

NYS Traffic Safety Board

Institute of Transportation Engineers (ITE)

Association of MPOs (NARC)

American Planning Association (APA)

	2007	2008	2009	2010
NYS Traffic Safety Board	100	100	100	100
Institute of Transportation Engineers (ITE)	255	255	255	255
Association of MPOs (NARC)	340	340	340	340
American Planning Association (APA)	405	405	405	405

Planning Department

Edward Marx, Commissioner
121 E Court Street Ithaca, NY, 14850

Phone: 274-5560

Web: <http://www.tompkins-co.org/planning>

Email: planning@tompkins-co.org

The Tompkins County Planning Department provides planning and related services to County government and local municipalities. The Department is charged by the County Charter with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan and the Comprehensive Plan's priority action plan.

Job Title

Full Time Equivalent
2007-2009 Actual and 2010 Requested

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>					
Administrative Assistant	2.00	2.00	2.00	1.83	Analyst	1.00	1.00	1.00	1.00
Commissioner	0.50	0.50	0.50	0.50	Deputy Commissioner of Planning	1.00	1.00	1.00	1.00
Planner	4.00	4.00	4.00	3.75	Project Assistant	0.00	0.33	0.37	0.00
Total:						8.50	8.83	8.87	8.08

Funding Type: Locally Controlled Spending

COMMUNITY PLANNING (NYS Unit 8020)

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2009</u>	<u>2010</u>								
		<u>Actual</u>	<u>Actual</u>	<u>YTD</u>	<u>Modified Budget</u>	<u>Target/ Base Budget</u>	<u>FTE</u>	<u>Req OTR</u>	<u>FTE</u>	<u>Total Req</u>	<u>Rec OTR</u>	<u>Total Rec</u>	<u>Leg OTR</u>	<u>Leg App Total</u>
EXPENSE														
51000	REGULAR PAY	0	-284	0	0	0	0.00	0	0.00	0	0	0	0	0
51000049	PROJECT ASSISTANT	3,135	7,306	5,944	11,600	0	0.00	0	0.00	0	0	0	0	0
51000170	COMM PLAN & PUBLIC WORKS	49,749	50,711	31,788	52,173	52,173	0.50	0	0.00	52,173	0	52,173	0	52,173
51000283	DEP COMM PLANNING	68,145	70,443	43,336	71,265	71,265	1.00	0	0.00	71,265	0	71,265	0	71,265
51000590	PLANNER	32,703	48,907	29,975	49,811	0	0.00	0	0.00	0	0	0	0	0
51000609	SR.PLANNER	105,930	103,448	64,440	107,082	147,238	2.75	0	0.00	147,238	0	147,238	0	147,238
51000671	SECRETARY	41,030	42,692	25,808	42,720	35,600	0.83	0	0.00	35,600	0	35,600	0	35,600
51000673	PRIN ACCT CLK TYP	43,263	44,563	27,459	44,965	44,965	1.00	0	0.00	44,965	0	44,965	0	44,965
51000714	GIS ANALYST	41,800	43,205	26,227	43,583	43,583	1.00	0	0.00	43,583	0	43,583	0	43,583
51000778	PRIN PLANNER	52,824	55,817	34,333	58,898	58,898	1.00	0	0.00	58,898	0	58,898	0	58,898
51600	LONGEVITY	0	0	0	2,200	2,250	0.00	0	0.00	2,250	0	2,250	0	2,250
51999	PERSONAL SERVICES	438,579	466,808	289,310	484,297	455,972	8.08	0	0.00	455,972	0	455,972	0	455,972
52206	COMPUTER EQUIPMENT	1,616	6,025	0	3,750	3,850	0	0	0.00	3,850	0	3,850	0	3,850
52210	OFFICE EQUIPMENT	173	0	0	225	225	0	0	0.00	225	0	225	0	225

COMMUNITY PLANNING (NYS Unit 8020)

					2010									
	2007	2008	2009	2009	Target/ Base		FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE														
52214	OFFICE FURNISHINGS	0	330	1,062	375	250		0		250	0	250	0	250
52230	COMPUTER SOFTWARE	3,602	678	0	1,700	1,700		0		1,700	0	1,700	0	1,700
52231	VEHICLES	0	0	0	5,400	0		0		0	0	0	0	0
52299	EQUIPMENT	5,391	7,033	1,062	11,450	6,025		0		6,025	0	6,025	0	6,025
54303	OFFICE SUPPLIES	3,293	1,892	1,777	5,000	4,100		0		4,100	0	4,100	0	4,100
54306	AUTOMOTIVE SUPPLIES	13	0	10	200	200		0		200	0	200	0	200
54310	AUTOMOTIVE FUEL	595	738	171	2,000	1,325		0		1,325	0	1,325	0	1,325
54330	PRINTING	3,474	3,279	2,539	4,900	4,250		0		4,250	0	4,250	0	4,250
54332	BOOKS	140	321	144	300	300		0		300	0	300	0	300
54342	FOOD	468	27	287	150	150		0		150	0	150	0	150
54399	SUPPLIES	7,983	6,257	4,928	12,550	10,325		0		10,325	0	10,325	0	10,325
54400	PROGRAM EXPENSE	22,010	0	816	10,260	4,185		0		4,185	0	4,185	0	4,185
54402	LEGAL ADVERTISING	540	0	0	225	225		0		225	0	225	0	225
54412	TRAVEL/TRAINING	4,635	1,699	2,322	5,100	4,600		0		4,600	0	4,600	0	4,600
54414	LOCAL MILEAGE	80	376	14	300	300		0		300	0	300	0	300
54416	MEMBERSHIP DUES	2,080	3,316	1,834	2,245	2,143		0		2,143	0	2,143	0	2,143
54421	AUTO MAINTENACE/REPAIRS	48	180	0	1,125	700		0		700	0	700	0	700
54425	SERVICE CONTRACTS	2,394	5,327	0	3,000	5,327		0		5,327	0	5,327	0	5,327
54432	RENT	215	100	200	375	375		0		375	0	375	0	375
54442	PROFESSIONAL SERVICES	0	450	26,622	62,806	49,497		0		49,497	0	49,497	0	49,497
54452	POSTAGE	2,376	2,649	1,017	3,500	3,200		0		3,200	0	3,200	0	3,200
54472	TELEPHONE	1,512	1,229	684	2,500	2,050		0		2,050	0	2,050	0	2,050
R54442	PROFESSIONAL SERVICES	11,201	20,793	24,990	30,000	0		0		0	0	0	0	0
57100	CONTRACTUAL	47,091	36,119	58,499	121,436	72,602		0		72,602	0	72,602	0	72,602
58800	FRINGES	170,219	0	0	0	184,669		0		184,669	0	184,669	0	184,669
58900	EMPLOYEE BENEFITS	170,219	0	0	0	184,669		0		184,669	0	184,669	0	184,669
	TOTAL EXPENSE	669,263	516,217	353,799	629,733	729,593		0		729,593	0	729,593	0	729,593
REVENUE														
42115	PLANNING FEES	553	734	102	1,000	1,000		0		1,000	0	1,000	0	1,000
42199	DEPARTMENTAL INCOME	553	734	102	1,000	1,000		0		1,000	0	1,000	0	1,000
42372	PLANNING OTHR GOVTS	2,426	18,012	744	1,000	1,000		0		1,000	0	1,000	0	1,000
42399	INTERGOVNMENTAL CHARGES	2,426	18,012	744	1,000	1,000		0		1,000	0	1,000	0	1,000
42660	SALE OF REAL PROPERTY	0	850	0	0	0		0		0	0	0	0	0

COMMUNITY PLANNING (NYS Unit 8020)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
REVENUE													
42699	SALE OF PROPERTY/COMPEN F	0	850	0	0	0	0	0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	1,595	1,322	262	650	650	0	0	650	0	650	0	650
42797	OTHER LOCAL GOVT CONTRIBU	0	0	0	1,500	1,500	0	0	1,500	0	1,500	0	1,500
42799	MISCELL LOCAL SOURCES	1,595	1,322	262	2,150	2,150	0	0	2,150	0	2,150	0	2,150
42801	INTERFUND REVENUES	23,957	27,583	48	5,000	10,000	0	0	10,000	0	10,000	0	10,000
42899	INTERFUND REVENUES	23,957	27,583	48	5,000	10,000	0	0	10,000	0	10,000	0	10,000
43959	STATE AID PLANNING	0	0	0	500	500	0	0	500	0	500	0	500
43999	STATE AID	0	0	0	500	500	0	0	500	0	500	0	500
	TOTAL REVENUE	28,531	48,501	1,156	9,650	14,650	0	0	14,650	0	14,650	0	14,650
Total NYS Unit Cost		629,531	446,923	327,653	590,083	714,943	0	0	714,943	0	714,943	0	714,943

COMMUNITY PLANNING (NYS Unit 8023)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE													
54400	PROGRAM EXPENSE	0	0	134	0	0	0	0	0	0	0	0	0
R54400	PROGRAM EXPENSE	0	46,125	0	2,875	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	0	46,125	134	2,875	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	0	46,125	134	2,875	0	0	0	0	0	0	0	0
REVENUE													
42797	OTHER LOCAL GOVT CONTRIBU	16,000	8,000	0	0	0	0	0	0	0	0	0	0
42799	MISCELL LOCAL SOURCES	16,000	8,000	0	0	0	0	0	0	0	0	0	0
	TOTAL REVENUE	16,000	8,000	0	0	0	0	0	0	0	0	0	0
Total NYS Unit Cost		-16,000	-8,000	134	0	0	0	0	0	0	0	0	0

GOVERNMENT PLANNING (NYS Unit 8027)

					2010								
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE													
54400	PROGRAM EXPENSE	53,119	33,365	31,758	197,290	281,000	0	0	281,000	0	281,000	0	281,000
54416	MEMBERSHIP DUES	1,500	0	0	1,500	2,700	0	0	2,700	0	2,700	0	2,700
54442	PROFESSIONAL SERVICES	23,000	55,698	12,334	174,700	5,200	0	0	5,200	0	5,200	0	5,200
R54400	PROGRAM EXPENSE	0	38,392	14,495	37,656	0	0	0	0	0	0	0	0
R54442	PROFESSIONAL SERVICES	40,518	10,282	28,159	29,474	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	118,137	137,737	86,746	440,620	288,900	0	0	288,900	0	288,900	0	288,900

GOVERNMENT PLANNING (NYS Unit 8027)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
TOTAL EXPENSE	118,137	137,737	86,746	440,620	288,900		0		288,900	0	288,900	0	288,900
REVENUE													
42070 CONTRIB FR PRIV AGENCIES	0	0	0	5,729	0		0		0	0	0	0	0
42199 DEPARTMENTAL INCOME	0	0	0	5,729	0		0		0	0	0	0	0
42797 OTHER LOCAL GOVT CONTRIBU	0	0	9,460	24,400	5,200		0		5,200	0	5,200	0	5,200
42799 MISCELL LOCAL SOURCES	0	0	9,460	24,400	5,200		0		5,200	0	5,200	0	5,200
43089 OTHER STATE AID	0	0	0	34,916	0		0		0	0	0	0	0
43959 STATE AID PLANNING	37,800	25,346	75,315	258,945	256,000		0		256,000	0	256,000	0	256,000
43999 STATE AID	37,800	25,346	75,315	293,861	256,000		0		256,000	0	256,000	0	256,000
44959 FEDERAL AID	0	121,192	0	0	0		0		0	0	0	0	0
44999 FEDERAL AID	0	121,192	0	0	0		0		0	0	0	0	0
TOTAL REVENUE	37,800	146,538	84,775	323,990	261,200		0		261,200	0	261,200	0	261,200
Total NYS Unit Cost	39,819	-57,475	-40,683	49,500	27,700		0		27,700	0	27,700	0	27,700

COUNTY FORESTRY (NYS Unit 8710)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	0	0	3,067	15,000	15,000		0		15,000	0	15,000	0	15,000
57100 CONTRACTUAL	0	0	3,067	15,000	15,000		0		15,000	0	15,000	0	15,000
TOTAL EXPENSE	0	0	3,067	15,000	15,000		0		15,000	0	15,000	0	15,000
REVENUE													
42652 SALE OF FOREST PRODUCTS	3,914	0	1,742	15,000	15,000		0		15,000	0	15,000	0	15,000
42699 SALE OF PROPERTY/COMPEN F	3,914	0	1,742	15,000	15,000		0		15,000	0	15,000	0	15,000
TOTAL REVENUE	3,914	0	1,742	15,000	15,000		0		15,000	0	15,000	0	15,000
Total NYS Unit Cost	-3,914	0	1,325	0	0		0		0	0	0	0	0
COMMUNITY PLANNING & DEV. PROGRAM COST	649,436	381,448	288,429	639,583	742,643		0		742,643	0	742,643	0	742,643
Total County Cost	649,436	381,448	288,429	639,583	742,643	8.08	0	0.00	742,643	0	742,643	0	742,643

Planning Department
CONTRACTS

Cayuga Lake Scenic Byway, Inc.
NYS Dept of Transportation

Contribution for Construction
Grant Funds

	2007	2008	2009	2010
Contribution for Construction	0	0	-5,729	0
Grant Funds	0	0	-34,916	0

Planning Department

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
NYS Dept of Transportation	Grant Funds	0	0	-21,700	0
Various contractors	Kiosk Construction	0	0	40,645	0
Cayuga Lake Watershed Network	Public Information/Education	0	0	21,700	0
County and Local Governments	Construction Services	0	0	60,000	0
Consultants-various	Legal/Appraisal Fees	0	0	15,000	5,200
Cornell Cooperative Extension of Tompkins County	Administrative Services	18,000	18,000	18,000	0
NYS OPRHP	Grant Funds	-40,000	-40,000	-40,000	-40,000
Snowmobile Clubs - various	Snowmobile Trail Maintenance	40,000	40,000	40,000	40,000
NYS Dept of Transportation	Grant Funds	-28,233	0	0	0
Local Governments - various	Preliminary/Planning Studies	-3,300	-1,000	-1,000	-1,000
Local Governments	Legal/Appraisal Fees	0	0	-15,000	-5,200
Planning consultants - various	Preliminary/Planning Studies	14,800	4,000	10,000	0
Soil and Water Conservation District	Flood Mitigation Projects	0	25,000	25,000	25,000
NYS Dept of Environmental Conservation	Grant Funds	0	-53,470	0	0
NYS Dept of Environmental Conservation	Grant Funds	0	-83,000	-115,000	0
Community Science Institute	Preliminary/Planning Studies	0	0	0	24,682
Stormwater Coalition of Tompkins County	Preliminary/Planning Studies	-1,500	-1,500	-1,500	-1,500
Planning consultants - various	Preliminary/Planning Studies	28,233	101,000	60,000	0
NYS Dept of Transportation	Grant Funds	-3,137	0	0	0
Planning consultants - various	Preliminary/Planning Studies	64,422	72,000	62,806	24,815
Interns - various	Preliminary/Planning Studies	1,200	1,200	0	0
ESRI	Computer Services	2,400	3,000	3,000	5,327
Forester	Forest management	0	10,000	15,000	15,000
Cornell Cooperative Extension of Tompkins County	Preliminary/Planning Studies	5,000	0	0	0

Planning Department

MEMBERSHIP

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Environmental Advocates of New York		15	15	15	0
Stormwater Coalition of Tompkins County		1,500	1,500	1,500	1,500
New York Planning Federation		235	235	235	235
NYS Association of EMCs		75	75	75	75
Planners Advisory Service		745	795	745	745
County Planning Directors		50	50	50	50
American Planning Association		934	993	1,126	1,023
ICLEI		0	0	0	1,200

Soil & Water Conservation District

Craig Schutt, District Manager
903 Hanshaw Road Ithaca, NY, 14850

Phone: 257-2340
Email: craigschutt@tcswwd.org

Web: <http://www.tcswwd.org/>

The mission of the Tompkins County Soil and Water Conservation District is to assist citizens and units of local government in making sound decisions concerning the management of soil, water, and related natural resources. The District is governed by a Board of Directors and is operated by six full-time staff members including a District Manager, Secretary/Treasurer, Grazing Technician, Resource Conservation Specialist, Education Coordinator and a Conservation Technician. The District staff provides technical assistance to the residents of Tompkins County in the areas of soil, water, and other natural resource conservation issues.

1705 SOIL & WATER CONSERVATION

Funding Type: Locally Controlled Spending

1. What specifically, will the County money requested through this process be used for?

County funding will be used to support 80% of salary and fringe of two District staff members, the District Manager and the Secretary/Treasurer. The remaining 20% of salary and fringe support comes from budgeted administrative costs from several grants, which is at the maximum allowable limit. These employees provide support for the County's Water Resources Council, the Tompkins County Stormwater Coalition, the Ag and Farmland Protection Board, Cayuga Lake Watershed IO, FL-LOWPA, Upper Susquehanna Coalition, local watershed organizations and other county and regional water quality related initiatives. Additional staff time is dedicated to coordinating projects related to stream bank protection, flood mitigation, watershed management, erosion and sediment control (including the county hydro-seeding and no-till programs), Agricultural Environmental Management (AEM), the Envirothon, tree seedling and pond stocking programs, grant writing and administration, and overall coordination and administration of all District operations and programs.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

The primary goal of the District is the conservation, protection and preservation of the county's natural resources by providing both technical and financial assistance, as well as outreach and education to increase public awareness that ultimately translates into actions, by residents, municipalities, watershed organizations and other stakeholders. Expected outcomes include improved water quality and natural resources protection, with an improved awareness of those issues that will lead to positive actions, through a multi-faceted approach of programs and projects throughout the county.

3. What community need does this program(s) address? What groups are targeted for receiving service?

The District program focuses on the protection of all of the County's natural resources, with a strong emphasis on water quality, through technical assistance and securing funds for implementation projects and education. The District provides services that cannot be provided elsewhere within the county including:

- technical assistance to landowners, contractors and municipalities on the Phase 2 Construction Permit and MS4 Permit (District has CPESC on staff - Certified Professional in Erosion and Sediment Control)
- nutrient management planning and, CAFO and Air Quality assistance to farmers
- soil group worksheets for agricultural assessments for rural landowners
- permitting and technical assistance for streambank and lakefront stabilization projects
- pond site evaluations, maintenance assistance, and water quality testing in ponds
- flood mitigation assistance
- grant writing and application assistance for water quality improvement projects including
- financial assistance to agricultural producers through the NYS Ag Nonpoint Grants program > \$850,000 state funds 2008 (the District is the only eligible applicant within the county-) and USDA Farm Bill programs for implementation of AEM projects
- assistance writing PDR grant applications
- stormwater Phase 2 implementation (contract assistance to municipalities)
- implementation of rotational grazing systems
- hydro-seeding materials (NYS DEC grant-\$65,000 state funds and FL-LOWPA funding) plus staff time and equipment to complete the work as direct assistance to the county, towns and villages at no charge) To date in 2009 approximately \$22,500 in materials alone has been used on County and Towns' ditches. District staff time and use of equipment is not calculated in that.
- received funding (\$35,000) from Senator George Winner, Jr.'s office for GPS equipment and software upgrades, ..
- no-till drill program (used for over 250 acres per year for both 2008 and 2009)
- hydro-seeding projects (road ditches/ banks, stream banks, gravel mine closures, etc.) for municipalities. Assisting nearly every highway department throughout the county.
- technical assistance to local and regional watershed groups (Fall Creek Watershed Committee, Sixmile Creek Volunteer monitoring committee, Taughannock Creek Watershed Committee, Caroline Watershed Committee, IO, CLWN, USC, FL-LOWPA.

- education and outreach on water quality and natural resources conservation to a diverse population throughout the county through school programs for primary students, Envirothon and other programs for secondary students, programs at the Science Center, and participation in many community events (Lakefest, Water Week, Farm City Day, Dryden Dairy Day, Trumansburg Fair, etc.).

The implementation of non-point source pollution projects is an ongoing and continuing need. The District has proven its proficiency in providing this assistance through its continued success in obtaining funds for these projects and implementation of them. The District will continue its efforts to seek out all available sources of funding. The groups receiving services include, but are not limited to, landowners and residents, local governments, public and private agencies, primary, secondary schools and other educational institutions, local and regional watershed organizations, conservation groups and organizations.

4. Describe County funding being requested other than through this process.

The District is not requesting any other county funding.

5. What significant changes, if any, are planned for your program this year?

Requests for the District to expand its role and provide additional assistance continues to grow in several areas including:

- Stormwater Phase 2 programs by providing additional technical assistance to municipalities, contractors and landowners on the construction permit, (with a Certified Professional in Erosion and Sediment Control on staff, the District feels it is well qualified to provide additional assistance to the County for its Stormwater Program with a higher degree of efficiency than anyone else within the county).
- expand support to the Tompkins County Stormwater Coalition through administration of the state stormwater grants for MS4's for implementation. The need for additional assistance for stormwater programs will continue to grow as MS4 municipalities are now fully responsible for their programs, The District will provide required contractor training at least once a year (possibly more if needed).
- expand technical and financial assistance for water quality monitoring of Cayuga Lake with the City of Ithaca, USGS, and the Town of Caroline and citizen's monitoring with local watershed groups on Fall Creek, Sixmile Creek and Taughannock Creek,
- expand hydro-seeding program for road ditches/banks and other critical areas with the highway departments throughout the county as demand increases. The District has been able to approximately double the service in 2009 only with the addition of an hourly staff person.
- increase technical, and when possible, financial assistance (through grants or other means) for stream erosion and runoff problems throughout the county. District staff are working with the Town of Caroline on a second project on Sixmile Creek as well as working with the Town of Enfield on a proposed project on Enfield Creek. As the District gains experience and additional training on this type of stream restoration it will be able to expand its role and provide additional assistance. Requests for technical assistance for these types of projects grow each year.
- provide technical assistance for the implementation of the county Flood Hazard Mitigation Program.
- expand efforts through the new state-wide AEM (Agricultural Environmental Management) initiative which is providing additional opportunities for the District to engage all county farmers in the process and encourage their participation. Update the County AEM Strategic Plan and continue implementation of it.
- Add additional services for fees (i.e. staff person is now trained in wetlands delineation - ACOE training)
- expand efforts in assisting NRCS with the delivery of Conservation Farm Bill Programs throughout the county (CRP/CREP, EQIP, WRP, AMA, GRP, etc.). All of these programs provide additional funding to landowners county-wide to implement conservation projects on the land. Many of these programs can be coordinated with other funding sources that bring greater benefit to both the environment and the landowners. The District staff works cooperatively with the NRCS staff to insure that these programs are coordinated whenever possible. Additional opportunities and challenges arose with the adoption of a new Farm Bill in 2008.

6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program.

Funding reductions will require the District to re-evaluate all programs and services it provides and determine where cuts can be made or assess new and increased fees for services. It will create a situation where the District may no longer have the flexibility to provide landowners and municipalities some of the technical assistance at little or no charge to the degree it has traditionally been able to provide, such as; general technical assistance for drainage problems, erosion control, and other concerns. Charges for services provided will need to be adjusted upward, such as completion of soils group worksheets on agricultural parcels, providing maps to landowners, etc. District staff time will be much more directed to programs and projects that that provide funding and less time to providing some of the more traditional assistance (an unfortunate reality). The District has been providing hydro-seeding of ditches to the municipalities at no cost and may need reconsider that service and require the municipalities to pay. The net result of this action will likely be that municipalities will be unable to hydro-seed as many miles of ditches, resulting in more sediment transport to streams and ultimately the lake. The worst-case scenario may be the need to lay off one staff person. The greatest impact, if that were to happen will be to programs like hydro-seeding of road ditches for municipalities throughout the county. With the current staff the District has been able to complete more hydro-seeding for highway departments than in the past, but if one staff position were to be eliminated that ever increasing service would be greatly reduced. There is no other staff person with the time to devote the necessary time to the hydro-seeding program. Everyone is extremely busy with other programs. It takes two staff persons to hydro-seed leaving the net result as described above. Reduction of time devoted to the WRC and other County and regional organizations (watershed organizations, water quality monitoring programs, etc.) will be cut. We have already taken several steps to reduce costs and are considering others, such as discontinuing membership dues payments to regional organizations that come directly from our budget such as RC&D dues.

SOIL & WATER CONSERVATION (NYS Unit 8730)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400 PROGRAM EXPENSE	109,000	108,500	104,522	113,000	105,938		0		105,938	0	105,938	0	105,938
54432 RENT	0	0	31,585	0	33,006		0		33,006	0	33,006	0	33,006
57100 CONTRACTUAL	109,000	108,500	136,107	113,000	138,944		0		138,944	0	138,944	0	138,944
TOTAL EXPENSE	109,000	108,500	136,107	113,000	138,944		0		138,944	0	138,944	0	138,944
Total NYS Unit Cost	109,000	108,500	136,107	113,000	138,944		0		138,944	0	138,944	0	138,944
SOIL & WATER CONSERVATION PROGRAM COST	109,000	108,500	136,107	113,000	138,944		0		138,944	0	138,944	0	138,944
<i>Total County Cost</i>	<i>109,000</i>	<i>108,500</i>	<i>136,107</i>	<i>113,000</i>	<i>138,944</i>	<i>0.00</i>	<i>0</i>	<i>0.00</i>	<i>138,944</i>	<i>0</i>	<i>138,944</i>	<i>0</i>	<i>138,944</i>

Tompkins Consolidated Area Transit

Joseph Turcotte, Manager

Phone: 277-9388

Web: <http://www.tcatbus.com>

737 Willow Avenue Ithaca, NY, 14850

Email: information@tcatmail.com

Tompkins Consolidated Area Transit (TCAT) is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports Gadabout transportation services to senior citizens and disabled persons and para-transit service in compliance with the Americans with Disabilities Act.

<u>Agency Budget History</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010 Req</u>	<u>City Share</u>	<u>Local Share</u>
Tompkins Consolidated Area Transit	701,180	722,215	754,715	829,781	829,781	0	829,781
Grand Total:	701,180	722,215	754,715	829,781	829,781	0	829,781

4800 PUBLIC TRANSPORTATION

Funding Type: Locally Controlled Spending

1. What specifically, will the County money requested through this process be used for?

The funds are necessary for TCAT to retain a 2010 operating budget deficit of \$ 44,285 with a total of \$ \$ 12,309,787 in expenditures.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

To maintain the current level of public transportation service throughout Tompkins County.

3. What community need does this program(s) address? What groups are targeted for receiving service?

Public transportation has been an integral part of Tompkins County for over 20 years in an effort to achieve the public goals of improved air quality, energy conservation and local economic development. Restricted parking, traffic congestion and general mobility issues related to the elderly, persons with disabilities and economically disadvantaged persons in both the rural and urban areas of Tompkins County have been the driving force of TCAT services.

4. Describe County funding being requested other than through this process.

No additional operating funds have been requested from the county. A capital request for 2010 has been submitted.

5. What significant changes, if any, are planned for your program this year?

TCAT will be implementing the route modification recommendations prepared during the Transportation Development Plan process. In conjunction with Gimme Coffee, TCAT will be operating a passenger waiting area/café on Green Street adjacent to the Tompkins County Public Library. TCAT will be launching the new Vanpool program. Finally, TCAT will be replacing it's farebox system with a locally developed system which will encourage passengers to use a swipe/prox card to board the bus.

6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program.

A reduction of 6.25% would result in a revenue loss of \$ 312,527. The loss consists of revenue losses of \$ 51,840 each from Tompkins County, City of Ithaca and Cornell University plus \$ 157,008 from the Cornell university Volume Discount program. When TCAT was incorporated, it was agreed each funding partner would contribute the same amount each year. Last year, Cornell University agreed to raising or lowering the volume discount program by the same percentage as the increase/decrease of the funding partner share.

TRANSPORTATION SERVICES (NYS Unit 5630)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000171 CHIEF TRANSPORTATION PLAN	62,088	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51999 PERSONAL SERVICES	62,088	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
54400 PROGRAM EXPENSE	1,161,215	1,404,927	867,281	1,693,781	1,693,781		0		1,693,781	0	1,693,781	0	1,693,781	
54402 LEGAL ADVERTISING	317,500	0	0	0	0		0		0	0	0	0	0	
54404 PASS THRU EXPENSE	3,680,154	3,653,129	3,395,438	2,500,000	2,500,000		0		2,500,000	0	2,500,000	0	2,500,000	
57100 CONTRACTUAL	5,158,869	5,058,056	4,262,719	4,193,781	4,193,781		0		4,193,781	0	4,193,781	0	4,193,781	
58800 FRINGES	24,122	0	0	0	0		0		0	0	0	0	0	
58900 EMPLOYEE BENEFITS	24,122	0	0	0	0		0		0	0	0	0	0	
TOTAL EXPENSE	5,245,079	5,058,056	4,262,719	4,193,781	4,193,781		0		4,193,781	0	4,193,781	0	4,193,781	
REVENUE														
41110 SALES TAX 3%	364,000	364,000	0	364,000	364,000		0		364,000	0	364,000	0	364,000	
41199 NON PROPERTY TAXES	364,000	364,000	0	364,000	364,000		0		364,000	0	364,000	0	364,000	
41792 TRANSIT INCOME	1,133	1,965	1,146	0	0		0		0	0	0	0	0	
42199 DEPARTMENTAL INCOME	1,133	1,965	1,146	0	0		0		0	0	0	0	0	
42770 OTHER MISCELL REVENUES	1,345	0	0	0	0		0		0	0	0	0	0	
42797 OTHER LOCAL GOVT CONTRIBU	392,426	0	0	0	0		0		0	0	0	0	0	
42799 MISCELL LOCAL SOURCES	393,771	0	0	0	0		0		0	0	0	0	0	
43089 OTHER STATE AID	400,000	0	0	0	0		0		0	0	0	0	0	
43594 MASS TRANSIT	2,792,940	3,864,342	3,033,481	3,000,000	3,000,000		0		3,000,000	0	3,000,000	0	3,000,000	
43999 STATE AID	3,192,940	3,864,342	3,033,481	3,000,000	3,000,000		0		3,000,000	0	3,000,000	0	3,000,000	
TOTAL REVENUE	3,951,844	4,230,307	3,034,627	3,364,000	3,364,000		0		3,364,000	0	3,364,000	0	3,364,000	
Total NYS Unit Cost	1,293,235	827,749	1,228,092	829,781	829,781		0		829,781	0	829,781	0	829,781	

TRANSPORTATION PLANNING (NYS Unit 5631)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000171 CHIEF TRANSPORTATION PLAN	0	64,177	39,536	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	
51999 PERSONAL SERVICES	0	64,177	39,536	64,784	64,784	1.00	0	0.00	64,784	0	64,784	0	64,784	
52214 OFFICE FURNISHINGS	0	0	0	1,100	0		0		0	0	0	0	0	
52230 COMPUTER SOFTWARE	0	0	0	300	900		0		900	0	900	0	900	
52299 EQUIPMENT	0	0	0	1,400	900		0		900	0	900	0	900	
54303 OFFICE SUPPLIES	0	0	0	0	500		0		500	0	500	0	500	
54330 PRINTING	0	20	1,556	2,000	4,000		0		4,000	0	4,000	0	4,000	

TRANSPORTATION PLANNING (NYS Unit
5631)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54332	BOOKS	0	0	0	100	100		0		100	0	100	0	100
54399	SUPPLIES	0	20	1,556	2,100	4,600		0		4,600	0	4,600	0	4,600
54400	PROGRAM EXPENSE	0	62,388	7,510	24,900	68,440		0		68,440	75,000	143,440	75,000	143,440
54402	LEGAL ADVERTISING	0	0	16	5,199	14,000		0		14,000	0	14,000	0	14,000
54412	TRAVEL/TRAINING	0	0	2,801	6,704	4,000		0		4,000	0	4,000	0	4,000
54416	MEMBERSHIP DUES	0	0	0	300	450		0		450	0	450	0	450
54425	SERVICE CONTRACTS	0	0	68,043	418,006	492,000		0		492,000	0	492,000	0	492,000
54442	PROFESSIONAL SERVICES	0	0	0	200	0		0		0	0	0	0	0
54472	TELEPHONE	0	0	0	450	250		0		250	0	250	0	250
57100	CONTRACTUAL	0	62,388	78,370	455,759	579,140		0		579,140	75,000	654,140	75,000	654,140
58800	FRINGES	0	0	0	22,808	26,238		0		26,238	0	26,238	0	26,238
58900	EMPLOYEE BENEFITS	0	0	0	22,808	26,238		0		26,238	0	26,238	0	26,238
	TOTAL EXPENSE	0	126,585	119,462	546,851	675,662		0		675,662	75,000	750,662	75,000	750,662
REVENUE														
41792	TRANSIT INCOME	0	0	0	0	15,000		0		15,000	0	15,000	0	15,000
42199	DEPARTMENTAL INCOME	0	0	0	0	15,000		0		15,000	0	15,000	0	15,000
42770	OTHER MISCELL REVENUES	0	0	150	0	45,000		0		45,000	0	45,000	0	45,000
42799	MISCELL LOCAL SOURCES	0	0	150	0	45,000		0		45,000	0	45,000	0	45,000
43594	MASS TRANSIT	0	0	0	67,362	105,080		0		105,080	0	105,080	0	105,080
43999	STATE AID	0	0	0	67,362	105,080		0		105,080	0	105,080	0	105,080
44594	FED AID MASS TRANSIT	0	103,770	67,300	455,255	487,640		0		487,640	0	487,640	0	487,640
44999	FEDERAL AID	0	103,770	67,300	455,255	487,640		0		487,640	0	487,640	0	487,640
	TOTAL REVENUE	0	103,770	67,450	522,617	652,720		0		652,720	0	652,720	0	652,720
	Total NYS Unit Cost	0	22,815	52,012	24,234	22,942		0		22,942	75,000	97,942	75,000	97,942
	PUBLIC TRANSPORTATION PROGRAM COST	1,293,235	850,564	1,280,104	854,015	852,723		0		852,723	75,000	927,723	75,000	927,723
	Total County Cost	1,293,235	850,564	1,280,104	854,015	852,723	1.00	0	0.00	852,723	75,000	927,723	75,000	927,723

OTR Requests For Tompkins Consolidated Area Transit

Priority # 1

OTR Number 078 Gadabout

County Administrator Recommendation

Recommend creation of direct line item authorization for County's annual allocation to Gadabout that is required to sustain operations and leverage STOA funding.

		Department Requested	County Administrator Recommended	
5631	PROGRAM EXPENSE	0	Target	75,000
	Total Target			75,000
	Total OTR Request	<u><u>0</u></u>		<u><u>75,000</u></u>

Tompkins Consolidated Area Transit

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Cornell Cooperative Extension of Tompkins County	Way2Go Transportation Education	0	0	0	90,000
Ithaca Dispatch, Inc.	Rural Feeder	0	0	0	246,000
TCAT	Vanpool	0	0	0	100,000
GADABOUT	Rural - New Freedom Paratransit	0	0	0	56,000

Tompkins Consolidated Area Transit

MEMBERSHIP

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
American Assoc of Travel Trainers		0	0	0	100
New York Public Transit Assoc		0	0	0	350

Tompkins County Area Development

Michael Stamm, Executive Director

Phone: 273-0005

Web: <http://www.tcad.org/>

200 East Buffalo Street, Suite 102A Ithaca, NY, 14850

Email: michaels@tcad.org

Tompkins County Area Development (TCAD) is the county's economic development agency. TCAD's core objective is to retain, create and attract quality employment opportunities for local residents as well as to strengthen the local tax base. TCAD helps existing businesses to expand, helps entrepreneurs start new businesses, and attracts business development and enhances the general quality of life and the building of a healthy, sustainable economy. This includes airport service, workforce development, housing, sewer, and water infrastructure, and technical support to businesses and municipalities.

3000 T.C. AREA DEVELOPMENT

Funding Type: Locally Controlled Spending

1. What specifically, will the County money requested through this process be used?

The request is for continued support of TCAD's operating budget.

2. What are the goals and outcome objectives of the program(s) for which this funding is requested?

The goals of TCAD are: 1) to increase the number of quality employment opportunities for County residents while maximizing the utilization of scarce local resources and enhancing local quality of life; 2) to maximize the utilization of regional, State and federal economic development programs as well as private and foundation funding; and 3) to identify county-wide economic development priorities and to catalyze efforts to achieve them.

3. What community need does this program(s) address? What groups are targeted for receiving service?

Community needs addressed include the creation of new higher paying jobs with good benefits and room to advance.

4. Describe County funding being requested other than through this process.

TCAD will once again request substantial funding support from the County's Industrial Development Agency. Support from the IDA in 2009 is \$369,876.

5. What significant changes, if any, are planned for your program this year?

There will be significantly greater alignment between TCAD's economic development strategy and the Workforce Investment Board's workforce development strategy. New York State and, to a lesser extent, federal economic development programs will continue to be in a dysfunctional state of flux. TCAD will attempt to participate in the creation of new programs and will be actively involved in helping our customers access those programs once they are available. We will provide technical assistance to our customers that are struggling during the recession. TCAD will also be working with the County, Council of Governments, and Housing Action Group to utilize the Countywide and sewer study.

6. Please provide a brief explanation of the impact the 6.25% County funding reduction will have on your agency/program. There will be little to no impact over all.

TC AREA DEVELOPMENT (NYS Unit 6420)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54400 PROGRAM EXPENSE	10,000	10,000	7,500	10,000	9,375		0		9,375	0	9,375	0		9,375
57100 CONTRACTUAL	10,000	10,000	7,500	10,000	9,375		0		9,375	0	9,375	0		9,375
TOTAL EXPENSE	10,000	10,000	7,500	10,000	9,375		0		9,375	0	9,375	0		9,375
Total NYS Unit Cost	10,000	10,000	7,500	10,000	9,375		0		9,375	0	9,375	0		9,375
T.C. AREA DEVELOPMENT PROGRAM COST	10,000	10,000	7,500	10,000	9,375		0		9,375	0	9,375	0		9,375
Total County Cost	10,000	10,000	7,500	10,000	9,375	0.00	0	0.00	9,375	0	9,375	0		9,375

Tourism Promotion & Community Arts Partnership

Jackie Kippola, Risk Manager
125 E. Court Street Ithaca, NY, 14850

Phone: 607-274-5551

Web: www.tompkins-co.org

Email: jkippola@tompkins-co.org

Hotel room occupancy tax (established by Local Law No. 4 of 1989) is used to strengthen Tompkins County's tourism products and marketing to insure a healthy tourism industry in Tompkins County. The Convention and Visitors Bureau is supported by these funds, and other initiatives are also financed by this program to encourage the development of, and out-of-county marketing for, attractions, events, and activities that will increase stay-over visitors in Tompkins County. The room tax fund balance is a result of tourism program revenues exceeding expenditures in prior years. Hotel room occupancy taxes are used for the enhancement of the general economy of Tompkins County through promotion of tourism, particularly through support of the Convention and Visitors Bureau.

3100 TOURISM

Funding Type: Locally Controlled Spending

ROOM TAX (NYS Unit 6475)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
54330 PRINTING	0	283	73	0	0			0		0	0	0	0	0
54399 SUPPLIES	0	283	73	0	0			0		0	0	0	0	0
54400 PROGRAM EXPENSE	0	17,000	8,620	215,000	145,000			0		145,000	0	145,000	0	145,000
54492 ROOM TAX RESERVE	0	0	0	-360,203	-100,000			0		-100,000	0	-100,000	0	-100,000
54497 TOURIST ATTRACTIONS	3,100	1,640	0	0	0			0		0	0	0	0	0
54616 ABTD SUPPORT SERVICES	27,672	28,645	0	29,868	30,000			0		30,000	0	30,000	0	30,000
54617 COLLECTION SUPPORT SVCS	20,000	25,000	0	26,250	34,000			0		34,000	0	34,000	0	34,000
54618 INTERDEPARTMENTAL CHARGE	0	0	0	142,877	106,000			0		106,000	0	106,000	0	106,000
54619 ARTS&CULTL ORGS STABIL	212,000	230,736	84,528	225,000	171,000			0		171,000	0	171,000	0	171,000
54620 BEAUTIFICATION,ART&SIGN	115,231	115,047	61,070	140,806	107,012			0		107,012	0	107,012	0	107,012
54621 CAP-OPERATING TICKET CNTR	40,500	22,900	17,175	22,900	21,755			0		21,755	0	21,755	0	21,755
54622 CAP - OPERATING ASSISTANC	28,000	30,900	31,800	42,400	39,780			0		39,780	0	39,780	0	39,780
54623 COMMUNITY CELEBRATIONS	23,373	29,091	11,000	35,000	26,600			0		26,600	0	26,600	0	26,600
54624 PROJECT GRANTS	36,000	42,500	8,500	86,363	63,045			0		63,045	0	63,045	0	63,045
54625 TOURISM CAPITAL GRANTS	38,304	238,572	102,660	175,276	133,263			0		133,263	0	133,263	0	133,263
54626 MARKETING AND ADV GRANTS	8,100	33,519	10,369	75,000	37,078			0		37,078	0	37,078	0	37,078
54627 FL TOURISM ALLIANCE	12,400	12,500	0	14,000	11,500			0		11,500	0	11,500	0	11,500
54628 NEW TOUR INIATIVE GRANT	0	53,370	35,000	75,000	0			0		0	0	0	0	0

ROOM TAX (NYS Unit 6475)

					2010										
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
	Actual	Actual	YTD	Modified Budget	Budget										
EXPENSE															
54629	DISCOVERY TRAIL	37,500	37,500	18,808	37,615	35,734		0		35,734	0		35,734	0	35,734
54631	RECOGNITION AWARDS	15	0	0	1,000	1,000		0		1,000	0		1,000	0	1,000
54632	CVB	749,996	832,000	784,171	1,005,798	837,233		0		837,233	0		837,233	0	837,233
R54400	PROGRAM EXPENSE	0	0	0	35,000	0		0		0	0		0	0	0
R54497	TOURIST ATTRACTIONS	1,810	0	0	0	0		0		0	0		0	0	0
R54623	COMMUNITY CELEBRATIONS	0	0	1,900	4,378	0		0		0	0		0	0	0
R54624	PROJECT GRANTS	0	4,000	10,000	41,500	0		0		0	0		0	0	0
R54626	MARKETING AND ADV GRANTS	0	10,300	0	6,650	0		0		0	0		0	0	0
57100	CONTRACTUAL	1,354,001	1,765,220	1,185,601	2,077,478	1,700,000		0		1,700,000	0		1,700,000	0	1,700,000
	TOTAL EXPENSE	1,354,001	1,765,503	1,185,674	2,077,478	1,700,000		0		1,700,000	0		1,700,000	0	1,700,000
REVENUE															
41113	ROOM TAX	1,610,434	1,668,308	620,258	1,989,950	1,700,000		0		1,700,000	0		1,700,000	0	1,700,000
41114	INT & PENTALTIES ROOM TAX	17,360	6,727	146	0	0		0		0	0		0	0	0
41199	NON PROPERTY TAXES	1,627,794	1,675,035	620,404	1,989,950	1,700,000		0		1,700,000	0		1,700,000	0	1,700,000
42797	OTHER LOCAL GOVT CONTRIBU	248	0	0	0	0		0		0	0		0	0	0
42799	MISCELL LOCAL SOURCES	248	0	0	0	0		0		0	0		0	0	0
	TOTAL REVENUE	1,628,042	1,675,035	620,404	1,989,950	1,700,000		0		1,700,000	0		1,700,000	0	1,700,000
	Total NYS Unit Cost	-275,851	76,168	553,370	0	0		0		0	0		0	0	0
	TOURISM PROGRAM COST	-275,851	76,168	553,370	0	0		0		0	0		0	0	0
	Total County Cost	-275,851	76,168	553,370	0	0	0.00	0	0.00	0	0		0	0	0

Workforce Development - Board

Julia Mattick, Director

200 East State Street, Suite 102B Ithaca, NY,14850

Phone: 274-7526

Web: <http://www.tompkinsworkforceny.org>

Email: jmattick@tompkins-co.org

The Workforce Investment Board enhances the productivity and competitiveness of Tompkins County by developing and coordinating employment and training resources that meet employer workforce needs and facilitate employment and development opportunities for individuals. Key to these efforts, is a continuous contact with the business community. This is done in partnership with economic development to ensure that workforce priorities are aligned with economic development strategies in a manner that is responsive to current needs and future demand.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Administrative Coordinator	0.85	0.85	0.85	0.85	Director	1.00	1.00	1.00	1.00	
Total:						1.85	1.85	1.85	1.85	

2750 WORKFORCE DEVELOPMENT CTR Funding Type: Locally Controlled Spending

WORKFORCE DEVELOPMENT CTR (NYS Unit 6290)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010										
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR
EXPENSE															
51000187 WKFORCE DEVEL DIR	61,538	63,627	38,986	66,756	66,080	1.00	0	0.00	66,080	0	66,080	0	66,080	0	66,080
51000674 ADMIN COORDINATOR	40,695	42,052	25,970	43,628	43,187	0.85	0	0.00	43,187	0	43,187	0	43,187	0	43,187
51600 LONGEVITY	0	0	0	0	500	0.00	0	0.00	500	0	500	0	500	0	500
51999 PERSONAL SERVICES	102,233	105,679	64,956	110,384	109,767	1.85	0	0.00	109,767	0	109,767	0	109,767	0	109,767
52206 COMPUTER EQUIPMENT	998	11,343	10,805	11,456	0		0		0	0	0	0	0	0	0
52210 OFFICE EQUIPMENT	0	6,482	230	0	0		0		0	0	0	0	0	0	0
52214 OFFICE FURNISHINGS	0	15,763	1,862	1,500	0		0		0	0	0	0	0	0	0
52222 COMMUNICATIONS EQUIP	0	0	2,947	2,335	0		0		0	0	0	0	0	0	0
52230 COMPUTER SOFTWARE	277	6,166	22,780	22,059	0		0		0	0	0	0	0	0	0
52299 EQUIPMENT	1,275	39,754	38,624	37,350	0	0	0	0.00	0	0	0	0	0	0	0
54303 OFFICE SUPPLIES	169	1,585	0	500	300		0		300	0	300	0	300	0	300
54319 PROGRAM SUPPLIES	0	800	800	800	800		0		800	0	800	0	800	0	800
54330 PRINTING	118	391	0	0	0		0		0	0	0	0	0	0	0
54333 EDUCATION AND PROMOTION	0	881	0	0	0		0		0	0	0	0	0	0	0
54342 FOOD	125	911	424	0	0		0		0	0	0	0	0	0	0
54399 SUPPLIES	412	4,568	1,224	1,300	1,100	0	0	0.00	1,100	0	1,100	0	1,100	0	1,100

WORKFORCE DEVELOPMENT CTR (NYS
Unit 6290)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	779	55,030	8,746	6,250	0		0	0	0	0	0	
54412	TRAVEL/TRAINING	2,123	3,013	749	2,000	2,000		0	2,000	0	2,000	0	2,000
54414	LOCAL MILEAGE	1,210	303	571	1,200	1,500		0	1,500	0	1,500	0	1,500
54416	MEMBERSHIP DUES	953	2,007	1,932	2,450	2,500		0	2,500	0	2,500	0	2,500
54432	RENT	6,157	6,386	13,519	19,840	6,500		0	6,500	0	6,500	0	6,500
54442	PROFESSIONAL SERVICES	200	9,740	0	4,000	4,000		0	4,000	0	4,000	0	4,000
54452	POSTAGE	0	17	35	0	0		0	0	0	0	0	0
54471	ELECTRIC	1,435	1,116	857	1,600	1,600		0	1,600	0	1,600	0	1,600
54472	TELEPHONE	1,343	909	930	2,000	1,800		0	1,800	0	1,800	0	1,800
54491	SUBCONTRACTS	138,623	179,946	76,237	315,472	470,695		0	470,695	0	470,695	0	470,695
54618	INTERDEPARTMENTAL CHARGE	349	1,359	3,000	3,700	500		0	500	0	500	0	500
R54491	SUBCONTRACTS	580	0	0	0	0		0	0	0	0	0	0
57100	CONTRACTUAL	153,752	259,826	106,576	358,512	491,095		0	491,095	0	491,095	0	491,095
58800	FRINGES	0	40,158	0	38,864	44,253		0	44,253	0	44,253	0	44,253
58900	EMPLOYEE BENEFITS	0	40,158	0	38,864	44,253		0	44,253	0	44,253	0	44,253
	TOTAL EXPENSE	257,672	449,985	211,380	546,410	646,215		0	646,215	0	646,215	0	646,215
REVENUE													
42225	LOCAL REVENUE (FEDERAL)	0	3,879	0	0	0		0	0	0	0	0	0
42399	INTERGOVERNMENTAL CHARGES	0	3,879	0	0	0		0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	754	0	0	0	0		0	0	0	0	0	0
42797	OTHER LOCAL GOVT CONTRIBU	57,020	28,979	1,176	6,881	4,000		0	4,000	0	4,000	0	4,000
42799	MISCELL LOCAL SOURCES	57,774	28,979	1,176	6,881	4,000		0	4,000	0	4,000	0	4,000
42801	INTERFUND REVENUES	0	0	64,264	64,264	60,650		0	60,650	0	60,650	0	60,650
42899	INTERFUND REVENUES	0	0	64,264	64,264	60,650		0	60,650	0	60,650	0	60,650
43790	STATE AID JOB TRAINING	0	0	4,900	57,121	0		0	0	0	0	0	0
43999	STATE AID	0	0	4,900	57,121	0		0	0	0	0	0	0
44780	FED AID ADMIN STIMULUS	0	0	0	0	25,112		0	25,112	0	25,112	0	25,112
44783	FED AID WIA YTH STIMULUS	0	0	0	157,170	129,271		0	129,271	0	129,271	0	129,271
44790	FEDERAL AID JOB TRAINING	0	129,046	46,132	37,844	49,542		0	49,542	0	49,542	0	49,542
44792	FEDERAL AID, WIA ADULT	40,120	4,270	1,157	1,720	2,000		0	2,000	0	2,000	0	2,000
44793	FEDERAL AID, WIA YOUTH	46,318	6,999	6,119	8,601	7,500		0	7,500	0	7,500	0	7,500
44794	FEDERAL AID, WIA DW	36,619	5,644	2,311	3,440	4,000		0	4,000	0	4,000	0	4,000
44795	FEDERAL AID, TANF SUM YTH	111,579	138,007	0	140,412	295,875		0	295,875	0	295,875	0	295,875

WORKFORCE DEVELOPMENT CTR (NYS Unit 6290)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
44797	FEDERAL AID, TAA	8,084	0	0	0		0		0	0	0	0	0
44959	FEDERAL AID	0	63,215	26,853	66,528	68,265		0		68,265	0	68,265	0
44999	FEDERAL AID	242,720	347,181	82,572	415,715	581,565		0		581,565	0	581,565	0
	TOTAL REVENUE	300,494	380,039	152,912	543,981	646,215		0		646,215	0	646,215	0
	Total NYS Unit Cost	-43,402	69,946	58,468	2,429	0		0		0	0	0	0

CONTRIBUTION TO COMM DEV (NYS Unit 9502)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54400	PROGRAM EXPENSE	0	0	106,029	106,029	108,882		0		108,882	0	108,882	0
57100	CONTRACTUAL	0	0	106,029	106,029	108,882		0		108,882	0	108,882	0
	TOTAL EXPENSE	0	0	106,029	106,029	108,882		0		108,882	0	108,882	0
	Total NYS Unit Cost	0	0	106,029	106,029	108,882		0		108,882	0	108,882	0
	WORKFORCE DEVELOPMENT CTR PROGRAM COST	-43,402	69,946	164,497	108,458	108,882		0		108,882	0	108,882	0
	Total County Cost	-43,402	69,946	164,497	108,458	108,882	1.85	0	0.00	108,882	0	108,882	0

Workforce Development - Board CONTRACTS

	2007	2008	2009	2010
Tompkins County Office of Employment and Training	125,000	0	0	0
Challenge Industries	54,000	59,631	63,480	65,060
Unknown	396,000	0	0	0
Unknown	0	81,270	106,662	340,465
Tompkins County Office of Employment and Training	200,250	0	0	0
Tompkins Cortland Community College	0	0	0	65,170

Workforce Development - Board MEMBERSHIP

	2007	2008	2009	2010
Diversity Consortium of Tompkins County	0	50	50	75
Tompkins County Chamber of Commerce	0	300	325	350
Fingerlakes Entrepreneurs Forum	100	100	100	100
National Association of Workforce Boards	400	400	400	400
Society for Human Resource Managers	70	70	75	75
New York State Association of Trng & Empl. Prof.	855	855	1,500	1,500

Workforce Development - Employment and Training

Diane Bradac, Director

171 East State Street, PMB 154 Ithaca, NY, 14850

Phone: 607 272-7570 ext. 129

Web: www.tompkinsworkforceny.org

Email: DBradac@tompkins-co.org

The Office of Employment and Training provides Workforce Investment Act Title IB Programs that offer employment services for Adults, Dislocated Workers and Youth. Employment services may include job development, job readiness, employment assessment, one-on-one employment counseling and training. New regulations state there are no income eligibility guidelines, however, intensive and training services are priority based, as determined by the local Workforce Investment Board. In addition, workforce development services are provided to area businesses to assist them with obtaining, retaining, and training employees to meet the needs of their business.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Administrative Coordinator	0.15	0.15	0.15	0.15	Clerk	1.00	1.00	1.00	1.00	
Director	1.00	1.00	1.00	1.00	Workforce Development Coordinator	1.00	1.00	0.60	1.00	
Workforce Development Specialist	2.00	2.00	2.00	2.00	Workforce Transition Specialist	2.50	3.10	2.60	3.00	
Total:						7.65	8.25	7.35	8.15	

2750 WORKFORCE DEVELOPMENT CTR

Funding Type: Locally Controlled Spending

EMPLOYMENT & TRAINING (NYS Unit 6292)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010										
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
51000049 PROJECT ASSISTANT	25,701	10,828	14,953	9,308	15,000	0.00	0	0.00	15,000	0	15,000	0	15,000		
51000051 JTPA PARTICIPANT	151,636	227,508	153,404	171,298	153,000	0.00	0	0.00	153,000	0	153,000	0	153,000		
51000189 EMPLOYMENT & TRAINING DIR	56,347	58,246	35,844	60,690	60,076	1.00	0	0.00	60,076	0	60,076	0	60,076		
51000674 ADMIN COORDINATOR	7,070	7,320	4,455	7,696	7,622	0.15	0	0.00	7,622	0	7,622	0	7,622		
51000761 WORKFORCE DEV SPEC	89,901	93,075	39,808	97,532	96,536	2.00	0	0.00	96,536	0	96,536	0	96,536		
51000779 EMP & TRAIN CLERK	31,420	32,486	19,905	34,089	33,739	1.00	0	0.00	33,739	0	33,739	0	33,739		
51000783 TRANS. WORKFORCE SPEC	120,096	112,240	70,709	123,690	126,703	3.00	0	0.00	126,703	0	126,703	0	126,703		
51000790 WORKFORCE DEV COORD	40,646	40,906	26,063	46,698	47,785	1.00	0	0.00	47,785	0	47,785	0	47,785		
51600 LONGEVITY	0	0	0	800	800	0.00	0	0.00	800	0	800	0	800		
51999 PERSONAL SERVICES	522,817	582,609	365,141	551,801	541,261	8.15	0	0.00	541,261	0	541,261	0	541,261		
52206 COMPUTER EQUIPMENT	0	109	0	0	0		0		0	0	0	0	0		
52214 OFFICE FURNISHINGS	0	0	152	0	0		0		0	0	0	0	0		
52299 EQUIPMENT	0	109	152	0	0		0		0	0	0	0	0		
54303 OFFICE SUPPLIES	2,431	2,635	388	2,275	2,500		0		2,500	0	2,500	0	2,500		

EMPLOYMENT & TRAINING (NYS Unit
6292)

					2010									
		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE														
54319	PROGRAM SUPPLIES	236	0	0	0	0		0		0	0	0	0	0
54330	PRINTING	163	466	182	400	400		0		400	0	400	0	400
54342	FOOD	1,580	815	552	800	800		0		800	0	800	0	800
R54303	CENTRAL SERVICE SUPPLIES	109	211	0	0	0		0		0	0	0	0	0
54399	SUPPLIES	4,519	4,127	1,122	3,475	3,700		0		3,700	0	3,700	0	3,700
54400	PROGRAM EXPENSE	91,043	74,184	64,963	226,316	169,321		0		169,321	0	169,321	0	169,321
54412	TRAVEL/TRAINING	3,081	1,462	1,574	3,260	3,260		0		3,260	0	3,260	0	3,260
54414	LOCAL MILEAGE	4,402	4,165	2,970	4,350	4,350		0		4,350	0	4,350	0	4,350
54416	MEMBERSHIP DUES	399	575	200	625	475		0		475	0	475	0	475
54425	SERVICE CONTRACTS	3,384	1,464	1,574	2,000	2,000		0		2,000	0	2,000	0	2,000
54432	RENT	24,608	17,186	11,487	18,480	20,000		0		20,000	0	20,000	0	20,000
54452	POSTAGE	623	277	177	930	930		0		930	0	930	0	930
54472	TELEPHONE	2,671	3,058	4,188	5,200	5,200		0		5,200	0	5,200	0	5,200
54491	SUBCONTRACTS	15,060	17,152	6,637	15,000	15,000		0		15,000	0	15,000	0	15,000
54618	INTERDEPARTMENTAL CHARGE	439	191	132	1,225	1,000		0		1,000	0	1,000	0	1,000
R54400	PROGRAM EXPENSE	598	1,500	0	0	0		0		0	0	0	0	0
57100	CONTRACTUAL	146,308	121,214	93,902	277,386	221,536		0		221,536	0	221,536	0	221,536
58800	FRINGES	0	130,938	0	150,010	167,971		0		167,971	0	167,971	0	167,971
58900	EMPLOYEE BENEFITS	0	130,938	0	150,010	167,971		0		167,971	0	167,971	0	167,971
	TOTAL EXPENSE	673,644	838,997	460,317	982,672	934,468		0		934,468	0	934,468	0	934,468
REVENUE														
42680	INSURANCE RECOVERIES	0	0	319	0	0		0		0	0	0	0	0
42701	REFUND OF PRIOR YR EXPENS	0	87	0	0	0		0		0	0	0	0	0
42797	OTHER LOCAL GOVT CONTRIBU	3,520	3,209	0	13,000	27,000		0		27,000	0	27,000	0	27,000
42799	MISCELL LOCAL SOURCES	3,520	3,296	0	13,000	27,000		0		27,000	0	27,000	0	27,000
42801	INTERFUND REVENUES	0	0	41,765	41,765	48,232		0		48,232	0	48,232	0	48,232
42899	INTERFUND REVENUES	0	0	41,765	41,765	48,232		0		48,232	0	48,232	0	48,232
43790	STATE AID JOB TRAINING	0	75,671	22,683	78,660	0		0		0	0	0	0	0
43999	STATE AID	0	75,671	22,683	78,660	0		0		0	0	0	0	0
44782	FED AID WIA ADULT STIMULU	0	0	0	19,200	40,000		0		40,000	0	40,000	0	40,000
44783	FED AID WIA YTH STIMULUS	0	0	0	146,124	70,000		0		70,000	0	70,000	0	70,000
44784	FED AID WIA DW STIMULUS	0	0	0	77,395	88,451		0		88,451	0	88,451	0	88,451
44790	FEDERAL AID JOB TRAINING	0	90,915	19,209	6,000	6,000		0		6,000	0	6,000	0	6,000

<i>EMPLOYMENT & TRAINING (NYS Unit 6292)</i>					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
44792	FEDERAL AID, WIA ADULT	104,583	55,816	31,628	64,897	87,274	0		87,274	0	87,274	0	87,274
44793	FEDERAL AID, WIA YOUTH	316,501	272,786	136,120	268,271	290,000	0		290,000	0	290,000	0	290,000
44794	FEDERAL AID, WIA DW	110,455	72,962	39,293	65,600	86,511	0		86,511	0	86,511	0	86,511
44795	FEDERAL AID, TANF SUM YTH	146,774	185,907	0	186,790	187,000	0		187,000	0	187,000	0	187,000
44797	FEDERAL AID, TAA	116,038	52,848	0	0	0	0		0	0	0	0	0
44959	FEDERAL AID	28,108	4,000	4,000	7,320	4,000	0		4,000	0	4,000	0	4,000
44999	FEDERAL AID	822,459	735,234	230,250	841,597	859,236	0		859,236	0	859,236	0	859,236
	TOTAL REVENUE	825,979	814,201	295,017	975,022	934,468	0		934,468	0	934,468	0	934,468
Total NYS Unit Cost													
		-153,042	23,085	165,300	7,650	0	0		0	0	0	0	0
WORKFORCE DEVELOPMENT CTR PROGRAM COST													
		-153,042	23,085	165,300	7,650	0	0		0	0	0	0	0
2751	EMPLOYMENT & TRAINING										Funding Type: Locally Controlled Spending		

<i>CD FRINGE (NYS Unit 9106)</i>					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
58800	FRINGES	75	-169,541	0	0	0	0		0	0	0	0	0
58810	RETIREMENT	47,503	54,380	0	0	0	0		0	0	0	0	0
58830	FICA	47,958	52,907	27,349	0	0	0		0	0	0	0	0
58840	WORKERS COMP	9,375	0	0	0	0	0		0	0	0	0	0
58860	HEALTH	45,715	45,703	32,647	0	0	0		0	0	0	0	0
58861	PRESCRIPTION INS	14,788	16,372	9,198	0	0	0		0	0	0	0	0
58900	EMPLOYEE BENEFITS	165,414	-179	69,194	0	0	0		0	0	0	0	0
	TOTAL EXPENSE	165,414	-179	69,194	0	0	0		0	0	0	0	0
Total NYS Unit Cost													
		165,414	-179	69,194	0	0	0		0	0	0	0	0
EMPLOYMENT & TRAINING PROGRAM COST													
		165,414	-179	69,194	0	0	0		0	0	0	0	0
Total County Cost													
		12,372	22,906	234,494	7,650	0	8.15	0	0.00	0	0	0	0

Workforce Development - Employment and Training

CONTRACTS

Unknown

WIA Youth Program

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
0	17,600	15,000	15,000

Workforce Development - Employment and Training

MEMBERSHIP

NYATEP

Diversity Consortium of Tompkins County

Society for Human Resource Managers

Tompkins County Chamber of Commerce

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
0	0	500	0
0	50	50	50
200	200	75	75
300	0	0	350

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PUBLIC SAFETY - Martha Robertson, Chair
Assigned Counsel

Robert Stolp, Supervising Attorney

Phone: 272-7487

Web: <http://www.tompkins-co.org/departments>

171 E. State Street, Center Ithaca Box 149 Ithaca, NY, 14850

Email:

Assigned Counsel receives and reviews all applications for free attorney services and determines eligibility. Financial eligibility levels include: automatic eligibility for public assistance, poverty level, and inability to afford counsel. Attorneys are provided for charges including violations, misdemeanors, felonies, and appeals in criminal court, and most matters in family court.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Program Coordinator	1.00	1.00	1.00	1.00	Secretary	1.00	1.00	1.00	1.00	
Supervising Attorney	0.32	0.32	0.32	0.32						
Total:						2.32	2.32	2.32	2.32	

3200 PLANNING AND COORDINATION - ASSIGNED COUNSEL

Funding Type: Locally Controlled Spending

This budget item provides the administrative support for the Assigned Council program, including salaries, computers, fax machines, copier, telephone, postage, office supplies and equipment rental.

PLANNING AND COORINDATION ASSIGNED COUNSEL (NYS Unit 1170)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010										
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE															
51000275 SUPERVISING ATTRNY	24,556	25,201	15,269	26,084	26,084	0.32	0	0.00	26,084	0	26,084	0	26,084		
51000670 PROGRAM COORD AC	41,400	43,205	29,400	43,583	40,400	0.75	9,796	0.25	50,196	9,796	50,196	9,796	50,196	50,196	
51000671 SECRETARY	35,507	36,713	22,495	37,380	30,400	0.75	6,981	0.25	37,381	6,981	37,381	6,981	37,381	37,381	
51600 LONGEVITY	0	0	0	400	400	0.00	0	0.00	400	0	400	0	400	400	
51999 PERSONAL SERVICES	101,463	105,119	67,164	107,447	97,284	1.82	16,777	0.50	114,061	16,777	114,061	16,777	114,061	114,061	
52214 OFFICE FURNISHINGS	0	318	0	0	0		0		0	0	0	0	0	0	
52220 DEPARTMENTAL EQUIPMENT	1,299	0	0	0	0		0		0	0	0	0	0	0	
52299 EQUIPMENT	1,299	318	0	0	0		0		0	0	0	0	0	0	
54303 OFFICE SUPPLIES	914	829	543	1,330	1,330		0		1,330	0	1,330	0	1,330	1,330	
54399 SUPPLIES	914	829	543	1,330	1,330		0		1,330	0	1,330	0	1,330	1,330	
54120 LEGAL DEFENSE ATTY FEES	-255	0	0	0	0		0		0	0	0	0	0	0	
54412 TRAVEL/TRAINING	5,000	0	0	0	0		0		0	0	0	0	0	0	
54425 SERVICE CONTRACTS	475	489	385	524	540		0		540	0	540	0	540	540	

PLANNING AND COORINDATION ASSIGNED COUNSEL (NYS Unit 1170)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54452	POSTAGE	1,724	1,724	1,162	2,000	2,000		0	2,000	0	2,000	0	2,000
54472	TELEPHONE	1,548	1,426	813	1,786	1,728		0	1,728	0	1,728	0	1,728
57100	CONTRACTUAL	8,492	3,639	2,360	4,310	4,268		0	4,268	0	4,268	0	4,268
58800	FRINGES	39,419	0	0	0	39,400		6,795	46,195	6,795	46,195	6,795	46,195
58900	EMPLOYEE BENEFITS	39,419	0	0	0	39,400		6,795	46,195	6,795	46,195	6,795	46,195
	TOTAL EXPENSE	151,587	109,905	70,067	113,087	142,282		23,572	165,854	23,572	165,854	23,572	165,854
Total NYS Unit Cost		151,587	109,905	70,067	113,087	142,282		23,572	165,854	23,572	165,854	23,572	165,854
PLANNING AND COORDINATION - ASSIGNED COUNSEL PROGRAM COST		151,587	109,905	70,067	113,087	142,282		23,572	165,854	23,572	165,854	23,572	165,854

3205 ASSIGNED COUNSEL ATTYS. Funding Type: Mandated Payments

This mandated program of the Assigned Council office pays for attorneys assigned to clients who are indigent. Assigned cases cover all criminal law proceedings and some family court proceedings such as custody, visitation, neglect and abuse, violations of support and other specialized matters. The program extends to all town and village courts, county court and family court.

ASSIGNED COUNSEL (NYS Unit 1171)					2010								
	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54120	LEGAL DEFENSE ATTY FEES	1,042,011	971,953	588,130	650,000	846,000		0	846,000	0	846,000	0	846,000
54121	OTHER CT ORDERED EXPENSES	0	147	2,825	0	0		0	0	0	0	0	0
54406	FAMILY CT ATTY CHGG	657,822	759,864	490,526	850,000	850,000		0	850,000	0	850,000	0	850,000
57100	CONTRACTUAL	1,699,833	1,731,964	1,081,481	1,500,000	1,696,000		0	1,696,000	0	1,696,000	0	1,696,000
	TOTAL EXPENSE	1,699,833	1,731,964	1,081,481	1,500,000	1,696,000		0	1,696,000	0	1,696,000	0	1,696,000
REVENUE													
42701	REFUND OF PRIOR YR EXPENS	71	0	0	0	0		0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	0	0	415,000	413,000		0	413,000	0	413,000	0	413,000
42799	MISCELL LOCAL SOURCES	71	0	0	415,000	413,000		0	413,000	0	413,000	0	413,000
43089	OTHER STATE AID	381,285	415,197	413,583	0	0		0	0	0	0	0	0
43999	STATE AID	381,285	415,197	413,583	0	0		0	0	0	0	0	0
	TOTAL REVENUE	381,356	415,197	413,583	415,000	413,000		0	413,000	0	413,000	0	413,000
Total NYS Unit Cost		1,318,477	1,316,767	667,898	1,085,000	1,283,000		0	1,283,000	0	1,283,000	0	1,283,000
ASSIGNED COUNSEL ATTYS. PROGRAM COST		1,318,477	1,316,767	667,898	1,085,000	1,283,000		0	1,283,000	0	1,283,000	0	1,283,000
Total County Cost		1,470,064	1,426,672	737,965	1,198,087	1,425,282	1.82	23,572	0.50	1,448,854	23,572	1,448,854	23,572

OTR Requests For Assigned Counsel

Priority # 1

OTR Number 079 In order to meet the 6.25% reduction in target it was necessary to reduce the program coordinators hours from 35 hours per week to 30 hours per week and the secretary's hours from 35 hours per week to 28 hours per week. We will be unable to meet the basic requirements needed to provide quality indigent representation. due to the volume of cases, specialty courts, task force recommendations to be implemented for the improvement of the current assigned counsel program and the demands of the judiciary. The recommendations from the task force will include several cost savers the program will need to spend extra time to implement. This OTR request will increase the program coordinator's hours from 30 to 37.5 hours per week and the secretarial hours back to the original 35 hours per week work schedule. This request is for \$23,573.00.

Reason for Request

1. 6.25% reduction in target.
2. recommendations from county task force.

If Not Funded

If our hours are reduced to 28 and 30 hours per week respectively, we will be unable to respond in a timely manner which will create a backlog for all courts, increase jail days for criminal defendants and we will be unable to maintain the current quality of service in a timely fashion. It would have a ripple effect on other criminal justice agencies that would increase costs to the county (i.e. jail days).

County Administrator Recommendation

Approve request in recognition of current workload that may be expanded if Legislature's Indigent Defense Task Force recommendations are enacted.

			Department Requested	County Administrator Recommended	
1170	FRINGES	Target	6,795	Target	6,795
1170	PROGRAM COORD AC	Target	9,796	Target	9,796
1170	SECRETARY	Target	6,981	Target	6,981
Total Target			23,572		23,572
Total OTR Request			23,572		23,572

Assigned Counsel

CONTRACTS

CMS Imaging(price includes toner and service)

Maintenance of Copier

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
0	500	524	540

District Attorney

Gwen Wilkinson, District Attorney
320 N Tioga St Ithaca, NY, 14850

Phone: (607) 274-5461

Web: <http://www.tompkins-co.org/distatto>

Email: gwilkinson@tompkins-co.org

The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding).

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Assistant District Attorney	5.50	5.00	6.00	5.00	Assistant District Attorney Local Crim.	1.00	1.00	0.00	1.00	
Assistant to the District Attorney	1.00	0.00	0.00	0.00	Confidential Investigator	0.50	0.00	0.00	0.00	
Deputy District Attorney	0.00	1.00	1.00	1.00	District Attorney	1.00	1.00	1.00	1.00	
Sec/Paralegal Aide to DA	1.00	1.00	1.00	1.00	Secretary	1.00	2.00	2.00	2.00	
Secretary to the District Attorney	0.00	1.00	1.00	1.00	Victim Advocate/Recovery Specialist	1.00	1.00	1.00	1.00	
Total:						12.00	13.00	13.00	13.00	

3300 CRIMINAL PROSECUTION

Funding Type: Mandated Responsibility

The legal responsibilities of the District Attorney's office are set forth in County Law 700(1), which states, "It shall be the duty of every District Attorney to conduct all prosecutions for crimes and offenses cognizable by the courts of the county for which he (sic) shall have been elected or appointed."

We prosecute a wide range of offenses, including the most serious felonies (e.g. murder, rape, burglary, robbery, felony assault, child abuse, narcotics trafficking, DWI) and misdemeanors (e.g. petit larceny, DWI, simple assault) and violations (harassment, disorderly conduct) and traffic violations (e.g. speeding). We appear in County Court, Grand Jury, Ithaca City Court, 9 Town Courts, and 2 Village Courts. We also appear in Albany to argue cases on appeal.

Usually our work on a case begins after the defendant is charged with an offense, but in many cases we are involved at the investigation stage to issue subpoenas or draft search warrants. We appear at arraignment and all necessary court appearances, prepare and argue motions, and prosecute the case through trial to a verdict. We are involved in cases after disposition for such matters as prosecuting violations of probation and appeals.

We help crime victims navigate the criminal justice system by explaining the court processes, and answering questions. We consult with them regarding desired outcomes and plea offers, and we seek restitution for their out-of-pocket losses.

DA VICTIM ASSISTANCE (NYS Unit 1164)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000342 VICTIM & RECOVERY SP	45,121	43,966	0	49,811	0	0.00	0	0.00	0	0	0	0	0	0
51999 PERSONAL SERVICES	45,121	43,966	0	49,811	0	0.00	0	0.00	0	0	0	0	0	0
54412 TRAVEL/TRAINING	508	38	0	1,000	0		0		0	0	0	0	0	0
57100 CONTRACTUAL	508	38	0	1,000	0		0		0	0	0	0	0	0

DA VICTIM ASSISTANCE (NYS Unit 1164)

					2010														
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																			
58800	FRINGES	17,597	0	0	0	0		0			0	0		0	0				0
58900	EMPLOYEE BENEFITS	17,597	0	0	0	0		0			0	0		0	0				0
TOTAL EXPENSE		63,226	44,004	0	50,811	0		0			0	0		0	0				0
REVENUE																			
42770	OTHER MISCELL REVENUES	0	0	0	10,569	0		0			0	0		0	0				0
42799	MISCELL LOCAL SOURCES	0	0	0	10,569	0		0			0	0		0	0				0
43389	OTHER PUBLIC SAFETY	34,964	38,103	9,786	39,146	0		0			0	0		0	0				0
43999	STATE AID	34,964	38,103	9,786	39,146	0		0			0	0		0	0				0
TOTAL REVENUE		34,964	38,103	9,786	49,715	0		0			0	0		0	0				0
Total NYS Unit Cost		28,262	5,901	-9,786	1,096	0		0			0	0		0	0				0

DISTRICT ATTORNEY (NYS Unit 1165)

					2010														
		2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total
		Actual	Actual	YTD	Modified Budget	Budget													
EXPENSE																			
51000005	DISTRICT ATTORNEY	123,172	123,644	74,092	122,700	122,700	1.00	0	0.00		122,700	0		122,700	0				122,700
51000176	ASST DA, LOCAL CRIM COURT	56,614	57,846	35,444	58,898	19,632	0.33	39,266	0.67		58,898	39,266		58,898	39,266				58,898
51000228	ASST. DIS. ATTORN.	417,309	422,107	283,998	391,960	391,960	5.00	0	0.00		391,960	0		391,960	0				391,960
51000277	DEP DISTRICT ATTN	0	0	0	86,229	76,667	1.00	0	0.00		76,667	0		76,667	0				76,667
51000311	SECRETARY, DA	44,188	46,176	28,091	47,321	47,321	1.00	0	0.00		47,321	0		47,321	0				47,321
51000321	KEYBOARD SPEC	5,270	0	0	0	0	0.00	0	0.00		0	0		0	0				0
51000329	RECEPTIONIST	0	499	0	0	0	0.00	0	0.00		0	0		0	0				0
51000330	SECRETARY	40,642	71,677	45,041	74,761	74,761	2.00	0	0.00		74,761	0		74,761	0				74,761
51000342	VICTIM & RECOVERY SP	1,999	5,251	30,001	49,811	49,811	1.00	0	0.00		49,811	0		49,811	0				49,811
51000350	ASST TO DA	15,661	0	0	0	0	0.00	0	0.00		0	0		0	0				0
51000356	SEC/L-AID DA	41,592	44,176	27,068	44,965	44,965	1.00	0	0.00		44,965	0		44,965	0				44,965
51200311	SECRETARY, DA	43	2	0	0	0	0.00	0	0.00		0	0		0	0				0
51200342	VICTIM & RECOVERY SPEC	10	0	0	0	0	0.00	0	0.00		0	0		0	0				0
51200356	SEC/PARA AID TO DA	0	8	0	0	0	0.00	0	0.00		0	0		0	0				0
51600	LONGEVITY	0	0	0	1,750	2,250	0.00	0	0.00		2,250	0		2,250	0				2,250
51999	PERSONAL SERVICES	746,500	771,386	523,735	878,395	830,067	12.33	39,266	0.67		869,333	39,266		869,333	39,266				869,333
52206	COMPUTER EQUIPMENT	5,161	9,059	1,652	500	500		0			500	0		500	0				500
52210	OFFICE EQUIPMENT	926	2,517	198	100	250		0			250	0		250	0				250
52214	OFFICE FURNISHINGS	1,768	0	0	500	229		0			229	0		229	0				229

DISTRICT ATTORNEY (NYS Unit 1165)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010							
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR
EXPENSE												
52222	1,453	0	1,681	0	0		0	0	0	0	0	0
52230	0	2,073	310	50	0		0	0	0	0	0	0
R52222	0	0	0	11,459	0		0	0	0	0	0	0
52299	9,308	13,649	3,841	12,609	979		0	979	0	979	0	979
54303	7,737	9,933	5,140	9,000	5,000		0	5,000	0	5,000	0	5,000
54330	3,575	6,419	2,992	6,000	4,000		0	4,000	0	4,000	0	4,000
54332	4,942	7,771	4,039	3,000	4,000		0	4,000	0	4,000	0	4,000
54399	16,254	24,123	12,171	18,000	13,000		0	13,000	0	13,000	0	13,000
54999	0	0	0	0	18,652		-55,169	-36,517	-55,169	-36,517	-55,169	-36,517
55000	0	0	0	0	18,652		-55,169	-36,517	-55,169	-36,517	-55,169	-36,517
54400	433	465	25,930	400	0		0	0	0	0	0	0
54412	2,029	1,713	286	2,000	1,500		0	1,500	0	1,500	0	1,500
54414	1,876	2,048	527	2,750	2,000		0	2,000	0	2,000	0	2,000
54416	0	300	300	300	300		0	300	0	300	0	300
54425	455	455	524	500	500		0	500	0	500	0	500
54442	25,740	28,254	18,753	27,500	16,872		0	16,872	0	16,872	0	16,872
54452	4,604	5,537	3,217	4,000	4,000		0	4,000	0	4,000	0	4,000
54472	3,266	2,719	1,336	3,000	2,700		0	2,700	0	2,700	0	2,700
54479	0	1,015	0	1,000	1,000		0	1,000	0	1,000	0	1,000
54483	1,914	2,057	1,834	1,500	1,000		0	1,000	0	1,000	0	1,000
54485	26	858	169	1,000	1,000		0	1,000	0	1,000	0	1,000
57100	40,343	45,421	52,876	43,950	30,872		0	30,872	0	30,872	0	30,872
58800	290,014	0	0	0	343,731		15,903	359,634	15,903	359,634	15,903	359,634
58900	290,014	0	0	0	343,731		15,903	359,634	15,903	359,634	15,903	359,634
TOTAL EXPENSE	1,102,419	854,579	592,623	952,954	1,237,301		0	1,237,301	0	1,237,301	0	1,237,301
REVENUE												
42625	0	0	0	0	15,000		0	15,000	0	15,000	0	15,000
42626	0	0	0	0	10,000		0	10,000	0	10,000	0	10,000
42639	0	0	0	0	25,000		0	25,000	0	25,000	0	25,000
42770	0	57,019	0	0	0		0	0	0	0	0	0
42799	0	57,019	0	0	0		0	0	0	0	0	0
42801	0	0	0	122,049	107,095		0	107,095	0	107,095	0	107,095
42899	0	0	0	122,049	107,095		0	107,095	0	107,095	0	107,095

DISTRICT ATTORNEY (NYS Unit 1165)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
43030 DA SALARY	62,487	50,443	0	53,589	53,589		0		53,589	0	53,589	0	53,589
43389 OTHER PUBLIC SAFETY	0	80,750	0	50,553	66,757		0		66,757	0	66,757	0	66,757
43999 STATE AID	62,487	131,193	0	104,142	120,346		0		120,346	0	120,346	0	120,346
TOTAL REVENUE	62,487	188,212	0	226,191	252,441		0		252,441	0	252,441	0	252,441
<hr/>													
Total NYS Unit Cost	1,039,932	666,367	592,623	715,304	984,860		0		984,860	0	984,860	0	984,860
CRIMINAL PROSECUTION PROGRAM COST	1,068,194	672,268	582,837	716,400	984,860		0		984,860	0	984,860	0	984,860
Total County Cost	1,068,194	672,268	582,837	716,400	984,860	12.33	0	0.67	984,860	0	984,860	0	984,860

**OTR Requests For District Attorney
Priority # 1**

OTR Number 080 Apply Certified Rollover to FY 2010 Budget Shortfalls

Reason for Request

The DA's office has \$114,555 of certified rollover funds that the Public Safety Committee has recommended remain with the DA's office for general purposes. The DA's office expects that it will use the bulk of these funds to replace and maintain our legacy case management system and is in the process of securing RFP's with the intent to implement the new system in 2010. Given the budget issues facing the County this year and the Legislature's request for significant reductions in current operating budgets we ask that the DA's office be allowed to apply these funds to the 2010 budget shortfall. We do this in order to avoid terminating staff in an office that cannot meet its legally mandated workload with reduced staff. We participate in no discretionary programs or court activities that we can modify or reduce. Part of these funds will be used to cover reduced funding from the DCJS Aid to Prosecution program. In the 2009 budget, the DCJS Aid to Prosecution program provided the DA's office with \$50,553 in funding. In 2010 this funding will be \$35,000 a decline of \$15,253. We note that part of the existing certified rollover funds were accrued by not promoting an existing ADA to the existing and funded position of Deputy District Attorney in the past. The DA has assumed the work of the Deputy DA with significant delegation to the ADA team. We will apply to use the remaining rollover funds to procure a new case management system capability in order to seek efficiencies in operations in future years.

If Not Funded

We are unable to cover this revenue shortfall without staff reductions. We see no way of handling our current caseload with reduced staff.

County Administrator Recommendation

Approve request in recognition of current workload. Note that onetime funds are being applied to support recurring expenses.

	Department Requested	County Administrator Recommended
1165 ASST DA, LOCAL CRIM COURT	Target 39,266	Target 39,266
1165 FRINGES	Target 15,903	Target 15,903
1165 ROLLOVER	Onetime -55,169	Onetime -55,169
Total Onetime	-55,169	-55,169
Total Target	55,169	55,169
Total OTR Request	0	0

District Attorney

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Staples	office supplies	3,000	0	6,000	5,000
Ms. Jacqueline Signer	County Court stenography	1,000	0	0	500
Ms. Veronica Conley	County Court stenography	800	0	0	500
Paige Reporting	Grand Jury stenography	15,000	20,000	15,000	0
Goulds Publications	criminal law handbooks	405	0	0	0
West Group	computer-aided legal research	1,018	1,800	2,500	4,800
Anese & Assoc.	NYSPIN terminal (teletype)	1,608	0	0	0
Susan Nicholas Miller	Grand Jury stenography	0	0	0	15,000

District Attorney

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
NYS District Attorneys Association	250	325	300	300

Emergency Response

Lee Shurtleff, Director
92 Brown Road Ithaca, NY, 14850

Phone: 257-3888
Email: lshurtleff@tompkins-co.org

Web: <http://www.tompkins-co.org/departments>

The Department of Emergency Response oversees the countywide emergency dispatch and communications system that allows residents to dial 911 to receive emergency medical, fire, police, or other emergency help from any phone in Tompkins County. The E-911 system, through the use of computer-aided dispatch, is able to locate the address and phone ID of the caller and also to maintain communication with fire, police, hospital, and other emergency personnel in the field. The department implements Mutual Aid/Disaster Plans which provide for fire, emergency, medical, and other agency assistance when local services have exceeded their equipment and personnel resources. In coordination with Tompkins-Cortland Community College, the department provides training of emergency medical personnel; and with the office of Fire Prevention and Control of New York State, provides fire training for 16 local fire departments.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Administrative Assistant	1.00	1.00	1.00	1.00	Assistant. EMS Coordinator	0.50	0.50	0.50	0.50	
Asst. Director Fire and EM Management	1.00	1.00	1.00	1.00	Communications Center Manager	1.00	1.00	1.00	1.00	
Director of Emergency Response	1.00	1.00	1.00	1.00	Dispatch Supervisors	5.00	5.00	5.00	5.00	
Dispatch Technician	1.00	1.00	1.00	0.00	Dispatchers	16.50	15.50	16.00	16.00	
E911 Program Specialist	1.00	1.00	1.00	1.00	Systems Manager	1.00	1.00	1.00	1.00	
Total:						29.00	28.00	28.50	27.50	

3500 PLANNING AND COORDINATION - EMERGENCY RESPONSE

Funding Type: Locally Controlled Spending

The Director, Department of Emergency Response oversees the E911 Communications daily operation. The purpose of E911 Communications is to receive calls for public safety, obtain vital information, determine and dispatch appropriate emergency response, and establish and maintain continuous two-way voice communications with emergency responders. The program encompasses all aspects of the County's extensive wireless communications network and provides critical information and data to responders and affiliated agencies. Additionally, the Department coordinates training and response activities for fire and emergency medical services throughout the County and implements multiple emergency management plans.

FIRE & DISASTER COORD. (NYS Unit 3410)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	0	359	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000169 ASST FIRE & EMERG MGT DIR	14,529	48,403	29,657	53,541	49,283	1.00	0	0.00	49,283	0	49,283	0	49,283	49,283
51000173 COMMUNICATION CENTER MNGR	55,947	57,846	35,444	58,898	58,898	1.00	0	0.00	58,898	0	58,898	0	58,898	58,898
51000180 ASST EMS DIR	1,076	2,696	1,591	0	0	0.00	0	0.00	0	0	0	0	0	0
51000188 COMMUNIC. CENTER DIRECTOR	49,237	60,448	41,077	31,357	31,357	0.40	0	0.00	31,357	0	31,357	0	31,357	31,357
51000535 ADMIN. ASSISTANT	19,688	27,588	14,146	18,929	18,929	0.40	0	0.00	18,929	0	18,929	0	18,929	18,929
51000551 EMERG SVCS DISP.	755,864	763,318	476,484	757,141	681,701	14.50	75,435	1.50	757,136	47,321	729,022	47,321	729,022	729,022

FIRE & DISASTER COORD. (NYS Unit 3410)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000678 TELECOMM TECH	1,894	47,374	30,745	47,321	0	0.00	0	0.00	0	0	0	0	0	0
51000792 E911 PROGRAM SPCLT	35,588	30,997	283	0	0	0.00	0	0.00	0	0	0	0	0	0
51000794 SYSTEMS MANAGER	57,807	60,106	36,743	58,898	58,898	1.00	0	0.00	58,898	0	58,898	0	58,898	0
51000797 DISPATCH SUPERVISOR	258,835	278,783	171,473	249,055	249,055	5.00	0	0.00	249,055	0	249,055	0	249,055	0
51200535 ADMIN. ASSISTANT	11	11	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51200551 EMERG SVCS DISP	27,945	36,166	16,897	20,465	23,155	0.00	0	0.00	23,155	0	23,155	0	23,155	0
51200678 TELE COMM TECH	0	318	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51200794 SYSTEMS MGR	971	1,143	362	0	0	0.00	0	0.00	0	0	0	0	0	0
51200797 DISPATCH SUPERVISOR	17,187	23,071	12,279	16,731	16,363	0.00	0	0.00	16,363	0	16,363	0	16,363	0
51300551 EMERG SVCS DISP	17,413	16,488	9,994	17,271	14,892	0.00	0	0.00	14,892	0	14,892	0	14,892	0
51300678 TELE COMM TECH	61	566	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51300794 SYSTEMS MGR	2	2	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51300797 DISPATCH SUPERVISOR	5,152	5,592	3,476	8,636	4,964	0.00	0	0.00	4,964	0	4,964	0	4,964	0
51600 LONGEVITY	0	0	0	6,600	5,350	0.00	0	0.00	5,350	0	5,350	0	5,350	0
51999 PERSONAL SERVICES	1,319,207	1,461,275	880,651	1,344,843	1,212,845	23.30	75,435	1.50	1,288,280	47,321	1,260,166	47,321	1,260,166	0
52206 COMPUTER EQUIPMENT	17,423	365	701	0	0	0	0	0	0	0	0	0	0	0
52214 OFFICE FURNISHINGS	1,311	0	0	0	0	0	0	0	0	0	0	0	0	0
52220 DEPARTMENTAL EQUIPMENT	7,077	0	0	0	0	0	0	0	0	0	0	0	0	0
52222 COMMUNICATIONS EQUIP	606	0	0	0	0	0	0	0	0	0	0	0	0	0
52230 COMPUTER SOFTWARE	231	0	0	0	0	0	0	0	0	0	0	0	0	0
R52222 COMMUNICATIONS EQUIP	10,001	0	0	270,017	0	0	0	0	0	0	0	0	0	0
52299 EQUIPMENT	36,649	365	701	270,017	0	0	0	1.50	0	0	0	0	0	0
54303 OFFICE SUPPLIES	3,545	2,709	2,805	1,950	550	0	0	0	550	0	550	0	550	0
54306 AUTOMOTIVE SUPPLIES	0	1,041	0	0	0	0	0	0	0	0	0	0	0	0
54310 AUTOMOTIVE FUEL	3,419	3,760	0	0	0	0	0	0	0	0	0	0	0	0
54311 MAINTENANCE	16,069	36,824	0	0	0	0	0	0	0	0	0	0	0	0
54330 PRINTING	3,189	3,936	1,407	1,000	450	0	0	0	450	0	450	0	450	0
54332 BOOKS	2,560	1,541	1,292	1,000	450	0	0	0	450	0	450	0	450	0
54399 SUPPLIES	28,782	49,811	5,504	3,950	1,450	0	0	1.50	1,450	0	1,450	0	1,450	0
54400 PROGRAM EXPENSE	35,048	14,766	11,960	23,200	19,200	0	0	0	19,200	0	19,200	0	19,200	0
54412 TRAVEL/TRAINING	5,515	8,495	4,622	4,000	4,000	0	0	0	4,000	0	4,000	0	4,000	0
54416 MEMBERSHIP DUES	283	312	100	0	0	0	0	0	0	0	0	0	0	0

FIRE & DISASTER COORD. (NYS Unit 3410)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54421	AUTO MAINTENACE/REPAIRS	11,221	6,103	0	0	0	0	0	0	0	0	0	0
54424	EQUIPMENT RENTAL	452	411	262	500	500	0	500	0	500	0	500	0
54425	SERVICE CONTRACTS	208,501	134,908	0	0	0	0	0	0	0	0	0	0
54432	RENT	6,600	2,400	0	0	0	0	0	0	0	0	0	0
54452	POSTAGE	698	589	483	1,000	278	0	278	0	278	0	278	0
54471	ELECTRIC	29,571	10,969	0	0	0	0	0	0	0	0	0	0
54472	TELEPHONE	66,304	36,910	5,380	0	0	0	0	0	0	0	0	0
R54400	PROGRAM EXPENSE	0	2,228	720	25,400	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	364,193	218,091	23,527	54,100	23,978	0	23,978	0	23,978	0	23,978	0
58800	FRINGES	511,755	0	0	0	491,202	30,551	521,753	19,165	510,367	19,165	510,367	0
58900	EMPLOYEE BENEFITS	511,755	0	0	0	491,202	30,551	521,753	19,165	510,367	19,165	510,367	0
	TOTAL EXPENSE	2,260,586	1,729,542	910,383	1,672,910	1,729,475	105,986	1,835,461	66,486	1,795,961	66,486	1,795,961	0
REVENUE													
41110	SALES TAX 3%	147,000	147,000	0	180,000	180,000	0	180,000	0	180,000	0	180,000	0
41140	E911 SURCHG	351,638	296,000	116,007	0	0	0	0	0	0	0	0	0
41199	NON PROPERTY TAXES	498,638	443,000	116,007	180,000	180,000	0	180,000	0	180,000	0	180,000	0
42701	REFUND OF PRIOR YR EXPENS	24	0	0	0	0	0	0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	0	173	0	0	0	0	0	0	0	0	0	0
42797	OTHER LOCAL GOVT CONTRIBU	0	287,195	0	0	0	0	0	0	0	0	0	0
42799	MISCELL LOCAL SOURCES	24	287,368	0	0	0	0	0	0	0	0	0	0
43389	OTHER PUBLIC SAFETY	45,927	162,542	89,620	10,000	10,000	0	10,000	0	10,000	0	10,000	0
43999	STATE AID	45,927	162,542	89,620	10,000	10,000	0	10,000	0	10,000	0	10,000	0
44389	OTHER PUBLIC SAFETY AID	0	15,000	0	0	0	0	0	0	0	0	0	0
44960	EMERGENCY DISASTER ASST	0	0	0	33,062	0	0	0	0	0	0	0	0
44999	FEDERAL AID	0	15,000	0	33,062	0	0	0	0	0	0	0	0
	TOTAL REVENUE	544,589	907,910	205,627	223,062	190,000	0	190,000	0	190,000	0	190,000	0
	Total NYS Unit Cost	1,705,996	819,404	704,036	1,154,431	1,539,475	105,986	1,645,461	66,486	1,605,961	66,486	1,605,961	0

EMERGENCY COMM MAINT & EQUIP
ACCT (NYS Unit 3411)

					2010									
	2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
	Actual	Actual	YTD	Modified Budget	Budget									
EXPENSE														
51000792	E911 PROGRAM SPCLT	0	434	22,634	38,562	38,561	1.00	0	0.00	38,561	0	38,561	0	38,561
51999	PERSONAL SERVICES	0	434	22,634	38,562	38,561	1.00	0	0.00	38,561	0	38,561	0	38,561
54306	AUTOMOTIVE SUPPLIES	0	0	462	500	500		0		500	0	500	0	500
54310	AUTOMOTIVE FUEL	0	0	1,190	2,500	2,500		0		2,500	0	2,500	0	2,500
54311	MAINTENANCE	0	6,920	15,310	14,000	12,000		0		12,000	0	12,000	0	12,000
54399	SUPPLIES	0	6,920	16,962	17,000	15,000		0		15,000	0	15,000	0	15,000
54400	PROGRAM EXPENSE	0	0	312	0	0		0		0	0	0	0	0
54421	AUTO MAINTENACE/REPAIRS	0	0	1,367	3,000	2,879		0		2,879	0	2,879	0	2,879
54425	SERVICE CONTRACTS	0	0	318,518	504,438	799,581		0		799,581	0	799,581	0	799,581
54432	RENT	0	24,000	27,075	11,483	24,675		0		24,675	0	24,675	0	24,675
54442	PROFESSIONAL SERVICES	0	7,500	0	0	7,500		0		7,500	0	7,500	0	7,500
54462	INSURANCE	0	4,758	0	0	0		0		0	0	0	0	0
54471	ELECTRIC	0	50,571	33,894	51,000	51,000		0		51,000	0	51,000	0	51,000
54472	TELEPHONE	0	28,098	33,178	50,873	40,000		0		40,000	0	40,000	0	40,000
57100	CONTRACTUAL	0	114,927	414,344	620,794	925,635		0		925,635	0	925,635	0	925,635
58800	FRINGES	0	0	0	0	15,617		0		15,617	0	15,617	0	15,617
58900	EMPLOYEE BENEFITS	0	0	0	0	15,617		0		15,617	0	15,617	0	15,617
	TOTAL EXPENSE	0	122,281	453,940	676,356	994,813		0		994,813	0	994,813	0	994,813
REVENUE														
41140	E911 SURCHG	0	0	0	295,000	545,000		0		545,000	0	545,000	0	545,000
41199	NON PROPERTY TAXES	0	0	0	295,000	545,000		0		545,000	0	545,000	0	545,000
44389	OTHER PUBLIC SAFETY AID	0	0	0	148,164	198,164		0		198,164	0	198,164	0	198,164
44999	FEDERAL AID	0	0	0	148,164	198,164		0		198,164	0	198,164	0	198,164
	TOTAL REVENUE	0	0	0	443,164	743,164		0		743,164	0	743,164	0	743,164
Total NYS Unit Cost		0	122,281	453,940	233,192	251,649		0		251,649	0	251,649	0	251,649
PLANNING AND COORDINATION - EMERGENCY RESPONSE PROGRAM COST		1,705,996	941,685	1,157,976	1,387,623	1,791,124		105,986		1,897,110	66,486	1,857,610	66,486	1,857,610

Pursuant to the Municipal Health Services Plan, County Emergency Medical Service activities, including training, response and communications, are coordinated by the Department of Emergency Response in cooperation with the County Health Department.

PUBLIC HEALTH EMERGENCY MEDICAL SERVICES (NYS Unit 4189)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
51000180	ASST EMS DIR	30,182	31,785	19,767	23,661	23,660	0.50	0	0.00	23,660	0	23,660	0	23,660
51000188	COMMUNIC. CENTER DIRECTOR	25,677	17,044	6,597	47,035	47,035	0.60	0	0.00	47,035	0	47,035	0	47,035
51000535	ADMIN. ASSISTANT	25,834	19,461	14,331	28,393	28,392	0.60	0	0.00	28,392	0	28,392	0	28,392
51000792	E911 PROGRAM SPCLT	0	0	289	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	81,693	68,290	40,984	99,089	99,087	1.70	0	0.00	99,087	0	99,087	0	99,087
54303	OFFICE SUPPLIES	2,126	1,964	1,263	2,100	2,100		0		2,100	0	2,100	0	2,100
R54303	CENTRAL SERVICE SUPPLIES	0	0	0	128	0		0		0	0	0	0	0
54399	SUPPLIES	2,126	1,964	1,263	2,228	2,100		0		2,100	0	2,100	0	2,100
58800	FRINGES	31,810	0	0	0	40,130		0		40,130	0	40,130	0	40,130
58900	EMPLOYEE BENEFITS	31,810	0	0	0	40,130		0		40,130	0	40,130	0	40,130
	TOTAL EXPENSE	115,629	70,254	42,247	101,317	141,317		0		141,317	0	141,317	0	141,317
REVENUE														
43401	PUBLIC HEALTH WORK	32,177	24,354	5,449	29,702	30,356		0		30,356	0	30,356	0	30,356
43999	STATE AID	32,177	24,354	5,449	29,702	30,356		0		30,356	0	30,356	0	30,356
	TOTAL REVENUE	32,177	24,354	5,449	29,702	30,356		0		30,356	0	30,356	0	30,356
	Total NYS Unit Cost	83,452	45,900	36,798	71,487	110,961		0		110,961	0	110,961	0	110,961
	FIREFIGHTING & EMS PROGRAM COST	83,452	45,900	36,798	71,487	110,961		0		110,961	0	110,961	0	110,961
	Total County Cost	1,789,448	987,585	1,194,774	1,459,110	1,902,085	26.00	105,986	1.50	2,008,071	66,486	1,968,571	66,486	1,968,571

OTR Requests For Emergency Response

Priority # 1

OTR Number 081 Maintain minimum dispatch staffing through restoration of funds for 1.5 FTE, Emergency Services Dispatchers

Reason for Request

Trend of budget cuts and limited target increases has left the department with no alternatives to the loss of staff in order to meet the target reduction and provide for significant increase in fringe benefit rates.

If Not Funded

In addition to the very recent layoff/termination of a Telecommunication Technician position (we have not asked for this position to be restored), the department will need to eliminate a full time emergency services dispatcher and reduce by 50% the hours of second dispatcher.

County Administrator Recommendation

Approve restoration of 1.0 FTE to ensure adequate staffing on all shifts and timely response to emergency calls.

		Department Requested		County Administrator Recommended	
3410	EMERG SVCS DISP.	Target	75,435	Target	47,321
3410	FRINGES	Target	30,551	Target	19,165
Total Target			105,986		66,486
Total OTR Request			105,986		66,486

Emergency Response

CONTRACTS

		2007	2008	2009	2010
United Radio	Paging System - increase for 2nd 1/2	0	0	15,225	30,450
Motorola	Radio System	51,865	0	316,305	0
Vision Solutions	Redundant Data Networking	5,562	6,191	6,400	0
NYSPIN	Support services - Police Information	6,833	0	0	0
Cummins NE/Onan	Generator Support	560	0	0	0
Motorola	Temporary Microwave Link	5,600	5,544	5,800	0
Sungard/HTE	Computer Aided Dispatch/Mobile Data	49,726	39,264	39,000	39,000
Motorola	Microwave combined - add 2nd 1/2 install	0	0	0	660,114
MGE UPS Systems	911 Center UPS System	0	0	5,517	5,517
Wilmac Corp.	Support - Logging recorder	10,655	5,999	6,200	6,200
Motorola	Console Support	8,055	7,300	7,500	0
Positron	E911 Phone System Support	34,209	37,888	39,000	39,000
Motorola	Netclock	0	1,500	1,500	0
Time Warner Cable	Back up connections	0	2,407	2,500	2,500
Meteorlogix	Weather monitoring	0	1,428	1,500	1,500
IBM/Hughes Software	AS400/CAD Server Support	0	14,172	15,000	15,000
IBM	Computer Support/Sevices	0	307	300	300

Opportunities, Alternatives, and Resources (OAR)

Deborah Dietrich, Executive Director
518 West Seneca St. Ithaca, NY, 14850

Phone: 272-7885

Web: www.oartompkins.com

Email: debster61953@earthlink.net

The mission of OAR, a community based non-profit organization, is to advocate for and assist people who are or have been incarcerated in the Tompkins County jail and their families and friends. OAR also provides programs which help to constructively restore and maintain the clients' inclusion in the community as a whole. OAR helps clients navigate their needs within the jail, maintain their households and relationships while incarcerated, and plan for release, and beyond. Referrals are provided to other human service agencies. One-on-one assistance is provided with applications for benefits and Assigned Counsel. OAR's bail fund program saves both the clients and the County thousands of incarceration days. This translates into real economic benefit for Tompkins County.

Agency Budget History

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010 Req</u>	<u>City Share</u>	<u>Local Share</u>
Offender Aid & Restoration of Tompkins County (OAR)	140,500	177,269	170,148	176,645	165,915	7,433	158,482
Grand Total:	140,500	177,269	170,148	176,645	165,915	7,433	158,482

Funding Type: Locally Controlled Spending

OAR CORE SERVICES (NYS Unit 6315)					2010									
					2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR
EXPENSE														
54999	ROLLOVER	0	0	0	0	0	-481		-481	-481	-481	-481	-481	-481
55000	ROLLOVER	0	0	0	0	0	-481		-481	-481	-481	-481	-481	-481
54400	PROGRAM EXPENSE	215,586	223,839	132,484	177,126	165,915	4,047		169,962	481	166,396	481	166,396	481
57100	CONTRACTUAL	215,586	223,839	132,484	177,126	165,915	4,047		169,962	481	166,396	481	166,396	481
	TOTAL EXPENSE	215,586	223,839	132,484	177,126	165,915	3,566		169,481	0	165,915	0	165,915	0
REVENUE														
41110	SALES TAX 3%	6,307	6,952	0	7,433	7,433	0		7,433	0	7,433	0	7,433	0
41199	NON PROPERTY TAXES	6,307	6,952	0	7,433	7,433	0		7,433	0	7,433	0	7,433	0
43089	OTHER STATE AID	0	26,800	0	0	0	0		0	0	0	0	0	0
43999	STATE AID	0	26,800	0	0	0	0		0	0	0	0	0	0
	TOTAL REVENUE	6,307	33,752	0	7,433	7,433	0		7,433	0	7,433	0	7,433	0
Total NYS Unit Cost		209,279	190,087	132,484	169,693	158,482	3,566		162,048	0	158,482	0	158,482	0
OFFENDER AID & RESTORAT. PROGRAM COST		209,279	190,087	132,484	169,693	158,482	3,566		162,048	0	158,482	0	158,482	0
Total County Cost		209,279	190,087	132,484	169,693	158,482	0.00	3,566	0.00	162,048	0	158,482	0	158,482

OTR Requests For Opportunities, Alternatives, and Resources (OAR)

Priority # 0

OTR Number 082 COLA increase.

Reason for Request

The COLA increase for OAR would help offset the 6.25% decrease in County funding and would help meet 2010 expenses.

If Not Funded

The 6.25% cut would result in the reduction of hours and salaries for OAR's employees.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended	
6315	PROGRAM EXPENSE	Target	3,566		0
	Total Target		3,566		
	Total OTR Request		3,566		0

OTR Number 083 One-time increase in City Sales Tax Revenue designated for OAR

Reason for Request

This small amount will help cover increased operating costs in 2010.

County Administrator Recommendation

Approve request.

			Department Requested	County Administrator Recommended	
6315	PROGRAM EXPENSE	ONETIME	481	Onetime	481
6315	ROLLOVER	ONETIME	-481	Onetime	-481
	Total Onetime		0		0
	Total OTR Request		0		0

Probation and Community Justice Department

Patricia Buechel, Director
320 W State Street Ithaca, NY,14850

Phone: 607-274-5380

Web: <http://www.tompkins-co.org/departments>

Email: pbuechel@tompkins-co.org

The Department of Probation and Community Justice provides the following mandatory services, stipulated within the Executive Law, as follows (1) Intake, defined as a service for Family Court cases, designed to resolve problems on a voluntary basis and refer only those matters that require Court intervention; (2) Investigations, defined as a service whereby Probation Officers look into the legal and social background of persons who have been convicted of crimes, or of those charged with violations of articles within the Family Court Act, or of persons interested in finalizing a private adoption, in order to offer a recommendation to the Court with regard to sentence or disposition; (3) Supervision, defined as the monitoring of individuals sentenced to or placed on Probation, for the purpose of guaranteeing their compliance with specific Court-ordered conditions. The Probation Department also offers discretionary services including a wide range of alternative programs, designed to function together as a system of graduated sanctions. The services include differential supervision, community service, specialized caseloads, electronic monitoring, drug courts, and day reporting. Additionally, probation officers conduct drug testing and monitor compliance. When probationers fail to comply with their conditions of Probation, officers are charged with the responsibility of reporting to the courts and, if necessary, filing a Violation of Probation. Additionally, clients who perform well while under supervision are recommended for early, honorable discharge from Probation.

Job Title

**Full Time Equivalent
2007-2009 Actual and 2010 Requested**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>					
Administrative Assistant	0.00	1.00	1.00	1.00	Administrative Services Coordinator	1.00	1.00	1.00	1.00
Deputy Probation Director	1.00	1.00	1.00	1.00	Micocomputer Specialist	1.00	1.00	0.00	0.00
Probation Administrator	1.00	1.00	1.00	1.00	Probation Assistant	2.00	1.00	1.00	1.00
Probation Director	1.00	1.00	1.00	1.00	Probation Officer	13.00	13.00	13.00	13.00
Probation Supervisor	3.00	4.00	4.00	4.00	Project Assistant	0.50	0.00	0.00	0.00
Regd Professional Nurse	0.00	0.50	0.50	0.00	Security Officer	2.00	2.00	2.00	2.00
Senior Probation Officer	9.00	8.00	8.00	8.00	Support Staff	3.00	3.00	3.00	3.00
Systems Analyst	0.00	0.00	1.00	1.00	Work Project Supervisor	2.00	2.00	2.00	2.00
Workforce Training Specialist	0.50	0.50	1.00	1.00					
					Total:	40.00	40.00	40.50	40.00

This Probation Department program is designed to identify individuals appropriate for alternatives to incarceration services or in combination with a reduced period of incarceration. The program encompasses Pre-Trial Services, Drug Court, and Community Service Programs.

ALTERNATIVES TO INCARC. (NYS Unit 3141)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	5,588	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000186 DEP PROB DIR II	14,993	15,616	9,417	15,678	15,678	0.20	0	0.00	15,678	0	15,678	0	15,678	15,678
51000211 PROBATION SUPER.	57,824	53,845	28,037	60,103	43,595	0.75	14,253	0.24	57,848	0	43,595	0	43,595	43,595
51000507 KEYBD SPEC	5,832	6,693	4,210	6,616	3,859	0.12	2,756	0.10	6,615	0	3,859	0	3,859	3,859
51000513 ACCT. CLERK/TYPIST	5,022	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000519 SENIOR TYPIST	0	5,836	4,656	7,543	7,712	0.20	0	0.00	7,712	0	7,712	0	7,712	7,712
51000520 PROBATION ASSIST.	45,081	46,976	28,977	47,321	47,321	1.00	0	0.00	47,321	0	47,321	0	47,321	47,321
51000529 SR. ACCOUNT CLERK/TYPIST	7,128	8,111	4,824	8,118	8,117	0.20	0	0.00	8,117	0	8,117	0	8,117	8,117
51000535 ADMIN. ASSISTANT	8,295	9,358	5,793	9,464	9,464	0.20	0	0.00	9,464	0	9,464	0	9,464	9,464
51000565 REG. PROF. NURSE	11,230	25,878	16,007	26,771	0	0.00	0	0.00	0	0	0	0	0	0
51000597 SR. PROB. OFFICER	304,852	319,793	195,816	321,773	323,920	5.00	0	0.00	323,920	0	323,920	0	323,920	323,920
51000632 WRK. PRJ. SUPV.	68,047	69,838	43,127	70,982	70,982	1.50	0	0.00	70,982	0	70,982	0	70,982	70,982
51000638 MICROCOMPUTER SPEC	9,194	4,240	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000719 SYSTEMS ANALYST	0	5,880	6,464	10,709	10,708	0.20	0	0.00	10,708	0	10,708	0	10,708	10,708
51000783 TRANS. WORKFORCE SPEC	24,241	40,655	28,477	47,321	23,660	0.50	23,661	0.50	47,321	0	23,660	0	23,660	23,660
51200632 WRK. PRJ. SUPV.	0	346	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51600 LONGEVITY	0	0	0	3,525	3,720	0.00	0	0.00	3,720	0	3,720	0	3,720	3,720
51999 PERSONAL SERVICES	567,327	613,065	375,805	635,924	568,736	9.87	40,670	0.84	609,406	0	568,736	0	568,736	568,736
52206 COMPUTER EQUIPMENT	5,673	100	133	517	0		0		0	0	0	0	0	0
52220 DEPARTMENTAL EQUIPMENT	0	0	0	4,000	0		0		0	0	0	0	0	0
52230 COMPUTER SOFTWARE	4,314	2,208	1,662	1,662	1,765		0		1,765	0	1,765	0	1,765	1,765
52231 VEHICLES	0	19,871	0	0	0		0		0	0	0	0	0	0
R52230 COMPUTER SOFTWARE	0	6,773	0	0	0		0		0	0	0	0	0	0
52299 EQUIPMENT	9,987	28,952	1,795	6,179	1,765		0		1,765	0	1,765	0	1,765	1,765
54303 OFFICE SUPPLIES	1,948	1,798	583	2,040	2,250		0		2,250	0	2,250	0	2,250	2,250
54306 AUTOMOTIVE SUPPLIES	3,193	0	0	500	500		0		500	0	500	0	500	500
54310 AUTOMOTIVE FUEL	0	4,060	1,298	4,000	3,000		0		3,000	0	3,000	0	3,000	3,000
54330 PRINTING	0	0	0	0	125		0		125	0	125	0	125	125
54332 BOOKS	13	23	0	100	100		0		100	0	100	0	100	100

ALTERNATIVES TO INCARC. (NYS Unit
3141)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54399	SUPPLIES	5,154	5,881	1,881	6,640	5,975	0		5,975	0	5,975	0	5,975
54999	ROLLOVER	0	0	0	0	0	-43,115		-43,115	-14,272	-14,272	-14,272	-14,272
55000	ROLLOVER	0	0	0	0	0	-43,115		-43,115	-14,272	-14,272	-14,272	-14,272
54400	PROGRAM EXPENSE	348	166	29	500	500	0		500	0	500	0	500
54402	LEGAL ADVERTISING	796	0	0	0	0	0		0	0	0	0	0
54412	TRAVEL/TRAINING	3,210	2,404	839	2,530	2,640	0		2,640	0	2,640	0	2,640
54414	LOCAL MILEAGE	7,793	8,330	4,674	7,803	8,700	0		8,700	0	8,700	0	8,700
54421	AUTO MAINTENANCE/REPAIRS	1,372	1,183	563	2,000	2,000	0		2,000	0	2,000	0	2,000
54424	EQUIPMENT RENTAL	1,620	1,620	945	1,680	0	0		0	0	0	0	0
54425	SERVICE CONTRACTS	102	0	41	164	164	0		164	0	164	0	164
54442	PROFESSIONAL SERVICES	60,212	60,189	33,382	72,430	52,620	0		52,620	0	52,620	0	52,620
54452	POSTAGE	319	453	216	675	550	0		550	0	550	0	550
54472	TELEPHONE	3,217	3,190	1,783	4,070	3,500	0		3,500	0	3,500	0	3,500
54618	INTERDEPARTMENTAL CHARGE	520	0	12	520	380	0		380	0	380	0	380
R54400	PROGRAM EXPENSE	0	0	336	336	0	0		0	0	0	0	0
57100	CONTRACTUAL	79,509	77,535	42,820	92,708	71,054	0		71,054	0	71,054	0	71,054
58800	FRINGES	218,688	0	0	223,982	230,339	16,471		246,810	0	230,339	0	230,339
58900	EMPLOYEE BENEFITS	218,688	0	0	223,982	230,339	16,471		246,810	0	230,339	0	230,339
	TOTAL EXPENSE	880,665	725,433	422,301	965,433	877,869	14,026		891,895	-14,272	863,597	-14,272	863,597
REVENUE													
41515	ATI FEES	0	0	23,680	23,680	0	0		0	0	0	0	0
41580	PROBATION RESTITUTION	671	1,060	402	760	760	0		760	0	760	0	760
42199	DEPARTMENTAL INCOME	671	1,060	24,082	24,440	760	0		760	0	760	0	760
42665	SALE OF EQUIPMENT	2,340	0	0	0	0	0		0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	2,340	0	0	0	0	0		0	0	0	0	0
43310	PROBATION SERVICES	130,690	130,456	23,370	132,416	124,875	-6,708		118,167	-14,272	110,603	-14,272	110,603
43999	STATE AID	130,690	130,456	23,370	132,416	124,875	-6,708		118,167	-14,272	110,603	-14,272	110,603
	TOTAL REVENUE	133,701	131,516	47,452	156,856	125,635	-6,708		118,927	14,272	111,363	14,272	111,363
	Total NYS Unit Cost	746,964	587,144	374,513	808,241	752,234	20,734		772,968	0	752,234	0	752,234
	ALTERNATIVES TO INCARC. PROGRAM COST	746,964	587,144	374,513	808,241	752,234	20,734		772,968	0	752,234	0	752,234

The mandated functions of the Probation Department are Intake, Investigations and Supervision. These services are designed to divert from the courts any matters that can be remedied through voluntary agreements; to provide the courts and other agencies with accurate information to assist in decision-making; to provide public protection while preparing court-ordered reports and supervising individuals for independent, law-abiding living while they provide restitution and/or reparation to victims of criminal acts.

PROBATION INTAKE/INVESTIG (NYS Unit 3142)	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000 REGULAR PAY	0	-100	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000186 DEP PROB DIR II	59,972	61,876	38,257	62,714	62,714	0.80	0	0.00	62,714	0	62,714	0	62,714	62,714
51000211 PROBATION SUPER.	162,978	144,419	69,040	169,147	103,120	1.60	57,012	1.00	160,132	0	103,120	0	103,120	103,120
51000507 KEYBD SPEC	23,758	26,244	16,145	26,461	15,435	0.58	11,026	0.42	26,461	0	15,435	0	15,435	15,435
51000513 ACCT. CLERK/TYPIST	19,642	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000519 SENIOR TYPIST	0	23,415	18,550	30,849	30,849	0.80	0	0.00	30,849	0	30,849	0	30,849	30,849
51000529 SR. ACCOUNT CLERK/TYPIST	28,511	32,127	19,613	32,468	32,469	0.80	0	0.00	32,469	0	32,469	0	32,469	32,469
51000535 ADMIN. ASSISTANT	33,181	37,519	23,084	37,857	37,857	0.80	0	0.00	37,857	0	37,857	0	37,857	37,857
51000585 PROBATION OFFICER	663,766	707,451	413,792	694,263	642,493	12.00	53,541	1.00	696,034	0	642,493	0	642,493	642,493
51000597 SR. PROB. OFFICER	181,665	191,741	117,342	194,352	194,352	3.00	0	0.00	194,352	0	194,352	0	194,352	194,352
51000632 WRK. PRJ. SUPV.	0	0	-200	0	0	0.00	0	0.00	0	0	0	0	0	0
51000638 MICROCOMPUTER SPEC	35,767	16,859	-79	0	0	0.00	0	0.00	0	0	0	0	0	0
51000719 SYSTEMS ANALYST	0	23,596	25,860	42,833	42,833	0.80	0	0.00	42,833	0	42,833	0	42,833	42,833
51600 LONGEVITY	0	0	0	4,000	5,605	0.00	0	0.00	5,605	0	5,605	0	5,605	5,605
51999 PERSONAL SERVICES	1,209,240	1,265,147	741,404	1,294,944	1,167,727	21.18	121,579	2.42	1,289,306	0	1,167,727	0	1,167,727	1,167,727
52206 COMPUTER EQUIPMENT	14,358	160	0	2,068	0	0	0	0	0	0	0	0	0	0
52230 COMPUTER SOFTWARE	10,851	7,034	6,650	6,650	7,061	0	0	0	7,061	0	7,061	0	7,061	7,061
R52206 COMPUTER EQUIPMENT	0	6,173	0	0	0	0	0	0	0	0	0	0	0	0
52299 EQUIPMENT	25,209	13,367	6,650	8,718	7,061	0	0	0	7,061	0	7,061	0	7,061	7,061
54303 OFFICE SUPPLIES	4,783	5,113	2,103	4,660	5,250	0	0	0	5,250	0	5,250	0	5,250	5,250
54332 BOOKS	53	92	0	400	400	0	0	0	400	0	400	0	400	400
54399 SUPPLIES	4,836	5,205	2,103	5,060	5,650	0	0	0	5,650	0	5,650	0	5,650	5,650
54999 ROLLOVER	0	0	0	0	0	-38,652	-38,652	-22,802	-38,652	-22,802	-22,802	-22,802	-22,802	-22,802
55000 ROLLOVER	0	0	0	0	0	-38,652	-38,652	-22,802	-38,652	-22,802	-22,802	-22,802	-22,802	-22,802
54400 PROGRAM EXPENSE	576	1,420	744	2,000	2,000	0	0	0	2,000	0	2,000	0	2,000	2,000
54412 TRAVEL/TRAINING	10,021	4,835	2,456	6,274	5,360	0	0	0	5,360	0	5,360	0	5,360	5,360
54414 LOCAL MILEAGE	11,984	11,637	5,908	15,452	12,000	0	0	0	12,000	0	12,000	0	12,000	12,000
54416 MEMBERSHIP DUES	0	0	350	100	500	0	0	0	500	0	500	0	500	500
54424 EQUIPMENT RENTAL	6,480	6,480	3,780	6,720	0	0	0	0	0	0	0	0	0	0

PROBATION INTAKE/INVESTIG (NYS Unit 3142)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54425	408	0	163	651	651		0		651	0	651	0	651
54442	60	75	48	120	120		0		120	0	120	0	120
54452	1,274	1,810	1,088	2,500	2,200		0		2,200	0	2,200	0	2,200
54472	5,994	6,096	3,130	6,930	6,500		0		6,500	0	6,500	0	6,500
54618	2,080	158	46	2,080	1,520		0		1,520	0	1,520	0	1,520
R54400	0	0	254	254	0		0		0	0	0	0	0
57100	38,877	32,511	17,967	43,081	30,851		0		30,851	0	30,851	0	30,851
58800	469,936	0	0	455,953	472,930		49,240		522,170	0	472,930	0	472,930
58900	469,936	0	0	455,953	472,930		49,240		522,170	0	472,930	0	472,930
	1,748,098	1,316,230	768,124	1,807,756	1,684,219		132,167		1,816,386	-22,802	1,661,417	-22,802	1,661,417
REVENUE													
41289	18,870	16,859	11,924	19,000	17,500		0		17,500	0	17,500	0	17,500
41580	2,682	4,242	1,610	3,040	3,040		0		3,040	0	3,040	0	3,040
42199	21,552	21,101	13,534	22,040	20,540		0		20,540	0	20,540	0	20,540
42770	452,674	459,268	69,619	471,108	2,000		0		2,000	0	2,000	0	2,000
42799	452,674	459,268	69,619	471,108	2,000		0		2,000	0	2,000	0	2,000
42801	0	0	0	0	317,821		0		317,821	0	317,821	0	317,821
42899	0	0	0	0	317,821		0		317,821	0	317,821	0	317,821
43310	225,839	224,159	56,801	230,637	223,987		-188		223,799	-22,802	201,185	-22,802	201,185
43999	225,839	224,159	56,801	230,637	223,987		-188		223,799	-22,802	201,185	-22,802	201,185
	700,065	704,528	139,954	723,785	564,348		-188		564,160	22,802	541,546	22,802	541,546
Total NYS Unit Cost													
	1,048,033	605,529	627,916	1,083,717	1,119,871		132,355		1,252,226	0	1,119,871	0	1,119,871
CORE PROBATION SERVICES PROGRAM COST													
	1,048,033	605,529	627,916	1,083,717	1,119,871		132,355		1,252,226	0	1,119,871	0	1,119,871
3850	PLNG. & COORD. (PROBAT.)											Funding Type: Mandated Responsibility	

This program provides planning and coordination for Probation and Alternatives to Incarceration (ATI) services.

PLANNING AND COORDINATION - PROBATION (NYS Unit 3140)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000238	90,605	69,135	55,348	92,398	94,857	1.00	0	0.00	94,857	0	94,857	0	94,857
51000632	22,589	23,039	15,262	23,661	23,661	0.50	0	0.00	23,661	0	23,661	0	23,661
51000772	51,299	53,198	32,821	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541

**PLANNING AND COORDINATION -
PROBATION (NYS Unit 3140)**

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51200632 WRK. PRJ. SUPV.	0	222	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51600 LONGEVITY	0	0	0	1,300	1,325	0.00	0	0.00	1,325	0	1,325	0	0	1,325
51999 PERSONAL SERVICES	164,493	145,594	103,431	170,900	173,384	2.50	0	0.00	173,384	0	173,384	0	0	173,384
54999 ROLLOVER	0	0	0	0	0		-3,588		-3,588	-3,588	-3,588	-3,588	-3,588	-3,588
55000 ROLLOVER	0	0	0	0	0		-3,588		-3,588	-3,588	-3,588	-3,588	-3,588	-3,588
54400 PROGRAM EXPENSE	218	214	0	214	214		0		214	0	214	0	0	214
57100 CONTRACTUAL	218	214	0	214	214		0		214	0	214	0	0	214
58800 FRINGES	63,985	0	0	60,180	70,221		0		70,221	0	70,221	0	0	70,221
58900 EMPLOYEE BENEFITS	63,985	0	0	60,180	70,221		0		70,221	0	70,221	0	0	70,221
TOTAL EXPENSE	228,696	145,808	103,431	231,294	243,819		-3,588		240,231	-3,588	240,231	-3,588	0	240,231
REVENUE														
42770 OTHER MISCELL REVENUES	31,399	32,253	14,919	32,451	0		0		0	0	0	0	0	0
42799 MISCELL LOCAL SOURCES	31,399	32,253	14,919	32,451	0		0		0	0	0	0	0	0
42801 INTERFUND REVENUES	0	0	0	0	33,560		0		33,560	0	33,560	0	0	33,560
42899 INTERFUND REVENUES	0	0	0	0	33,560		0		33,560	0	33,560	0	0	33,560
43310 PROBATION SERVICES	29,798	24,986	5,999	31,395	31,395		-3,588		27,807	-3,588	27,807	-3,588	-3,588	27,807
43999 STATE AID	29,798	24,986	5,999	31,395	31,395		-3,588		27,807	-3,588	27,807	-3,588	-3,588	27,807
TOTAL REVENUE	61,197	57,239	20,918	63,846	64,955		-3,588		61,367	3,588	61,367	3,588	0	61,367
Total NYS Unit Cost	167,499	88,569	82,513	167,448	178,864		0		178,864	0	178,864	0	0	178,864
PLNG. & COORD. (PROBAT.) PROGRAM COST	167,499	88,569	82,513	167,448	178,864		0		178,864	0	178,864	0	0	178,864

Funding Type: Locally Controlled Spending

DRUG CT SUPPORT GRNT (NYS Unit 3990)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000049 PROJECT ASSISTANT	0	648	0	4,000	0	0.00	0	0.00	0	0	0	0	0	0
51999 PERSONAL SERVICES	0	648	0	4,000	0	0.00	0	0.00	0	0	0	0	0	0
54333 EDUCATION AND PROMOTION	0	2,638	1,414	9,810	3,000		0		3,000	0	3,000	0	0	3,000
54399 SUPPLIES	0	2,638	1,414	9,810	3,000		0		3,000	0	3,000	0	0	3,000
54491 SUBCONTRACTS	0	5,503	988	12,000	14,500		0		14,500	0	14,500	0	0	14,500
57100 CONTRACTUAL	0	5,503	988	12,000	14,500		0		14,500	0	14,500	0	0	14,500
58800 FRINGES	0	0	0	400	0		0		0	0	0	0	0	0
58900 EMPLOYEE BENEFITS	0	0	0	400	0		0		0	0	0	0	0	0

DRUG CT SUPPORT GRNT (NYS Unit 3990)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
TOTAL EXPENSE	0	8,789	2,402	26,210	17,500		0		17,500	0	17,500	0	17,500
REVENUE													
42705 GIFTS & DONATIONS	0	35,000	0	26,210	17,500		0		17,500	0	17,500	0	17,500
42799 MISCELL LOCAL SOURCES	0	35,000	0	26,210	17,500		0		17,500	0	17,500	0	17,500
TOTAL REVENUE	0	35,000	0	26,210	17,500		0		17,500	0	17,500	0	17,500
Total NYS Unit Cost	0	-26,211	2,402	0	0		0		0	0	0	0	0
DRUG CT SUPPORT GRNT PROGRAM COST	0	-26,211	2,402	0	0		0		0	0	0	0	0

4450 ATI INITIATIVES

Funding Type: Locally Controlled Spending

This Probation Department program is designed to expand the range of alternatives to incarceration in order to offer a full range of client services best known as a system of graduated sanctions offered through regular Probation and through programs available at the Community Justice Center. Reliance is placed on the use of existing services augmented by the creation of new programs of an educational and therapeutic nature.

ATI INITIATIVES (NYS Unit 3160)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000211 PROBATION SUPER.	51,271	53,020	32,080	53,448	53,449	0.75	0	0.00	53,449	0	53,449	0	53,449
51000650 SECURITY OFFICER	72,128	79,704	48,848	81,172	60,879	1.50	20,293	0.50	81,172	0	60,879	0	60,879
51000754 ADMIN SVC COORD	42,315	43,922	30,375	49,811	49,811	1.00	0	0.00	49,811	0	49,811	0	49,811
51600 LONGEVITY	0	0	0	775	775	0.00	0	0.00	775	0	775	0	775
51999 PERSONAL SERVICES	165,714	176,646	111,303	185,206	164,914	3.25	20,293	0.50	185,207	0	164,914	0	164,914
52206 COMPUTER EQUIPMENT	1,495	0	1,674	1,884	0		0		0	0	0	0	0
52220 DEPARTMENTAL EQUIPMENT	0	1,134	0	3,996	0		0		0	0	0	0	0
R52230 COMPUTER SOFTWARE	0	2,504	0	0	0		0		0	0	0	0	0
52299 EQUIPMENT	1,495	3,638	1,674	5,880	0		0		0	0	0	0	0
54303 OFFICE SUPPLIES	1,777	1,351	983	2,200	2,000		0		2,000	0	2,000	0	2,000
54319 PROGRAM SUPPLIES	1,595	1,281	677	1,500	1,500		0		1,500	0	1,500	0	1,500
54330 PRINTING	0	0	0	500	375		0		375	0	375	0	375
54332 BOOKS	509	238	0	1,000	500		0		500	0	500	0	500
54399 SUPPLIES	3,881	2,870	1,660	5,200	4,375		0		4,375	0	4,375	0	4,375
54999 ROLLOVER	0	0	0	0	0		-28,724		-28,724	-3,987	-3,987	-3,987	-3,987
55000 ROLLOVER	0	0	0	0	0		-28,724		-28,724	-3,987	-3,987	-3,987	-3,987
54400 PROGRAM EXPENSE	558	386	48	891	800		0		800	0	800	0	800
54412 TRAVEL/TRAINING	107	334	38	700	500		0		500	0	500	0	500
54414 LOCAL MILEAGE	0	0	0	100	100		0		100	0	100	0	100

ATI INITIATIVES (NYS Unit 3160)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
54425	SERVICE CONTRACTS	971	981	0	1,100	1,100	0		1,100	0	1,100	0	1,100
54442	PROFESSIONAL SERVICES	12,825	12,875	6,950	15,666	15,666	0		15,666	0	15,666	0	15,666
54452	POSTAGE	500	0	0	400	400	0		400	0	400	0	400
54472	TELEPHONE	1,761	1,694	979	2,000	2,000	0		2,000	0	2,000	0	2,000
54618	INTERDEPARTMENTAL CHARGE	1,200	428	26	1,200	900	0		900	0	900	0	900
57100	CONTRACTUAL	17,922	16,698	8,041	22,057	21,466	0		21,466	0	21,466	0	21,466
58800	FRINGES	64,360	0	0	65,214	66,790	8,218		75,008	0	66,790	0	66,790
58900	EMPLOYEE BENEFITS	64,360	0	0	65,214	66,790	8,218		75,008	0	66,790	0	66,790
	TOTAL EXPENSE	253,372	199,852	122,678	283,557	257,545	-213		257,332	-3,987	253,558	-3,987	253,558
REVENUE													
41289	OTHER GEN GOVERNMENT	690	660	306	0	0	0		0	0	0	0	0
42199	DEPARTMENTAL INCOME	690	660	306	0	0	0		0	0	0	0	0
43310	PROBATION SERVICES	35,274	36,612	7,638	39,243	34,894	-213		34,681	-3,987	30,907	-3,987	30,907
43999	STATE AID	35,274	36,612	7,638	39,243	34,894	-213		34,681	-3,987	30,907	-3,987	30,907
	TOTAL REVENUE	35,964	37,272	7,944	39,243	34,894	-213		34,681	3,987	30,907	3,987	30,907
	Total NYS Unit Cost	217,408	160,076	114,734	244,314	222,651	0		222,651	0	222,651	0	222,651
	ATI INITIATIVES PROGRAM COST	217,408	160,076	114,734	244,314	222,651	0		222,651	0	222,651	0	222,651

4550 CRIMINAL JUSTICE COORD

Funding Type: Locally Controlled Spending

This program was established specifically for the implementation of various criminal justice grants from NYS and private foundations.

PLNG. & COORD. (CRM.JST.) (NYS Unit 3989)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
EXPENSE													
51000049	PROJECT ASSISTANT	676	0	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	676	0	0	0	0.00	0	0.00	0	0	0	0	0
54333	EDUCATION AND PROMOTION	5,128	1,232	0	0	0	0	0	0	0	0	0	0
54399	SUPPLIES	5,128	1,232	0	0	0	0	0	0	0	0	0	0
54491	SUBCONTRACTS	13,627	0	0	0	0	0	0	0	0	0	0	0
57100	CONTRACTUAL	13,627	0	0	0	0	0	0	0	0	0	0	0
58800	FRINGES	68	0	0	0	0	0	0	0	0	0	0	0
58900	EMPLOYEE BENEFITS	68	0	0	0	0	0	0	0	0	0	0	0
	TOTAL EXPENSE	19,499	1,232	0	0	0	0	0	0	0	0	0	0

Total NYS Unit Cost		19,499	1,232	0	0	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE PREVENT (NYS Unit 3994)		2010												
		2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
51000754	ADMIN SVC COORD	0	5,000	0	0	0	0.00	0	0.00	0	0	0	0	0
51999	PERSONAL SERVICES	0	5,000	0	0	0	0.00	0	0.00	0	0	0	0	0
54442	PROFESSIONAL SERVICES	0	24,721	0	0	0		0		0	0	0	0	0
57100	CONTRACTUAL	0	24,721	0	0	0		0		0	0	0	0	0
	TOTAL EXPENSE	0	29,721	0	0	0		0		0	0	0	0	0
43389	OTHER PUBLIC SAFETY	0	31,621	0	0	0		0		0	0	0	0	0
43999	STATE AID	0	31,621	0	0	0		0		0	0	0	0	0
	TOTAL REVENUE	0	31,621	0	0	0		0		0	0	0	0	0
Total NYS Unit Cost		0	-1,900	0	0	0		0		0	0	0	0	0

STOPS CONTINUATION GRANT (NYS Unit 3996)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000754 ADMIN SVC COORD	5,000	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51999 PERSONAL SERVICES	5,000	0	0	0	0	0.00	0	0.00	0	0	0	0	0	0
54442 PROFESSIONAL SERVICES	22,140	0	0	0	0		0		0	0	0	0	0	0
54491 SUBCONTRACTS	0	0	3,296	6,510	0		0		0	0	0	0	0	0
57100 CONTRACTUAL	22,140	0	3,296	6,510	0		0		0	0	0	0	0	0
58800 FRINGES	2,438	0	0	0	0		0		0	0	0	0	0	0
58900 EMPLOYEE BENEFITS	2,438	0	0	0	0		0		0	0	0	0	0	0
TOTAL EXPENSE	29,578	0	3,296	6,510	0		0		0	0	0	0	0	0
REVENUE														
43389 OTHER PUBLIC SAFETY	29,090	0	3,296	6,510	0		0		0	0	0	0	0	0
43999 STATE AID	29,090	0	3,296	6,510	0		0		0	0	0	0	0	0
TOTAL REVENUE	29,090	0	3,296	6,510	0		0		0	0	0	0	0	0
Total NYS Unit Cost	488	0	0	0	0		0		0	0	0	0	0	0
CRIMINAL JUSTICE COORD PROGRAM COST	19,987	-668	0	0	0		0		0	0	0	0	0	0
Total County Cost	2,199,891	1,414,439	1,202,078	2,303,720	2,273,620	36.80	153,089	3.76	2,426,709	0	2,273,620	0	2,273,620	0

OTR Requests For Probation and Community Justice Department

Priority # 1

OTR Number 084 Reduction in Probation Services State Aid

Reason for Request

The reimbursement rate for Regular State Aid for local probation services has declined from year to year. As per indications prevailing at the time, it was decided to budget state aid at 17.5% for 2009. However, we have been recently informed by NYS DPCA to expect state aid at only 15.5% this year. We have budgeted at the same rate for 2010, and the 2% reduction would translate to a revenue shortfall of \$44,649 distributed across budgeting units 3140, 3141, 3142 and 3160. We propose to make up the entire deficit by using our 2008 Certified Rollover Funds.

If Not Funded

We are already stretched thin and it would indeed be extremely difficult to maintain our level of service in our mandated functions. It would mean the loss of another Probation Officer position, resulting in higher caseloads for everyone. As caseload size increases, service to the probationer under supervision suffers: less home visits/community collateral contacts are done, longer wait in referrals for services, shorter supervision appointments, poor service to the courts in meeting deadlines. See the next OTR for further description.

County Administrator Recommendation

Approve request as onetime rather than target

			Department Requested	County Administrator Recommended	
3140	PROBATION SERVICES	TARGET	3,588	Onetime	3,588
3140	ROLLOVER	ONETIME	-3,588	Onetime	-3,588
3141	PROBATION SERVICES	TARGET	14,272	Onetime	14,272
3141	ROLLOVER	ONETIME	-14,272	Onetime	-14,272
3142	PROBATION SERVICES	TARGET	22,802	Onetime	22,802
3142	ROLLOVER	ONETIME	-22,802	Onetime	-22,802
3160	PROBATION SERVICES	TARGET	3,987	Onetime	3,987
3160	ROLLOVER	ONETIME	-3,987	Onetime	-3,987
Total Onetime			-44,649		0
Total Target			44,649		
Total OTR Request			0		0

Priority # 2

OTR Number 085 Probation Officer

Reason for Request

This position became vacant due to a resignation. The position sits in the Core Criminal Unit which covers the MANDATED SERVICES of supervision and investigation. The caseload of this position consists of approximately 58 probationers and 4-6 pre-sentence investigations ordered by the criminal courts at any one time.

If Not Funded

Not being able to fill this position means that the remaining core Probation Officers will have increased caseload sizes and increased number of pre-sentence investigations to complete. The overall effect is that the Probation Officer will have less time to spend with individual probationers doing evidence based practice work, which has been shown to reduce recidivism. There will be less time to devote to community collateral work, home visits will suffer, and there will be delays in making referrals for services. Having less knowledge of a probationer's activities equates to increased public safety issues in the community and liability issues for the County. Further, an increase in pre-sentence investigations will mean a longer completion turn around time to the courts, resulting in a delay in court proceedings. As such, Probation work will become more reactive than deliberate in its delivery to the probationer. In addition, the full effect of the Rockefeller Drug Law Reform on this department in terms of numbers is unknown at this point in time. As the sentencing reform allows individuals once facing mandatory state incarceration to now be on community based supervision, it is expected that our overall supervision workload and caseload sizes will increase.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
3142	FRINGES	TARGET	21,684	0
3142	PROBATION OFFICER	TARGET	53,541	0
3142	PROBATION SERVICES	TARGET	-9,959	0
3142	ROLLOVER	ONETIME	-15,850	0
Total Onetime			-15,850	
Total Target			65,266	
Total OTR Request			<u><u>49,416</u></u>	<u><u>0</u></u>

Priority # 3

OTR Number 086 Probation Supervisor

Reason for Request

This position has been vacant since July 2008 following the promotion of Supervisor to Director. The position encompasses the direct supervision of four Core Criminal Court Probation Officers, one Senior Probation Officer and one Probation Assistant.

If Not Funded

The department reorganized to accommodate the gap left by not filling the position. The remaining three Supervisors and Deputy Director took on the added responsibility of providing direct supervision to the officers in that unit. The Probation Assistant moved under the direct supervision of the Director of the department. The ratio of Probation Officer to Probation Supervisor is being stretched in the current arrangement. The workload of the Supervisors has obviously increased, attaining deadlines is increasingly difficult and the accuracy, which the department prides itself in, is compromised under this arrangement. In addition, individual attention to employee performance issues is compromised and less scrutiny of cases may lead to increased liability issues for the County. There is less time for the Supervisor to devote to staff training or oversight of day to day practices that could lead to inefficiencies. It should be noted that in addition to retaining the direct supervision of the Probation Assistant, the Director retained the following duties previously held by the unfilled Supervisor position: SORA compliance and quarterly reports to DPCA, DNA collection oversight, review of pre-sentence investigations and assignment of all incoming criminal supervision cases.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
3141	FRINGES	TARGET	5,772	0
3141	PROBATION SERVICES	TARGET	-2,651	0
3141	PROBATION SUPER.	TARGET	14,253	0
3142	FRINGES	TARGET	23,090	0
3142	PROBATION SERVICES	TARGET	-10,604	0
3142	PROBATION SUPER.	TARGET	57,012	0
Total Target			86,872	
Total OTR Request			86,872	0

Priority # 4

OTR Number 087 Transition Workforce Specialist (Jail Re-Entry Initiative/Transition Services - 0.5 FTE)

Reason for Request

In the 2009 budget, 20 hours of this position were part of Target and the remaining 20 hours were covered by one time ATI Bail fees. The target portion of the position covers employment assistance (resumes, interview skills, job referrals, workshops on how to get/keep a job, etc) for the Drug Court participants, Day Reporting participants and other probationers referred by the core criminal units who lack employment. The other 20 hours of the position involve working with inmates in the local jail who have been identified to participate in the jail re-entry initiative as well as other inmates who are seeking employment transitional services prior to their release. The position involves meeting inmates in the jail to prepare them for employment and later follow up services once released.

If Not Funded

THE EMPLOYEE IN THIS POSITION WOULD BE FACING A 0.5 FTE LAY OFF. Employment transition services for incarcerated individuals would cease. The re-entry initiative would be severely compromised as employment is a key piece to reducing recidivism. In view of other related cuts at CJC (see possible cut of 0.5 FTE Security Officer covered in the next OTR and the cut of a 0.5 FTE RN position from target), the physical presence of staff on site at CJC will be diminished. The 2010 budget includes the lay off of the 0.5 FTE RN position, and funding the Transition Workforce Specialist position would offset the resulting loss of office coverage and assist in covering some of the current responsibilities of the RN position.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
3141	FRINGES	TARGET	9,583	0
3141	PROBATION SERVICES	TARGET	-4,401	0
3141	ROLLOVER	ONETIME	-28,843	0
3141	TRANS. WORKFORCE SPEC	TARGET	23,661	0
Total Onetime			-28,843	
Total Target			28,843	
Total OTR Request			0	0

Priority # 5

OTR Number 088 Security Officer (Community Justice Center - 0.5 FTE)

Reason for Request

The Community Justice Center currently has two full time Security Officers who monitor the following populations entering the building: Day Reporting participants, Felony and Misdemeanor Drug Court participants, Family Treatment Court participants and other visitors. As the building is open and non secure (unlike HSB which requires a swipe card to gain entry past the lobby), the Security Officers are the first point of contact for anyone coming into the building. Security is responsible for, among other things, wandering and checking for any weapons carried in by DR participants and the overall safety of all employees and participants in the building. As the client population at CJC is ever changing, it is important to have a security presence to address problems as they arise and to diffuse tense and sometimes volatile situations.

If Not Funded

ONE OF THE SECURITY OFFICERS WOULD BE FACING A 0.5 FTE LAY OFF. This would mean that security coverage at CJC would be drastically reduced and the burden of the unfunded 20 hours would fall upon the remaining Security Officer and other on site staff. It is apprehended that problems that arise will not be handled as expediently as they are now and that conflict and discord will not be remedied as quickly. It should also be noted that several years ago, the Impact of Crime class in the Day Reporting curriculum was given to the Security Officer to teach in an effort to reduce the cost of programming. Loss of 0.5 FTE may result in the class being removed from the curriculum, thus compromising the DR program.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
3160	FRINGES	TARGET	8,218	0
3160	PROBATION SERVICES	TARGET	-3,774	0
3160	ROLLOVER	ONETIME	-24,737	0
3160	SECURITY OFFICER	TARGET	20,293	0
Total Onetime			-24,737	
Total Target			24,737	
Total OTR Request			0	0

Priority # 6

OTR Number 089 Keyboard Specialist (5 months salary & fringe)

Reason for Request

The Department is anticipating the retirement of an employee in this title effective August 2010. The position encompasses visitor reception, restitution collection and receipts, all Family Court data entry, phone coverage, processing of closed files and special projects.

If Not Funded

Over the years, this department has drastically reduced its clerical positions as computers were made available to the Probation Officers, resulting in a shift of the work typically held by the Keyboard Specialist. The duties mentioned above, however, cannot be shifted and remain the core work of that title. If left unfunded, the burden of these duties will have to shift to the remaining clerical titles thus affecting the overall function of the unit: the reception window and customer service may be compromised and it is anticipated that data entry to meet our internal and state standards will suffer.

County Administrator Recommendation

In light of current fiscal conditions, not recommended

			Department Requested	County Administrator Recommended
3141	FRINGES	TARGET	1,116	0
3141	KEYBD SPEC	TARGET	2,756	0
3141	PROBATION SERVICES	TARGET	-512	0
3142	FRINGES	TARGET	4,466	0
3142	KEYBD SPEC	TARGET	11,026	0
3142	PROBATION SERVICES	TARGET	-2,051	0
Total Target			16,801	
Total OTR Request			16,801	0

Probation and Community Justice Department

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
BI, Inc.	Client Services	8,700	8,700	8,700	0
Alcohol & Drug Council of Tompkins County (ADCTC)	Client Services	5,333	5,333	5,333	5,333
Alcohol & Drug Council of Tompkins County (ADCTC)	Client Services	5,555	5,555	5,555	0
Cayuga Addiction Recovery Services (CARS)	Client Services	5,333	5,333	5,333	5,333
Cayuga Addiction Recovery Services (CARS)	Client Services	5,555	5,555	5,555	0
Cornell Cooperative Extension of Tompkins County	Client Services	0	0	2,500	2,500
BI, Inc.	Client Services	5,500	5,500	5,500	2,500
IPPC/Vendor to be determined by dept.	Client Services	3,500	3,500	3,500	3,500
Secure Alert	Client Services	0	0	3,000	6,000
Cornell Cooperative Extension of Tompkins County	Client Services	0	2,500	2,500	2,500
BOCES	Client Services	34,320	34,320	34,320	34,320
Vendor to be determined by department	Client Services	5,333	0	0	0
Various staff members	Administrative Services	120	120	120	120
Lewis Freedman	Client Services	6,000	6,300	6,300	6,300

Probation and Community Justice Department

CONTRACTS

Community Dispute Resolution Center (CDRC)

Client Services

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
5,333	2,666	0	0

Probation and Community Justice Department

MEMBERSHIP

Council of Probation Administrators

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
0	0	100	500

Sheriff's Office

Peter Meskill, Sheriff

779 Warren Road Ithaca, NY, 14850

Phone: 257-1345

Web: <http://www.tompkins-co.org/departments>

Email: pmeskill@tompkins-co.org

The Tompkins County Sheriff's Office, in collaboration with surrounding community agencies, is an active participant in building and strengthening community partnerships that progressively foster the public safety interests of the County's residents and visitors. The Sheriff's Office team continually strives to inspire the confidence and respect of the community it serves, through all-inclusive leadership and accountability. The Sheriff's Office encourages innovative concepts that promote development in new directions, focus on achieving exceptional service to the public, and continually aim to be a model of excellence in the area of law enforcement.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested									
	2007	2008	2009	2010						
Account/Permit Clerk	2.00	2.00	2.00	2.00	Captain	1.00	1.00	1.00	1.00	
Executive Assistant to the Sheriff	1.00	1.00	0.00	0.00	Investigator	3.00	4.00	4.00	4.00	
Keyboard Specialist	1.00	0.00	0.00	0.00	Road Patrol Deputy	26.00	26.00	26.00	26.00	
Secretary	1.00	1.00	1.00	1.00	Senior Investigator	1.00	1.00	1.00	1.00	
Sergeant	6.00	6.00	7.00	7.00	Sheriff	1.00	1.00	1.00	1.00	
Sheriff's Clerk	1.00	1.00	1.00	1.00						
Total:						44.00	44.00	44.00	44.00	

4000 CIVIL DIVISION (SHERIFF)

Funding Type: Mandated Responsibility

The Civil Division of the Tompkins County Sheriff's Office performs administrative, clerical, civil and reception functions for the entire Sheriffs Office. The goal of this division is to manage and maintain all records functions, fulfill all civil functions, and provide administrative support and assistance for the entire Sheriff's Office.

CIVIL (NYS Unit 3110)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg OTR
EXPENSE														
51000003 SHERIFF	77,858	80,428	48,464	83,082	85,823	1.00	0	0.00		85,823	0	85,823	0	85,823
51000352 EXEC ASST TO SHERIFF	39,763	0	0	0	0	0.00	0	0.00		0	0	0	0	0
51000412 SGT-DEPUTY SHERIFF	22,930	69,003	40,590	60,457	60,457	1.00	0	0.00		60,457	0	60,457	0	60,457
51000419 DEPUTY SHERIFF	57,275	57,699	33,938	49,965	49,965	1.00	0	0.00		49,965	0	49,965	0	49,965
51000424 CIVIL/ACCT PER CLERK	82,505	81,812	49,438	80,414	80,414	2.00	0	0.00		80,414	0	80,414	0	80,414
51000425 SECRETARY	41,142	41,296	24,315	40,207	40,207	1.00	0	0.00		40,207	0	40,207	0	40,207
51000429 SHERIFF'S CLERK	41,322	41,476	25,422	40,207	40,207	1.00	0	0.00		40,207	0	40,207	0	40,207
51000431 KEYBOARD SPEC	613	0	0	0	0	0.00	0	0.00		0	0	0	0	0
51200412 SGT-DEPUTY SHERIFF	1,809	4,453	2,161	0	0	0.00	0	0.00		0	0	0	0	0

CIVIL (NYS Unit 3110)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51200419 DEPUTY SHERIFF	3,532	3,480	1,470	5,255	5,255	0.00	0	0.00	5,255	0	5,255	0	5,255	
51200424 CIVIL/ACCT PER CLERK	29	56	60	0	0	0.00	0	0.00	0	0	0	0	0	
51200425 SECRETARY	0	0	3	0	0	0.00	0	0.00	0	0	0	0	0	
51200429 ACCT CLERK/TYPIST	0	0	92	0	0	0.00	0	0.00	0	0	0	0	0	
51300412 SGT-DEPUTY SHERIFF	148	233	55	0	0	0.00	0	0.00	0	0	0	0	0	
51300419 DEPUTY SHERIFF	111	35	19	0	0	0.00	0	0.00	0	0	0	0	0	
51600 LONGEVITY	0	0	0	3,150	3,150	0.00	0	0.00	3,150	0	3,150	0	3,150	
51999 PERSONAL SERVICES	369,037	379,971	226,027	362,737	365,478	7.00	0	0.00	365,478	0	365,478	0	365,478	
52210 OFFICE EQUIPMENT	0	0	610	0	0		0		0	0	0	0	0	
52230 COMPUTER SOFTWARE	0	3,595	2,122	0	0		0		0	0	0	0	0	
52299 EQUIPMENT	0	3,595	2,732	0	0	0	0	0.00	0	0	0	0	0	
54303 OFFICE SUPPLIES	5,493	10,616	4,951	6,400	6,400		0		6,400	0	6,400	0	6,400	
54306 AUTOMOTIVE SUPPLIES	267	96	0	1,000	1,000		0		1,000	0	1,000	0	1,000	
54310 AUTOMOTIVE FUEL	3,500	0	0	0	0		0		0	0	0	0	0	
54319 PROGRAM SUPPLIES	311	288	59	0	0		0		0	0	0	0	0	
54330 PRINTING	1,901	5,429	1,515	3,500	3,500		0		3,500	0	3,500	0	3,500	
54332 BOOKS	247	680	0	350	350		0		350	0	350	0	350	
54340 CLOTHING	812	855	161	2,000	2,000		0		2,000	0	2,000	0	2,000	
54347 AMMUNITION	0	0	0	500	500		0		500	0	500	0	500	
R54347 AMMUNITION	0	0	500	500	0		0		0	0	0	0	0	
54399 SUPPLIES	12,531	17,964	7,186	14,250	13,750	0	0	0.00	13,750	0	13,750	0	13,750	
54400 PROGRAM EXPENSE	0	0	77	0	0		0		0	0	0	0	0	
54402 LEGAL ADVERTISING	188	192	116	400	400		0		400	0	400	0	400	
54412 TRAVEL/TRAINING	2,834	3,725	3,800	6,000	3,000		0		3,000	0	3,000	0	3,000	
54416 MEMBERSHIP DUES	355	345	345	400	400		0		400	0	400	0	400	
54421 AUTO MAINTENACE/REPAIRS	1,000	0	0	1,000	1,000		0		1,000	0	1,000	0	1,000	
54425 SERVICE CONTRACTS	1,300	1,500	875	3,000	3,000		0		3,000	0	3,000	0	3,000	
54442 PROFESSIONAL SERVICES	2,357	600	30	2,000	2,000		0		2,000	0	2,000	0	2,000	
54452 POSTAGE	8,022	9,201	5,759	6,400	6,400		0		6,400	0	6,400	0	6,400	
54472 TELEPHONE	8,453	14,527	5,861	7,500	2,500		0		2,500	0	2,500	0	2,500	
R54412 TRAVEL/TRAINING	0	0	7,500	7,550	0		0		0	0	0	0	0	
57100 CONTRACTUAL	24,509	30,090	24,363	34,250	18,700	0	0	0.00	18,700	0	18,700	0	18,700	

CIVIL (NYS Unit 3110)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
58800	FRINGES	143,427	0	0	0	148,019		0		148,019	0	148,019	0	148,019
58900	EMPLOYEE BENEFITS	143,427	0	0	0	148,019		0		148,019	0	148,019	0	148,019
TOTAL EXPENSE		549,504	431,620	260,308	411,237	545,947		0		545,947	0	545,947	0	545,947
REVENUE														
41510	SHERIFF FEES	157,486	162,102	87,132	140,000	140,000		0		140,000	0	140,000	0	140,000
42199	DEPARTMENTAL INCOME	157,486	162,102	87,132	140,000	140,000		0		140,000	0	140,000	0	140,000
42590	PERMITS	2,586	3,383	2,243	2,500	2,500		0		2,500	0	2,500	0	2,500
42599	LICENSE & PERMITS	2,586	3,383	2,243	2,500	2,500		0		2,500	0	2,500	0	2,500
TOTAL REVENUE		160,072	165,485	89,375	142,500	142,500		0		142,500	0	142,500	0	142,500
Total NYS Unit Cost		389,432	266,135	162,933	260,687	403,447		0		403,447	0	403,447	0	403,447
CIVIL DIVISION (SHERIFF) PROGRAM COST		389,432	266,135	162,933	260,687	403,447		0		403,447	0	403,447	0	403,447

4200 LAW ENFORCEMENT DIVISION

Funding Type: Locally Controlled Spending

The Tompkins County Sheriff's Office is an active participant in building and strengthening community partnerships that foster public safety and provides for a better quality of life. We continually strive to inspire confidence and respect of our community through inclusive leadership and accountability. We encourage innovative thinking that focus on achieving exceptional service and aspire to be a model of law enforcement excellence.

We accomplish our goals and objectives by delivering professional county wide law enforcement presence through routine patrol with the goal of answering complaints in a timely manner and conduct thorough and professional investigations of complaints, serious crime and incidents to minimize risk and injury and maximize quality of life. We also put into practice pro-active traffic patrols that are proven to reduce death and injuries related to traffic accidents and promote and participate in pro-active programs that increase awareness to prevent crime and minimize injury. We routinely work cooperatively with other public safety agencies in order to provide great service with minimal duplication and cost.

Handwritten notes: 115,677, 244,892, 233,421, 7

LAW ENFORCEMENT DIVISION (NYS Unit 3113)

					2010									
		2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
		Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE														
51000	REGULAR PAY	-3,600	-70	0	0	0	0.00	0	0.00	0	0	0	0	0
51000193	CAPT DEP SHERIFF	75,015	100,861	47,175	78,392	78,392	1.00	0	0.00	78,392	0	78,392	0	78,392
51000412	SGT-DEPUTY SHERIFF	416,664	435,808	261,504	362,742	362,742	6.00	0	0.00	362,742	0	362,742	0	362,742
51000413	CRIM. INVESTIGATOR	176,643	224,500	168,814	241,828	241,828	4.00	0	0.00	241,828	0	241,828	0	241,828
51000417	SR. CRIM. INVEST.	75,720	31,002	45,171	66,502	66,502	1.00	0	0.00	66,502	0	66,502	0	66,502
51000419	DEPUTY SHERIFF	1,316,388	1,326,550	796,372	1,249,125	1,199,160	24.00	49,965	1.00	1,249,125	49,965	1,249,125	49,965	1,249,125
51200412	SGT-DEPUTY SHERIFF	42,741	42,822	21,014	85,932	65,932	0.00	0	0.00	65,932	0	65,932	0	65,932
51200413	CRIM. INVESTIGATOR	14,041	20,596	13,658	42,180	32,180	0.00	0	0.00	32,180	0	32,180	0	32,180
51200417	SR. CRIM. INVEST.	3,959	1,959	4,082	18,152	18,152	0.00	0	0.00	18,152	0	18,152	0	18,152
51200419	DEPUTY SHERIFF	109,176	117,970	57,708	252,863	232,863	0.00	15,000	0.00	247,863	0	232,863	0	232,863

LAW ENFORCEMENT DIVISION (NYS Unit 3113)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51300412 SGT-DEPUTY SHERIFF	7,983	9,092	5,255	10,159	10,159	0.00	0	0.00	10,159	0	10,159	0	10,159	
51300413 CRIM. INVESTIGATOR	1,140	1,687	1,329	6,692	6,692	0.00	0	0.00	6,692	0	6,692	0	6,692	
51300417 SR. CRIM. INVES	125	54	189	611	611	0.00	0	0.00	611	0	611	0	611	
51300419 DEPUTY SHERIFF	30,019	31,333	18,520	47,431	47,431	0.00	0	0.00	47,431	0	47,431	0	47,431	
51500412 SGT-DEPUTY SHERIFF	16,974	0	0	0	0	0.00	0	0.00	0	0	0	0	0	
51500413 CRIM INVESTIGATOR	6,046	25,578	0	0	0	0.00	0	0.00	0	0	0	0	0	
51500419 DEPUTY SHERIFF	18,112	14,137	5,141	6,521	6,521	0.00	0	0.00	6,521	0	6,521	0	6,521	
51600 LONGEVITY	0	0	0	5,960	5,960	0.00	0	0.00	5,960	0	5,960	0	5,960	
51999 PERSONAL SERVICES	2,307,146	2,383,879	1,445,932	2,475,090	2,375,125	36.00	64,965	1.00	2,440,090	49,965	2,425,090	49,965	2,425,090	
52206 COMPUTER EQUIPMENT	22,737	32,126	613	6,844	2,649		0		2,649	0	2,649	0	2,649	
52210 OFFICE EQUIPMENT	231	0	0	0	0		0		0	0	0	0	0	
52214 OFFICE FURNISHINGS	0	2,614	269	0	0		0		0	0	0	0	0	
52220 DEPARTMENTAL EQUIPMENT	87,474	38,243	7,318	15,000	5,500		0		5,500	0	5,500	0	5,500	
52222 COMMUNICATIONS EQUIP	1,760	2,664	1,473	5,000	2,950		0		2,950	0	2,950	0	2,950	
52230 COMPUTER SOFTWARE	299	50,574	0	2,500	1,500		0		1,500	0	1,500	0	1,500	
52231 VEHICLES	175,856	182,632	137,527	215,000	0		185,000		185,000	112,000	112,000	112,000	112,000	
R52220 DEPARTMENTAL EQUIPMENT	0	3,458	0	1,424	0		0		0	0	0	0	0	
R52222 COMMUNICATIONS EQUIP	0	0	1,000	1,000	0		0		0	0	0	0	0	
R52230 COMPUTER SOFTWARE	0	0	6,875	6,875	0		0		0	0	0	0	0	
R52231 VEHICLES	17,095	18,262	0	0	0		0		0	0	0	0	0	
52299 EQUIPMENT	305,452	330,573	155,075	253,643	12,599		185,000		197,599	112,000	124,599	112,000	124,599	
54303 OFFICE SUPPLIES	6,026	4,603	2,772	4,850	4,850		0		4,850	0	4,850	0	4,850	
54306 AUTOMOTIVE SUPPLIES	16,243	13,289	5,823	13,457	13,457		0		13,457	0	13,457	0	13,457	
54310 AUTOMOTIVE FUEL	107,495	137,000	40,929	155,000	70,000		0		70,000	0	70,000	0	70,000	
54311 MAINTENANCE	206	323	2,987	1,500	1,500		0		1,500	0	1,500	0	1,500	
54319 PROGRAM SUPPLIES	24,677	21,078	14,989	18,750	15,000		0		15,000	0	15,000	0	15,000	
54330 PRINTING	2,300	670	932	4,850	4,850		0		4,850	0	4,850	0	4,850	
54332 BOOKS	77	467	251	750	750		0		750	0	750	0	750	
54340 CLOTHING	23,807	19,418	11,505	18,500	18,500		0		18,500	0	18,500	0	18,500	
54346 NAVIGATION	5,165	4,587	4,737	6,500	2,500		0		2,500	0	2,500	0	2,500	
54347 AMMUNITION	0	0	0	6,000	6,000		0		6,000	0	6,000	0	6,000	
R54306 AUTOMOTIVE SUPPLIES	1,185	0	0	0	0		0		0	0	0	0	0	

LAW ENFORCEMENT DIVISION (NYS Unit 3113)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010							
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR
EXPENSE												
R54319	PROGRAM SUPPLIES	0	4,122	844	844	0	0	0	0	0	0	0
R54340	CLOTHING	260	0	67	265	0	0	0	0	0	0	0
R54347	AMMUNITION	0	5,000	5,000	5,000	0	0	0	0	0	0	0
54399	SUPPLIES	187,441	210,557	90,836	236,266	137,407	0	137,407	0	137,407	0	137,407
54999	ROLLOVER	0	0	0	0	0	-22,114	-22,114	-22,114	-22,114	-22,114	-22,114
55000	ROLLOVER	0	0	0	0	0	-22,114	-22,114	-22,114	-22,114	-22,114	-22,114
54400	PROGRAM EXPENSE	0	0	430	0	0	0	0	0	0	0	0
54402	LEGAL ADVERTISING	0	0	0	400	400	0	400	0	400	0	400
54412	TRAVEL/TRAINING	11,301	28,236	12,494	17,500	9,000	0	9,000	0	9,000	0	9,000
54421	AUTO MAINTENANCE/REPAIRS	40,217	55,327	44,833	48,000	63,000	0	63,000	0	63,000	0	63,000
54425	SERVICE CONTRACTS	1,078	1,570	693	1,500	1,500	0	1,500	0	1,500	0	1,500
54442	PROFESSIONAL SERVICES	992	15,053	106	0	0	0	0	0	0	0	0
54452	POSTAGE	1,065	849	369	700	700	0	700	0	700	0	700
54472	TELEPHONE	7,851	9,260	8,105	14,200	14,200	0	14,200	0	14,200	0	14,200
54485	CONFIDENTIAL INVESTIGATIO	191	0	0	0	0	0	0	0	0	0	0
R54412	TRAVEL/TRAINING	800	0	0	360	0	0	0	0	0	0	0
R54442	PROFESSIONAL SERVICES	0	0	8,750	13,750	0	0	0	0	0	0	0
57100	CONTRACTUAL	63,495	110,295	75,780	96,410	88,800	0	88,800	0	88,800	0	88,800
58800	FRINGES	895,412	0	0	0	961,926	26,311	988,237	20,236	982,162	20,236	982,162
58900	EMPLOYEE BENEFITS	895,412	0	0	0	961,926	26,311	988,237	20,236	982,162	20,236	982,162
	TOTAL EXPENSE	3,758,946	3,035,304	1,767,623	3,061,409	3,575,857	254,162	3,830,019	160,087	3,735,944	160,087	3,735,944
REVENUE												
42665	SALE OF EQUIPMENT	35,975	22,035	29,430	20,000	20,000	0	20,000	0	20,000	0	20,000
42680	INSURANCE RECOVERIES	8,425	5,015	0	0	0	0	0	0	0	0	0
42699	SALE OF PROPERTY/COMPEN F	44,400	27,050	29,430	20,000	20,000	0	20,000	0	20,000	0	20,000
42701	REFUND OF PRIOR YR EXPENS	8,500	264	120	0	0	0	0	0	0	0	0
42705	GIFTS & DONATIONS	112	0	975	0	0	0	0	0	0	0	0
42770	OTHER MISCELL REVENUES	71,824	34,763	26,040	40,000	40,000	0	40,000	0	40,000	0	40,000
42799	MISCELL LOCAL SOURCES	80,436	35,027	27,135	40,000	40,000	0	40,000	0	40,000	0	40,000
42801	INTERFUND REVENUES	207,190	222,154	112,336	240,000	240,000	0	240,000	0	240,000	0	240,000
42899	INTERFUND REVENUES	207,190	222,154	112,336	240,000	240,000	0	240,000	0	240,000	0	240,000
43315	NAVIGATION	22,084	26,109	0	20,000	0	0	0	0	0	0	0
43389	OTHER PUBLIC SAFETY	-3,619	228	0	25,000	25,000	0	25,000	0	25,000	0	25,000

LAW ENFORCEMENT DIVISION (NYS Unit 3113)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
43999 STATE AID	18,465	26,337	0	45,000	25,000		0		25,000	0	25,000	0	25,000
44389 OTHER PUBLIC SAFETY AID	25,938	11,427	70,383	0	0		0		0	0	0	0	0
44999 FEDERAL AID	25,938	11,427	70,383	0	0		0		0	0	0	0	0
TOTAL REVENUE	376,429	321,995	239,284	345,000	325,000		0		325,000	0	325,000	0	325,000
Total NYS Unit Cost	3,363,177	2,682,467	1,505,803	2,686,891	3,250,857		254,162		3,505,019	160,087	3,410,944	160,087	3,410,944
LAW ENFORCEMENT DIVISION PROGRAM COST	3,363,177	2,682,467	1,505,803	2,686,891	3,250,857		254,162		3,505,019	160,087	3,410,944	160,087	3,410,944
<i>Total County Cost</i>	<i>3,752,609</i>	<i>2,948,602</i>	<i>1,668,736</i>	<i>2,947,578</i>	<i>3,654,304</i>	<i>43.00</i>	<i>254,162</i>	<i>1.00</i>	<i>3,908,466</i>	<i>160,087</i>	<i>3,814,391</i>	<i>160,087</i>	<i>3,814,391</i>

OTR Requests For Sheriff's Office

Priority # 1

OTR Number 090 Deputy Sheriff position

Reason for Request

In order to meet the budget reduction have reduced staff by one Deputy Sheriff position

If Not Funded

Our current level of staffing is inadequate for our workload and has been for some time; further reductions of staffing will make it even harder to fulfill our task of serving and protecting the residents of Tompkins County.

County Administrator Recommendation

Approve departmental request, adjusted by the deduction of \$15,000 in overtime and associated benefits. The cost of restoring the position is offset by savings resulting from the recent variance issued by the State Commission on Corrections that will significantly reduce the number and cost of prisoner board-outs.

	Department Requested	County Administrator Recommended
3113 DEPUTY SHERIFF	TARGET 49,965	Target 49,965
3113 DEPUTY SHERIFF	TARGET 15,000	0
3113 FRINGES	TARGET 26,311	Target 20,236
Total Target	91,276	70,201
Total OTR Request	91,276	70,201

Priority # 2

OTR Number 091 Vehicle Purchase

Reason for Request

Due to the number of miles and age of the fleet, need to replace aging vehicles to insure the safety of the officers and the prisoners.

If Not Funded

Will pay higher maintenance and repair costs due to the age and the mileage of the vehicles.

County Administrator Recommendation

Approve a lower number of vehicles than requested by the Sheriff, applying both onetime rollover funds and a portion of the savings resulting from the recent variance issued by the State Commission on Corrections that will significantly reduce the number and cost of prisoner board-outs.

		Department Requested		County Administrator Recommended	
3113	ROLLOVER	ONETIME	-22,114	Onetime	-22,114
3113	VEHICLES		0	Onetime	22,000
3113	VEHICLES	TARGET	185,000	Target	90,000
Total Onetime			-22,114		-114
Total Target			185,000		90,000
Total OTR Request			<u><u>162,886</u></u>		<u><u>89,886</u></u>

Sheriff's Office

CONTRACTS

		<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
wte	software maintenance	1,000	2,000	2,000	0
Annese	teletype	2,000	1,000	1,000	0
Arch paging	paging	2,000	1,000	1,000	0
Softcode		0	0	0	4,000

Sheriff's Office

MEMBERSHIP

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
SNYPJOA	50	50	50	50
Icap	100	100	100	100
New york state sheriff's association	250	250	250	250

Sheriff's Office - Jail

Peter Meskill, Sheriff
779 Warren Road Ithaca, NY, 14850

Phone: 257-1345
Email: pmeskill@tompkins-co.org

It is the responsibility of the Corrections Division of the Tompkins County Sheriff's Office to provide a safe and secure environment for inmates committed to the custody of the Sheriff, as well as for inmates, staff, and visitors.

Job Title	Full Time Equivalent									
	2007	2008	2009	2010						
Chief of Corrections	1.00	1.00	1.00	1.00	Cook	1.75	1.75	1.75	1.50	
Corporal	1.00	1.00	1.00	1.00	Corrections Officers	32.00	33.00	33.00	33.00	
Lieutenant	1.00	1.00	1.00	1.00	Nurse	1.00	1.00	1.00	1.00	
Sergeant	5.00	5.00	5.00	5.00	Undersheriff	1.00	1.00	1.00	1.00	
Total:						43.75	44.75	44.75	44.50	

4400 CORRECTIONS

Funding Type: Mandated Responsibility

The Corrections Division of the Tompkins County Sheriff's Office provides detention of all remanded to the Tompkins County Jail by the various courts in Tompkins County. Our goal is to provide a safe and secure facility for inmates, staff, and visitors.

We work with various outside agencies such as DSS, Mental Health, Probation, BOCES, and private not for profit organizations such as OAR, AA, and various providers of religious services. The purpose is to offer inmates structure, education, and alternative ideas to criminal habits and lifestyles so when they return to our community after their release they can aspire to be productive law abiding citizens and have the tools necessary to strive to do so.

CORRECTIONS (NYS Unit 3150)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000184 CORR LIEUTENANT	56,347	58,246	35,894	58,898	58,898	1.00	0	0.00	58,898	0	58,898	0	58,898	
51000219 UNDERSHERIFF	81,910	103,167	52,316	86,229	86,229	1.00	0	0.00	86,229	0	86,229	0	86,229	
51000290 CHIEF CORR OFFICER	68,195	70,493	43,386	71,265	71,265	1.00	0	0.00	71,265	0	71,265	0	71,265	
51000401 CORRECTIONS CORP	51,270	55,737	31,388	46,336	46,336	1.00	0	0.00	46,336	0	46,336	0	46,336	
51000403 COOK (JAIL)	21,477	25,391	11,849	29,678	29,678	0.50	0	0.00	29,678	0	29,678	0	29,678	
51000406 CORRECTIONS OFFIC.	1,451,594	1,574,643	945,313	1,437,766	1,437,766	33.00	0	0.00	1,437,766	0	1,437,766	0	1,437,766	
51000411 CORRECTIONS SGT.	264,760	262,176	150,811	250,580	250,580	5.00	0	0.00	250,580	0	250,580	0	250,580	
51000421 HEAD COOK, JAIL	41,849	43,355	25,032	42,319	42,319	1.00	0	0.00	42,319	0	42,319	0	42,319	
51000707 JAIL NURSE	50,228	52,585	32,220	53,541	53,541	1.00	0	0.00	53,541	0	53,541	0	53,541	
51200401 CORRECTIONS CORP	3,459	4,395	1,819	3,108	3,108	0.00	0	0.00	3,108	0	3,108	0	3,108	

CORRECTIONS (NYS Unit 3150)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51200403 COOK (JAIL)	360	300	289	0	0	0.00	0	0.00	0	0	0	0	0	0
51200406 CORRECTIONS OFFICER	109,024	102,154	46,245	144,272	144,272	0.00	0	0.00	144,272	0	144,272	0	144,272	144,272
51200411 CORRECTIONS SGT	16,010	16,587	7,494	25,000	25,000	0.00	0	0.00	25,000	0	25,000	0	25,000	25,000
51200421 HEAD COOK, JAIL	1,116	671	384	0	0	0.00	0	0.00	0	0	0	0	0	0
51300401 CORRECTIONS CORP.	264	394	133	0	0	0.00	0	0.00	0	0	0	0	0	0
51300406 CORRECTIONS OFFICER	32,460	33,222	20,481	35,755	35,755	0.00	0	0.00	35,755	0	35,755	0	35,755	35,755
51300411 CORRECTIONS SGT	6,362	6,130	3,672	1,100	1,100	0.00	0	0.00	1,100	0	1,100	0	1,100	1,100
51500406 CORRECTIONS OFFIC.	60,199	23,342	7,495	0	0	0.00	0	0.00	0	0	0	0	0	0
51600 LONGEVITY	0	0	0	1,400	1,400	0.00	0	0.00	1,400	0	1,400	0	1,400	1,400
51999 PERSONAL SERVICES	2,316,884	2,432,988	1,416,221	2,287,247	2,287,247	44.50	0	0.00	2,287,247	0	2,287,247	0	2,287,247	2,287,247
52206 COMPUTER EQUIPMENT	9,058	0	0	2,000	2,000		0		2,000	0	2,000	0	2,000	2,000
52210 OFFICE EQUIPMENT	0	161	0	0	0		0		0	0	0	0	0	0
52214 OFFICE FURNISHINGS	633	0	65	1,000	1,000		0		1,000	0	1,000	0	1,000	1,000
52220 DEPARTMENTAL EQUIPMENT	1,067	3,969	1,965	10,000	10,000		0		10,000	0	10,000	0	10,000	10,000
52222 COMMUNICATIONS EQUIP	2,046	1,552	1,324	2,000	2,000		0		2,000	0	2,000	0	2,000	2,000
52230 COMPUTER SOFTWARE	974	0	0	0	0		0		0	0	0	0	0	0
52231 VEHICLES	29,715	200	24,600	25,000	0		0		0	0	0	0	0	0
R52222 COMMUNICATIONS EQUIP	0	0	0	137	0		0		0	0	0	0	0	0
R52231 VEHICLES	4,534	0	0	0	0		0		0	0	0	0	0	0
52299 EQUIPMENT	48,027	5,882	27,954	40,137	15,000		0		15,000	0	15,000	0	15,000	15,000
54303 OFFICE SUPPLIES	4,674	3,661	2,385	7,500	7,500		0		7,500	0	7,500	0	7,500	7,500
54306 AUTOMOTIVE SUPPLIES	29	636	229	3,000	3,000		0		3,000	0	3,000	0	3,000	3,000
54310 AUTOMOTIVE FUEL	22,351	33,193	15,555	50,000	50,000		0		50,000	0	50,000	0	50,000	50,000
54311 MAINTENANCE	10,601	8,722	2,491	11,000	11,000		0		11,000	0	11,000	0	11,000	11,000
54319 PROGRAM SUPPLIES	22,289	51,997	35,042	27,500	27,500		0		27,500	0	27,500	0	27,500	27,500
54330 PRINTING	3,712	3,622	2,205	4,000	4,000		0		4,000	0	4,000	0	4,000	4,000
54332 BOOKS	14,240	16,817	5,615	10,000	10,000		0		10,000	0	10,000	0	10,000	10,000
54340 CLOTHING	17,044	18,182	11,370	18,000	18,000		0		18,000	0	18,000	0	18,000	18,000
54342 FOOD	183,470	182,616	106,548	180,000	180,000		0		180,000	0	180,000	0	180,000	180,000
54347 AMMUNITION	17	0	0	4,000	4,000		0		4,000	0	4,000	0	4,000	4,000
R54340 CLOTHING	432	0	0	0	0		0		0	0	0	0	0	0
R54347 AMMUNITION	0	4,366	2,639	2,639	0		0		0	0	0	0	0	0

CORRECTIONS (NYS Unit 3150)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
54399	SUPPLIES	278,859	323,812	184,079	317,639	315,000		0		315,000	0	315,000	0	315,000
54402	LEGAL ADVERTISING	331	0	15	0	0		0		0	0	0	0	0
54412	TRAVEL/TRAINING	4,810	6,959	7,246	6,195	6,196		0		6,196	0	6,196	0	6,196
54421	AUTO MAINTENACE/REPAIRS	8,526	4,766	0	4,500	4,500		0		4,500	0	4,500	0	4,500
54425	SERVICE CONTRACTS	8,938	11,254	11,254	12,500	12,500		0		12,500	0	12,500	0	12,500
54439	PRISONER CLOTHING	5,285	3,442	10,036	10,500	10,500		0		10,500	0	10,500	0	10,500
54442	PROFESSIONAL SERVICES	693	5,011	1,678	4,000	4,000		0		4,000	0	4,000	0	4,000
54452	POSTAGE	596	411	263	500	500		0		500	0	500	0	500
54462	INSURANCE	0	0	0	100	100		0		100	0	100	0	100
54472	TELEPHONE	14,562	6,527	1,580	9,000	9,000		0		9,000	0	9,000	0	9,000
R54412	TRAVEL/TRAINING	150	0	99	99	0		0		0	0	0	0	0
R54439	PRISONER CLOTHING	0	0	0	369	0		0		0	0	0	0	0
57100	CONTRACTUAL	43,891	38,370	32,171	47,763	47,296		0		47,296	0	47,296	0	47,296
58800	FRINGES	899,277	0	0	0	926,335		0		926,335	0	926,335	0	926,335
58900	EMPLOYEE BENEFITS	899,277	0	0	0	926,335		0		926,335	0	926,335	0	926,335
	TOTAL EXPENSE	3,586,938	2,801,052	1,660,425	2,692,786	3,590,878		0		3,590,878	0	3,590,878	0	3,590,878

CORRECTIONS (NYS Unit 3150)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010								
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
REVENUE													
42450 COMMISSIONS	29,636	24,272	15,318	25,000	25,000		0		25,000	0	25,000	0	25,000
42499 USE OF MONEY & PROPERTY	29,636	24,272	15,318	25,000	25,000		0		25,000	0	25,000	0	25,000
42680 INSURANCE RECOVERIES	6,340	0	0	0	0		0		0	0	0	0	0
42699 SALE OF PROPERTY/COMPEN F	6,340	0	0	0	0		0		0	0	0	0	0
42701 REFUND OF PRIOR YR EXPENS	322	7,750	0	0	0		0		0	0	0	0	0
42770 OTHER MISCELL REVENUES	4,400	6,690	3,944	0	0		0		0	0	0	0	0
42799 MISCELL LOCAL SOURCES	4,722	14,440	3,944	0	0		0		0	0	0	0	0
43389 OTHER PUBLIC SAFETY	20	0	0	0	0		0		0	0	0	0	0
43390 REIMB STATE PRISONERS	118,813	63,846	0	120,000	0		0		0	0	0	0	0
43391 CNR/INMATE MEALS	747	132	1,516	4,000	4,000		0		4,000	0	4,000	0	4,000
43999 STATE AID	119,580	63,978	1,516	124,000	4,000		0		4,000	0	4,000	0	4,000
44391 CNR/INMATE MEALS	17,332	4,027	1,810	0	0		0		0	0	0	0	0
44999 FEDERAL AID	17,332	4,027	1,810	0	0		0		0	0	0	0	0
TOTAL REVENUE	177,610	106,717	22,588	149,000	29,000		0		29,000	0	29,000	0	29,000
Total NYS Unit Cost	3,404,212	2,689,969	1,635,099	2,540,542	3,561,878		0		3,561,878	0	3,561,878	0	3,561,878
CORRECTIONS PROGRAM COST	3,404,212	2,689,969	1,635,099	2,540,542	3,561,878		0		3,561,878	0	3,561,878	0	3,561,878

This funding provides for contractual medical care and pharmaceutical services and provides minimal dollars for boarding inmates with mental health conditions to a specialized facility.

MEDICAL AND BOARDING (NYS Unit 3151)

					2010														
	2007	2008	2009	2009	Target/ Base	FTE	Req	OTR	FTE	Total Req	Rec	OTR	Total Rec	Leg	OTR	Leg	App	Total	
	Actual	Actual	YTD	Modified	Budget														
EXPENSE																			
54319	PROGRAM SUPPLIES	0	610	0	0	0		0		0	0	0	0	0	0		0	0	0
54399	SUPPLIES	0	610	0	0	0		0		0	0	0	0	0	0		0	0	0
54442	PROFESSIONAL SERVICES	194,327	232,376	93,368	236,162	274,040		0		274,040	0	0	274,040	0	0		0	0	274,040
54452	POSTAGE	5	0	0	0	0		0		0	0	0	0	0	0		0	0	0
54462	INSURANCE	4,540	4,657	4,949	0	0		0		0	0	0	0	0	0		0	0	0
54469	BOARDING OF PRISONERS	302,690	349,979	140,742	25,960	25,960		0		25,960	0	0	25,960	0	0		0	0	25,960
57100	CONTRACTUAL	501,562	587,012	239,059	262,122	300,000		0		300,000	0	0	300,000	0	0		0	0	300,000
	TOTAL EXPENSE	501,562	587,622	239,059	262,122	300,000		0		300,000	0	0	300,000	0	0		0	0	300,000
REVENUE																			
42701	REFUND OF PRIOR YR EXPENS	0	288	0	0	0		0		0	0	0	0	0	0		0	0	0
42799	MISCELL LOCAL SOURCES	0	288	0	0	0		0		0	0	0	0	0	0		0	0	0
44389	OTHER PUBLIC SAFETY AID	0	0	2,956	0	0		0		0	0	0	0	0	0		0	0	0
	TOTAL REVENUE	0	288	2,956	0	0		0		0	0	0	0	0	0		0	0	0
	Total NYS Unit Cost	501,562	587,334	236,103	262,122	300,000		0		300,000	0	0	300,000	0	0		0	0	300,000
	MEDICAL AND BOARDING PROGRAM COST	501,562	587,334	236,103	262,122	300,000		0		300,000	0	0	300,000	0	0		0	0	300,000
	Total County Cost	3,905,774	3,277,303	1,871,202	2,802,664	3,861,878	44.50	0	0.00	3,861,878	0	0	3,861,878	0	0		0	0	3,861,878

Sheriff's Office - Jail
CONTRACTS

Black Creek

Software maintenance

	2007	2008	2009	2010
	8,500	8,800	10,000	11,000

STOP DWI

Gwen Wilkinson, District Attorney
320 N. Tioga Street Ithaca, NY, 14850

Phone: 274-5461

Web: <http://www.tompkins-co.org/districtattorney>

Email:

Since January 2007 the STOP-DWI program of Tompkins County has been under the administration of the District Attorney's Office.

Job Title	Full Time Equivalent 2007-2009 Actual and 2010 Requested			
	2007	2008	2009	2010
Coordinator	0.50	0.50	0.00	0.00
Total:	0.50	0.50	0.00	0.00

3900 STOP DWI Funding Type: Locally Controlled Spending

Since January 2007 the STOP-DWI program has been under the administration of the District Attorney's Office. The sole source of funding is fine revenue collected from convicted drunken drivers in Tompkins County Courts. There is no tax dollars used in STOP-DWI projects.

STOP-DWI works closely with the ten local police agencies in the County to provide high visibility through dedicated DWI patrols and public activities. Equipment is purchased and provided to the agencies to aid in enforcement. Contracts are produced yearly related to each agencies funding.

A large focus of the STOP-DWI program is community outreach. Television and newspaper ads, public speaking engagements and distribution of videos, written materials and posters are all currently being used as forms of reaching the public. STOP-DWI creates and supports prom and graduation anti-impairment campaigns for each of the local area high schools.

The STOP-DWI program currently funds 100% of a position in the District Attorney's Office dedicated solely to processing incoming DWI files. Statistical data is obtained from each file and compiled to evaluate the trends and the effectiveness of the current course of action.

STOP-DWI participates in the Victim Impact Panel held three times per year, in which convicted drunk drivers are ordered to attend by the courts.

STOP DWI (NYS Unit 4250)

	2007 Actual	2008 Actual	2009 YTD	2009 Modified Budget	2010									
					Target/ Base Budget	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total	
EXPENSE														
51000 REGULAR PAY	0	27,962	0	0	0	0.00	0	0.00	0	0	0	0	0	0
51000223 STOP-DWI COORD.	0	0	0	0	29,887	0.00	0	0.00	29,887	0	29,887	0	29,887	0
51999 PERSONAL SERVICES	0	27,962	0	0	29,887	0.00	0	0.00	29,887	0	29,887	0	29,887	0
52220 DEPARTMENTAL EQUIPMENT	13,844	20,201	18,213	72,345	34,000		0		34,000	0	34,000	0	34,000	0
52230 COMPUTER SOFTWARE	0	0	0	24,358	0		0		0	0	0	0	0	0
52299 EQUIPMENT	13,844	20,201	18,213	96,703	34,000		0		34,000	0	34,000	0	34,000	0
54303 OFFICE SUPPLIES	650	806	122	2,000	2,000		0		2,000	0	2,000	0	2,000	0
54319 PROGRAM SUPPLIES	1,949	1,978	1,842	3,000	3,000		0		3,000	0	3,000	0	3,000	0
54330 PRINTING	1,077	875	0	2,200	2,200		0		2,200	0	2,200	0	2,200	0

STOP DWI (NYS Unit 4250)

					2010												
					2007	2008	2009	2009	Target/ Base	FTE	Req OTR	FTE	Total Req	Rec OTR	Total Rec	Leg OTR	Leg App Total
					Actual	Actual	YTD	Modified Budget	Budget								
EXPENSE																	
54332	BOOKS	585	75	0	1,000	1,000	0	1,000	1,000	0	0	1,000	0	1,000	0	1,000	
54333	EDUCATION AND PROMOTION	3,972	5,522	3,639	12,500	12,500	0	12,500	12,500	0	0	12,500	0	12,500	0	12,500	
54342	FOOD	988	184	0	1,600	1,600	0	1,600	1,600	0	0	1,600	0	1,600	0	1,600	
R54319	PROGRAM SUPPLIES	157	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
54399	SUPPLIES	9,378	9,440	5,603	22,300	22,300	0	22,300	22,300	0	0	22,300	0	22,300	0	22,300	
54400	PROGRAM EXPENSE	2,705	4,226	538	7,000	2,400	0	2,400	2,400	0	0	2,400	0	2,400	0	2,400	
54402	LEGAL ADVERTISING	1,500	2,000	2,000	2,000	2,000	0	2,000	2,000	0	0	2,000	0	2,000	0	2,000	
54412	TRAVEL/TRAINING	1,801	1,270	0	1,000	1,000	0	1,000	1,000	0	0	1,000	0	1,000	0	1,000	
54414	LOCAL MILEAGE	97	253	0	800	800	0	800	800	0	0	800	0	800	0	800	
54416	MEMBERSHIP DUES	542	610	534	650	650	0	650	650	0	0	650	0	650	0	650	
54442	PROFESSIONAL SERVICES	38,573	108,693	17,622	113,976	130,104	0	130,104	130,104	0	0	130,104	0	130,104	0	130,104	
54452	POSTAGE	68	75	0	1,000	1,000	0	1,000	1,000	0	0	1,000	0	1,000	0	1,000	
54472	TELEPHONE	142	276	38	1,000	500	0	500	500	0	0	500	0	500	0	500	
54618	INTERDEPARTMENTAL CHARGE	0	0	0	11,207	17,104	0	17,104	17,104	0	0	17,104	0	17,104	0	17,104	
R54442	PROFESSIONAL SERVICES	0	3,000	3,500	13,000	0	0	0	0	0	0	0	0	0	0	0	
57100	CONTRACTUAL	45,428	120,403	24,232	151,633	155,558	0	155,558	155,558	0	0	155,558	0	155,558	0	155,558	
	TOTAL EXPENSE	68,650	178,006	48,048	270,636	241,745	0	241,745	241,745	0	0	241,745	0	241,745	0	241,745	
REVENUE																	
42615	STOP DWI FINES	177,862	176,035	104,035	211,291	241,745	0	241,745	241,745	0	0	241,745	0	241,745	0	241,745	
42639	FINES & FORFEITURES	177,862	176,035	104,035	211,291	241,745	0	241,745	241,745	0	0	241,745	0	241,745	0	241,745	
42705	GIFTS & DONATIONS	0	200	0	0	0	0	0	0	0	0	0	0	0	0	0	
42799	MISCELL LOCAL SOURCES	0	200	0	0	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL REVENUE	177,862	176,235	104,035	211,291	241,745	0	241,745	241,745	0	0	241,745	0	241,745	0	241,745	
Total NYS Unit Cost		-109,369	-1,229	-59,487	46,345	0	0	0	0	0	0	0	0	0	0	0	
STOP DWI PROGRAM COST		-109,369	-1,229	-59,487	46,345	0	0	0	0	0	0	0	0	0	0	0	
Total County Cost		-109,369	-1,229	-59,487	46,345	0	0.00	0	0.00	0	0	0	0	0	0	0	

**STOP DWI
CONTRACTS**

		2007	2008	2009	2010
Tompkins County Restaurant & Tavern Association	Public Information/Education	1,500	800	800	1,200
Suicide Prevention & Crisis Service	Public Information/Education	5,000	5,000	0	0
SADD	Public Information/Education	1,500	1,500	0	0
Local police agencies - various	Public Protection	25,500	34,500	36,000	36,000

STOP DWI
CONTRACTS

Cornell Cooperative Extension of Tompkins County
 Alcohol & Drug Council of Tompkins County (ADCTC)
 Alcohol & Drug Council of Tompkins County (ADCTC)

Public Information/Education
 Education and Promotion
 Rehabilitation Services

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
4,000	4,000	4,000	4,000
12,000	8,000	0	0
15,000	15,000	15,000	15,000

STOP DWI
MEMBERSHIP

STOP-DWI Coordinators Association

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
900	600	650	650

